

CA4 ON HBL A05
C51F31
1990 . Fee

SUMMARY OF 1990 EXPENDITURE
ESTIMATES OF BUDGETS
REVIEWED AND ADJUSTED BY THE
FINANCE AND ADMINISTRATION
COMMITTEE

CA4 ON HBL A05
C51F31
1990

21-Feb-90

SUMMARY OF 1990 EXPENDITURE ESTIMATES OF THOSE BUDGETS
TO BE REVIEWED AND ADJUSTED BY THE FINANCE AND ADMINISTRATION COMMITTEE

Description (1)	Projected 1989 Actual (2)	1989 Estimate (3)	Adjustment to 1989 Estimate Increase (Decrease) (4)	Inflationary Cost (5)	1990 Original Estimate (3+4+5) (6)	Council/ Committee Adjustment Increase (Decrease) (7)	1990 Resultant Appropriation (6+7) (8)	Increase (Decrease) Over 1989 Estimate	
								Amount (8-3) (9)	Percent (9/3) (10)
LEGISLATIVE P6-9	1,198,962	1,226,720	56,000	54,610	1,337,330		1,337,330	110,610	9.0%
CITY CLERK P10-20	2,557,753	2,576,380	(10,320)	130,960	2,697,020		2,697,020	120,640	4.7%
CHIEF ADMINISTRATIVE OFFICE P21-2	166,192	167,180	(850)	12,010	178,340		178,340	11,160	6.7%
FIRE P22-34	26,662,190	26,844,620	1,886,600	1,813,640	30,544,860		30,544,860	3,700,240	13.8%
HUMAN RESOURCES CENTER P35-80	2,126,191	2,154,060	11,870		2,165,930		2,165,930	11,870	0.6%
PROPERTY P91-120	469,116	529,460	8,020	37,120	574,600		574,600	45,140	8.5%
-Real Estate	5,448,395	5,841,120	107,680	243,220	6,192,020		6,192,020	350,900	6.0%
-Property	356,274	412,900	4,650	23,590	441,140		441,140	28,240	6.8%
-Architect									
TOTAL PROPERTY	6,273,785	6,783,480	120,350	303,930	7,207,760	0	7,207,760	424,280	6.3%
CITY SOLICITOR P121-133	1,479,801	1,494,190	290,950	72,360	1,857,500		1,857,500	363,310	24.3%
TREASURY P135-151	2,923,825	3,007,600	(19,700)	165,230	3,153,130		3,153,130	145,530	4.8%
-Finance	377,725	349,700	(11,350)	33,620	371,970		371,970	22,270	6.4%
-Purchasing	39,036	0	18,820	(18,820)	0		0	0	
-City Garage									
TOTAL TREASURY	3,340,586	3,357,300	(12,230)	180,030	3,525,100	0	3,525,100	167,800	5.0%
TOTAL DEPARTMENTS	43,805,460	44,603,930	2,342,370	2,567,540	49,513,840	0	49,513,840	4,909,910	11.0%


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Description (1)	Projected 1989 Actual (2)	1989 Estimate (3)	Adjustment to 1989 Estimate Increase (Decrease) (4)	Inflationary Cost (5)	1990 Original Estimate (3+4+5) (6)	Council/ Committee Adjustment Increase (Decrease) (7)	1990 Resultant Appropriation (6+7) (8)	Increase (Decrease) Over 1989 Estimate	
								Amount (8-3) (9)	Percent (9/3) (10)
LIBRARY P152-160									
-Expenditures	12,115,011	12,155,790	637,830	609,250	13,402,870		13,402,870	1,247,080	10.3%
-Revenues	1,241,141	1,281,920	39,290	35,330	1,356,540		1,356,540	74,620	5.8%
City Funding Request	10,873,870	10,873,870	598,540	573,920	12,046,330	0	12,046,330	1,172,460	10.8%
PARKING AUTHORITY P161-171									
-Expenditures	3,030,471	3,111,140		302,230	3,413,370		3,413,370	302,230	9.7%
-Revenues	4,159,468	4,331,890		408,470	4,740,360		4,740,360	408,470	9.4%
Surplus (Deficit) prior to Debt Charges	1,128,997	1,220,750	0	106,240	1,326,990	0	1,326,990	106,240	8.7%
Deduct: Debt charges	1,284,230	1,284,230	(14,520)		1,269,710		1,269,710	(14,520)	-1.1%
Net Surplus (Deficit) Distributed	(155,233)	(63,480)	14,520	106,240	57,280	0	57,280	120,760	-190.2%

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SUMMARY OF 1990 EXPENDITURE ESTIMATES OF THOSE BUDGETS
TO BE REVIEWED AND ADJUSTED BY THE FINANCE AND ADMINISTRATION COMMITTEE

Description (1)	Projected 1989 Actual (2)	1989 Estimate (3)	Adjustment to 1989 Estimate Increase (Decrease) (4)	Inflationary Cost (5)	1990 Original Estimate (3+4+5) (6)	Council/ Committee Adjustment Increase (Decrease) (7)	1990 Resultant Appropriation (6+7) (8)	Increase (Decrease) Over 1989 Estimate	
								Amount (8-3) (9)	Percent (9/3) (10)
HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC. (H.E.C.F.I.)									
P172-209									
-Expenditures	9,555,034	9,364,510	240,510	559,650	10,164,670		10,164,670	800,160	8.5%
-Revenues	7,089,714	6,899,190	527,620	532,540	7,959,350		7,959,350	1,060,160	15.4%
CITY CONTRIBUTION	2,465,320	2,465,320	(287,110)	27,110	2,205,320		2,205,320	(260,000)	-10.5%
CENTRAL UTILITIES PLANT	2,453,450	2,593,650	(36,930)	167,620	2,724,340		2,724,340	130,690	5.0%
TOTAL LOCAL BOARDS	15,792,640	15,932,840	274,500	768,650	16,975,990	0	16,975,990	1,043,150	6.5%

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SUMMARY OF 1990 EXPENDITURE ESTIMATES OF THOSE BUDGETS
TO BE REVIEWED AND ADJUSTED BY THE FINANCE AND ADMINISTRATION COMMITTEE

Description (1)	Projected 1989 Actual (2)	1989 Estimate (3)	Adjustment to 1989 Estimate Increase (Decrease) (4)	Inflationary Cost (5)	1990 Original Estimate (3+4+5) (6)	Council/ Committee Adjustment Increase (Decrease) (7)	1990 Resultant Appropriation (6+7) (8)	Increase (Decrease) Over 1989 Estimate	
								Amount (8-3) (9)	Percent (9/3) (10)
OTHER BUDGETS									
FILM ADVISORY COMMITTEE		7,500	(7,500)		0		0	(7,500)	-100.0%
H.S.P.C.A. <i>P219-223</i>									
-Purchase of Services	752,580	752,580	46,330		798,910		798,910	46,330	6.2%
-Nuisance Wildlife Program	48,940	49,000			49,000		49,000	0	
TOTAL H.S.P.C.A. SERVICES	801,520	801,580	46,330	0	847,910	0	847,910	46,330	5.8%
MUNDIALIZATION COMMITTEE <i>P224-228</i>									
	4,658	5,010	2,780		7,790		7,790	2,780	55.5%
STATUS OF WOMEN <i>P229</i>	4,200	11,750	590		12,340		12,340	590	5.0%
MUNICIPAL ARCHIVES	13,058	12,500	(12,500)		0		0	(12,500)	
PROMOTION AND PUBLIC RELATIONS <i>P230</i>	91,027	141,100	53,900		195,000		195,000	53,900	38.2%
CIVIC AWARDS, RECEPTIONS, DELEGATION HOSTINGS <i>P231</i>	40,897	38,250	29,750		68,000		68,000	29,750	77.8%
GRANTS	672,277	681,120	(110,000)	28,880	600,000		600,000	(81,120)	-11.9%
TOTAL OTHER BUDGETS	1,627,637	1,698,810	3,350	28,880	1,731,040	0	1,731,040	32,230	1.9%

SUMMARY OF 1990 EXPENDITURE ESTIMATES OF THOSE BUDGETS
TO BE REVIEWED AND ADJUSTED BY THE FINANCE AND ADMINISTRATION COMMITTEE

Description (1)	Projected 1989 Actual (2)	1989 Estimate (3)	Adjustment to 1989 Estimate Increase (Decrease) (4)	Inflationary Cost (5)	1990 Original Estimate (3+4+5) (6)	Council/ Committee Adjustment Increase (Decrease) (7)	1990 Resultant Appropriation (6+7) (8)	Increase (Decrease) Over 1989 Estimate	
								Amount (8-3) (9)	Percent (9/3) (10)
FINANCIALS									
Owner's Debt - Local	397,874	407,330	70,160		477,490		477,490	70,160	17.2%
Capital Levy (6 Mills)	5,722,000	5,722,000	180,000		5,902,000		5,902,000	180,000	3.1%
Provision for Debt Reserve	14,292,000	14,292,000	432,000		14,724,000		14,724,000	432,000	3.0%
Provision for Other Reserves <i>P232</i>	4,141,588	3,260,180	746,860		4,007,040		4,007,040	746,860	22.9%
Financial - Various <i>P232</i>	4,181,985	3,451,230	620,300		4,071,530		4,071,530	620,300	18.0%
Contingency <i>P233-234</i>		(1,121,020)	1,421,020		300,000		300,000	1,421,020	
Miscellaneous <i>P233-234</i>	462,521	399,260	125,000		524,260		524,260	125,000	31.3%
TOTAL FINANCIALS	29,197,968	26,410,980	3,595,340	0	30,006,320	0	30,006,320	3,595,340	13.6%
TOTAL FINANCE AND ADMINISTRATIVE COMMITTEE	90,423,705	88,646,560	6,215,560	3,365,070	98,227,190	0	98,227,190	9,580,630	10.8%

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for LEGISLATIVE (Dept./Local Board)

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1990 - 1992

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL
CHANGES DURING THE PERIOD 1990 - 1992

<u>PERMANENT</u>		<u>TEMPORARY</u>		<u>TOTAL</u>	
Present	Projected	Present	Projected	Present	Projected
1989	1990	1989	1990	1989	1990
Incr. +	Incr. +	Incr. +	Incr. +	Incr. +	Incr. +
Decr. -	Decr. -	Decr. -	Decr. -	Decr. -	Decr. -

Wage

Note: Please see reverse for suggestions on completing this form.

ANALYSIS OF THE NET INCREASES IN THE 1990 ESTIMATES OF THE

Legislative Function

ACCT/CENTRE	DESCRIPTION	AMOUNT	% CHANGE OVER 1989
1) MAINTAIN EXISTING SERVICES.....		80,610	6.6%
A) COMPENSATION AND INFLATIONARY INCREASES:			
51000/51200	a) salaries/wages/benefits inflation & adjustments, incl. Fed. UIC and Prov. EHT legislated increases	55,890	4.6%
	b) inflationary costs of other expenditures	10,410	0.8%
	SUB-TOTAL - COMPENSATION AND INFLATION	66,300	5.4%
B) OTHER +/- ADJUSTMENTS:			
56128-10001	c) mementos - increase in line with 1989 expenses	7,850	0.6%
various	d) other misc. adjustments (net)	6,460	0.5%
	SUB-TOTAL - OTHER +/- ADJUSTMENTS	14,310	1.2%
	TOTAL - MAINTAIN EXISTING SERVICES	80,610	6.6%
2) COUNCIL MANDATED.....		30,000	2.4%
Above contains: added support staff for Aldermen's area to cover vacations and other staff absences			
3) LEGISLATED BY SENIOR GOVERNMENT LEVEL.....		(incl. in 1(a) above)	
	TOTAL 1990 REQUIREMENT - 1),2),AND 3).....	110,500	9.0%
=====			
4) SERVICE REDUCTION PROPOSALS:		-	-
=====			
5) STAFF INITIATIVES (new/enhanced programs/services-Form 6's).....		-	-



ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA -TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT PERCENT (9-4) (10/4) (10) (11)	

** CENTER 10001 MAYOR'S OFFICE

000	SALARIES & WAGES	194,274	214,540	1,560		10,800	226,900		226,900	12,360	5.8
003	SALARIES-OUTSIDE AGENCIES		1,200	1,200-						1,200-	100.0-
51200	EMPLOYEE BENEFITS	20,629	28,970	3,640		2,610	35,220		35,220	6,250	21.6
51224	MEMBERSHIPS	70		330			330		330	330	14.3
53101	MAYOR'S GRANT	7,000	7,000	1,000			8,000		8,000	1,000	14.3
53201	TRAVELLING	8,947	10,000			10	10,000		10,000		
53202	CAR ALLOWANCES	142	130	70			210		210	80	61.5
53204	TRAINING COURSES	260	160	110		320	270		270	110	68.8
55206	MEETINGS	6,720	5,500	480			6,300		6,300	800	14.5
56001	OFFICE SUPPLIES	3,014	3,110				3,110		3,110	2,000	35.1
56002	PHOTOGRAPHIC SUPPLIES	7,304	5,700	300-		360	7,700		7,700	300-	16.7-
56004	POSTAGE	1,218	1,800	260-			1,500		1,500	260-	23.9-
50006	SUBSCRIPTIONS	1,052	1,090				830		830	10,000	33.3
56128	MEMORIES	43,654	30,000	7,850		2,150	40,000		40,000	50	25.0
56301	TELEPHONE	1,942	2,200			10	250		250	250-	50.0-
56326	INSURANCE	39	40				40		40		
56510	RENT-CAR POOL	222	200	40			50		50		
56611	RENT-T.V. CABLE	421	500	250-			250		250		
57101	EQUIPMENT REPAIR										
TOTALS		296,968	312,190	14,690		16,280	343,160		343,160	30,970	9.9

CENTER 10010 ALDERMAN'S OFFICES (DIRECT CHARGES)

51000	SALARIES & WAGES	295,632	297,580	5,790-		14,590	306,380		306,380	8,800	3.0
51200	EMPLOYEE BENEFITS	38,158	39,680	6,380		2,720	45,780		45,780	9,100	24.8
55201	TRAVELLING	20,409	27,520				27,520		27,520		
55202	CAR ALLOWANCES		100				100		100		
55204	TRAINING COURSES	768	1,000			120	1,000		1,000	210	9.2
55206	MEETINGS	2,557	2,290	90			2,500		2,500	230	7.1
56006	SUBSCRIPTIONS	3,093	3,220	230			3,450		3,450		
56328	INSURANCE	632	640				640		640		
56610	RENT-CAR POOL	141	170				170		170		
TOTALS		361,395	369,200	910		17,430	387,540		387,540	18,340	5.0

ACCOUNT	DESCRIPTION	1989 ACTUAL	1989 ESTIMATE	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE-	INFLATIONARY COST	1990 ORIGINAL ESTIMATE (4+5+6)	COUNCIL/ COMMITTEE INCREASE+ DECREASE-	1990 RESULTANT APPROPRIATION (7+8)	INCREASE DECREASE OVER 1989 ESTIMATE	AMOUNT (9-4)	PERCENT (10/4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	

** CENTER	10012	ALDERMAN'S OFFICES (ADMIN. SUPPORT)									
51000	SALARIES & WAGES	293,040	292,010	30,000	13,480	335,490		335,490	43,480		14.9
5200	EMPLOYEE BENEFITS	50,990	51,020	5,900		56,920		56,920	5,900		11.6
51224	MEMBERSHIPS										
56001	OFFICE SUPPLIES	11,031	7,980	1,830	490	10,300		10,300	2,320		29.1
56002	PHOTOGRAPHIC SUPPLIES	745	500	250	40	790		790	290		58.0
56004	POSTAGE	17,196	19,670			19,670		19,670	1,700		50.7
56301	TELEPHONE	5,192	3,350	1,700		5,050		5,050	920		92.0
56603	RENT-OFFICE EQUIPMENT	1,729	1,000	820	100	1,920		1,920			
56611	RENT-T.V. CABLE	139	160	100-		160		160			
57101	EQUIPMENT REPAIR	885	1,590			1,490		1,490	100-		6.3-
58001	OFFICE EQUIPMENT	1,998	2,000			2,000		2,000			
58004	OFFICE FURNISHINGS	1,281	2,000			2,000		2,000			
CENTRE 10012	TOTALS	384,226	381,280	40,400	14,110	435,790		435,790	54,510		14.3

** CENTER	10020	MOTOR VEHICLE OPERATION-CHAUFFERED CARS									
56610	KENT-CAR POOL	144,109	149,760		4,580	154,340		154,340	4,580		3.1
CENTRE 10020	TOTALS	144,109	149,760		4,580	154,340		154,340	4,580		3.1

CENTER	10032	MEMBERSHIPS									
56006	SUBSCRIPTIONS	10,631	10,630		2,210	12,840		12,840	2,210		20.8
CENTRE 10032	TOTALS	10,631	10,630		2,210	12,840		12,840	2,210		20.8

** CENTER	10034	OUTSIDE GROUPS									
55222	USE OF CITY HALL	1,633	3,660			3,660		3,660			
CENTRE 10034	TOTALS	1,633	3,660			3,660		3,660			

DEPARTMENT TOTALS											
		1,198,962	1,226,720	56,000	54,610	1,337,330		1,337,330	110,610		9.0

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STATEMENT OF PURPOSE AND STAFFING

for CITY CLERK'S (Dept./Local Board)

1. PURPOSE/OBJECTIVES

To provide services and assistance to City Council, its Committees and the general public; and perform all functions required of the City Clerk by the Municipal Act:-

- (1) Provide secretarial services to City Council, Standing Committees, Sub-Committees and Special Purpose Committees.
- (2) Administer the Records Management Programme.
- (3) Process and administer municipal licences and regional trade licences.
- (4) Provide 24hr. information services.
- (5) Register births and deaths.
- (6) Provide switchboard services.
- (7) Provide relief personnel to the Mayor's Office, Chief Administrative Officer's Office, Information Desk and Switchboard.
- (8) Conduct Municipal Elections.
- (9) Provide printing and mail services for the City and Region.
- (10) Administer the Hamilton Farmer's Market.
- (11) Co-ordinate City advertising.
- (12) Administer various bus pass programmes and Tax Rebate Programme.
- (13) Co-ordinate civic receptions and functions.
- (14) Co-ordinate Quarter Century Club Banquet.
- (15) Co-ordinate all commercial film making activities in the City of Hamilton.
- (16) Administer and enforce the No-Smoking By-laws.

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1990 - 1992

3. STAFFING (FTE'S): Number of vacancies included in "permanent" positions below is _____)

	PERMANENT			TEMPORARY			TOTAL		
	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -
Salary	59	60	1+				59	60	1+
Wage									
	59	60	1+				59	60	1+

Note: Please see reverse for suggestions on completing this form.

CITY OF HAMILTON
TREASURY

1990 COMPARATIVE STATEMENT OF ESTIMATES - SUMMARY

CITY CLERKS

ACTUAL 1989 (1)	ESTIMATE 1989 (2)	CENTRE NUMBER (3)	DESCRIPTION (4)	ORIGINAL ESTIMATE 1990 (5)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE + DECREASE - (6)	APPROPRIA- TION 1990 (5+6) (7)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT (7-2) (8)	PERCENT (8/2) (9)
2,557,753	2,576,380	12XXX	EXPENDITURES	2,697,020		2,697,020	120,640	4.7%
1,105,486	1,000,170	12XXX	REVENUES	1,293,990		1,293,990	293,820	29.4%
1,452,267	1,576,210			1,403,030		1,403,030	(173,180)	-11.0%

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	AMOUNT (9-4) (10)	PERCENT (10/4) (11)
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** CENTER	12001	ADMINISTRATION	600	600-						600-100.0-	
	78001 REC-INSURANCE PREMIUMS										
	CENTRE 12001	TOTALS	600	600-						600-100.0-	

** CENTER	12004	LICENSE SECTION									
	44048 IDENTIFICATION-PHOTOS										
	45102 CURRENT YEAR GENERAL	453,101	402,770	220,330		623,100		623,100		220,330	54.7
	45110 CURR YR LOTTERIES-BINGO	236,754	180,000	55,000		235,000		235,000		55,000	30.6
	45120 MARRIAGE	37,980	35,000			35,000		35,000			
	CENTRE 12004	TOTALS	727,835	617,770	275,330	893,100		893,100		275,330	44.6

** CENTER	12030	HAMILTON FARMERS MARKET									
	44101 RENTAL-MARKET	377,651	381,800	19,090		400,890		400,890		19,090	5.0
	CENTRE 12030	TOTALS	377,651	381,800	19,090	400,890		400,890		19,090	5.0

DEPARTMENT TOTALS		1,105,486	1,000,170	293,820		1,293,990		1,293,990		293,820	29.4
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ANALYSIS OF THE NET INCREASES IN THE 1990 ESTIMATES OF THE

City Clerk's Department

ACCT/CENTRE	DESCRIPTION	Amount	% Change over 1989
1) MAINTAIN EXISTING SERVICES.....		93,800	3.6%
A) COMPENSATION AND INFLATIONARY COSTS:			
51000/51200	a) salaries/wages/benefits inflation & adjustments, incl. Fed. UIC and Prov. EHT legislated increases	83,770	3.3%
various	b) inflationary costs of other expenditures	22,720	0.9%
SUB-TOTAL - COMPENSATION AND INFLATION		106,490	4.1%
B) OTHER +/- ADJUSTMENTS:			
-Administration:			
56004-12001	c) postage use increase	13,820	0.5%
56302-12001	d) advertising/promotion use increase	23,620	0.9%
58001-12001	e) office equipment - one-time item	(6,520)	-0.3%
-Licensing:			
51003-12004	f) temporary help deleted in 1990 due to extra staff hired in 1989	(17,850)	-0.7%
-Information Bureau:			
59111-12016	g) Region no longer shares cost of day time Information Clerk	9,100	0.4%
-Service - Mail & Printing:			
56001-12020	h) paper supplies due to increased Regional printing work (recovered from Region)	23,340	0.9%
56620-12020	i) rent-photocopiers - due to increased Regional printing (recovered from Region)	17,140	0.7%
58001-12020	j) increased recovery from Region printing work	(57,010)	-2.2%
various	k) balance of other +/- adjustments	(18,330)	-0.7%
SUB-TOTAL - OTHER +/- ADJUSTMENTS		(12,690)	-0.5%
TOTAL - MAINTAIN EXISTING SERVICES		93,800	3.6%
2) COUNCIL MANDATED.....		26,840	1.0%
Above contains: all costs re smoking inspector to enforce workplace smoking by-law effective March 1/90			
3) LEGISLATED BY SENIOR GOVERNMENT LEVEL.....		(incl in 1(a) above)	
TOTAL 1990 REQUIREMENT - 1), 2), AND 3).....		\$120,640	4.7%
=====			
4) SERVICE REDUCTION PROPOSALS:			
55201-12001	- reduce Travel a/c to 1989 level	(1,220)	0.0%
5xxxx-12034	- delete second No Smoking inspector	(26,840)	-1.0%
56302-12001	- reduce advertising/promotion costs	(10,000)	-0.4%
56309-12001	- delete outside printing of Council handbook	(4,000)	-0.2%
		(42,060)	-1.6%
5) STAFF INITIATIVES (new/enhanced programs/services-Form 6's).....		14,230	0.6%
Above contains:			
58001-12020	a) 2nd binding machine - Service section	5,500	0.2%
58001-12001	b) transcriber - Administration section	700	0.0%
58004-12030	c) furnishings/carpet/blinds - Market office	2,500	0.1%
58001-12004	d) polaroid cameras(6) for by-law inspectors	1,230	0.0%
58001-12001	e) ergonomic steno chairs (7)	2,100	0.1%
58001-12004	f) equipment - taxicab educational course	1,500	0.1%
58001-12001	g) carousel slide projector	700	0.0%
		14,230	0.6%

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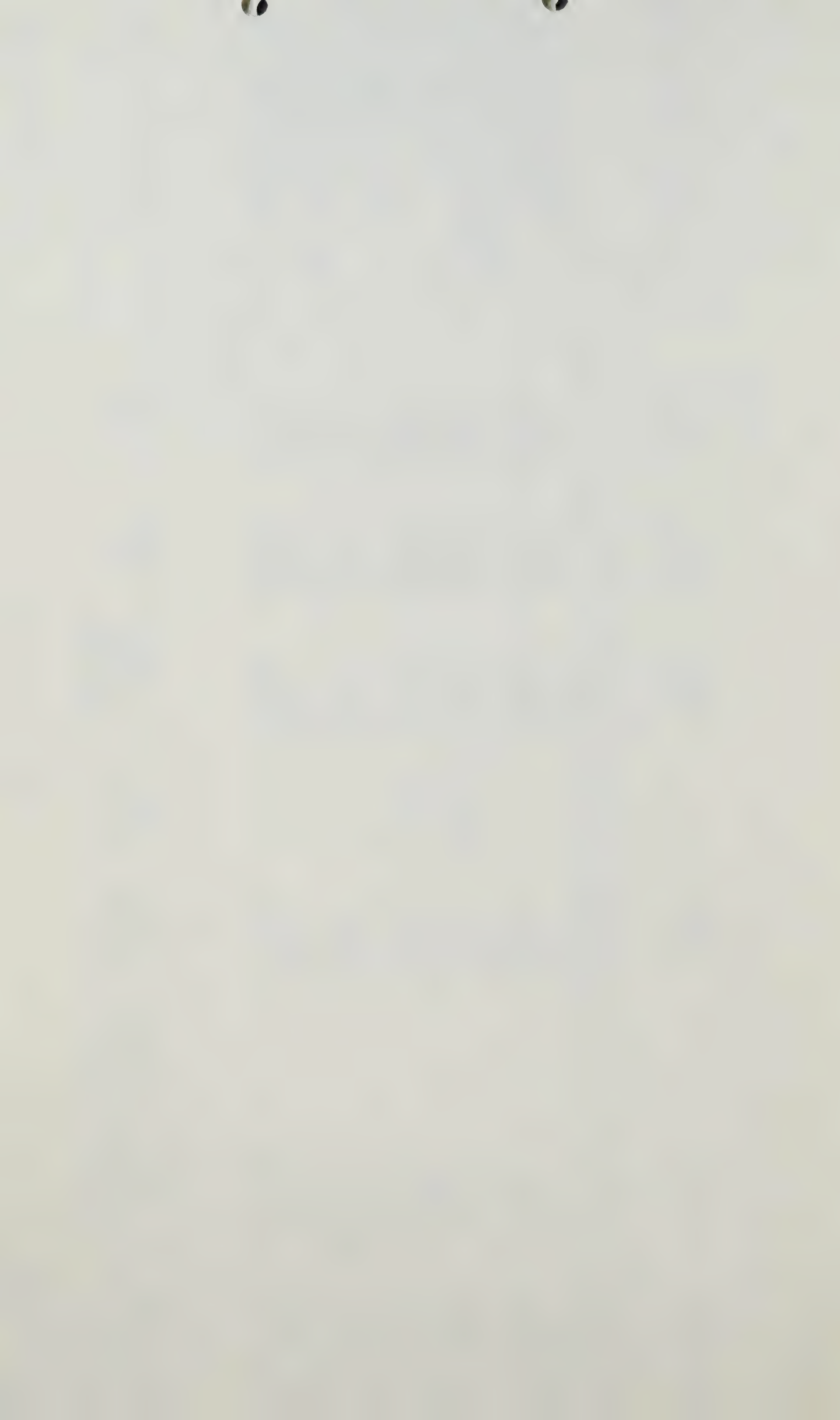
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
				ESTIMATE INCREASE+ DECREASE- (5)	ESTIMATE DECREASE+ INCREASE- (5)					AMOUNT (9-4) (10)	PERCENT (10/4) (11)

** CENTER 12001 ADMINISTRATION

000	SALARIES & WAGES	796,415	792,670	31,240-	39,570	801,000	801,000	8,330	1.1
003	SALARIES-OUTSIDE AGENCIES	21,563	38,870	10,000-		28,870	28,870	10,000-	25.7-
51200	EMPLOYEE BENEFITS	132,308	127,680	2,280-	17,020	142,420	142,420	14,740	11.5
51224	MEMBERSHIPS	3,241	2,140	130		2,270	2,270	130	6.1
54111	REPAIR & REPLACE CALC	30	30	30-				30-	100.0-
54208	RECOVERY-SALE OF BY-LAWS	15,397-	6,000-			6,000-	6,000-		
55201	TRAINING COURSES	5,843	3,560	1,220		4,780	4,780	1,220	34.3
55204	MEETINGS	6,637	6,550	2,060-		4,490	4,490	2,060-	31.5-
55206	CASH OVER/SHORT	119	50	70	30	150	150	100	200.0
55230	OFFICE SUPPLIES	10-							
56001	POSTAGE	39,169	36,180	13,820	1,450	49,670	49,670	15,270	44.4
56004	SUBSCRIPTIONS	53,173	34,400	500		2,130	2,130	500	30.7
56301	TELEPHONE	3,235	1,630	80		2,640	2,640	80	3.1
56302	ADVERTISING & PROMOTION	2,770	2,560	23,620	5,540	97,770	97,770	29,160	42.5
56309	COUNCIL MINUTES AND BOOKS	92,228	68,610	1,100	250	4,700	4,700	1,350	40.3
56310	PRINTING SERVICES	4,018	3,350						
56603	RENT-OFFICE EQUIPMENT	1,060	14,790			14,790	14,790	2,320	23.0-
56606	RENT-COMPUTER EQUIPMENT	12,989	4,000	1,000-		3,000	3,000	1,000-	25.0-
56610	RENT-CAR POOL	2,388	2,170	500-		1,670	1,670	500-	23.0-
57101	EQUIPMENT REPAIR	1,394	3,430	370-		3,060	3,060	370-	10.8-
001	OFFICE EQUIPMENT	3,068	6,520	2,320-		2,320-	2,320-	6,520-	100.0-
050	RECOVERY-OFFSET A/C 56605	9,486							
CENTRE 12001 TOTALS		1,175,721	1,143,190	13,460-	63,860	1,193,590	1,193,590	50,400	4.4

** CENTER 12004 LICENSE SECTION

51000	SALARIES & WAGES	445,672	435,860	8,860	22,230	466,950	466,950	31,090	7.1
51003	SALARIES-OUTSIDE AGENCIES	21,496	17,850	17,850-		83,800	83,800	17,850-	100.0-
51200	EMPLOYEE BENEFITS	76,957	78,380	5,420		1,480	1,480	5,420	6.9
51224	MEMBERSHIPS	620		1,480				1,480	



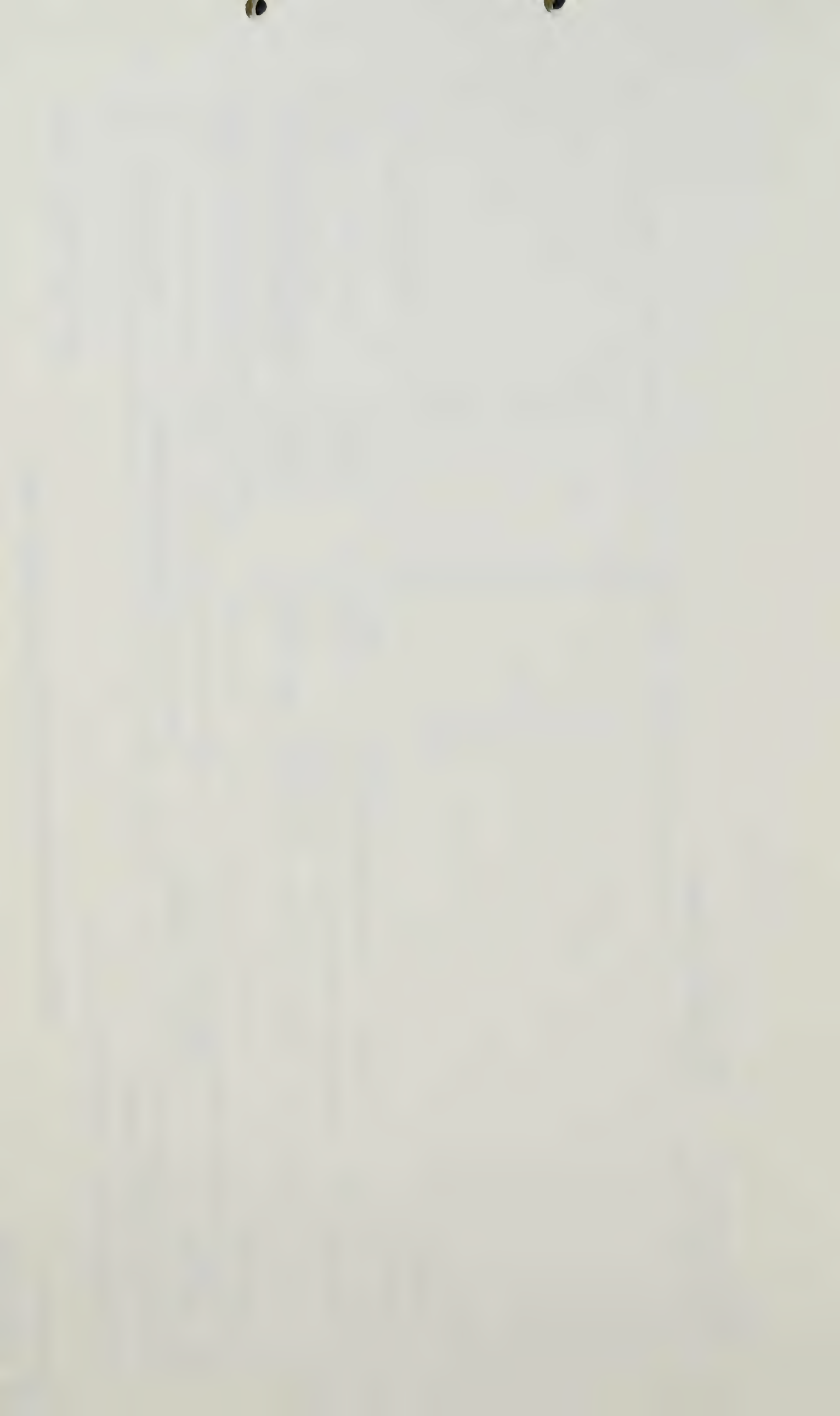
1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date November 22, 1989Department/Local Board City Clerk'sCentre 12001

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
International Institute of Municipal Clerks Convention	Little Rock, Arkansas	May, 1990	Mr. K. E. Avery, City Clerk	\$ 2500.00
Association of Municipal Clerks and Treasurers of Ontario Conference	Toronto, Ontario	June 24-27, 1990	Mr. S. G. Hollowell, Manager, Records Division Mr. J. J. Schatz, Deputy City Clerk	\$ 1500.00
A.M.C.T. Zone Meeting	Various locations	Various times	Various Staff Members - depending on topic.	\$ 280.00
Miscellaneous Travel				\$ 500.00
TOTAL - "Travelling" Account 55201				----- \$ 4780.00

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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
				ESTIMATE INCREASE+ DECREASE- (5)	INFLA- TIONARY COST (6)				AMOUNT (9-4) (10)	PERCENT (10/4) (11)

54111	REPAIR & REPLACE CALC	60	60						60-100.0-	
54138	PROVISION-ANNUALIZATION	16,440	1,500	100-		1,400 P17		1,400	100-	6.7-
55201	TRAVELLING	1,029	1,630	830-		1,000		1,000	830-	45.4-
55204	TRAINING COURSES	2,318	1,100	100-					100-100.0-	
55206	MEETINGS	8								
55208	LICENCE PLATES	2,536	3,080			3,080		3,080		
55209	MISCELLANEOUS FEES	477	500			500		500		
55405	FEES-COURT COSTS	500	550			550		550		
56001	OFFICE SUPPLIES	6,501								
56002	PHOTOGRAPHIC SUPPLIES	9,674								
56004	POSTAGE	23								
56006	SUBSCRIPTIONS	585	1,190	1,190-		600		600	1,190-100.0-	
56104	UNIFORMS, CLOTHING & ACC.	479	120			1,500		1,500	120	25.0
56301	TELEPHONE	1,942	1,050	450		1,440		1,440	450	42.9
56603	KENT-OFFICE EQUIPMENT	1,288	1,800	360-		1,440		1,440	360-	20.0-
56605	KENT-COMPUTER EQUIPMENT	36,451	35,750	2,370		2,370		2,370	2,370	
56610	KENT-CAK POOL	140			1,830	37,580		37,580	1,830	5.1
57101	EQUIPMENT REPAIR	1,085	1,400	2,560		2,560		2,560	2,560	
57112	RADIO REPAIR	1,711	2,500	1,000		1,400		1,400	1,000	40.0
57301	BUILDING REPAIR	5,279				3,500		3,500		
58001	OFFICE EQUIPMENT									
58002	AUTOMOTIVE EQUIPMENT									
59050	RECOVERY-OFFSET A/C	56605								
59100	RECOVERY-PHOTO IDENT.	7,031-	2,450-	2,370-		2,450-		2,450-	2,370-	
59111	RECOVERY FROM REGION	67,071-								
CENTRE 12004		559,169	581,430	600-	24,060	604,890		604,890	23,460	4.0
TUTALS										

** CENTER 12008	ELECTION									
51000	SALARIES & WAGES	8,569	22,570	2,770-		19,800		19,800	2,770-	12.3-
51003	SALARIES-OUTSIDE AGENCIES			3,360		3,360		3,360		
51020	D.M.T.P.	11,213	10,630	10,630-		3,620		3,620	10,630-	100.0-
51200	EMPLOYEE BENEFITS	497	2,230	1,390		2,000		2,000	1,390	62.3
55201	TRAVELLING	61	13,600	11,600-		2,000		2,000		
56001	OFFICE SUPPLIES	1,291	1,000			1,000		1,000	11,600-	85.3-

1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date November 22, 1989

Department/Local Board City Clerk's

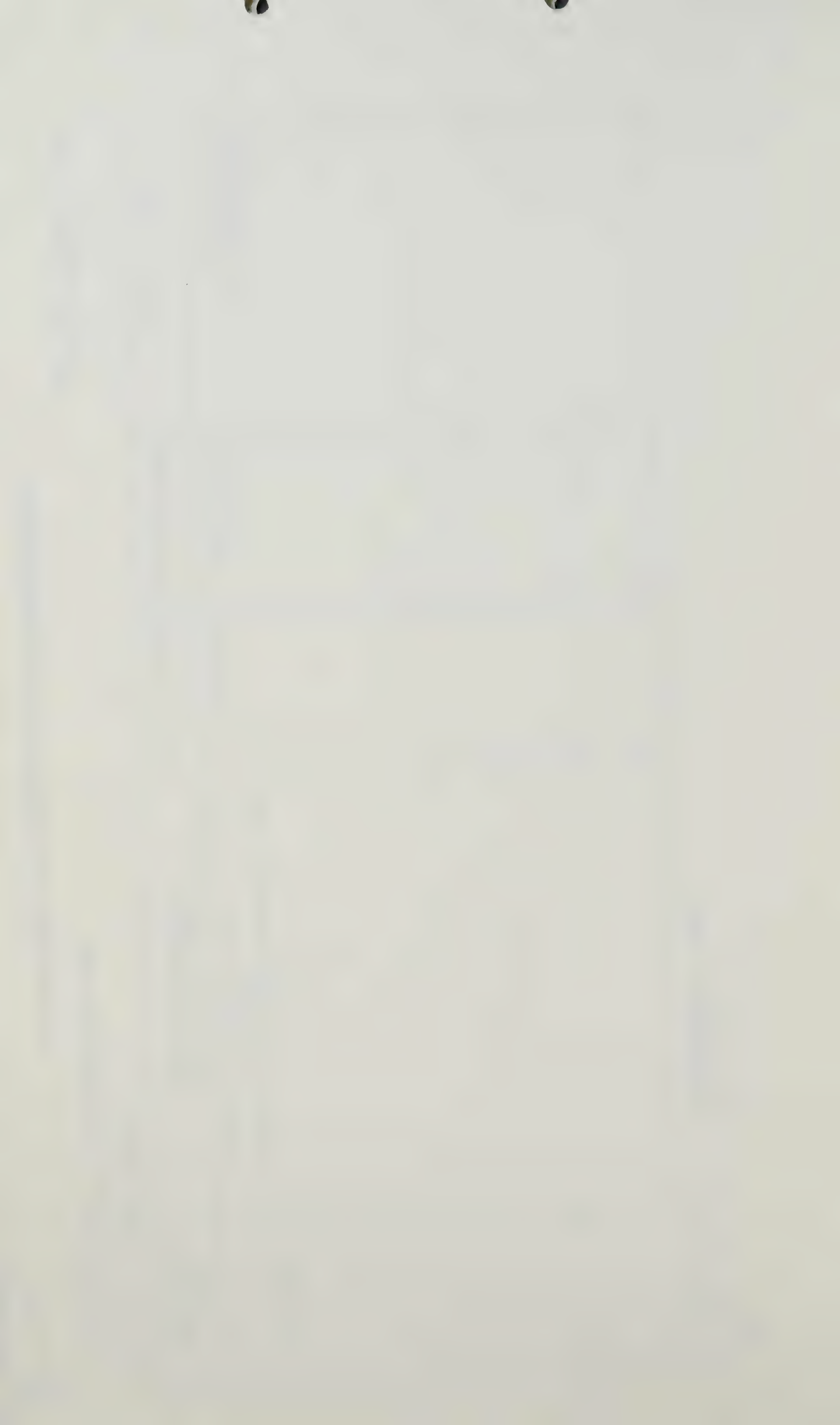
Centre 12004

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Municipal Law Enforcement Officers Conference	Owen Sound, Ontario	September	Mr. S. J. Dembe, Manager, Licence Division Mr. D. Barrow, Supervisor, Licence Division	\$1400.00

TOTAL - "Travelling"
Account 55201

\$ 1400.00

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INCREASE +
DECREASE -
OVER 1989
ESTIMATE

ACCOUNT (1)	DESCRIPTION (2)	ADJUSTMENT		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA TION (7+8) (9)	AMOUNT PERCENT	
		1989 ACTUAL (3)	1989 ESTIMATE (4)					(9-4) (10)	(10/4) (11)

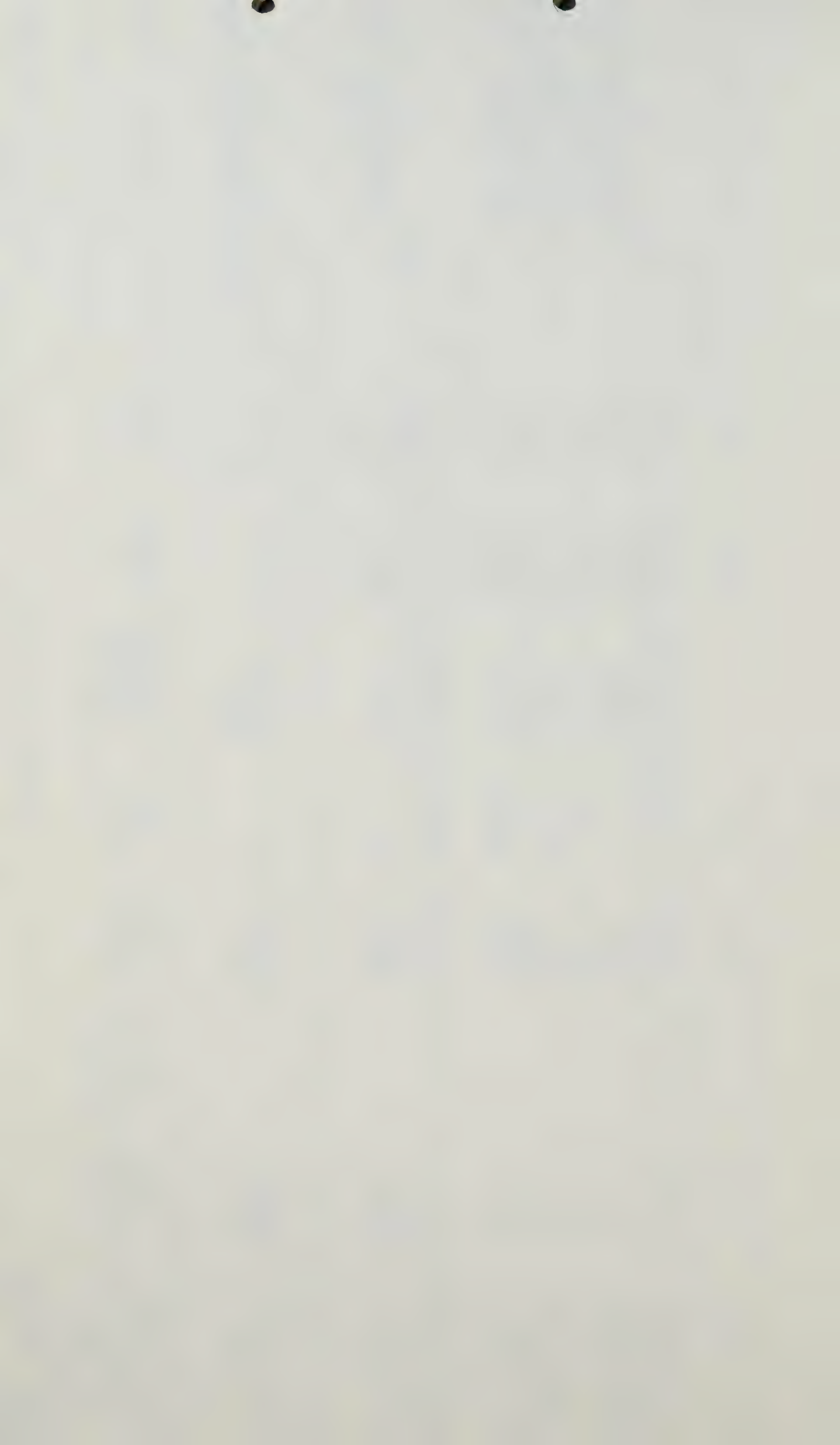
56301	TELEPHONE	33			200		200	2,370	40.1-
56605	RENT-COMPUTER EQUIPMENT				2,370		2,370	20,050	
57007	ELECTION-RECUV. RESERVE	21,664-	50,030-	20,050	29,980-		29,980-	2,370-	
0050	RECOVERY-OFFSET A/C 56605			2,370-	2,370-		2,370-		
CENTRE 12006 TOTALS									

** CENTER 12016 INFORMATION BUREAU									
51000	SALARIES & WAGES	135,783	123,360	450	123,810		123,810	2,160	9.4
51200	EMPLOYEE BENEFITS	20,556	23,560	2,160	25,720		25,720	380	2.7
56006	SUBSCRIPTIONS	370	370	10	380		380	10	12.6-
59111	RECOVERY FROM REGION	78,324-	72,400-	9,100	63,300-		63,300-	9,100	
CENTRE 12016 TOTALS		78,385	74,890	11,260	86,610		86,610	11,720	15.6

** CENTER 12020 SERVICE SECTION-MAIL & PRINTING									
51000	SALARIES & WAGES	198,379	217,540	17,120-	210,440		210,440	7,100-	3.3-
51200	EMPLOYEE BENEFITS	36,966	38,960	780-	41,230		41,230	2,270	5.8
53201	SALES TAX	42,791	40,000	1,420	41,420		41,420	1,420	3.6
54111	REPAIR & REPLACE CALC	60	60	60-	91,270		91,270	60	100.0-
56001	OFFICE SUPPLIES	91,625	62,760	23,340	250		250	28,510	45.4
56104	UNIFORMS, CLOTHING & ACC.		250		100		100		
56328	RENT-REPRODUCTION	100	100		123,000		123,000	23,000	23.0
56620	EQUIPMENT REPAIR	111,455	100,000	17,140	11,350		11,350	3,030-	21.1-
57101	OFFICE EQUIPMENT	14,106	14,380	3,030-	80,000-		80,000-	18,260-	100.0-
58001	RECOVERY FROM REGION	18,862	18,260	57,010-				57,010-	248.0
59111	RECOVERY FROM REGION	67,349-	22,990-						
CENTRE 12020 TOTALS		440,995	469,320	54,360-	439,060		439,060	30,260-	6.4-

** CENTER 12024 SWITCHBOARD									
51000	SALARIES & WAGES	20,801	22,860	1,040	23,900		23,900	1,040	4.5

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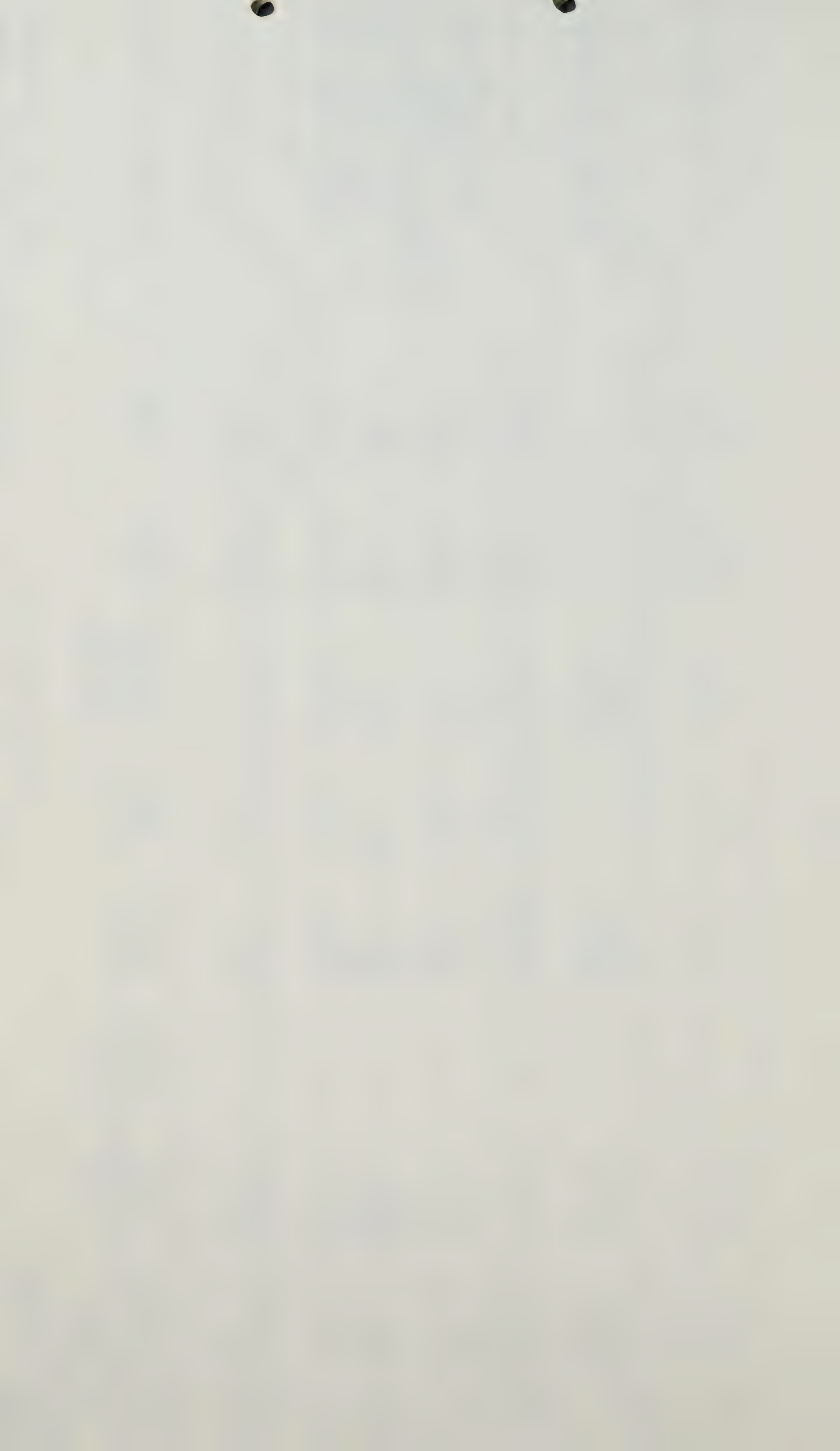
ACCOUNT (1)	DESCRIPTION (2)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLATIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE OVER 1989 ESTIMATE (9-4) (10)		PERCENT (10/4) (11)	
		1989 ACTUAL (3)	1989 ESTIMATE (4)								

51200	EMPLOYEE BENEFITS	3,613	4,410		410		4,820		410	9.3	
TOTALS		24,414	27,270		1,450		28,720		1,450	5.3	

** CENTER	12030	HAMILTON FARMERS MARKET									
51000	SALARIES & WAGES	179,258	180,370	18,760	9,960		209,090		28,720	15.9	
51200	EMPLOYEE BENEFITS	26,099	29,650	1,750	2,520		33,920		4,270	14.4	
55204	TRAINING COURSES			200			200		200	25.0	
56001	OFFICE SUPPLIES	1,219	800	150	50		1,000		1,000	8.0	
56004	POSTAGE	259	250	10	10		270		270	20	
56101	CLEANING SUPPLIES	3,545	3,300	130	170		3,600		300	9.1	
56104	UNIFORMS, CLOTHING & ACC.	228	250				250				
56129	PROMOTIONAL MATERIALS	187									
56301	TELEPHONE	1,484	1,700				1,700		1,700	5.5	
56302	ADVERTISING & PROMOTION	18,848	18,920		1,050		19,970		1,050	61.7	
57101	EQUIPMENT REPAIR	3,325	2,300	1,200	220		3,720		1,420		
57301	BUILDING REPAIR										
57499	OTHER REPAIRS	298	1,200	1,200-			19,970				
TOTALS		234,730	238,740	21,000	13,980		273,720		34,980	14.7	

** CENTER	12032	SICK LEAVE BENEFITS (MELOCHE)									
51000	SALARIES & WAGES			24,990			24,990		24,990		
51200	EMPLOYEE BENEFITS			4,990			4,990		4,990		
59042	RECOVERY-SICK BENEFITS			29,980-			29,980-		29,980-		
TOTALS											

** CENTER	12034	ENFORCEMENT OF NO SMOKING BY-LAW									
51000	SALARIES & WAGES	22,553	22,490	18,500	1,810		42,800		42,800	90.3	
51200	EMPLOYEE BENEFITS	4,684	4,720	3,680	160		8,560		3,840	81.4	

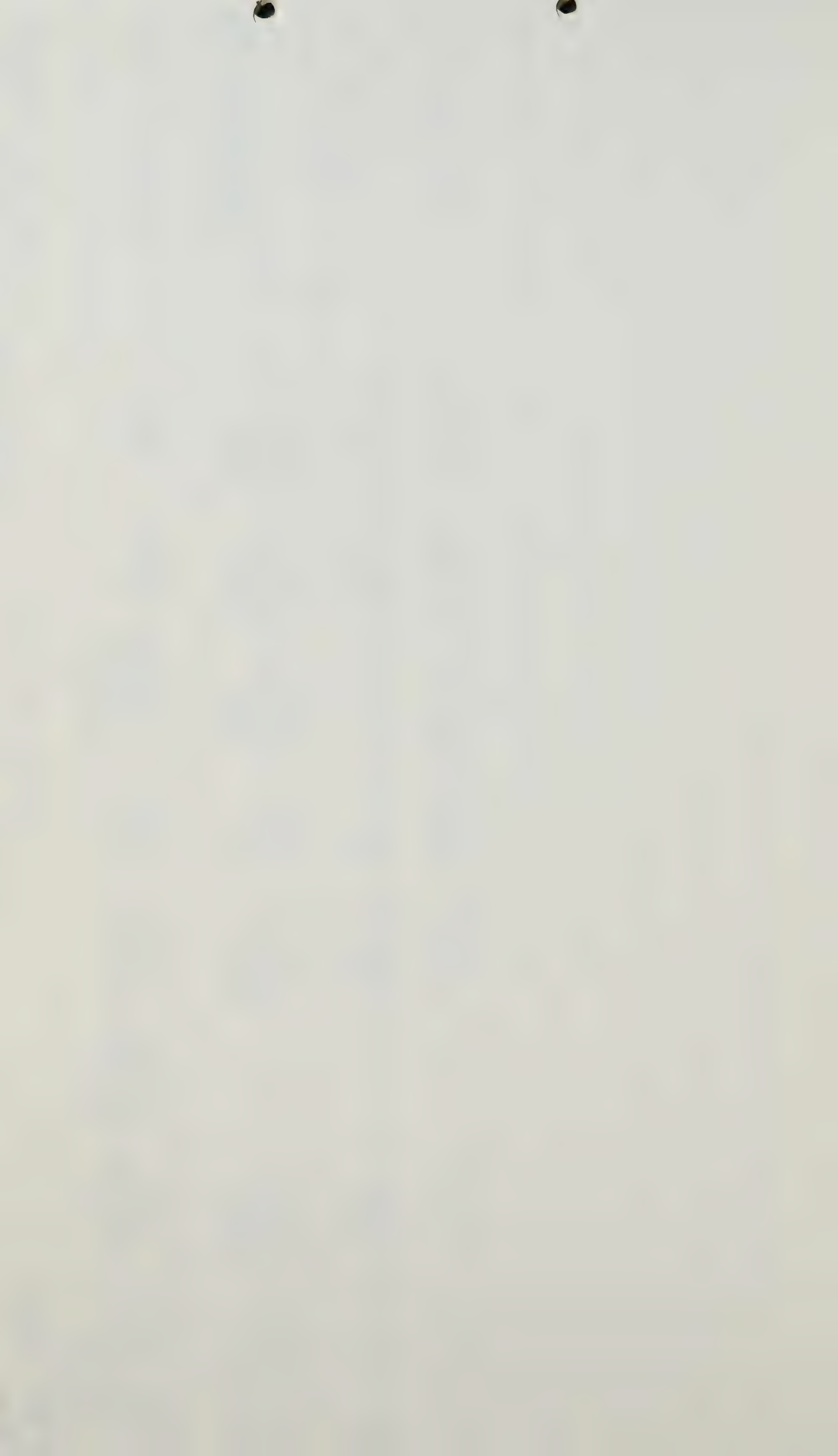


		ADJUSTMENT		COUNCIL/		RESULTANT		INCREASE +	
		TO 1989		COMMITTEE		APPROPRIA		OVER 1989	
		ESTIMATE		ADJUSTMENT		-TION		ESTIMATE	
		INCREASE+		INCREASE+		(7+8)		(9-4)	
		DECREASE-		DECREASE-		(9)		(10/4)	
		(5)		(8)		(10)		(11)	
ACCOUNT	DESCRIPTION	1989 ACTUAL	1989 ESTIMATE	INFLA-TIONARY COST	ORIGINAL ESTIMATE (4+5+6)	ADJUSTMENT INCREASE+	1990 RESULTANT APPROPRIA-TION	AMOUNT	PERCENT
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

56110	NO SMOKING SIGNS	13,322	6,000	4,000	10,000		10,000	4,000	66.7
56610	RENT-CAR PUOL	4,360	4,860	4,660	9,580		9,580	4,920	105.6
59001	RECOVERIES-OTHER DEPTS.	17,977-	10,000-	5,000-	15,000-		15,000-	5,000-	50.0
CENTRE 12034	TOTALS	27,142	27,870	25,840	55,940		55,940	28,070	100.7

** CENTER 12038	QUARTER CENTURY CLUB								
55231	ANNUAL AWARDS BANQUET	11,197	13,670		820		14,490	820	6.0
CENTRE 12038	TOTALS	11,197	13,670		820		14,490	820	6.0

DEPARTMENT TOTALS		2,557,753	2,576,380	10,320-	130,960		2,697,020	120,640	4.7
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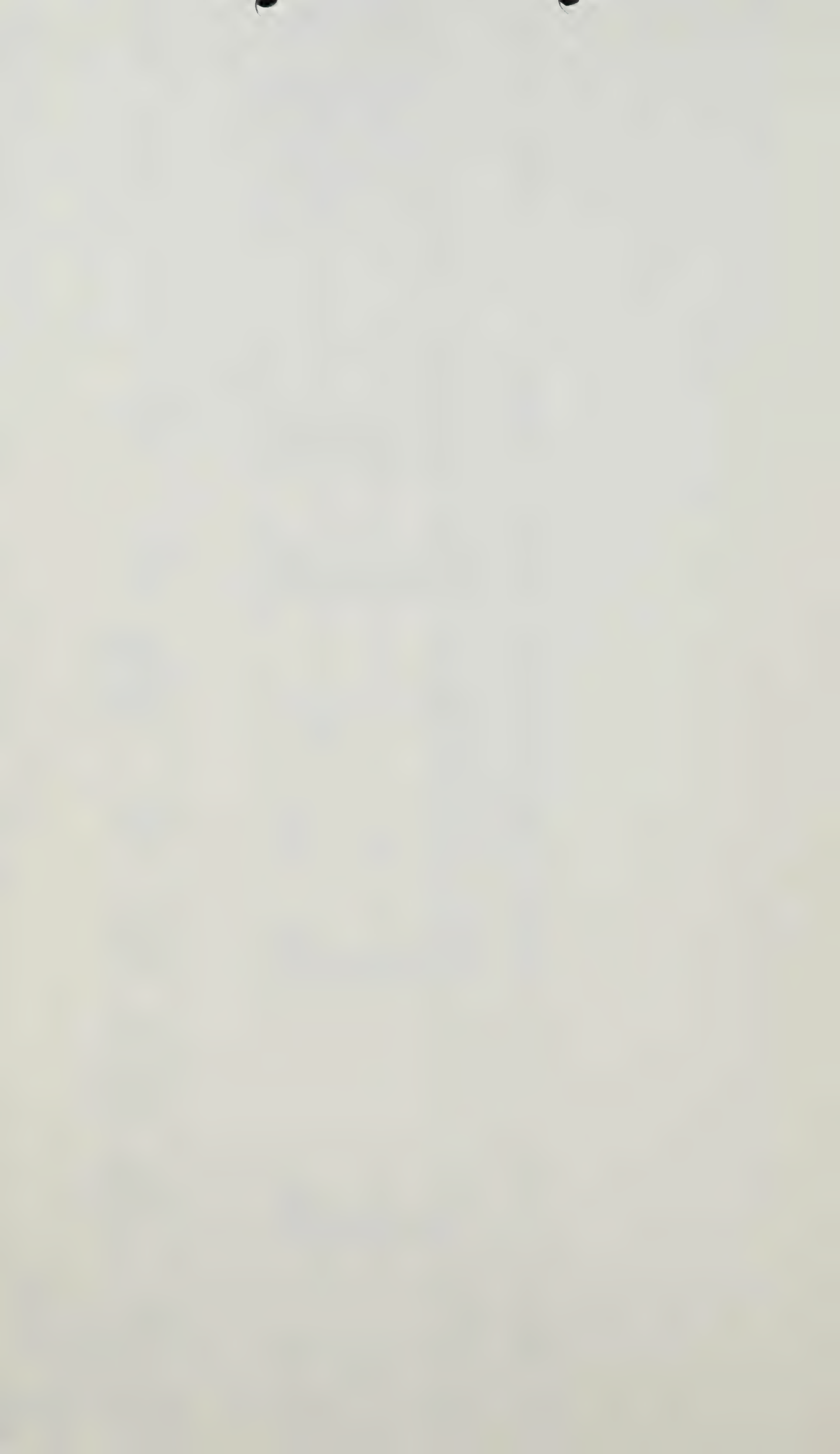


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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
				ESTIMATE INCREASE+ DECREASE- (5)						AMOUNT (9-4) (10)	PERCENT (10/4) (11)

** CENTER 11001 ADMINISTRATION

000	SALARIES & WAGES	137,575	137,590			7,840	145,430		145,430	7,840	5.7
1200	EMPLOYEE BENEFITS	19,542	19,640			3,900	23,540		23,540	3,900	19.9
51224	MEMBERSHIPS	1,559	1,710	440-			1,270		1,270	440-	25.7-
55201	TRAVELLING	1,292	1,500	260			1,760		1,760	260	17.3
55204	TRAINING COURSES		100				100		100		
55220	PUBLIC RELATIONS	1,010	1,100	570-			530		530	570-	51.8-
56001	OFFICE SUPPLIES	511	650			40	690		690	40	6.2
56004	POSTAGE	133	140			40	180		180	40	28.6
56006	SUBSCRIPTIONS	375	380				380		380		
56301	TELEPHONE	411	460				460		460		
56610	RENT-CAR POOL	3,720	3,730			190	3,920		3,920		
57101	EQUIPMENT REPAIR	64	180	100-			80		80	100-	55.6-
CENTRE 11001 TOTALS		166,192	167,180	850-		12,010	178,340		178,340	11,160	6.7
DEPARTMENT TOTALS		166,192	167,180	850-		12,010	178,340		178,340	11,160	6.7



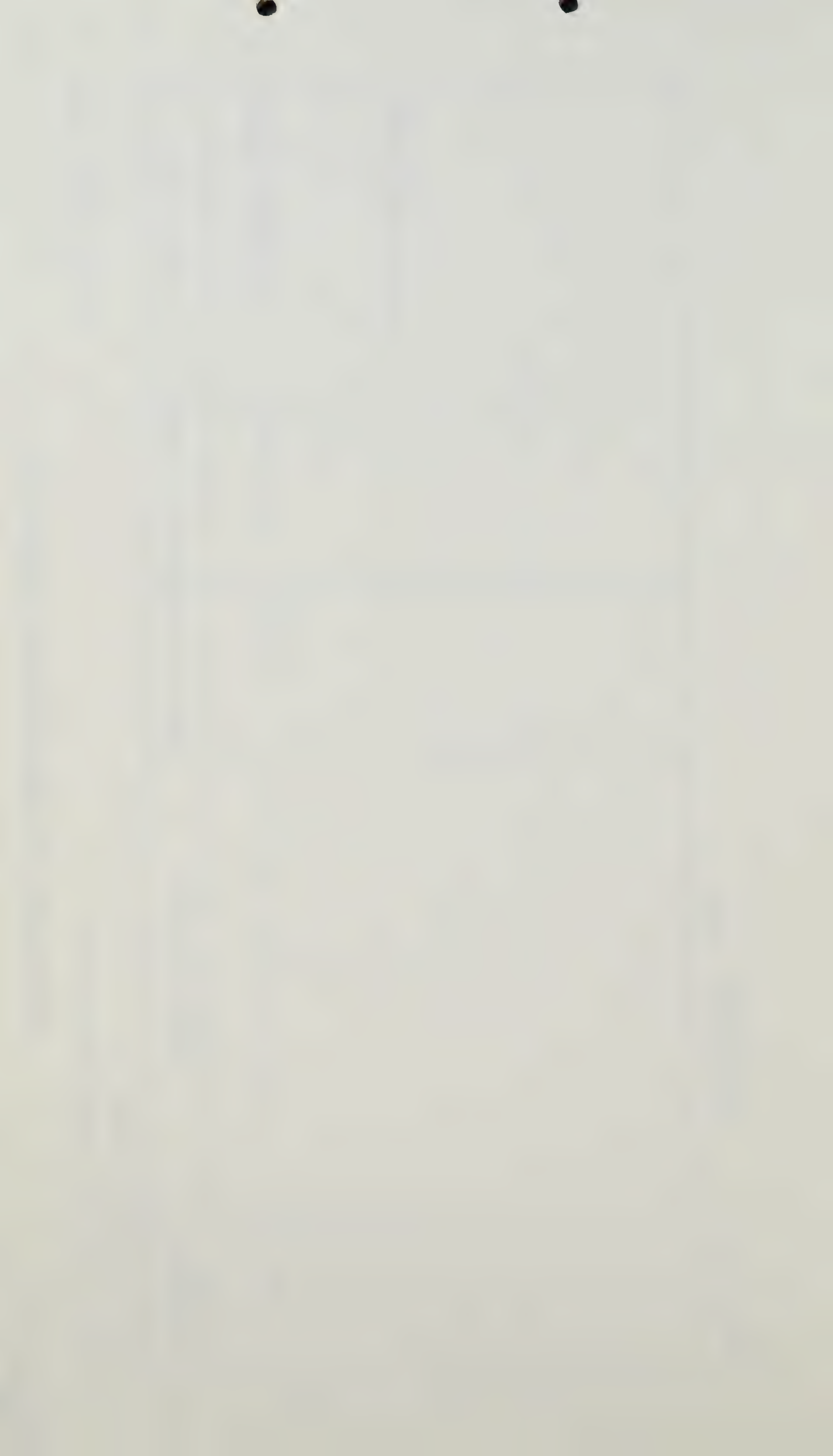
1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date October 1989

Department/Local Board C.A.O.

Centre 55201 11001

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Canadian Association of Municipal Administrators	Saskaton, Sask.	June 27 - June 30	L. Sage, Chief Administrative Officer	1,460.
Business Travel to Various Other Cities				300.
TOTAL - "Travelling" Account 55201				<u>\$ 1,760.</u> 921



Hamilton Fire Department

Memorandum

TO: Alderman B. Hinkley, Chairman
and Members of the
Finance and Administration Committee

FROM: Mr. G. Baker
Chief

SUBJECT: 1990 Current Budget

DATE: 1990 February 19

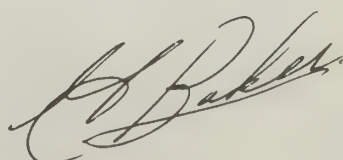
It is my pleasure to submit the 1990 current budget estimates of the Hamilton Fire Department for your consideration.

Proposed expenditures, totalling \$30,544,860 represent an increase of \$3,700,240 or 13.8% over the 1989 budget.

Significant elements include:

- Salaries and benefits for 20 firefighters required for the new Upper Wellington fire station and 6 fire fighters, resulting from union negotiations for additional vacation and lieu days. (It should be noted that our calculations indicated 8 additional staff would be required as a result of the above contract changes. Due to requests for significant budget cuts, this submission has been reduced by 2 positions. Our experience during 1990 will govern a possible request for the remaining two positions in 1991.)
- Due to premature corrosion, four vehicles require replacement of the entire body shell over the next two years. The major repair account balance cannot accommodate the required expenditure of approximately \$50,000 per vehicle. \$100,000 has been provided in this years current budget and a similar amount will be required again in 1991.
- A service/program package has been prepared for the "Rapid Zap" Defibrillator program. A recommendation concerning approval and required funding will be made to the Finance and Administration Committee during 1990.
- In response to a request during 1989 from the Personnel Committee, an amount of \$25,000 is included for uniform station signage.

I look forward to your continued support of the ongoing operations of your Hamilton Fire Department.



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STATEMENT OF PURPOSE AND STAFFING

for Fire Department (Dept./Local Board)

1. PURPOSE/OBJECTIVES

The Hamilton Fire Department, under the direction of the Chief, is responsible for fighting fires and responding to a wide variety of non-fire related emergency conditions and life-threatening situations occurring within the confines of the City of Hamilton.

In addition, through Bylaw 68-34, the department is authorized, when called upon, to assist other Hamilton-Wentworth region fire departments under "Mutual Aid".

Our main objective is the protection from fire of all life and property within the city. This is accomplished through our commitment to fire prevention programs, fire code enforcement and public education efforts; and an all-inclusive firefighter training program.

The many and varied services provided by the department are described in the latest annual report of the Hamilton Fire Department.

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1990 - 1992

(a) Construction in 1990 of a fire station on Upper Wellington (near Stone Church Road), requires 20 additional firefighters be hired in 1990. Necessary funds are included in this budget submission.

(b) Land is proposed to be purchased in the Upper Sherman and Fennell Avenue area in 1991 with construction of the station to begin in 1992. This station, when completed, will amalgamate two existing mountain fire stations, located at Upper Wentworth and Mohawk and at Upper Gage and Queensdale Avenue.

3. STAFFING (FTE'S): Number of vacancies included in "permanent" positions below is)

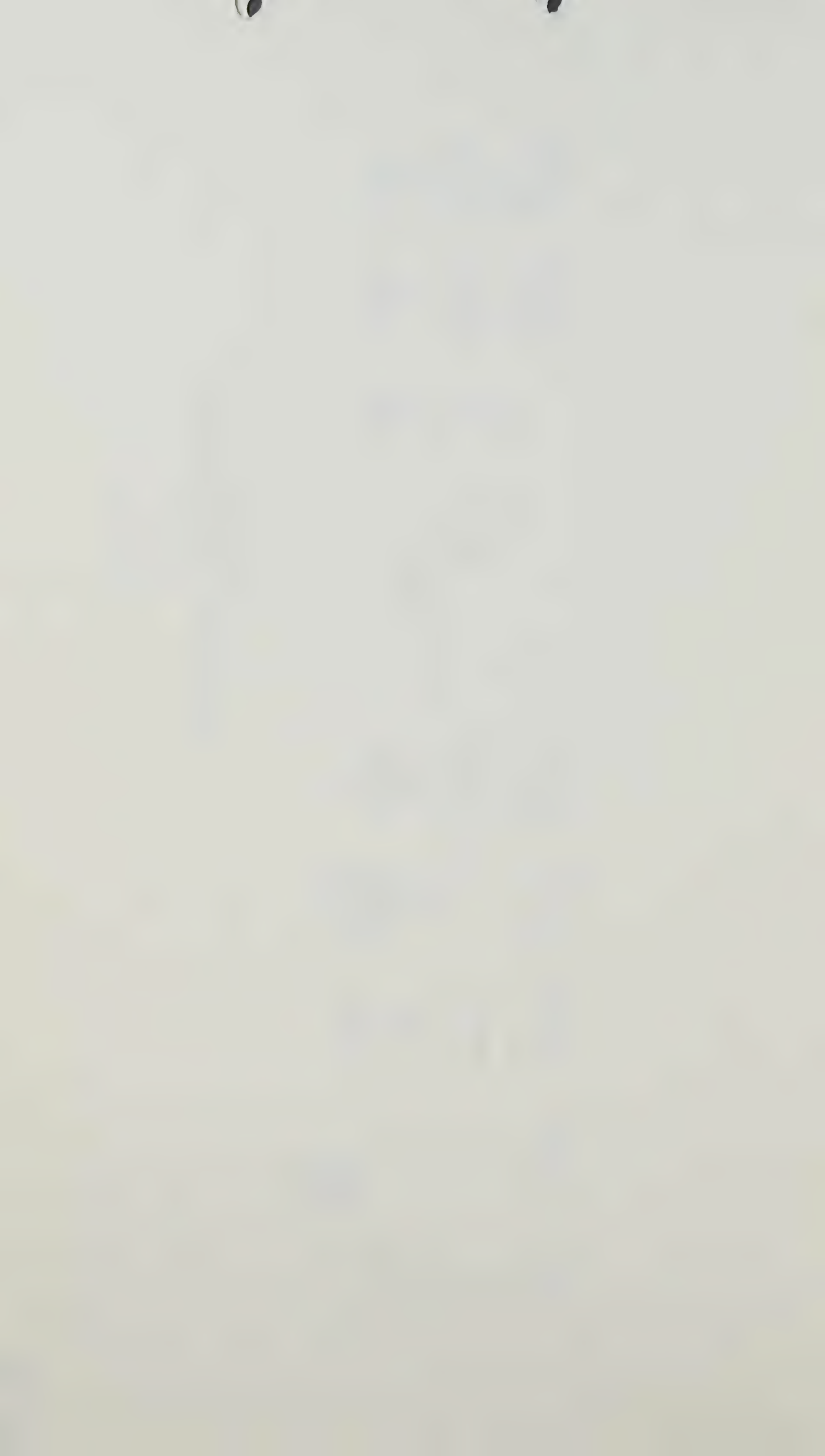
	PERMANENT		Incr. + Decr. -	TEMPORARY		Incr. + Decr. -	TOTAL		Incr. + Decr. -
	Present 1989	Projected 1990		Present 1989	Projected 1990		Present 1989	Projected 1990	
Salary	474	500	26+				474	500	26+
Wage	474	500	26+				474	500	26+

Note: Please see reverse for suggestions on completing this form.

CITY OF HAMILTON

1990 COMPARATIVE STATEMENT OF ESTIMATES - SUMMARY

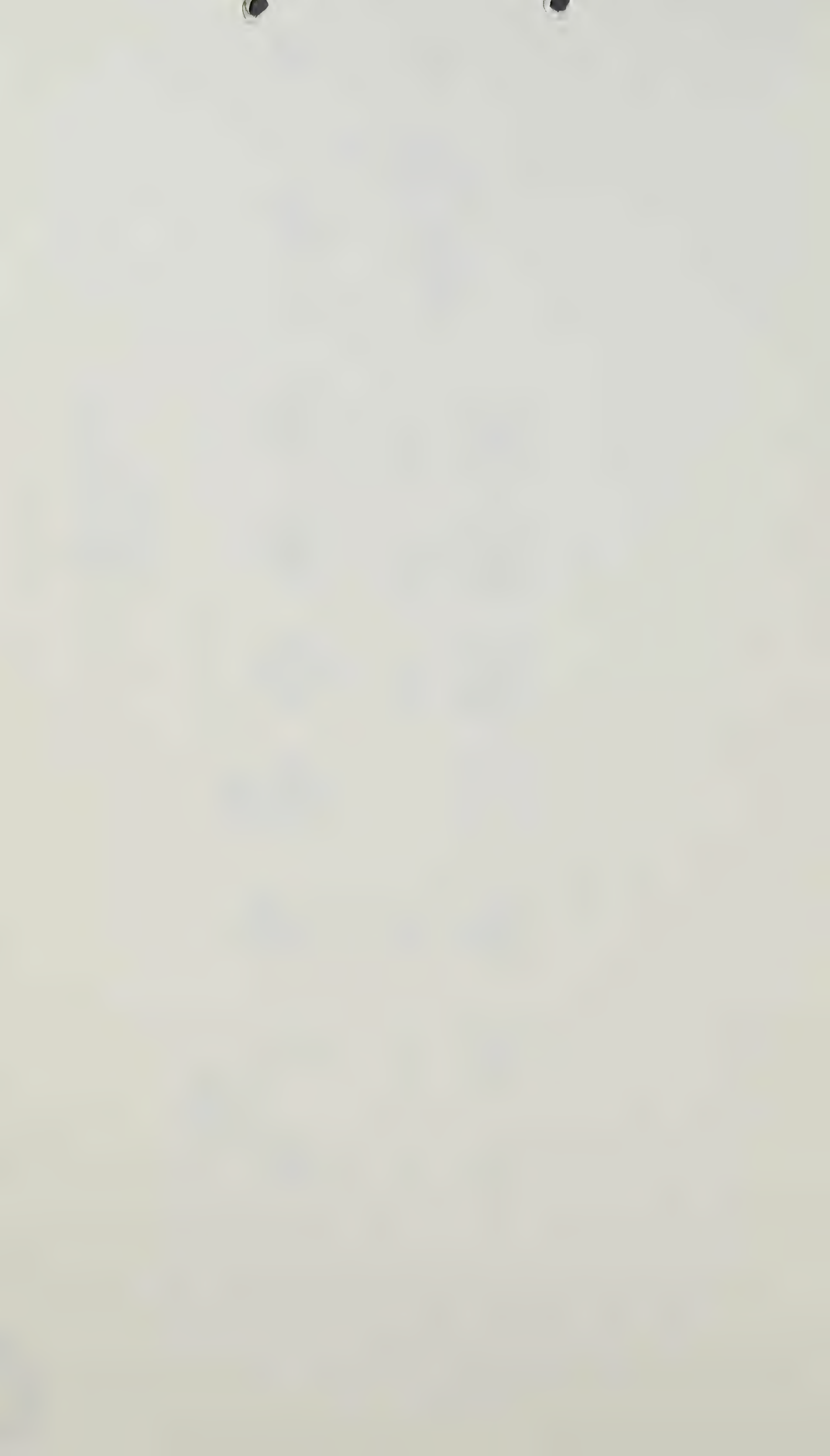
		FIRE DEPARTMENT							
ACTUAL 1989 (1)	ESTIMATE 1989 (2)	CENTRE NUMBER (3)	DESCRIPTION (4)	ORIGINAL ESTIMATE 1990 (5)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE + DECREASE - (6)	APPROPRIA- TION 1990 (5+6) (7)	INCREASE + DECREASE - OVER 1989 ESTIMATE	AMOUNT (7-2) (8)	PERCENT (8/2) (9)
26,662,190	26,844,620	4800X	EXPENDITURES	30,544,860		30,544,860		3,700,240	13.8%
90,755	70,500	4800X	REVENUES	80,000		80,000		9,500	13.5%
26,571,435	26,774,120			30,464,860		30,464,860		3,690,740	13.8%



CITY OF HAMILTON

1990 BUDGET REVENUE ESTIMATES - DETAIL

FIRE DEPARTMENT								
ACCOUNT NUMBER	DESCRIPTION	1989 ACTUAL	1989 ESTIMATE	1990 ORIGINAL ESTIMATE	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE + DECREASE -	1990 RESULTANT APPROPRIA- TION	INCREASE + DECREASE - OVER 1989 ESTIMATE	
							AMOUNT (7-4)	PERCENT (8/4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
4800X	FIRE							
	FIRE SERVICE - M.T.C	10,555	3,500	8,000		8,000	4,500	128.6%
4900X	INSPECTION FEES AND TRAINING COMPLEX RECOVERIES	80,200	67,000	72,000		72,000	5,000	7.5%
		90,755	70,500	80,000		80,000	9,500	13.5%



ANALYSIS OF THE NET INCREASES IN THE 1990 ESTIMATES OF THE

Fire Department

ACCT/CENTRE		DESCRIPTION	AMOUNT	% CHANGE OVER 1989
1) MAINTAIN EXISTING SERVICES.....			3,675,240	13.7%
A) COMPENSATION AND INFLATIONARY COSTS:				
51000/51200	a)	salaries/wages/benefits inflation & adjustments, incl. Fed. UIC and Prov. EHT legislated increases	2,365,960	8.8%
various	b)	inflationary costs of other expenditures	128,910	0.5%
SUB-TOTAL - COMPENSATION AND INFLATION			2,494,870	9.3%
B) OTHER +/- ADJUSTMENTS:				
56116-48001	c)	protective clothing - bunker gear for new and replacement staff-\$50,000 (less '89 Est.)	(50,000)	-0.2%
56600- "	d)	employees parking (contractual benefit)	24,000	0.1%
56604- "	e)	delete radio equip. rental (3 yr. rental completed)	(6,600)	0.0%
57303- "	f)	Stn. 9 - rear door repairs - 1989 project	(5,000)	0.0%
58002-48015	g)	car-Fire Prevention - one-time item	(11,000)	0.0%
51000/51200	h)	staff new fire station, plus vacation negotiation	1,016,840	3.8%
various	i)	other misc. adjustments (net)	212,130	0.8%
SUB-TOTAL - OTHER +/- ADJUSTMENTS			1,180,370	4.4%
TOTAL - MAINTAIN EXISTING SERVICES			3,675,240	13.7%
2) COUNCIL MANDATED.....			-	-
57301-48001	-	signage at Fire Stations	25,000	0.1%
3) LEGISLATED BY SENIOR GOVERNMENT LEVEL.....			(incl.in 1(a) above)	
TOTAL 1990 REQUIREMENT - 1),2),AND 3).....			3,700,240	13.8%
=====				
4) SERVICE REDUCTION PROPOSALS:			-	-
55201-48001	-	reduce Travel a/c to 1989 level (Admin.)	-490	0.0%
=====				
5) STAFF INITIATIVES (new/enhanced programs/services-Form 6's).....			-	-
centre 30001	-	Defibrillator program (equipment)	113,490	0.4%

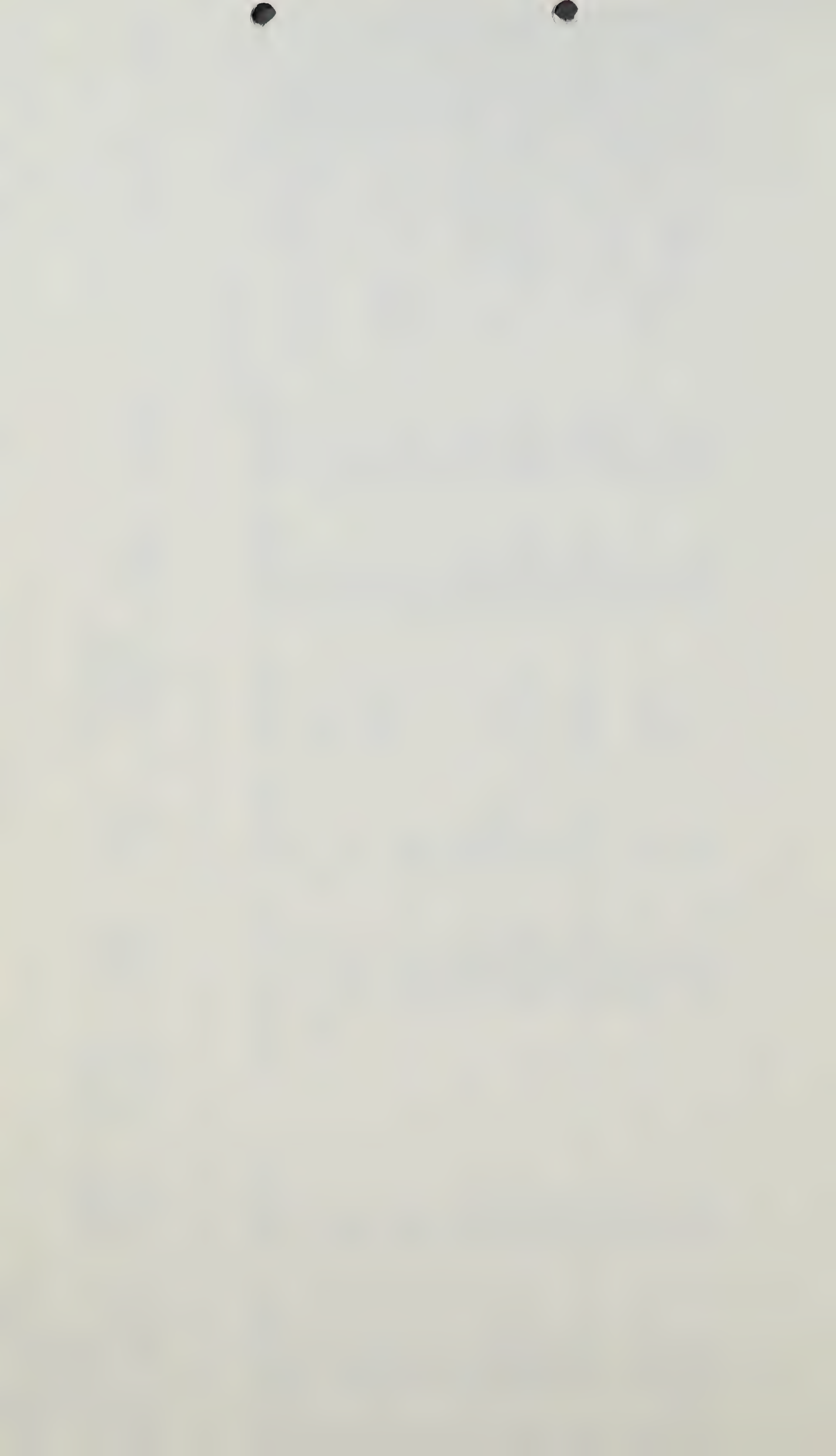


ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)	PERCENT (10/4) (11)
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** CENTER 48001 ADMINISTRATION

5000	SALARIES & WAGES	20,180,260	20,324,730	1,279,130	1,343,550	22,947,410		22,947,410	2,622,680	12.9
5120	EMPLOYEE BENEFITS	2,928,874	2,941,230	394,630	267,830	3,603,690		3,603,690	662,460	22.5
5121	ACCIDENTAL DEATH & DISMEM	16,072	17,710	60-	800	18,510		18,510	800	4.5
5411	REPAIR & REPLACE CALC	60	60	60-					60-100.0-	
5413	PROVISION-ANNUALIZATION									
5520	TRAVELLING COURSELS	4,997	5,460	490		5,950		5,950	490	9.0
5520	TRAINING	1,470	1,500	1,500		3,000		3,000	1,500	100.0
5520	MEETINGS	410	420	8,120	20	440		440	20	4.8
5520	LICENCE FEES	401	540	2,500-		8,660		8,660	8,120	100.0
5520	EXEMPLARY SERVICE MEDALS	2,573	2,500			7,120		7,120	2,500-100.0-	
5540	FEES-MEDICAL EXAMINATIONS	6,036	6,780			7,750		7,750	340	5.0
5500	OFFICE SUPPLIES	6,829	7,350			350		350	400	5.4
5600	BOOKS	352	350			1,030		1,030	30	3.0
5600	POSTAGE	967	1,000			4,730		4,730	230	5.1
5600	CLEANING SUPPLIES	4,277	4,500			13,900		13,900	600	4.5
5610	MEDICAL SUPPLIES	13,185	13,300			3,140		3,140	140	4.7
5610	OPERATING SUPPLIES	2,980	3,000			39,540		39,540	1,700	4.5
5610	UNIFORMS, CLOTHING & ACC.	37,033	37,840	32,080	1,700	215,060		215,060	42,320	24.5
5610	HAZARDOUS CHEMICALS	168,718	172,740		10,240	13,130		13,130	630	5.0
5611	PROTECTIVE CLOTHING	12,280	12,500		630	50,000		50,000	50,000-50.0-	
5630	TELEPHONE	324,930	100,000	50,000-	690	69,920		69,920	690	1.0
5630	WATER KATES & SEWER	73,201	69,230		420	8,790		8,790	420	5.0
5630	HYDRU	8,606	8,370		4,370	92,980		92,980	5,620	6.4
5630	HEATING FUELS	86,855	87,360	1,250	3,040	69,550		69,550	2,040	3.0
5631	PRINTING SERVICES	56,411	67,510			20,000		20,000	90	4.8
5631	CLEANING & LAUNDRY	19,903	20,000			1,950		1,950	30	4.6
5632	INSURANCE	14,298	19,060			680		680	24,000	12.0
5633	PEST CONTROL	1,769	1,650			24,000		24,000	730	100.0-
5660	RENTAL - VEHICLE PARKING	630	650	24,000		6,810		6,810	6,600-100.0-	
5660	RENT-OFFICE EQUIPMENT	4,060	6,080			18,190		18,190	780	4.5
5660	EQUIPMENT REPAIR	6,600	6,600	6,600-		19,480		19,480	840	4.5
5710	RADIO REPAIR	14,441	17,410							
5711	RADIO REPAIR	17,865	18,640							

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1990 PROPOSED ADDITIONAL POSITIONS

(Expansion Service Level)

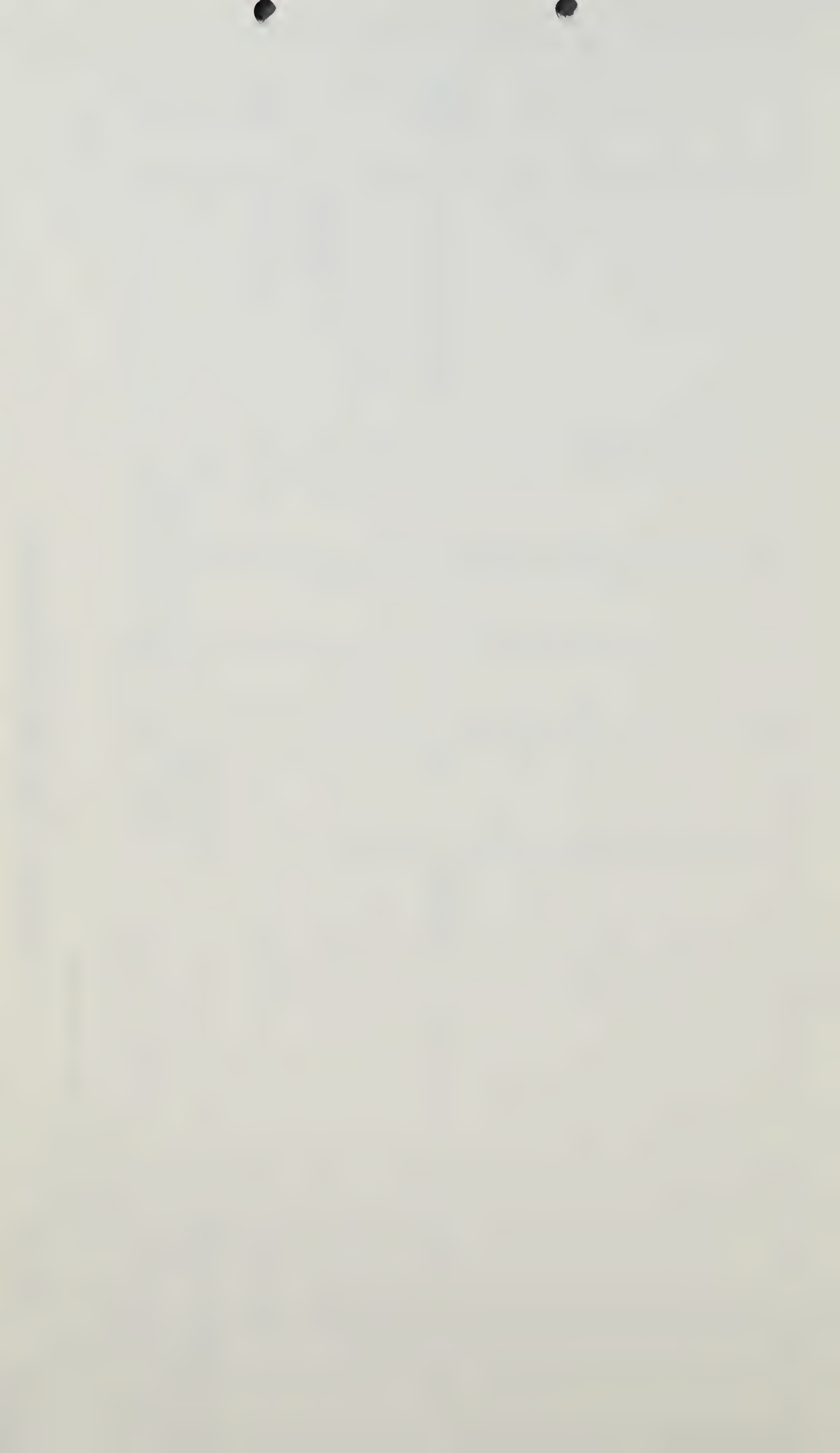
Date November 1989

Department/Local Board

Fire

Rev. 89/09

Account No.	Description of Position	Proposed Rating	Number of Employees	Bi-Weekly Salary	Anticipated Date of Appointment	Reason for Proposed Position	Amount Required for 1990	
							Salary	Benefits (18% of Sal.)
51000 -48001	Captain (-Lieutenant)	C8	1	\$ 185.	Oct. 1	New Fire Station	\$ 4,420.	\$ 800.
	Lieutenant (-Firefighter)	C7	3	110.	Oct. 1	New Fire Station	3,900.	700.
	Probationary Firefighter	C5	20	1,255.	Oct. 1	New Fire Station	652,600.	117,470.
58001 -48001	Probationary Firefighter	N1	6	1,255.	Apr. 1	Negotiated for 1990 Additional Vacations	200,810.	36,140.
TOTAL							\$861,730.	\$155,110.

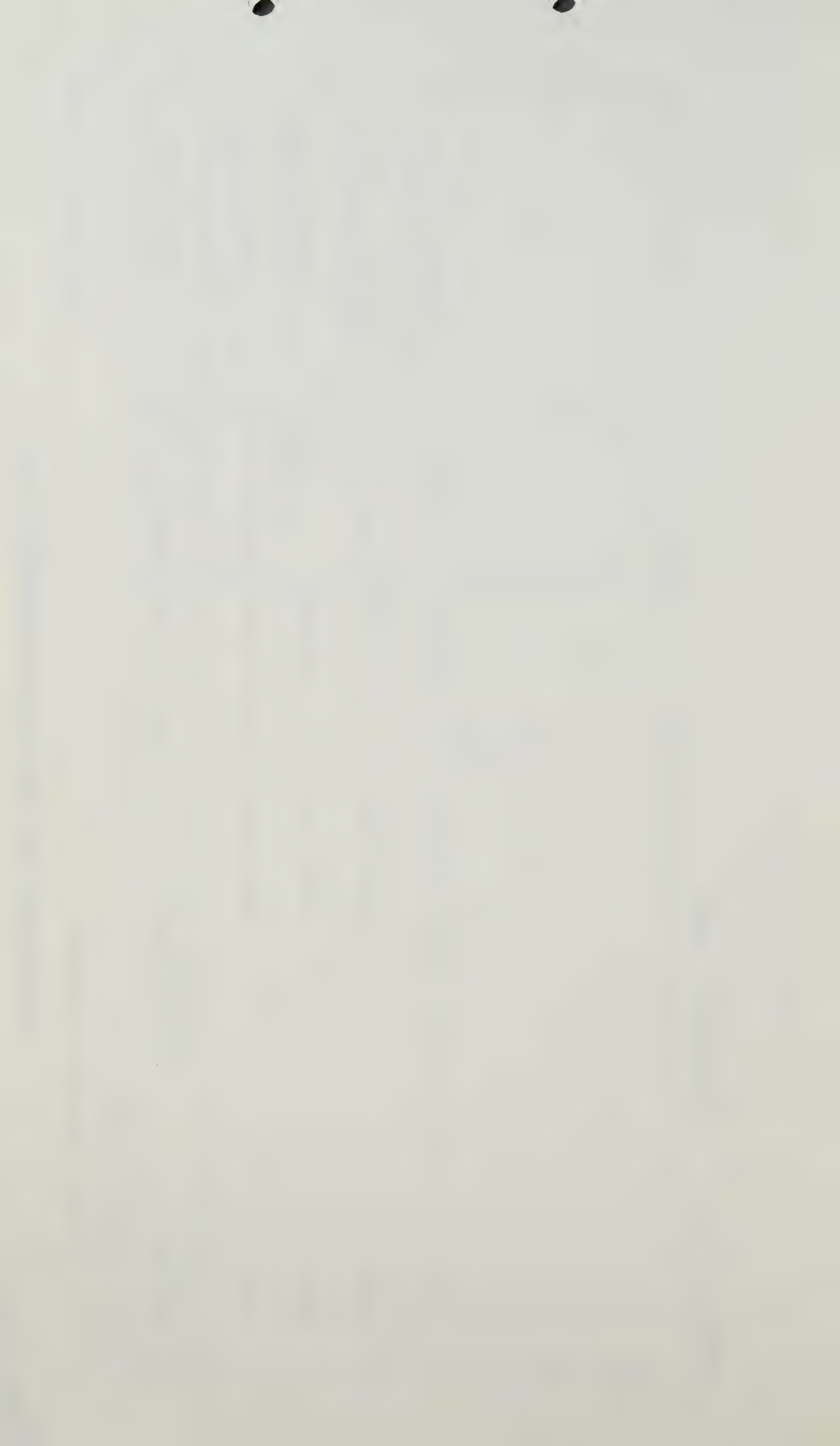


1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date November 1989

Department/Local Board Fire
Centre 48001

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Ontario Association of Fire Chiefs - Conference	Kitchener, Ontario	April 29 - May 3	G. Baker, Chief	900.00
Canadian Association of Fire Chiefs - Conference	Halifax, Nova Scotia	August 5-9	G. Baker, Chief	1,750.00
International Association of Fire Chiefs - Conference	Orlando, Florida	August 18-22	G. Baker, Chief	1,800.00
International Association of Fire Service Instructors	Cincinnati, Ohio	March 26-30	J. Ricottone, Divisional Chief of Training	1,500.00
TOTAL - "Travelling" Account 55201				----- \$ 5,950.00 P27



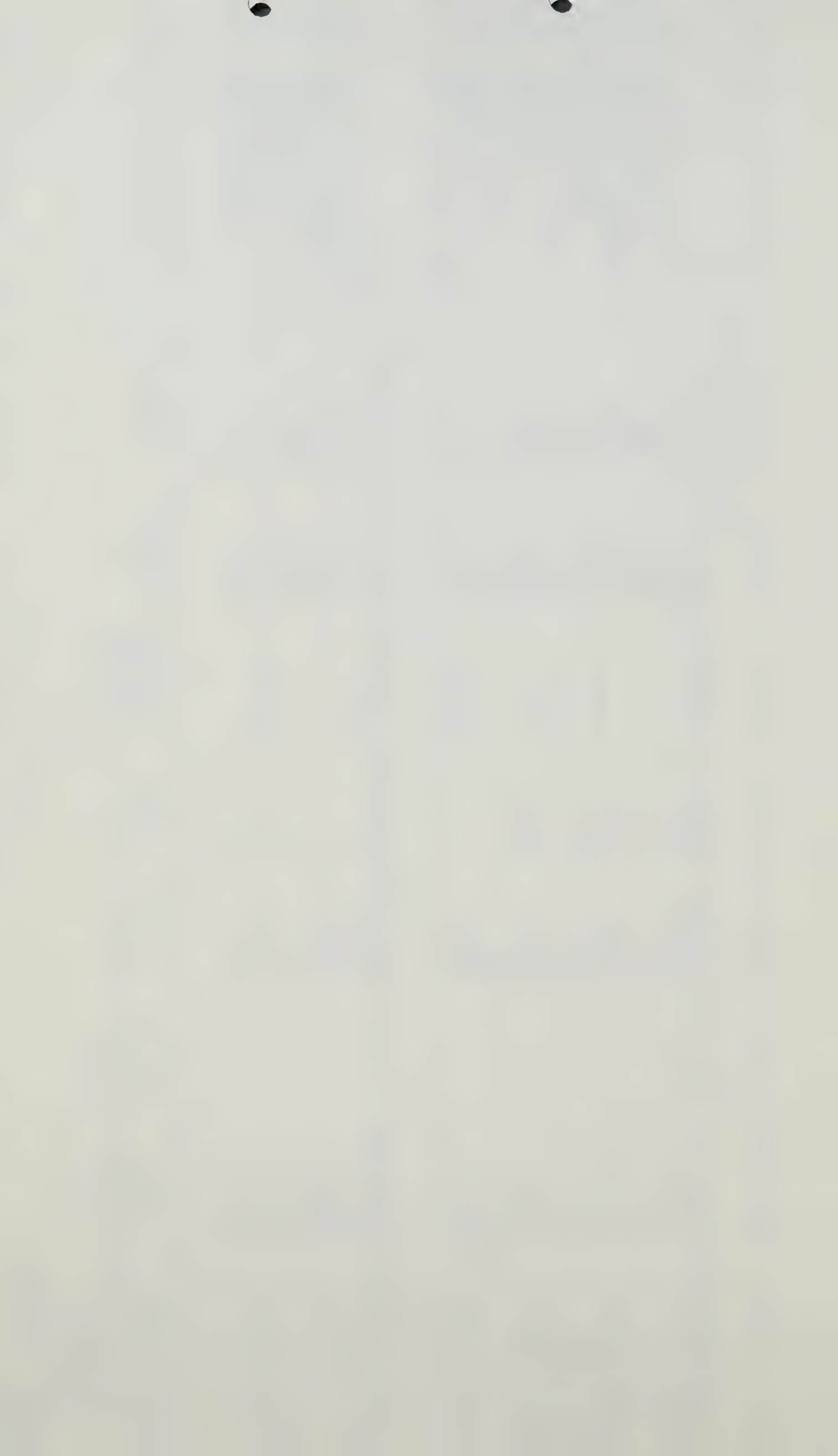
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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		PERCENT (10/4) (11)	

57115 FURNITURE REPAIR	908						950		950	2,600	5.0		
57200 GROUNDUS REPAIR			52,020			2,600	54,620		54,620	22,000	91.7		
57301 BUILDING REPAIR			24,000		22,000		46,000		46,000	5,000-100.0-			
57339 SIMULATED RESCUE COMPLEX	3,938		3,000		5,000-	610	14,260		14,260	610	4.5		
57499 OTHER REPAIRS	13,295		13,650				3,500		3,500				
58004 OFFICE FURNISHINGS	1,690		3,500				6,400		6,400				
58005 OPERATING EQUIPMENT	5,413		6,400				35,000		35,000				
58007 FIRE HOSE REPLACEMENT	16,718		35,000			660	13,200		13,200		5.3		
58028 RECOVERY AREA MUNICIPAL.	10,913		12,540				141,950-		141,950-		4.5		
	163,889-		135,840-		6,110-								
CENTRE 48001													
TOTALS	23,906,329		23,993,500		1,691,930	1,641,370	27,326,800		27,326,800	3,333,300	13.9		

** CENTER 48005	MOTOR APPARATUS-OPERATIONS												
54109 REPLACE OF AUTO EQUIP	234,192		220,850		51,410		272,260		272,260	51,410	23.3		
54110 MAJOR REPAIRS-AUTO EQUIP	477,484		44,170		111,900		156,070		156,070	111,900	253.3		
55201 TRAVELLING	380		500				870		500				
55208 LICENCE PLATES	468		870				1,090		1,090				
56103 OPERATING SUPPLIES	59,588		1,050			40	79,880		79,880	3,440	4.5		
56204 GASOLINE	4,722		3,990			180	4,170		4,170	180	4.5		
56328 INSURANCE	74,259		74,050		8,820		82,880		82,880	8,820	11.9		
56622 RENT-PARTS CLEANER	630		720			30	750		750	30	4.2		
56701 TIRES AND TUBES	9,541		12,940			640	13,580		13,580	640	4.9		
56703 CAR BATTERIES	1,701		2,730			130	2,860		2,860	130	4.8		
57101 EQUIPMENT REPAIR	547		11,500		11,600-		12,047		12,047	11,600-100.0-			
57105 AUTOMOTIVE EQUIPMENT REP	85,670		65,520			2,950	68,470		68,470	2,950	4.5		
57114 BREATHING APPARATUS REP	19,781		19,000			860	19,860		19,860	860	4.5		
57401 TIRE & TUBE REPAIR	1,822		800			410	800		800				
57499 OTHER REPAIRS	8,767		9,060			510	9,470		9,470	410	4.5		
58005 OPERATING EQUIPMENT	3,625		9,750				10,260		10,260	510	5.2		
CENTRE 48005													
TOTALS	554,043		554,050		160,530	9,190	723,770		723,770	169,720	30.6		

** CENTER 48010	FIRE PROTECTION-WATER SERVICE												
56303 WATER RATES & SEWER	1,027,980		1,027,930		17,440		90,900		1,136,320	1,136,320	108.340	10.5	



1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date November 1989

Department/Local Board Fire

Centre 48005

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Ontario Municipal Fire Departments Mechanical Officers Association Spring Meeting Fall Meeting	Windsor, Ontario Oshawa, Ontario	April November	R. Kay, Supervisor of Vehicle & Equipment Repairs R. Kay, Supervisor of Vehicle & Equipment Repairs	400.00 100.00
TOTAL - "Travelling" Account 55201				----- \$ 500.00 P 30



ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		AMOUNT PERCENT (10/4) (11)	

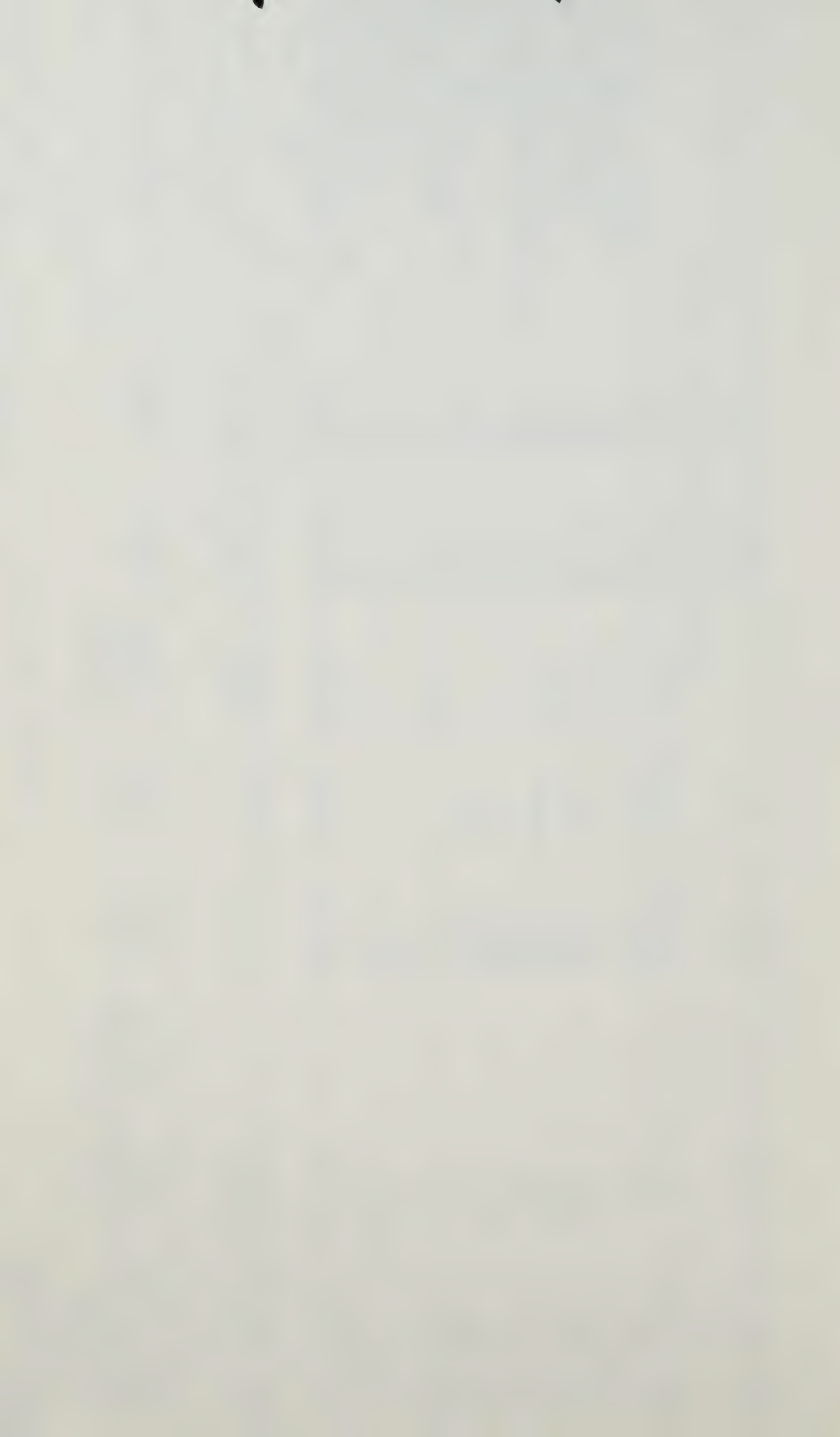
56316	HYDRANT SURCHARGE	141,354	139,860		2,180		142,040		142,040	2,180	1.6		
CENTRE 48010 TOTALS		1,169,334	1,167,840		19,620	90,900	1,278,360		1,278,360	110,520	9.5		

** CENTER 48015 FIRE PREVENTION BUREAU

51000	SALARIES & WAGES	784,042	863,540		10,180	54,870	928,590		928,590	65,050	7.5		
51200	EMPLOYEE BENEFITS	112,109	124,420		20,240	11,570	156,230		156,230	31,810	25.6		
54111	REPAIR & REPLACE CALC	60	60		60-					60-100.0-			
55201	TRAINING	758	800				800		800				
55204	TRAINING COURSES	690	720				720		720				
55205	BUS TICKETS	92	50		50-		100		100				
55206	MEETINGS	500	100			30	680		680				
55214	CAR WASHING		650										
55405	FEES-COURT COSTS	4,100	4,500				4,500		4,500				
55411	FEES-LAB TESTING		100		100-								
56001	OFFICE SUPPLIES	2,658	2,700			320	3,020		3,020	100-100.0-			
56002	PHOTOGRAPHIC SUPPLIES	3,252	3,280			160	3,440		3,440	320 11.9			
56003	BOOKS	659	680				680		680	160 4.9			
56004	POSTAGE	2,512	2,700			90	2,790		2,790	90 3.3			
56006	SUBSCRIPTIONS	443	490			10	500		500	10 2.0			
56104	UNIFORMS, CLOTHING & ACC.	3,721	4,560				4,560		4,560				
56302	ADVERTISING & PROMOTION	26,832	27,310			1,370	28,680		28,680	1,370 5.0			
56315	CLEANING & LAUNDRY	729	760				760		760				
56316	RENT-CAR POOL	23,601	24,700		5,190-	1,240	20,750		20,750	3,950- 16.0-			
57101	EQUIPMENT REPAIR	140	150			10	160		160	10 6.7			
57301	BUILDING REPAIR	2,200	2,500				2,500		2,500				
58002	AUTOMOTIVE EQUIPMENT	10,897	11,000		11,000-					11,000-100.0-			
58004	OFFICE FURNISHINGS	614	800				800		800				
58005	OPERATING EQUIPMENT	5,705	6,000			300	6,300		6,300	300 5.0			
CENTRE 48015 TOTALS		986,314	1,082,570		14,020	69,970	1,166,560		1,166,560	83,990	7.8		

** CENTER 48020 RETIREMENT ALLOWANCES-GRANTED BY COUNCIL

51503	RETIREMENT GRATUITY-FIRE	2,218	2,430			110	2,540		2,540	110 4.5			
CENTRE 48020 TOTALS		2,218	2,430			110	2,540		2,540	110 4.5			



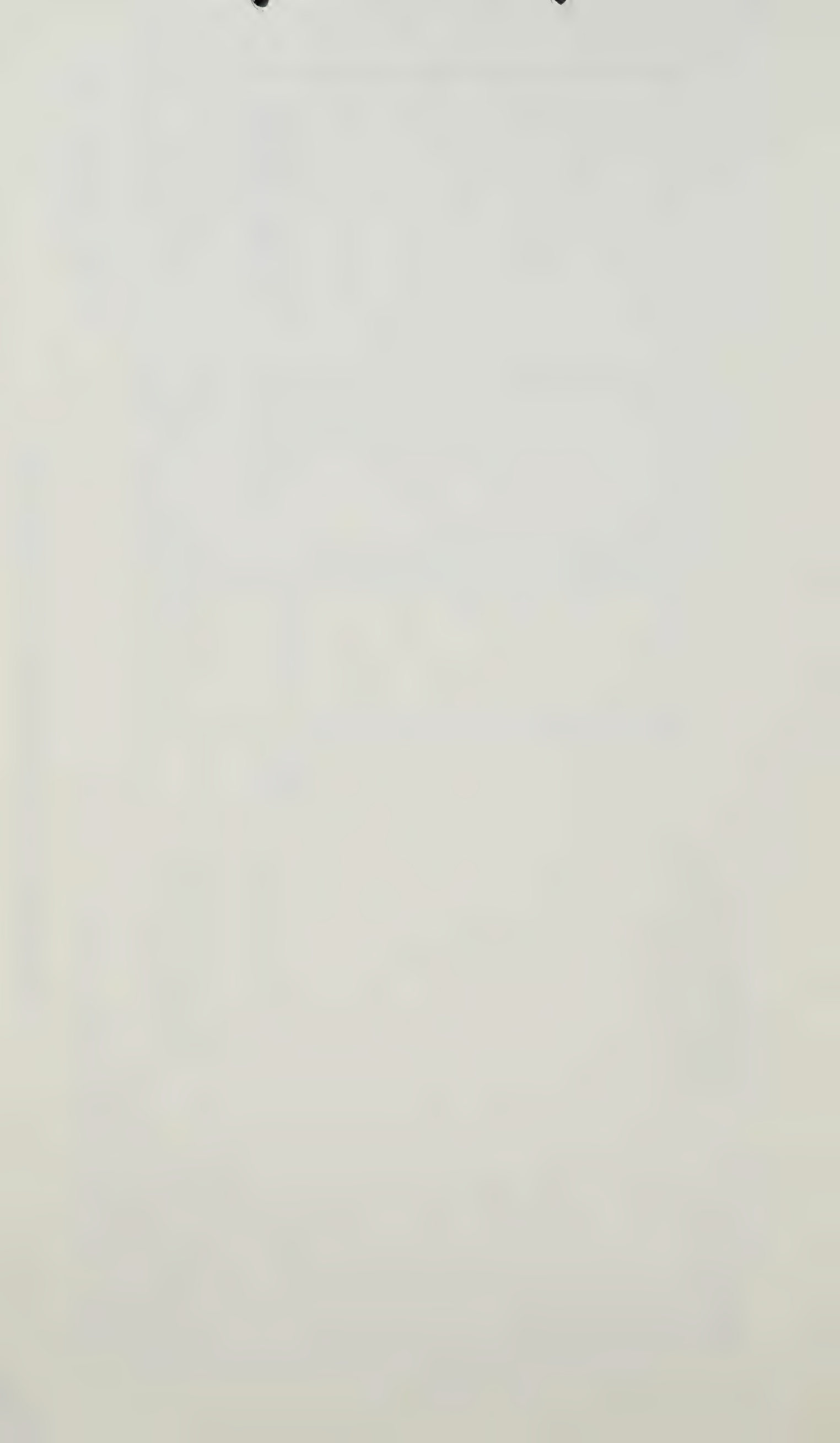
1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date November 1989

Department/Local Board Fire

Centre 48015

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Ontario Municipal Fire Prevention Officers Association - Conference	Elliot Lake, Ontario	March 25-28	K. Kiernan, Chief Fire Prevention Officer	800.00
TOTAL - "Travelling" Account 55201				----- \$ 800.00 P32

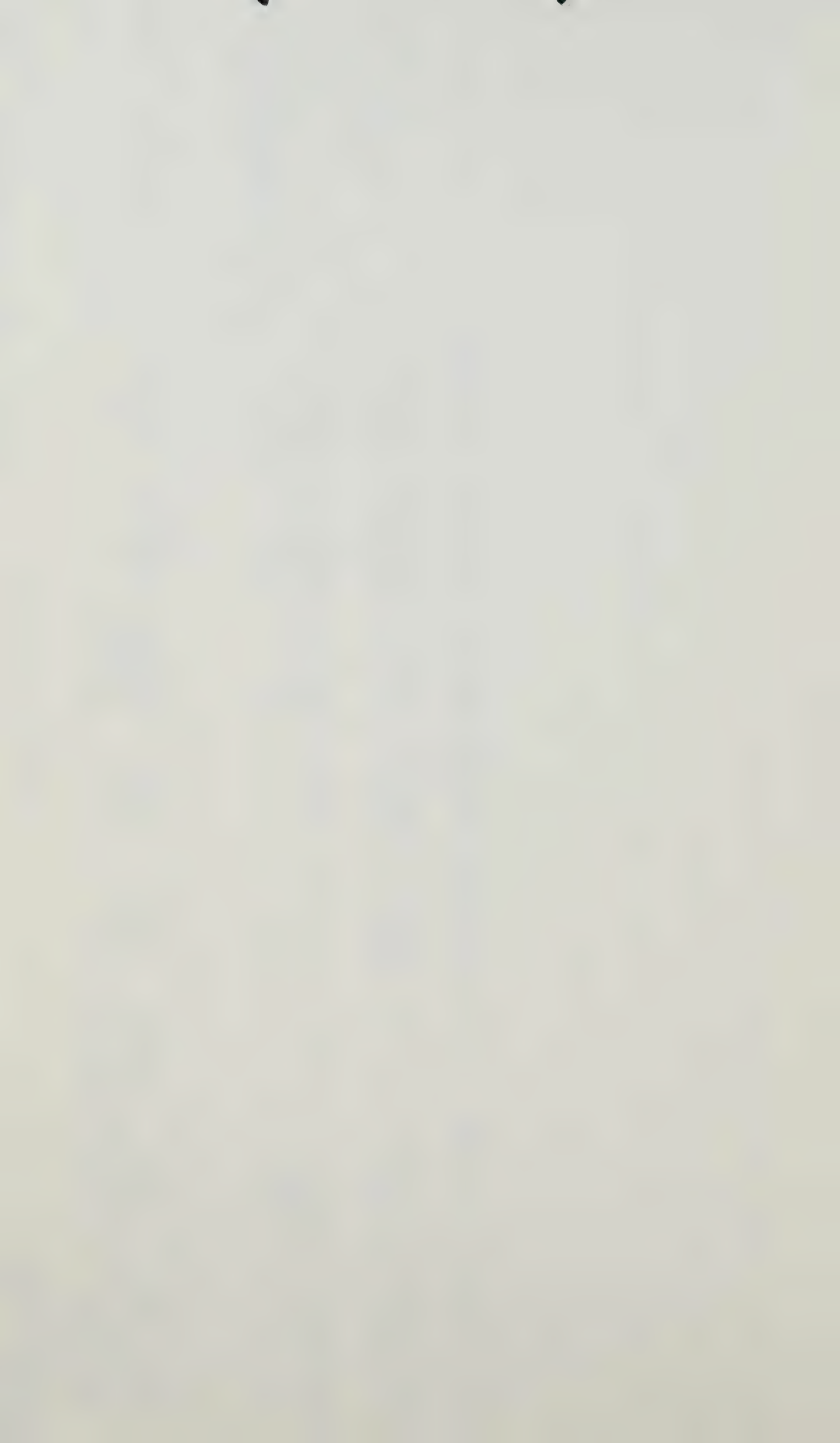


		ADJUSTMENT		COUNCIL/		INCREASE + DECREASE - OVER 1989 ESTIMATE				
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	AMOUNT (9-4) (10)	PERCENT (10/4) (11)

** CENTER 48030	DRUM CORPS									
5407 FEES-INSTRUCTORS		4,000	4,000		500	4,500		4,500	500	12.5
8104 UNIFORMS, CLOTHING & ACC.		2,000	2,000			2,000		2,000		
CENTRE 48030	TOTALS	6,000	6,000	500		6,500		6,500	500	8.3

** CENTER 48035	TRAINING SUPPLIES									
55204 TRAINING COURSES		37,952	38,230		2,100	40,330		40,330	2,100	5.5
CENTRE 48035	TOTALS	37,952	38,230		2,100	40,330		40,330	2,100	5.5

DEPARTMENT TOTALS		26,662,190	26,844,620	1,886,600	1,813,640	30,544,860		30,544,860	3,700,240	13.8
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HUMAN RESOURCES

1990 Current Budget

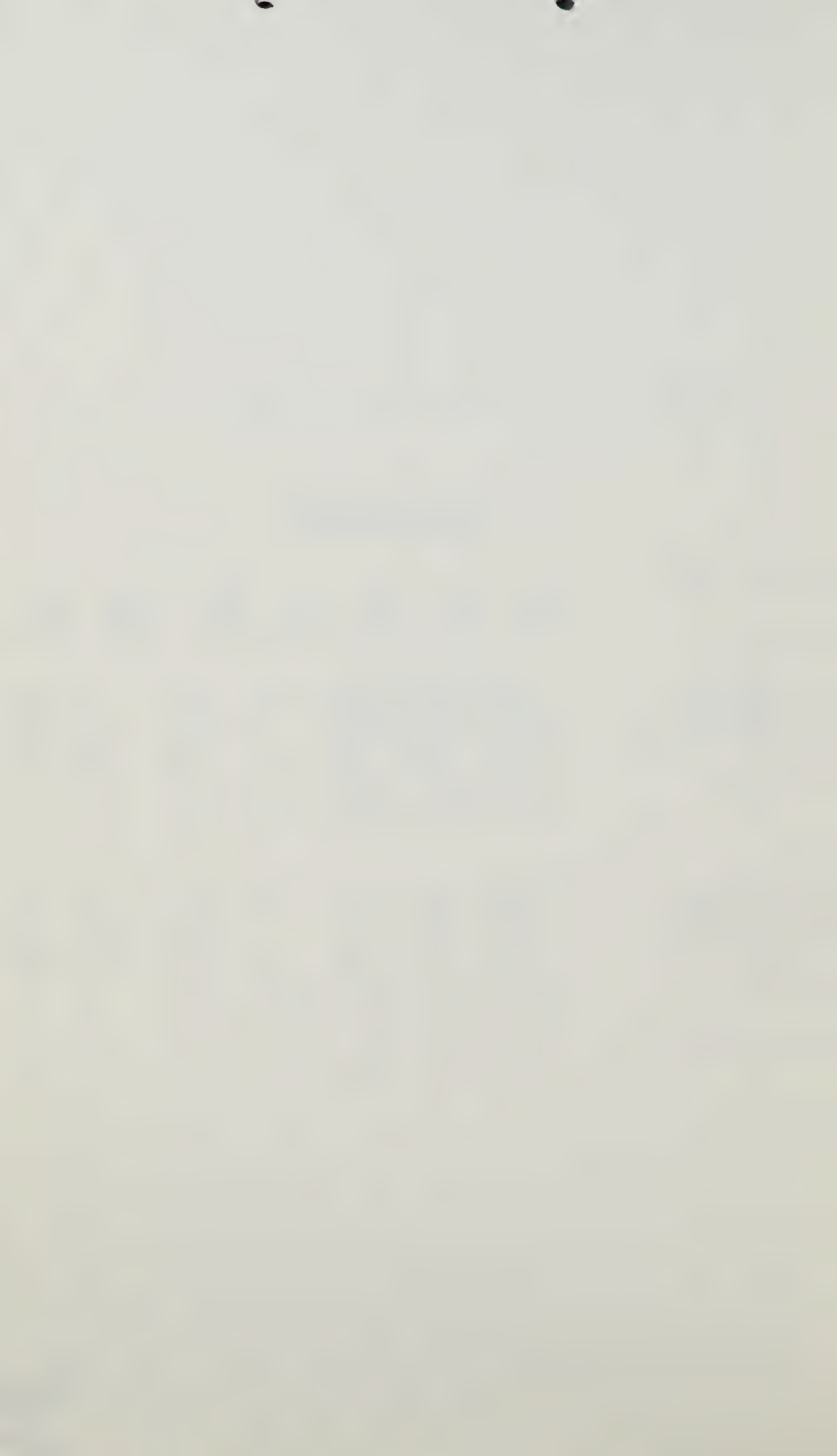


FUNCTION: GENERAL GOVERNMENT
DEPARTMENT: HUMAN RESOURCES

DEPARTMENT COST SUMMARY

	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGES	1990 PROPOSED BUDGET	% INCREASE PROPOSED	% INCREASE EXISTING
EXPENDITURES - GROSS							
141100 ADMINISTRATION	268,730	210,870	214,790	61,390	276,180	2.77%	-20.07%
142100 PERSONNEL SERVICES	1,843,320	1,895,580	2,004,820	0	2,004,820	8.76%	8.76%
143100 LABOUR RELATIONS	1,164,840	1,151,340	1,308,150	0	1,308,150	12.30%	12.30%
144100 SALARY ADMINISTRATION	773,160	721,540	589,660	0	589,660	-23.73%	-23.73%
145100 TRANSIT	64,420	81,260	70,780	0	70,780	9.87%	9.87%
TOTAL EXPENDITURES	4,114,470	4,060,590	4,188,200	61,390	4,249,590	3.28%	1.79%
REVENUE							
141100 ADMINISTRATION	133,950	93,330	107,400	30,690	138,090	3.09%	-19.82%
142100 PERSONNEL SERVICES	1,289,080	1,323,230	1,359,270	0	1,359,270	5.44%	5.44%
143100 LABOUR RELATIONS	807,850	826,030	979,500	0	979,500	21.25%	21.25%
144100 SALARY ADMINISTRATION	604,630	566,720	402,800	0	402,800	-33.38%	-33.38%
145100 TRANSIT	64,420	81,260	70,780	0	70,780	9.87%	9.87%
TOTAL REVENUES	2,899,930	2,890,570	2,919,750	30,690	2,950,440	1.74%	0.68%
TO BE MET FROM GENERAL LEVY	1,214,540	1,170,020	1,268,450	30,700	1,299,150	6.97%	4.44%

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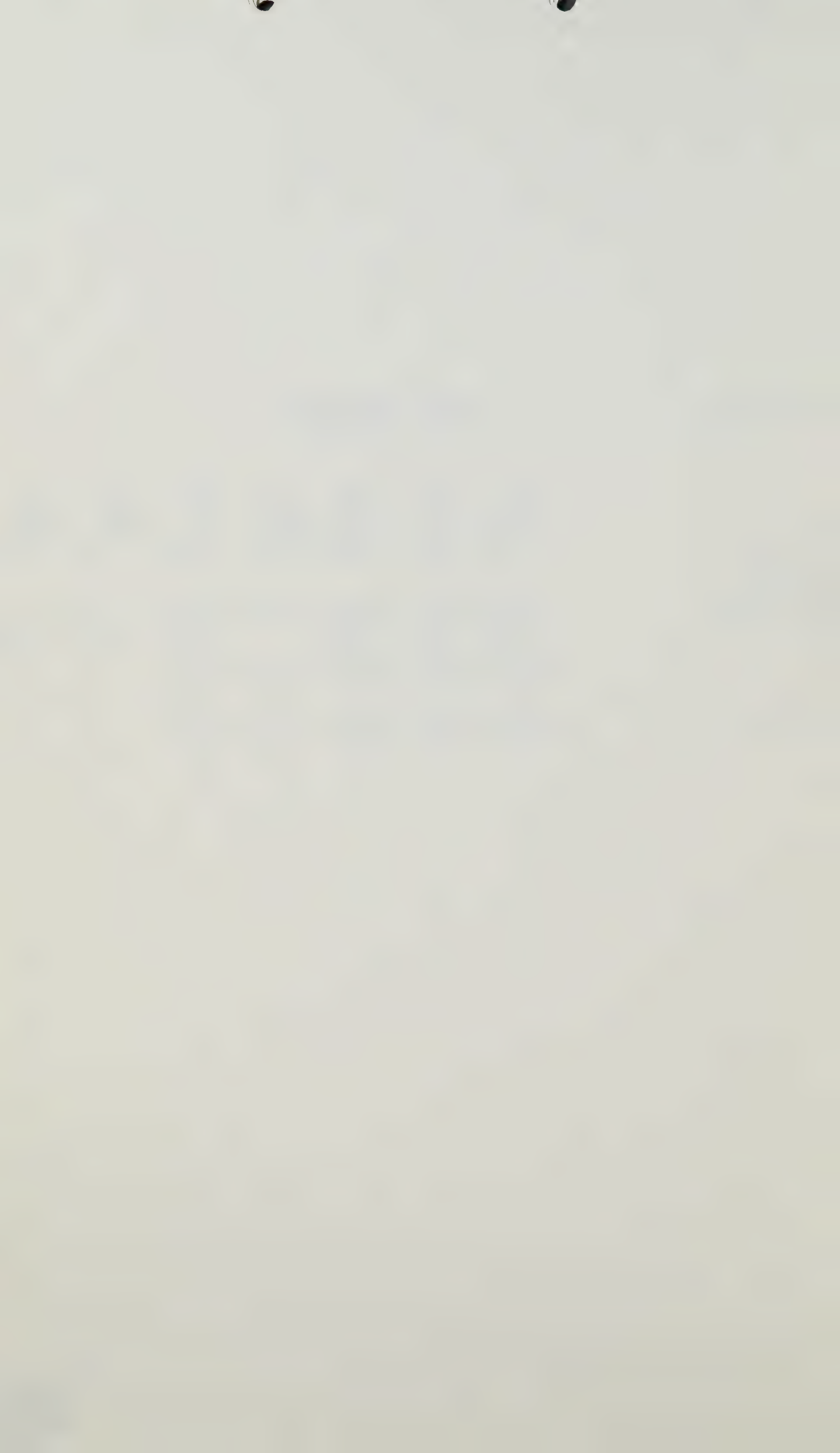


DEPARTMENT COST SUMMARY

FUNCTION: GENERAL GOVERNMENT
DEPARTMENT: HUMAN RESOURCES

	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGES	1990 PROPOSED BUDGET	% INCREASE PROPOSED	% INCREASE EXISTING
GROSS EXPENDITURES	4,114,470	4,060,590	4,188,200	61,390	4,249,590	3.28%	1.79%
GROSS REVENUES							
CITY OF HAMILTON	1,965,850	1,920,010	2,066,730	30,690	2,097,420	6.69%	5.13%
REGIONAL DEPARTMENTS	850,990	873,910	713,560	0	713,560	-16.15%	-16.15%
OTHER	83,090	63,090	139,460	0	139,460	67.84%	67.84%
	2,899,930	2,857,010	2,919,750	30,690	2,950,440	1.74%	0.68%
NET EXPENDITURES	1,214,540	1,203,580	1,268,450	30,700	1,299,150	6.97%	4.44%

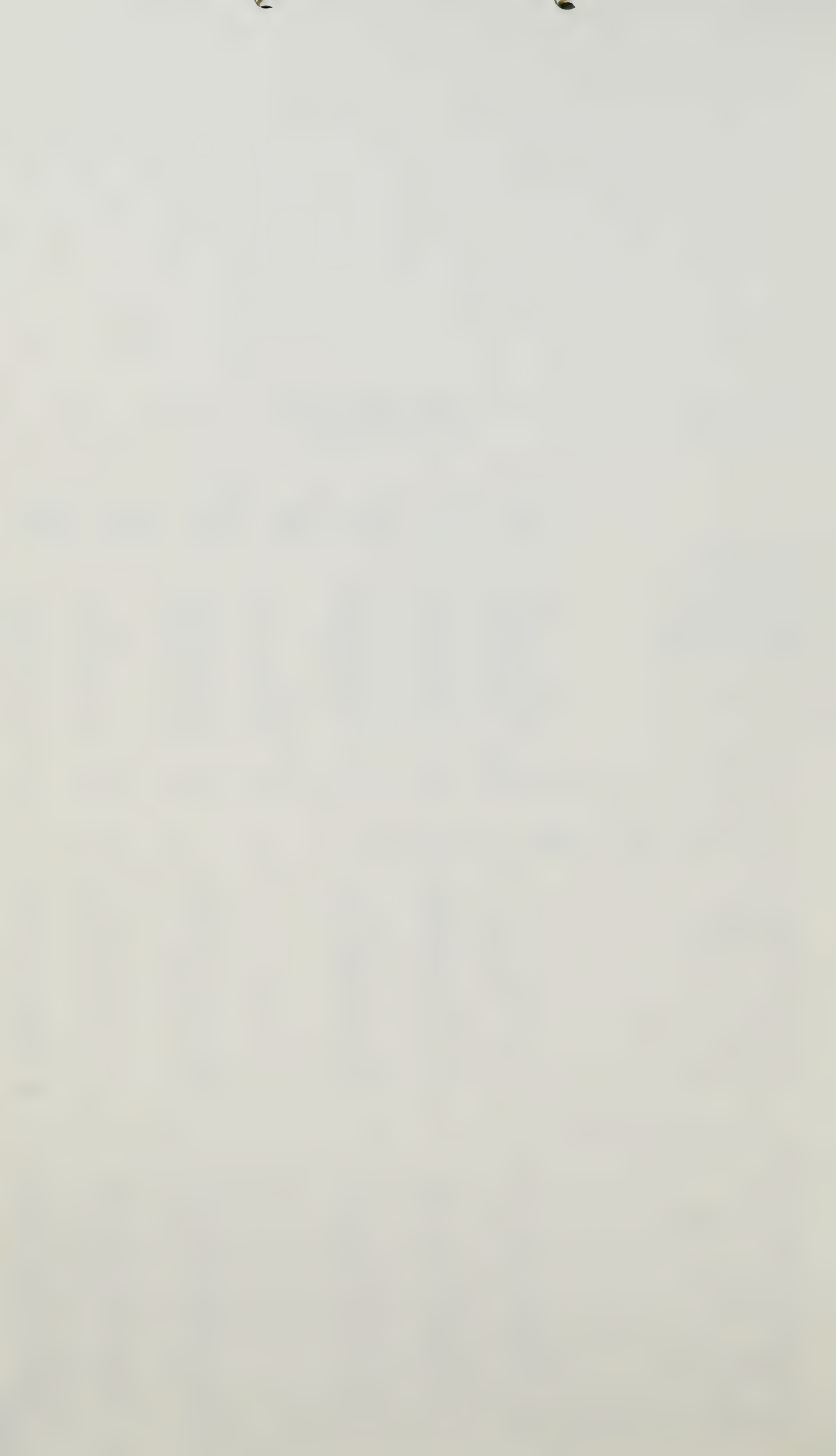
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DEPARTMENT COST SUMMARY

FUNCTION: GENERAL GOVERNMENT
DEPARTMENT: HUMAN RESOURCES

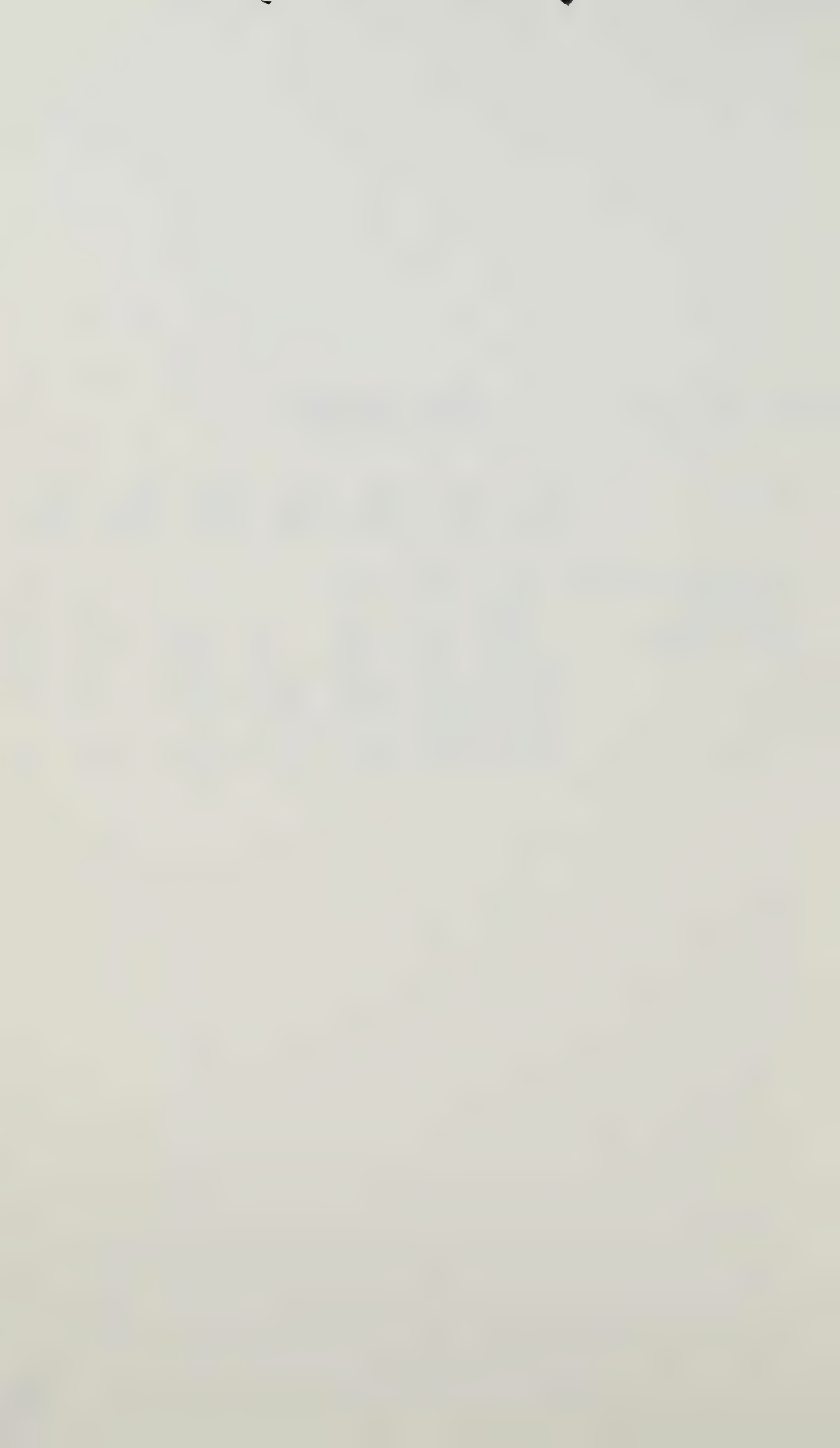
	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGES	1990 PROPOSED BUDGET	% INCREASE PROPOSED	% INCREASE EXISTING
EXPENDITURES - GROSS							
141100 ADMINISTRATION	268,730	210,870	214,790	61,390	276,180	2.77%	-20.07%
142100 PERSONNEL SERVICES	1,843,320	1,895,580	2,004,820	0	2,004,820	8.76%	8.76%
143100 LABOUR RELATIONS	1,164,840	1,151,340	1,308,150	0	1,308,150	12.30%	12.30%
144100 SALARY ADMINISTRATION	773,160	721,540	589,660	0	589,660	-23.73%	-23.73%
145100 TRANSIT	64,420	81,260	70,780	0	70,780	9.87%	9.87%
TOTAL EXPENDITURES	4,114,470	4,060,590	4,188,200	61,390	4,249,590	3.28%	1.79%
REVENUES - GROSS							
CITY OF HAMILTON	1,965,850	1,920,010	2,066,730	30,690	2,097,420	6.69%	5.13%
RECOVERIES FROM REGIONAL DEPTS:							
All programs except Training & Development and Pay Equity Committees							
Airport	4,010	4,010	4,220	0	4,220	5.24%	5.24%
Finance	77,110	77,110	81,350	0	81,350	5.50%	5.50%
Macassa Lodge	58,000	58,000	52,970	0	52,970	-8.67%	-8.67%
Wentworth Lodge	26,780	26,780	24,450	0	24,450	-8.70%	-8.70%
Social Services	46,440	46,440	49,000	0	49,000	5.51%	5.51%
Health	67,330	67,330	60,910	0	60,910	-9.54%	-9.54%
Library	8,570	8,570	7,400	0	7,400	-13.65%	-13.65%
Transit	95,570	112,410	97,250	0	97,250	1.76%	1.76%
Waterworks	48,170	48,170	41,600	0	41,600	-13.64%	-13.64%
Sanitary Sewer	48,170	48,170	41,600	0	41,600	-13.64%	-13.64%
Programs Sub-total	480,150	496,990	460,750	0	460,750	-4.04%	-4.04%
Recoveries for Pay Equity Committee							
Clerk	2,170	2,170	1,060	0	1,060	-51.15%	-51.15%
Finance	19,820	19,820	9,700	0	9,700	-51.06%	-51.06%
Freeway	930	930	450	0	450	-51.61%	-51.61%
Economic Development	2,790	2,790	1,360	0	1,360	-51.25%	-51.25%
Planning	16,400	16,400	8,030	0	8,030	-51.04%	-51.04%
Airport	2,480	2,480	1,210	0	1,210	-51.21%	-51.21%
Social Services	57,290	57,290	28,030	0	28,030	-51.07%	-51.07%
Macassa Lodge	61,410	61,410	30,050	0	30,050	-51.07%	-51.07%
Wentworth Lodge	32,920	32,920	16,130	0	16,130	-51.00%	-51.00%
Health	23,840	23,840	11,660	0	11,660	-51.09%	-51.09%
General Engineering	33,200	33,200	15,800	0	15,800	-52.41%	-52.41%
Waterworks	25,900	25,900	12,890	0	12,890	-50.23%	-50.23%
Sanitary Sewer	25,900	25,900	12,890	0	12,890	-50.23%	-50.23%
Total Recoveries for Pay Equity Com	305,050	305,050	149,260	0	149,260	-51.07%	-51.07%



DEPARTMENT COST SUMMARY (continued)

FUNCTION: GENERAL GOVERNMENT
DEPARTMENT: HUMAN RESOURCES

DESCRIPTION	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGES	1990 PROPOSED BUDGET	% INCREASE PROPOSED	% INCREASE EXISTING
	-----	-----	-----	-----	-----	-----	-----
Recoveries for Training & Develop	65,790	71,870	103,550	0	103,550	57.39%	57.39%
Provincial Subsidy	20,000	0	0	0	0	NA	NA
Transfer from Reserve	58,090	58,090	134,460	0	134,460	131.47%	131.47%
Other	5,000	5,000	5,000	0	5,000	0.00%	0.00%
TOTAL REVENUES	2,899,930	2,857,010	2,919,750	30,690	2,950,440	1.74%	0.68%
TO BE MET FROM GENERAL LEVY	1,214,540	1,203,580	1,268,450	30,700	1,299,150	6.97%	4.44%

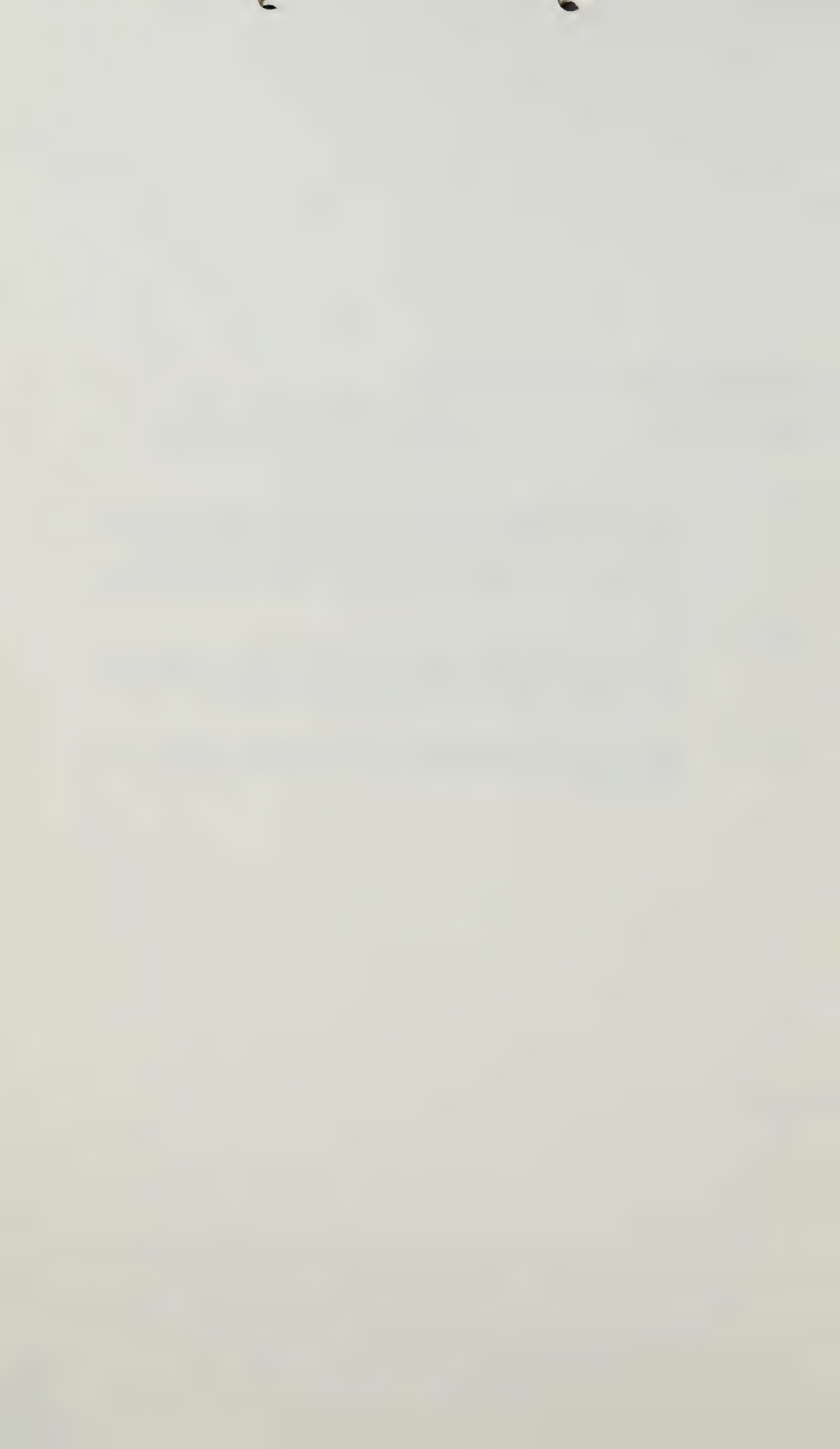


REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

PROGRAM DESCRIPTION

PROGRAM: ADMINISTRATION DIVISION
ACTIVITY: _____

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- GOAL: To provide an advisory function, an information and control function and a service function for the line departments of the Regional Municipality of Hamilton-Wentworth and the City of Hamilton in a pro-active manner; to provide information to the Councils of both organizations to enable them to make appropriate decisions.
- PURPOSE: Responsible for advising on, and the development of policies and programs relating to personnel management, employee recruitment, wage and salary administration, and labour relations.
- OBJECTIVES: Ensure that all programs operate efficiently and effectively and within the guidelines set by Council policy and appropriate legislation.

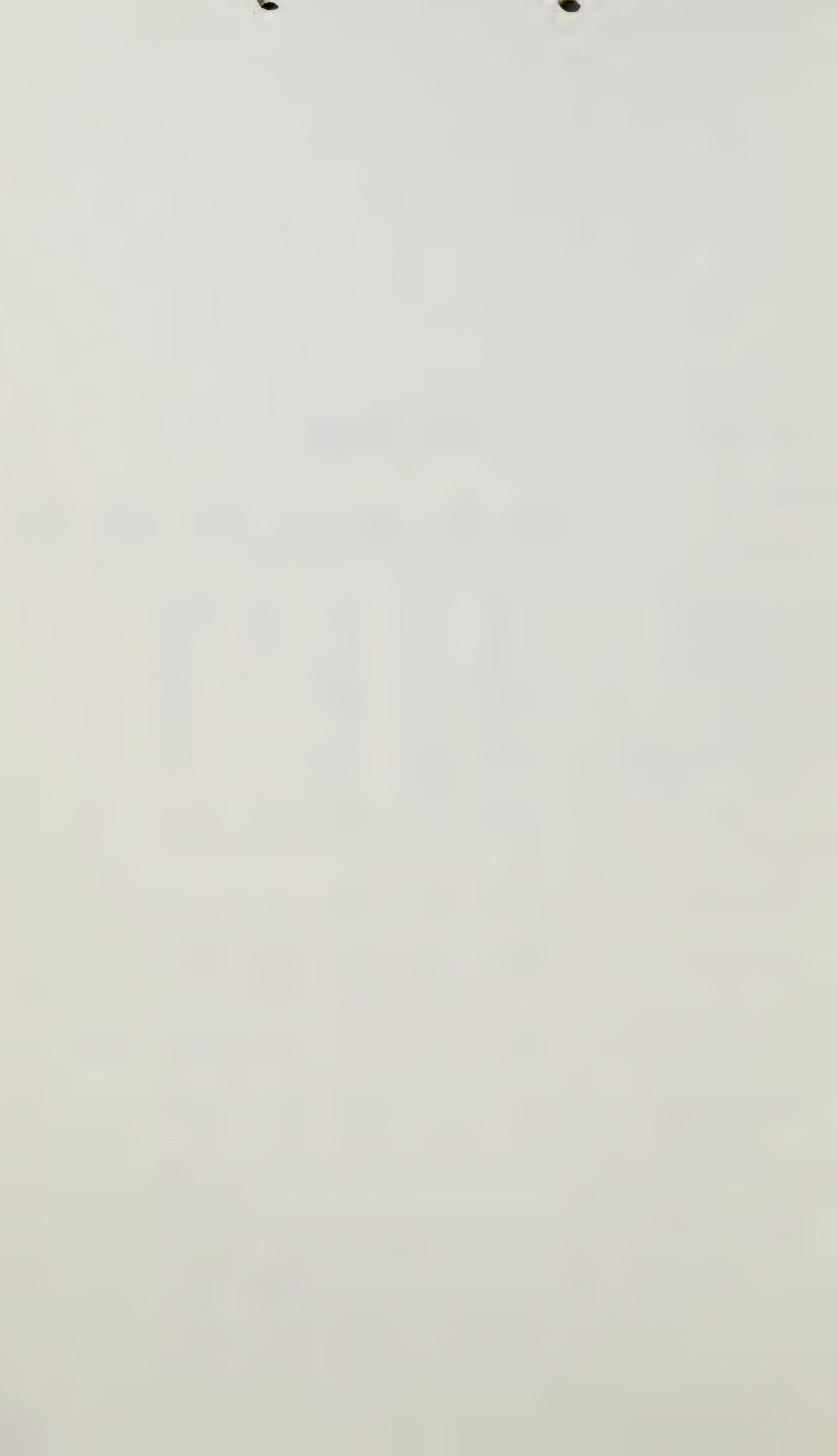


PROGRAM COST SUMMARY

DEPARTMENT: HUMAN RESOURCES
PROGRAM : ADMINISTRATION

ACCOUNT NUMBER DESCRIPTION	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGES	1990 PROPOSED BUDGET	% INCREASE PROPOSED	% INCREASE EXISTING
141100 EXPENDITURES							
51601 Salaries and Wages	220,910	132,400	175,650	52,490	228,140		
51801 Employee Benefits	31,060	19,840	24,300	7,980	32,280		
51805 Workers Compensation	4,670	4,280	3,070	920	3,990		
53002 Office Equipment	1,200	1,200	430		430		
53901 Operating Supplies	2,500	2,500	2,630		2,630		
56010 Telephone	3,600	3,600	3,800		3,800		
56921 Meeting Expenses	230	260	240		240		
57001 Travelling	1,940	1,940	2,050		2,050		
57202 Memberships & Subscriptions	2,620	2,620	2,620		2,620		
58020 Program Enhancement Reserve	0	22,230	0		0		
58607 Cost Alloc. - Solicitor	0	20,000	0		0		
Total Expenditures	268,730	210,870	214,790	61,390	276,180	2.77%	-20.07%
141100 REVENUES							
44011 City of Hamilton	133,950	93,330	107,400	30,690	138,090		
Total Revenues	133,950	93,330	107,400	30,690	138,090	3.09%	-19.82%
To Be Met From General Levy	134,780	117,540	107,390	30,700	138,090	2.46%	-20.32%
Existing Column Includes:			1990 Impact	Budget Impact	Annualized Impact		
53002 Reduction in 1990 requirements			(640)		(640)		
Change Column Includes:							
51601 Benefits Manager not hired in 1989				52,490	52,490		
51801/5 " " " "				8,900	8,900		
44011 City Share				(30,690)	(30,690)		
			(640)	30,700	30,060		

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REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

PROGRAM DESCRIPTION

PROGRAM: PERSONNEL SERVICES
ACTIVITY: _____

COAL: To provide recruitment, selection and employee information functions for the Region, City and the their Local Boards and Commissions, in an effective and efficient manner.

PURPOSE: To ensure that people with appropriate skills, knowledge and ability are recruited and selected; to ensure that personnel records relating to employment are maintained; to maintain employee benefit plan enrollment program; to maintain computerized human resources/payroll system; ensure that information requested by departments, employees and the general public is provided accurately.

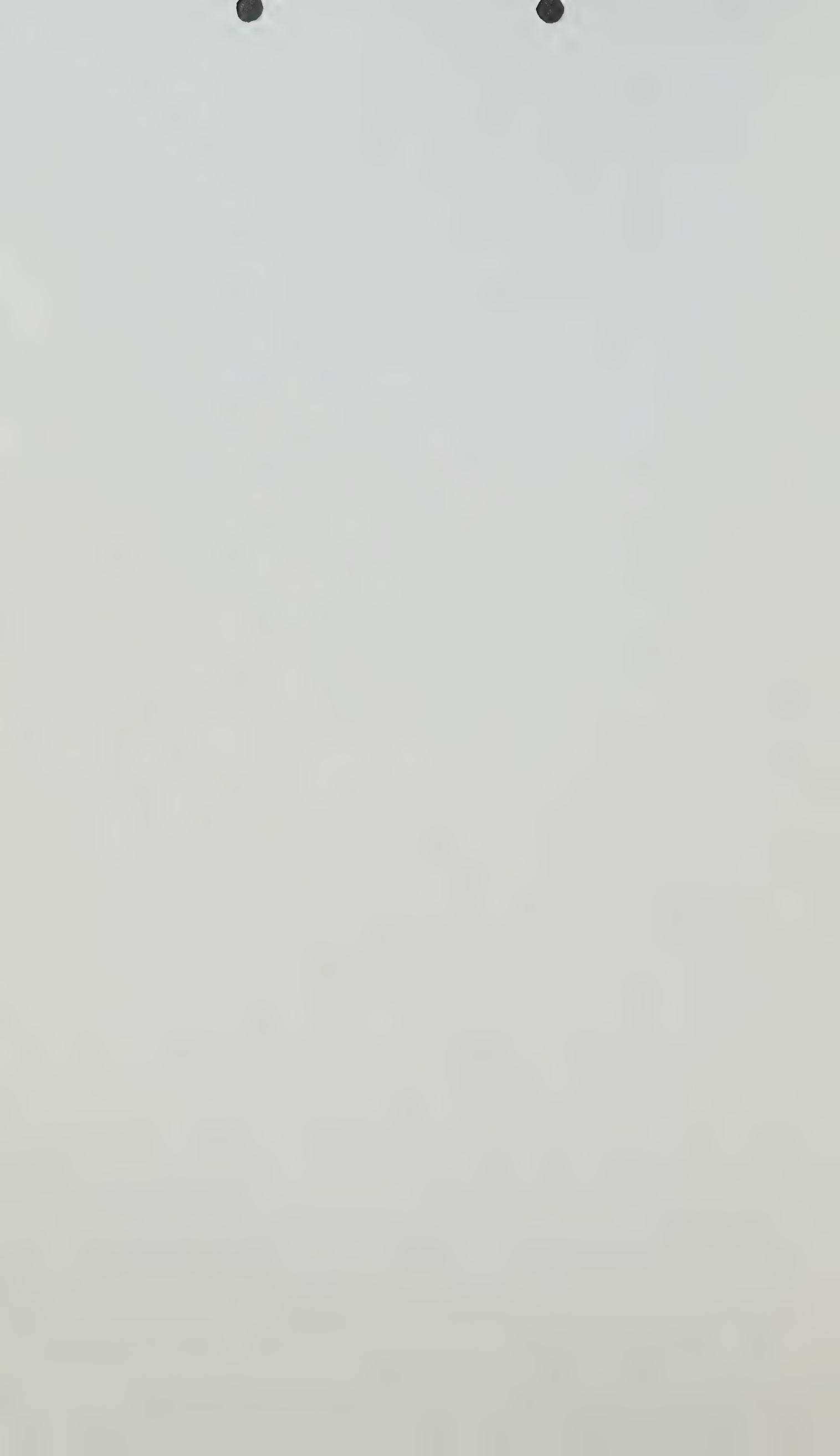
OBJECTIVES: Human Resources Centre Budget preparation and systems functions are handled through this division.

This Division is comprised of 3 Sections

Administration

Recruiting and Records

Employee Services

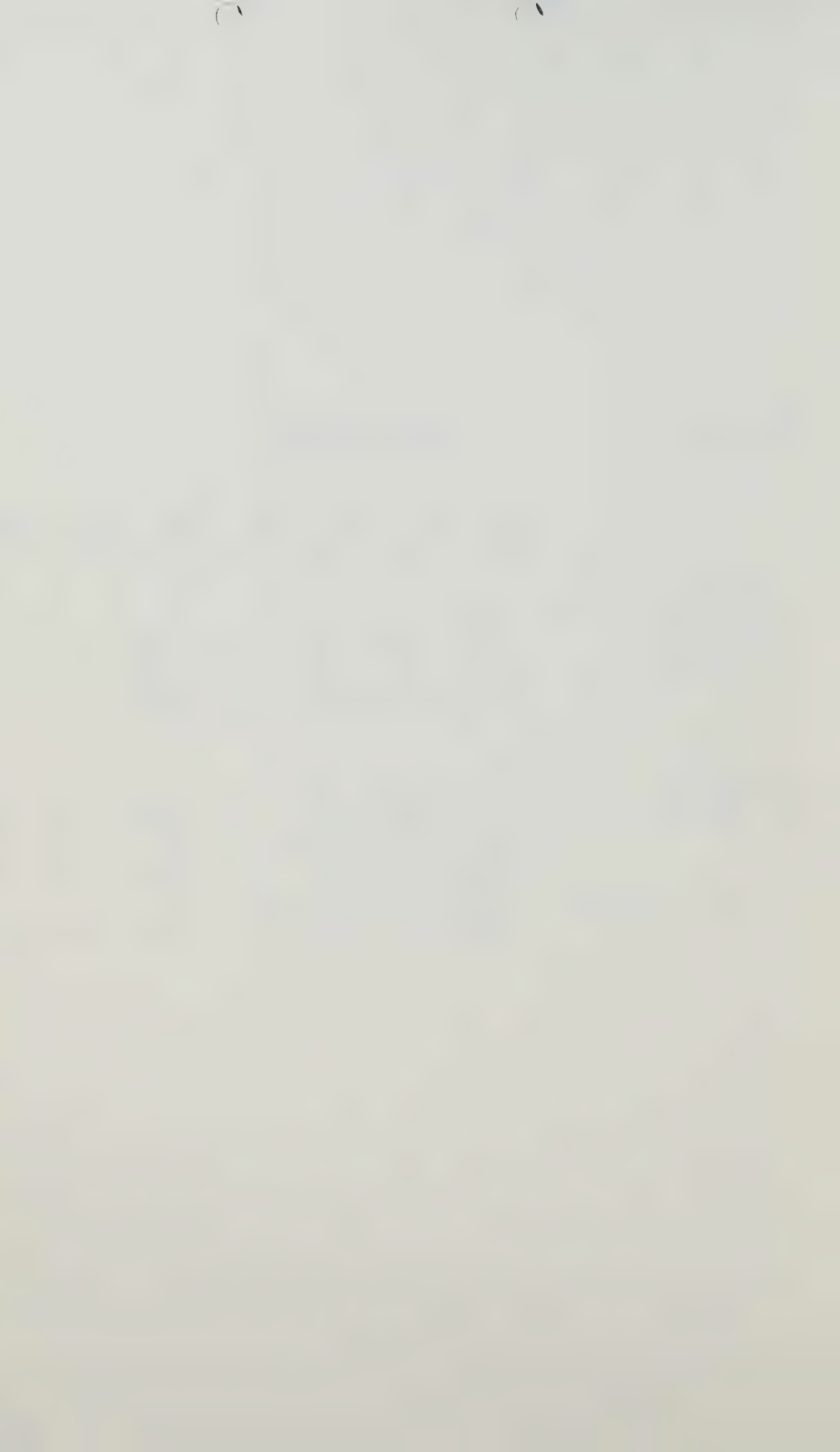


PROGRAM COST SUMMARY

DEPARTMENT: HUMAN RESOURCES
PROGRAM : PERSONNEL SERVICES

	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGES	1990 PROPOSED BUDGET	% INCREASE PROPOSED	% INCREASE EXISTING
	-----	-----	-----	-----	-----	-----	-----
EXPENDITURES							
142100 ADMINISTRATION	1,322,550	1,326,520	1,448,610	0	1,448,610	9.53%	9.53%
142200 RECRUITING	310,900	354,780	310,950	0	310,950	0.02%	0.02%
142300 EMPLOYEE SERVICES	209,870	214,280	245,260	0	245,260	16.86%	16.86%
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TOTAL	1,843,320	1,895,580	2,004,820	0	2,004,820	8.76%	8.76%
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REVENUES							
142100 ADMINISTRATION	911,210	892,170	965,870	0	965,870	6.00%	6.00%
142200 RECRUITING	197,940	248,130	185,800	0	185,800	-6.13%	-6.13%
142300 EMPLOYEE SERVICES	179,930	182,930	207,600	0	207,600	15.38%	15.38%
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TOTAL	1,289,080	1,323,230	1,359,270	0	1,359,270	5.44%	5.44%
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TO BE MET FROM GENERAL LEVY	554,240	572,350	645,550	0	645,550	16.47%	16.47%
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REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

PROGRAM DESCRIPTION

PROGRAM: PERSONNEL SERVICES
ACTIVITY: ADMINISTRATION SECTION

PURPOSE: Responsible for the management of the Personnel Services Division dealing with Recruiting and Selection; Records and Payroll Processing; Budget Preparation and Administration; Human Resources Computer Systems; Employee Assistance Program (City Only); Local Government Telephone Book; Staff Reports and Complement Control; General Office Administration and Reception.

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PROGRAM : PERSONNEL SERVICES

ACTIVITY : ADMINISTRATION

ACTIVITY COST SUMMARY

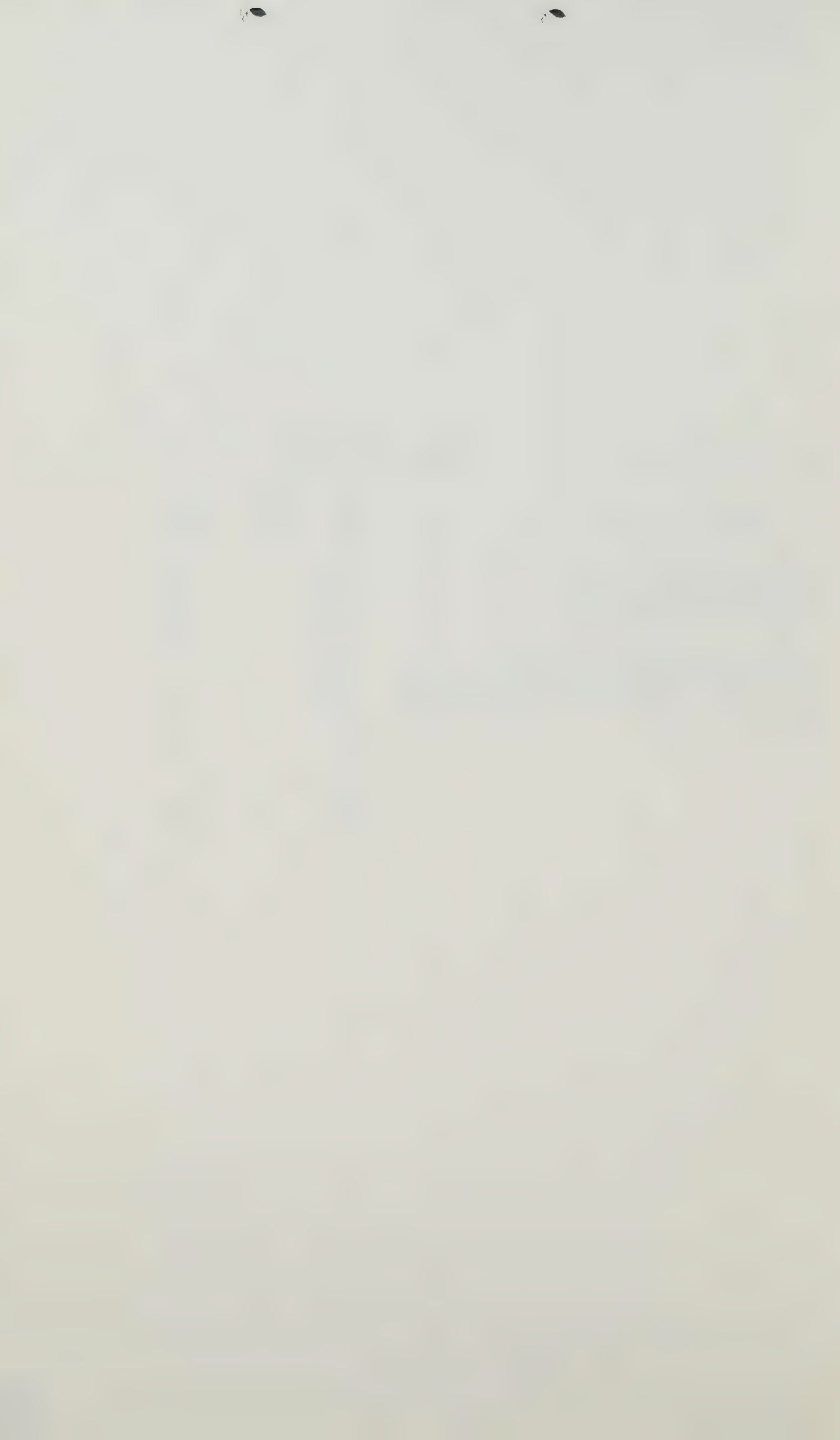
ACCOUNT NUMBER DESCRIPTION	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGES	1990 PROPOSED BUDGET	% INCREASE PROPOSED	% INCREASE EXISTING
142100 EXPENDITURES							
51601 Salaries and Wages	283,940	282,780	310,890		310,890		
51801 Employee Benefits	45,630	39,600	48,230		48,230		
51805 Workers Compensation	4,870	4,460	5,440		5,440		
53001 Office Supplies and Stationery	60,140	57,370	63,150		63,150		
53002 Office Equipment	14,170	12,920	14,950		14,950		
53007 Printing & Reproduction	8,100	11,340	8,510		8,510		
53620 Books	500	500	500		500		
54002 Equipment Maintenance	4,410	4,090	4,650		4,650		
55004 Rent - Computer Equipment & Mtcn	32,000	21,410	33,760		33,760		
55005 Rent-7th Floor	0	16,980	27,900		27,900		
55024 Rent-19th Floor	104,950	100,520	124,500		124,500		
55025 Rent-9th Floor	26,280	28,620	27,520		27,520		
55026 Rent-15th Floor	31,120	32,690	36,820		36,820		
56201 Postage	10,000	12,520	10,550		10,550		
56533 Software Purchases & Mtcn	10,000	10,160	5,930		5,930		
56921 Meeting Expenses	230	230	240		240		
57001 Travelling	2,430	2,300	2,430		2,430		
57008 Conferences	2,090	2,380	2,090		2,090		
57101 Training	14,980	18,940	15,800		15,800		
57202 Memberships & Subscriptions	2,500	2,500	2,500		2,500		
58003 Repayment to Reserve	25,000	25,000	25,000		25,000		
58602 Cost Alloc. - Legislative	0	0	3,000		3,000		
58634 Cost Alloc. - Telephone	31,450	31,450	33,180		33,180		
58637 Cost Alloc. - Insurance	1,080	1,080	1,020		1,020		
58639 Cost Alloc. - Systems	606,680	606,680	640,050		640,050		
Total Expenditures	1,322,550	1,326,520	1,448,610	0	1,448,610	9.53%	9.53%
142100 REVENUES							
44011 City of Hamilton	662,220	663,180	724,310	0	724,310		
Recoveries from Regional Depts:							
44617 Transit	12,080	12,080	12,740		12,740		
44620 Airport	2,070	2,070	2,180		2,180		
44622 Waterworks	20,630	20,630	21,760		21,760		
44623 Sanitary Sewer	20,630	20,630	21,760		21,760		
44625 Health	30,160	30,160	31,820		31,820		
44626 Social Services	24,300	24,300	25,640		25,640		
44627 Macanra Lodge	26,250	26,250	27,690		27,690		
44628 Wentworth Lodge	12,090	12,090	12,750		12,750		
44629 Library	3,670	3,670	3,870		3,870		
44677 Payroll - Systems Charge	77,110	77,110	81,350		81,350		
43403 Prov. Subsidies-Employment Equity	20,000	0	0		0		
Total Revenues	911,210	892,170	965,870	0	965,870	6.00%	6.00%
To Be Met From General Levy	411,340	414,350	482,740	0	482,740	17.16%	17.36%



ACTIVITY COST SUMMARY (CONTINUED)

PROGRAM : PERSONNEL SERVICES
 ACTIVITY : ADMINISTRATION

Existing Column Includes:	1990 Impact	Budget Impact	Annualized Impact
-----	-----	-----	-----
56533 One-time purchase of software	(9,070)		(9,070)
55005 Rent 7th Floor approved during 1989	27,900		27,900
55024 Rent increase 19th floor	13,780		13,780
55026 Estimated rent increase 15th floor	3,990		3,990
56533 Purchase clerical pool tracking software	5,000		0
58003 Completion of \$75,000 repayment to Systems Enhanc. Reserve	25,000		0
58602 Councillors' attendance at Personnel of Ontario conference	3,000		3,000
43403 Subsidy not received	20,000		20,000
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	89,600	0	59,600
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REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

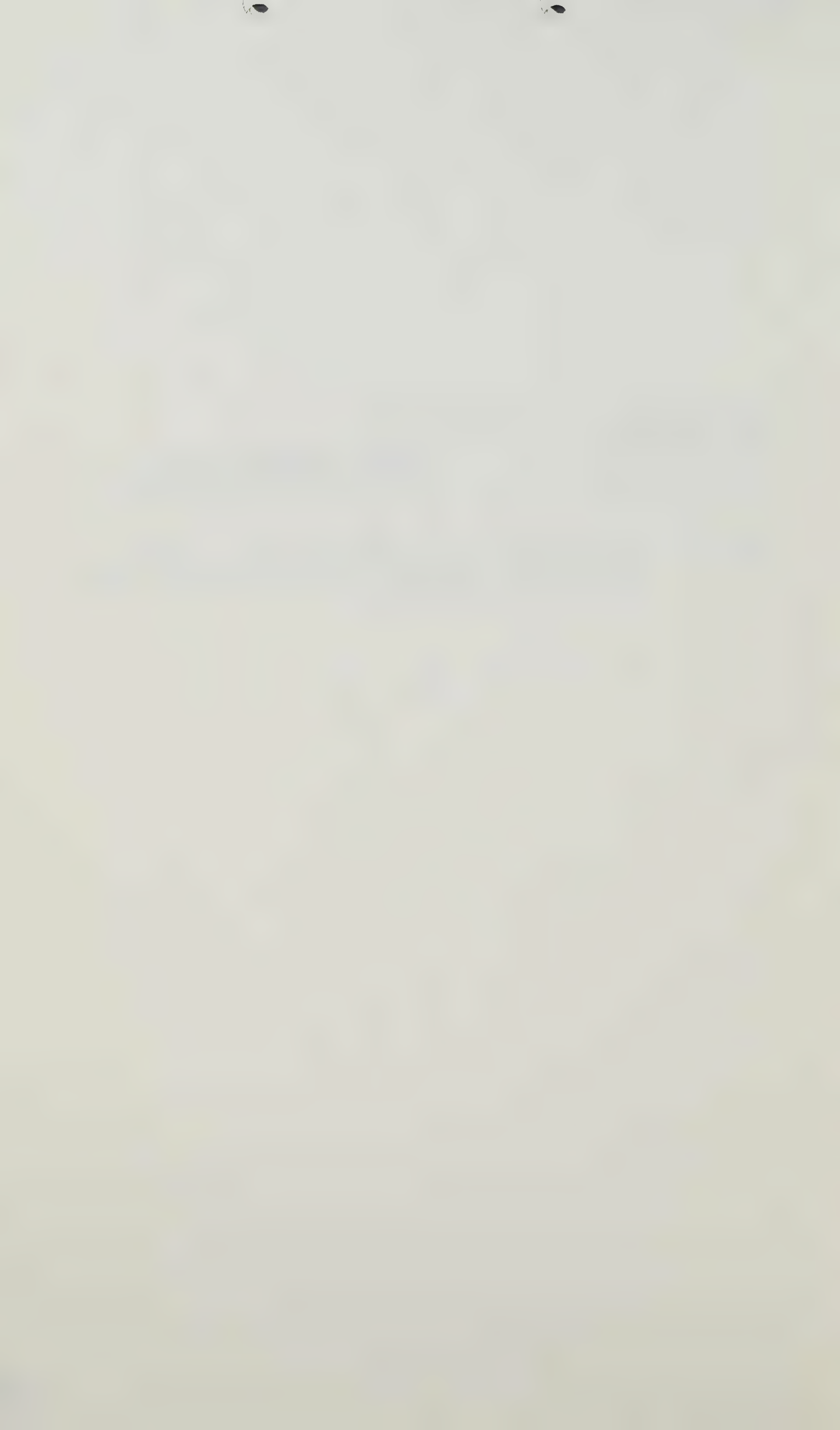
PROGRAM DESCRIPTION

PROGRAM: PERSONNEL SERVICES
ACTIVITY: RECRUITING AND RECORDS

PURPOSE: Responsible for Call File Maintenance, Applicant Processing, Reference Checks, Scheduling interviews, Typing Tests, Temporary office assistance processing.

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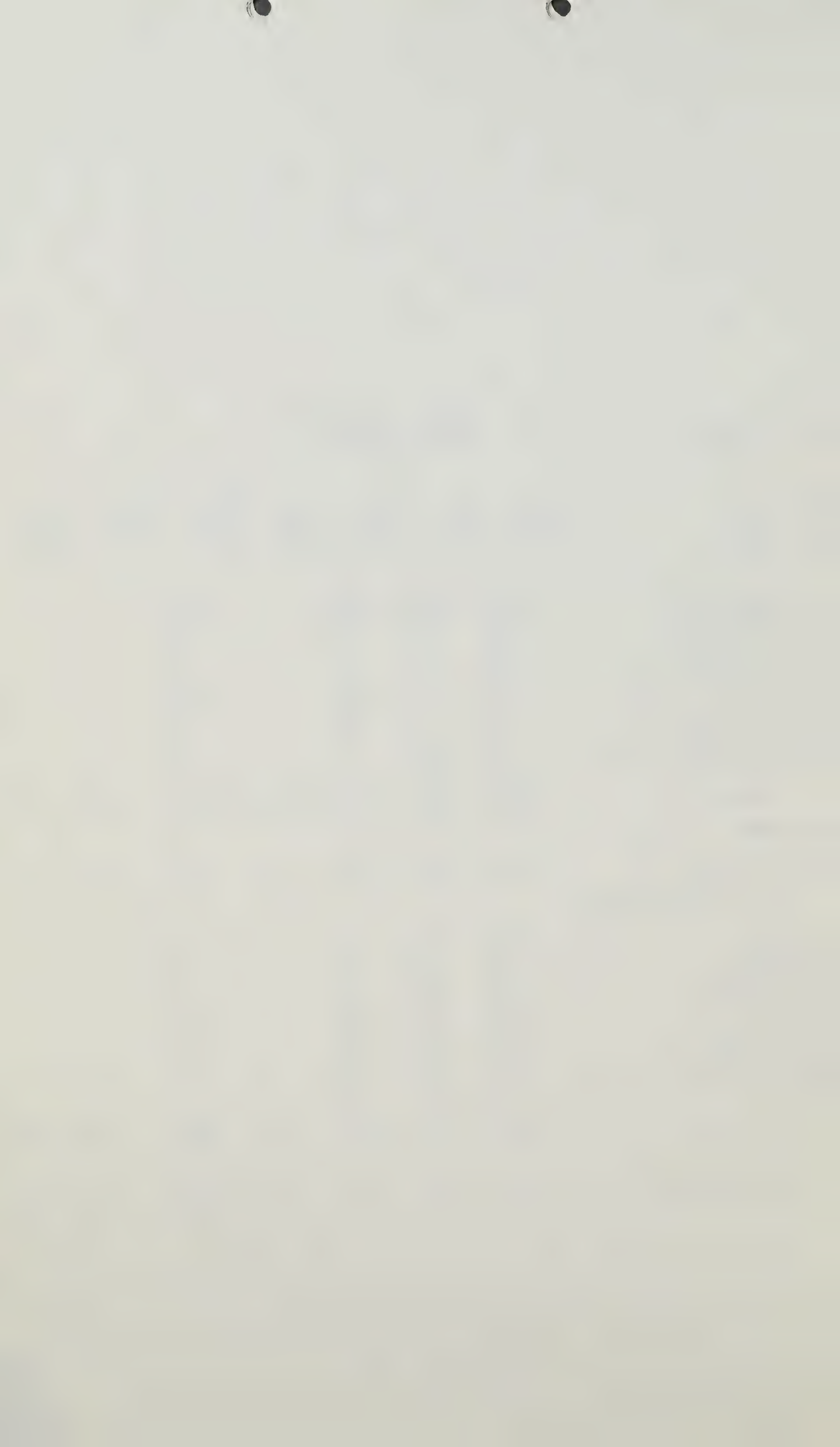
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ACTIVITY COST SUMMARY

PROGRAM : PERSONNEL SERVICES
ACTIVITY : RECRUITING

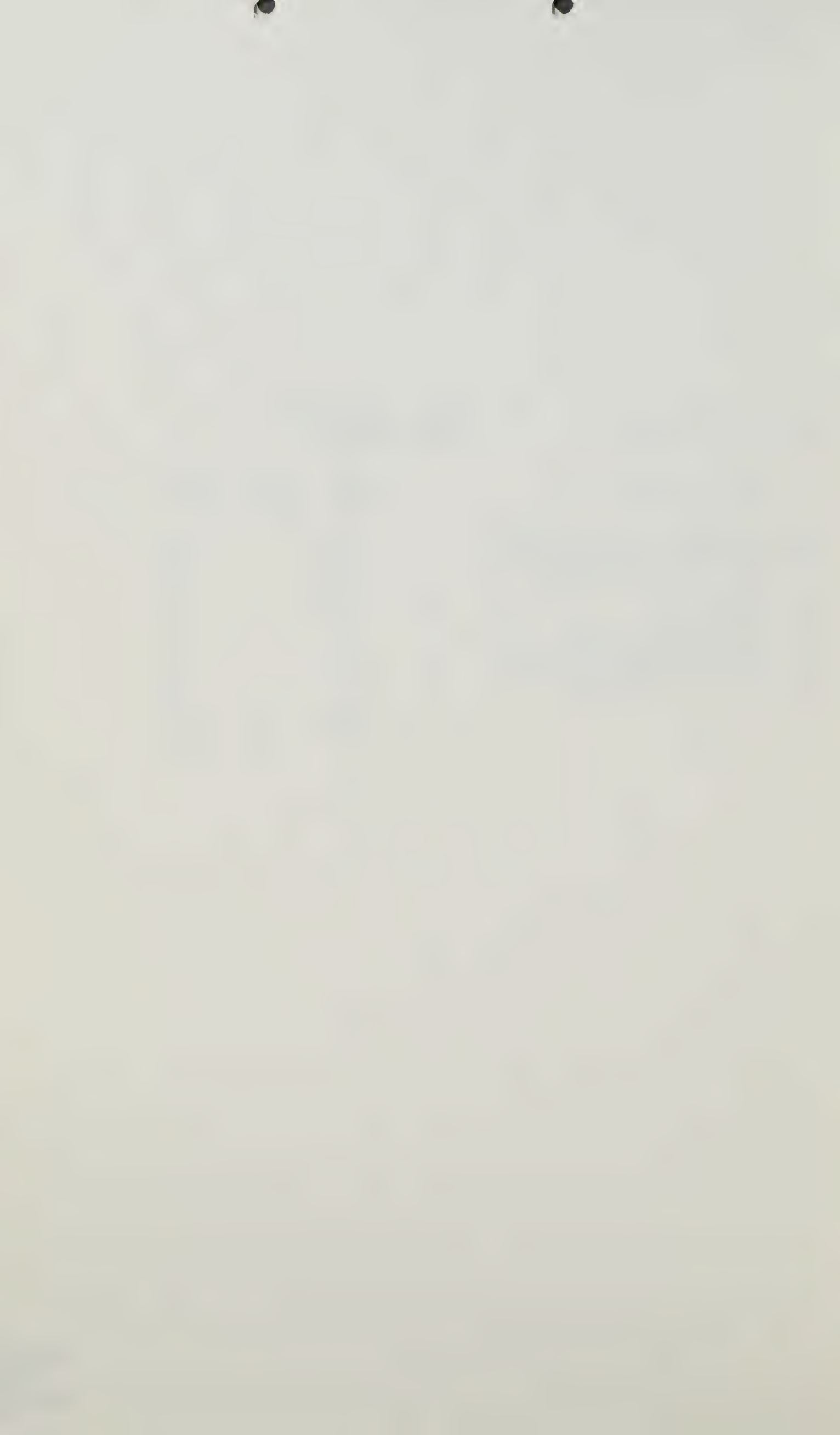
ACCOUNT NUMBER	DESCRIPTION	1989	1989	1990	1990	1990	%	%
		BUDGET	ACTUAL	EXISTING	CHANGES	PROPOSED BUDGET	INCREASE PROPOSED	INCREASE EXISTING
142200	EXPENDITURES							
51601	Salaries and Wages	226,900	180,380	244,730		244,730		
51801	Employee Benefits	39,110	28,840	40,120		40,120		
51805	Workers Compensation	3,890	3,560	4,280		4,280		
53002	Office Equipment	2,200	2,200	0		0		
53901	Operating Supplies	5,000	5,000	5,280		5,280		
55027	Rent for Fire Recruiting	0	0	6,000		6,000		
56301	Advertising	33,570	112,530	10,000		10,000		
56533	Software Purchase & Mtce	0	0	300		300		
56921	Meeting Expenses	230	230	240		240		
58020	Program Enhancement Reserve	0	22,040	0		0		
	Total Expenditures	310,900	354,780	310,950	0	310,950	0.02%	0.02%
142200	REVENUES							
44011	City of Hamilton	172,030	222,220	158,480	0	158,480	-7.88%	-7.88%
	Recoveries from Regional Depts:							
44617	Transit	2,400	2,400	2,530		2,530		
44620	Airport	360	360	380		380		
44622	Waterworks	3,460	3,460	3,650		3,650		
44623	Sanitary Sewer	3,460	3,460	3,650		3,650		
44625	Health	5,080	5,080	5,360		5,360		
44626	Social Services	4,080	4,080	4,300		4,300		
44627	Macassa Lodge	4,410	4,410	4,650		4,650		
44628	Wentworth Lodge	2,040	2,040	2,150		2,150		
44629	Library	620	620	650		650		
	Total Revenues	197,940	248,130	185,800	0	185,800	-6.13%	-6.13%
	To Be Met From General Levy	112,960	106,650	125,150	0	125,150	10.79%	10.79%



ACTIVITY COST SUMMARY (continued)

PROGRAM : PERSONNEL SERVICES
ACTIVITY : RECRUITING

Existing Column Includes:		1990	Budget	Annualized
		Impact	Impact	Impact
-----		-----	-----	-----
51601	Annualization of '89 Pif - 2 Interviewers	18,710		18,710
51801/5	Annualization of '89 Pif - 2 Interviewers	3,330		3,330
58020	Program Enhancement Reserve Transfer	(22,040)		(22,040)
53002	One-time purchase	(2,200)		(2,200)
55027	Rent for Fire Recruiting (100% City Cost) cost incurred every 2 years	6,000		0
56301	City advertising to be paid by departments	(25,140)		(25,140)
56533	Maintenance on software package	300		300
		-----	-----	-----
		(21,040)	0	(27,040)
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REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

PROGRAM DESCRIPTION

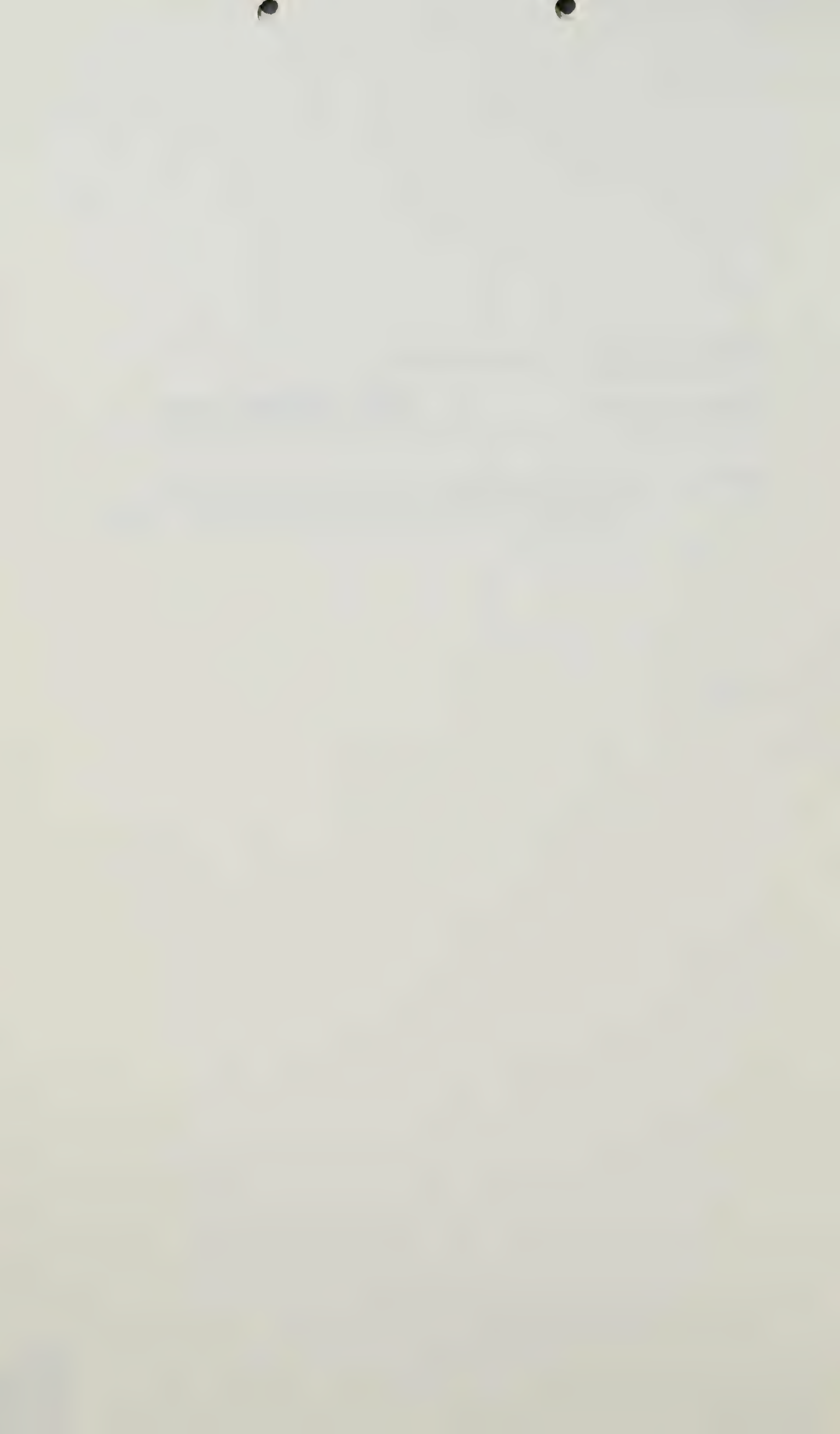
PROGRAM: PERSONNEL SERVICES

ACTIVITY: EMPLOYEE SERVICES

PURPOSE: Responsible for Payroll Processing, Benefits Processing, Benefits Orientation, Report Generation, Records Processing, Overtime Processing.

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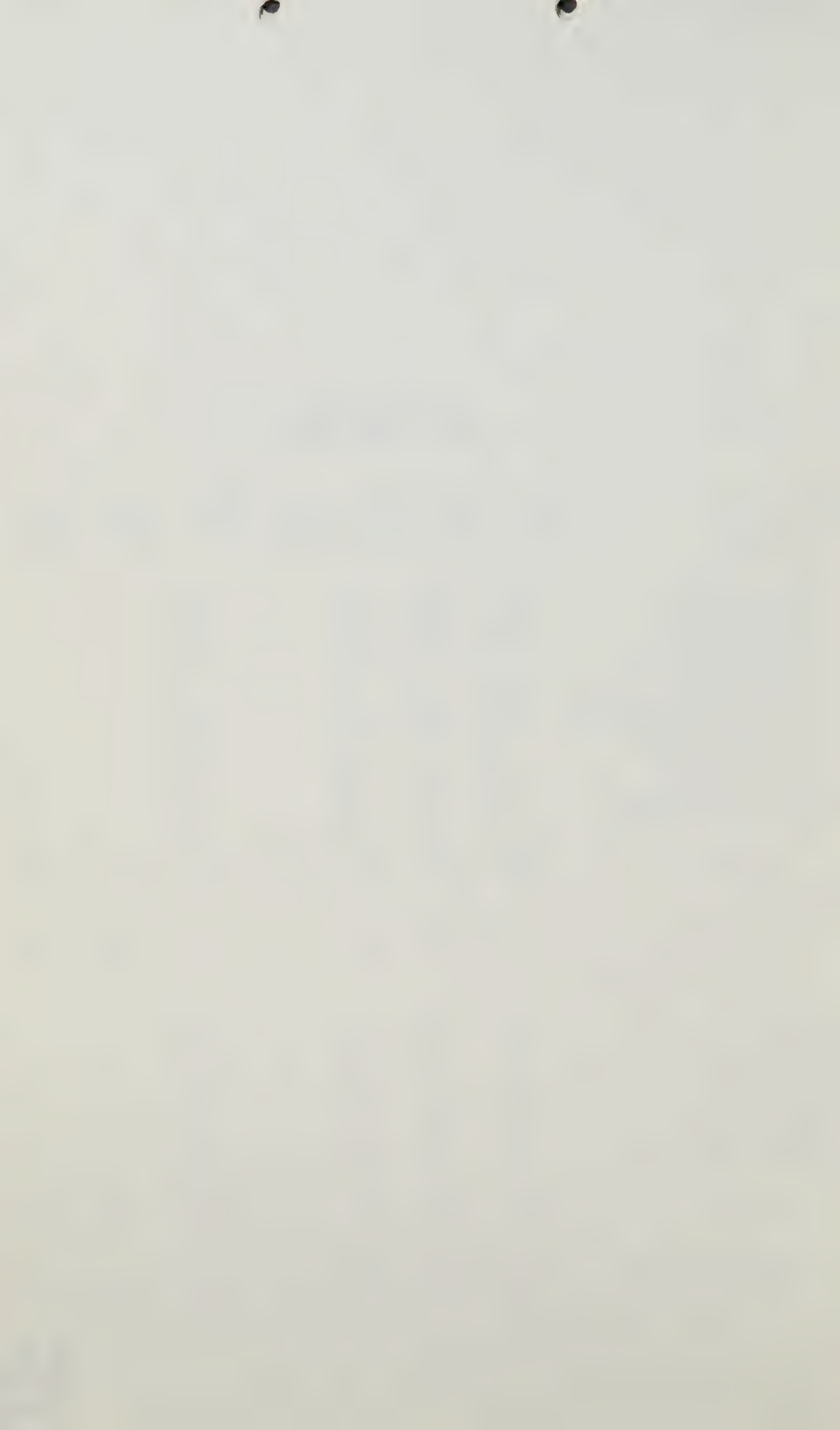
ACTIVITY COST SUMMARY

PROGRAM : PERSONNEL SERVICES

ACTIVITY : EMPLOYEE SERVICES

ACCOUNT NUMBER DESCRIPTION	1989	1989	1990	1990	1990	%	%
	BUDGET	ACTUAL	EXISTING	CHANGES	PROPOSED BUDGET	INCREASE PROPOSED	INCREASE EXISTING
142300 EXPENDITURES							
51601 Salaries and Wages	122,400	124,450	138,290		138,290		
51801 Employee Benefits	18,230	20,440	22,100		22,100		
51805 Workers Compensation	2,100	1,920	2,420		2,420		
51830 EAP Recovery - Region	(64,870)	(64,870)	(80,000)		(80,000)		
56533 Software Purchase & Mtce	0	0	300		300		
56921 Meeting Expenses	230	200	230		230		
57723 Employee Assistance Program(City)	63,490	64,460	78,500		78,500		
57729 Employee Assistance Program(Region)	64,870	64,870	80,000		80,000		
58157 Regional Staff Picnic	280	0	280		280		
58165 Staff Golf Tournaments	800	800	800		800		
58166 Staff Baseball League	630	630	630		630		
58167 Staff Hockey League	570	570	570		570		
58220 Staff Corporate Challenge	560	230	560		560		
58221 Staff Touch Football League	580	580	580		580		
Total Expenditures	209,870	214,280	245,260	0	245,260	16.86%	16.86%
142300 REVENUES							
44011 City of Hamilton	136,470	139,470	161,740	0	161,740	18.52%	18.52%
Recoveries from Regional Depts:							
44617 Transit	4,020	4,020	4,240		4,240		
44620 Airport	600	600	630		630		
44622 Waterworks	5,810	5,810	6,130		6,130		
44623 Sanitary Sewer	5,810	5,810	6,130		6,130		
44625 Health	8,520	8,520	8,990		8,990		
44626 Social Services	6,840	6,840	7,220		7,220		
44627 Macassa Lodge	7,400	7,400	7,810		7,810		
44628 Wentworth Lodge	3,430	3,430	3,620		3,620		
44629 Library	1,030	1,030	1,090		1,090		
Total Revenues	179,930	182,930	207,600	0	207,600	15.38%	15.38%
To Be Met From General Levy	29,940	31,350	37,660	0	37,660	25.78%	25.78%

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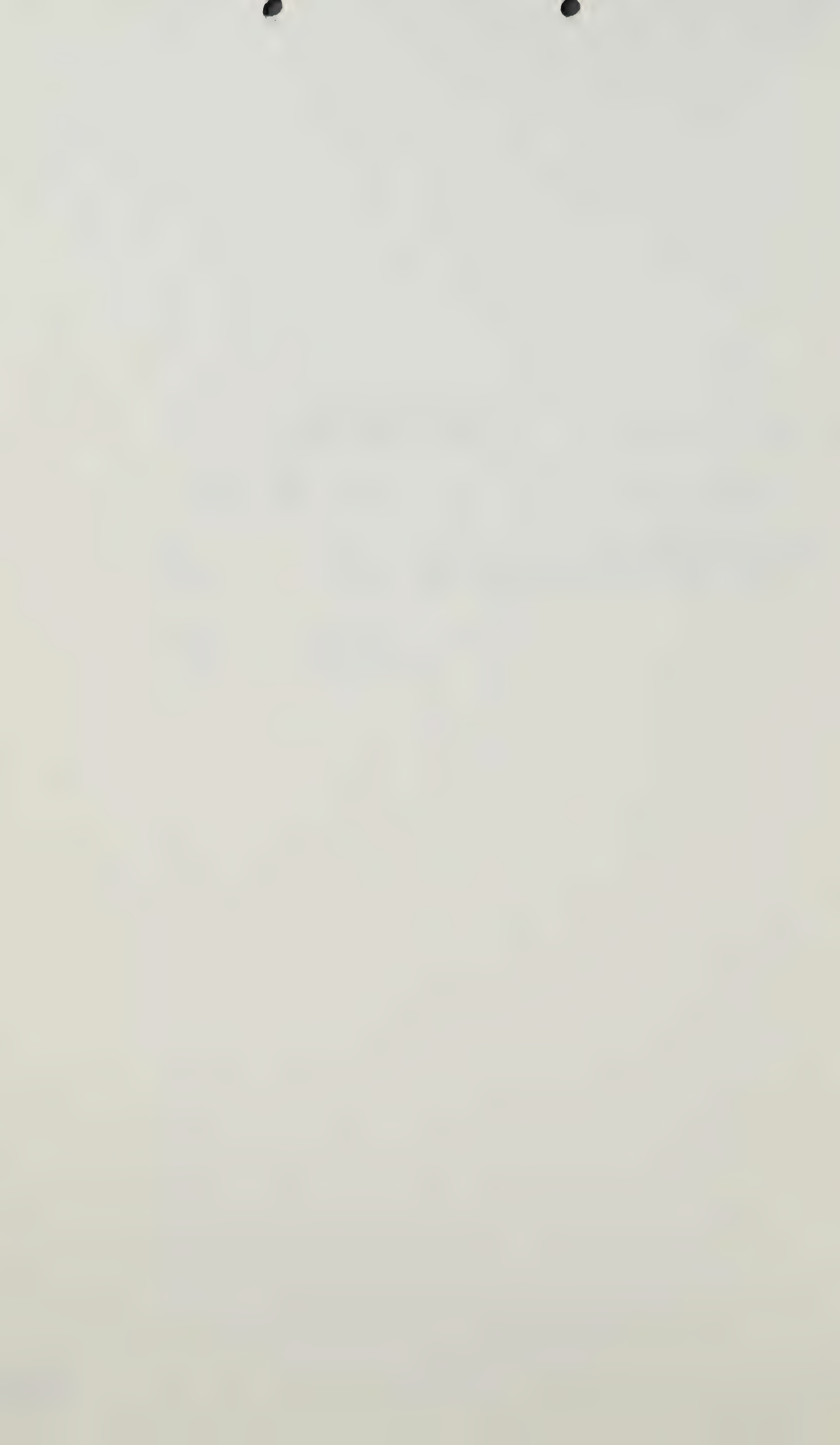


ACTIVITY COST SUMMARY (continued)

PROGRAM : PERSONNEL SERVICES
ACTIVITY : EMPLOYEE SERVICES

Existing Column includes: -----	1990	Budget	Annualized
	Impact -----	Impact -----	Impact -----
56533 Maintenance on software	300		300
57723 Increase in Employee Assistance Program Contract - City	11,520		11,520
57729 Increase in Employee Assistance Program Contract - Region	11,560		11,560
	-----	-----	-----
	23,380	0	23,380
	-----	-----	-----

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REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

PROGRAM DESCRIPTION

PROGRAM: LABOUR RELATIONS DIVISION
ACTIVITY: _____

PURPOSE: To foster good relationships between the employer and its employees; negotiate with all bargaining units and to administer all Collective Agreements.

Deliver relevant training and development programs.

Administer an effective safety program; Administer and process Workers Compensation; Administer an effective occupational health program.

This division is comprised of 5 sections.

Administration and Labour Relations

Training & Development

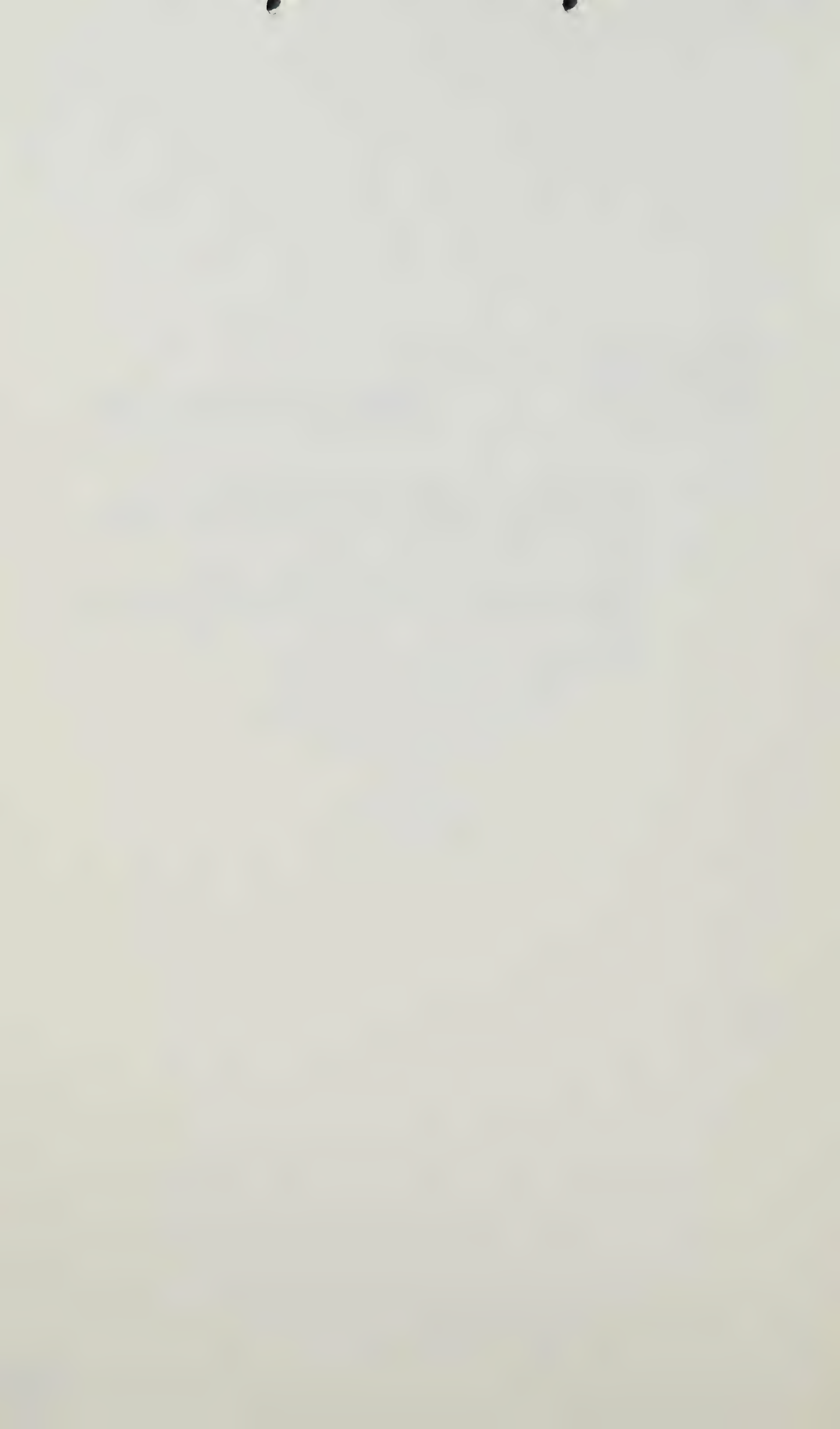
Safety

Attendance Control

Workers Compensation

#0687B/45

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PROGRAM COST SUMMARY

DEPARTMENT: HUMAN RESOURCES
PROGRAM : LABOUR RELATIONS

	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGES	1990 PROPOSED BUDGET	% INCREASE PROPOSED	% INCREASE EXISTING
EXPENDITURES							
143100 ADMINISTRATION	278,400	327,770	334,510	0	334,510		
143200 TRAINING,DEVELOPMENT & PERFORMANCE	240,520	214,350	261,600	0	261,600		
143300 SAFETY	192,540	179,370	206,210	0	206,210		
143400 ATTENDANCE CONTROL	306,200	285,220	351,050	0	351,050		
143500 WORKERS COMPENSATION	147,180	144,630	154,780	0	154,780		
TOTAL	1,164,840	1,151,340	1,308,150	0	1,308,150	12.30%	12.30%
REVENUES							
143100 ADMINISTRATION	181,320	238,930	211,160	0	211,160		
143200 TRAINING,DEVELOPMENT & PERFORMANCE	185,520	174,690	234,020	0	234,020		
143300 SAFETY	142,490	140,960	145,300	0	145,300		
143400 ATTENDANCE CONTROL	206,660	182,110	234,240	0	234,240		
143500 WORKERS COMPENSATION	91,860	89,340	154,780	0	154,780		
TOTAL	807,850	826,030	979,500	0	979,500	21.25%	21.25%
TO BE MET FROM GENERAL LEVY	356,990	325,310	328,650	0	328,650	-7.94%	-7.94%

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REGIONAL MUNICIPALITY OF HAMILTON WENTWORTH
1990 CURRENT BUDGET

PROGRAM DESCRIPTION

PROGRAM: LABOUR RELATIONS DIVISION
ACTIVITY: ADMIN & LABOUR RELATIONS

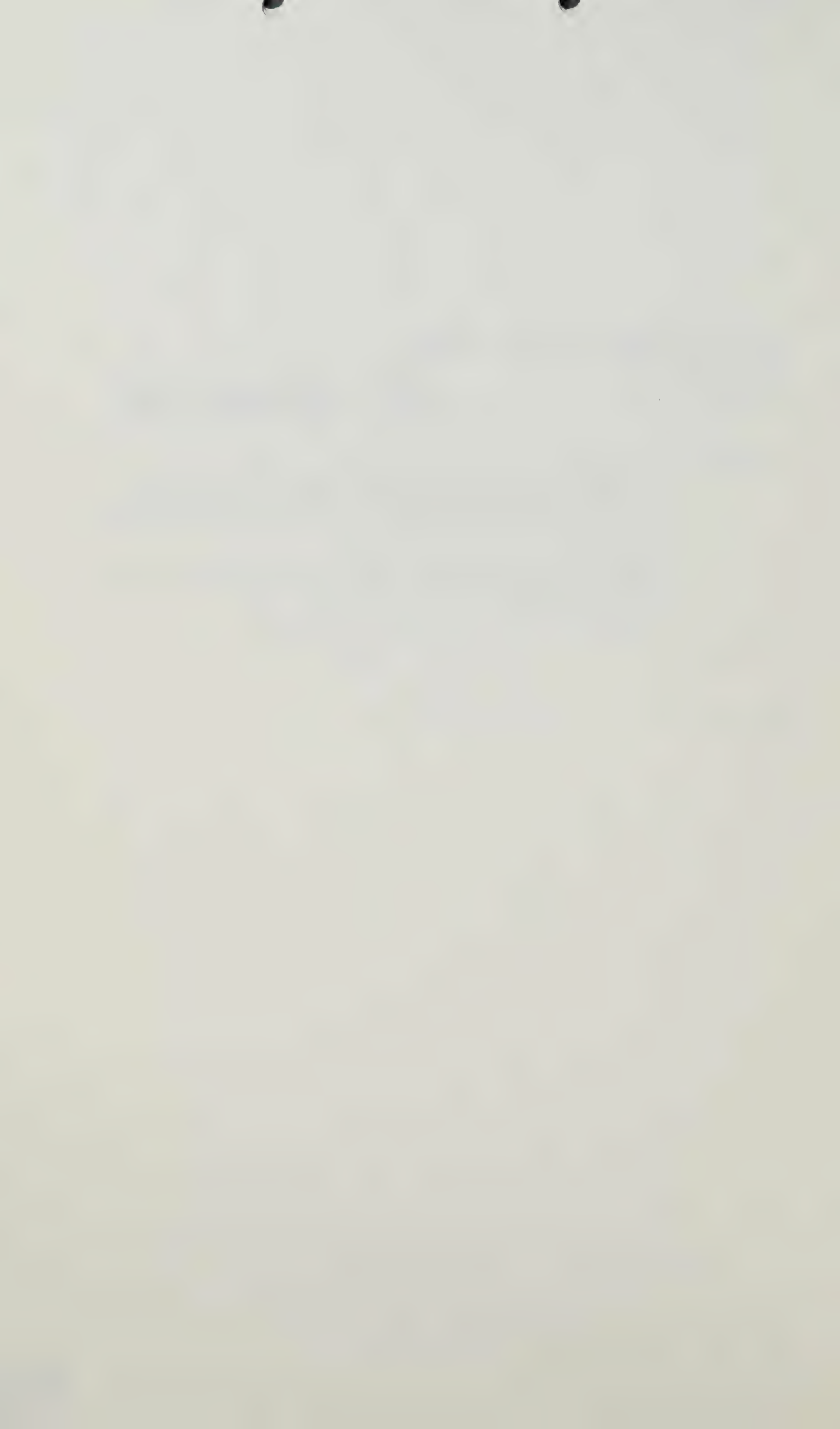
PURPOSE:

Responsible for the management of and providing of clerical support to the 5 sections of the Labour Relations Division - Labour Relations, Training & Development, Safety, Attendance Control, Workers Compensation.

Labour Relations - Contract negotiation, interpretation, and administration; grievances; disciplinary issues.

Fair Wage Administration (outside contracts)

#0687B-46

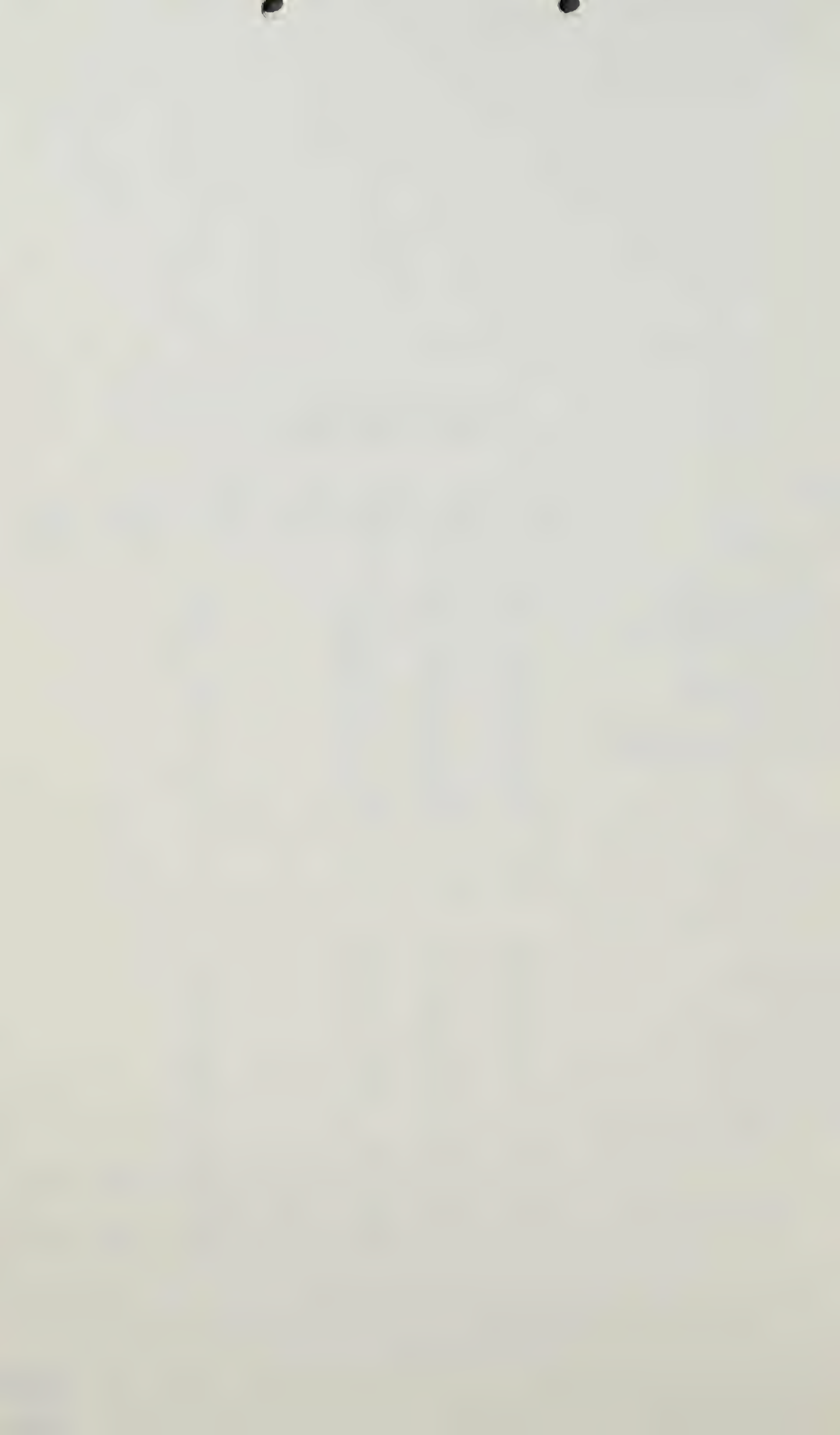


ACTIVITY COST SUMMARY

PROGRAM : LABOUR RELATIONS
ACTIVITY : LABOUR RELATIONS-ADMIN

ACCOUNT NUMBER	DESCRIPTION	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGES	1990 PROPOSED BUDGET	1990 INCREASE PROPOSED	1990 INCREASE EXISTING
143100 EXPENDITURES								
51601	Salaries and Wages	151,950	147,890	168,610		168,610		
51801	Employee Benefits	22,520	20,350	26,010		26,010		
51805	Workers Compensation	2,530	2,320	2,950		2,950		
53404	Safety Equipment & Clothing	390	140	410		410		
53620	Books	2,500	1,570	2,500		2,500		
56401	Consultants' Fees	45,000	92,670	57,980		57,980		
56921	Meeting Expenses	15,000	23,720	15,830		15,830		
57001	Travelling	1,690	1,130	1,690		1,690		
57202	Memberships and Subscriptions	2,500	2,180	2,500		2,500		
58020	Program Enhancement Reserve	0	1,480	0		0		
58607	Chargeback - Solicitor	34,320	34,320	56,030		56,030		
Total Expenditures		278,400	327,770	334,510	0	334,510	20.15%	20.15%
143100 REVENUES								
44011	City of Hamilton	139,710	163,760	167,260	0	167,260	19.72%	19.72%
Recoveries from Regional Depts:								
44617	Transit	3,850	3,850	4,060		4,060		
44620	Airport	570	570	600		600		
44622	Waterworks	5,560	5,560	5,870		5,870		
44623	Sanitary Sewer	5,560	5,560	5,870		5,870		
44625	Health	8,160	8,160	8,610		8,610		
44626	Social Services	6,550	6,550	6,910		6,910		
44627	Macassa Lodge	7,090	7,090	7,480		7,480		
44628	Wentworth Lodge	3,280	3,280	3,460		3,460		
44629	Library	990	990	1,040		1,040		
45004	Fees Billed to Union	0	27,520	0		0		
45007	Negotiation Fees - Billed to Union	0	6,040	0		0		
Total Revenues		181,320	238,930	211,160	0	211,160	16.46%	16.46%
To Be Met From General Levy								
		97,080	88,840	123,350	0	123,350	27.06%	27.06%

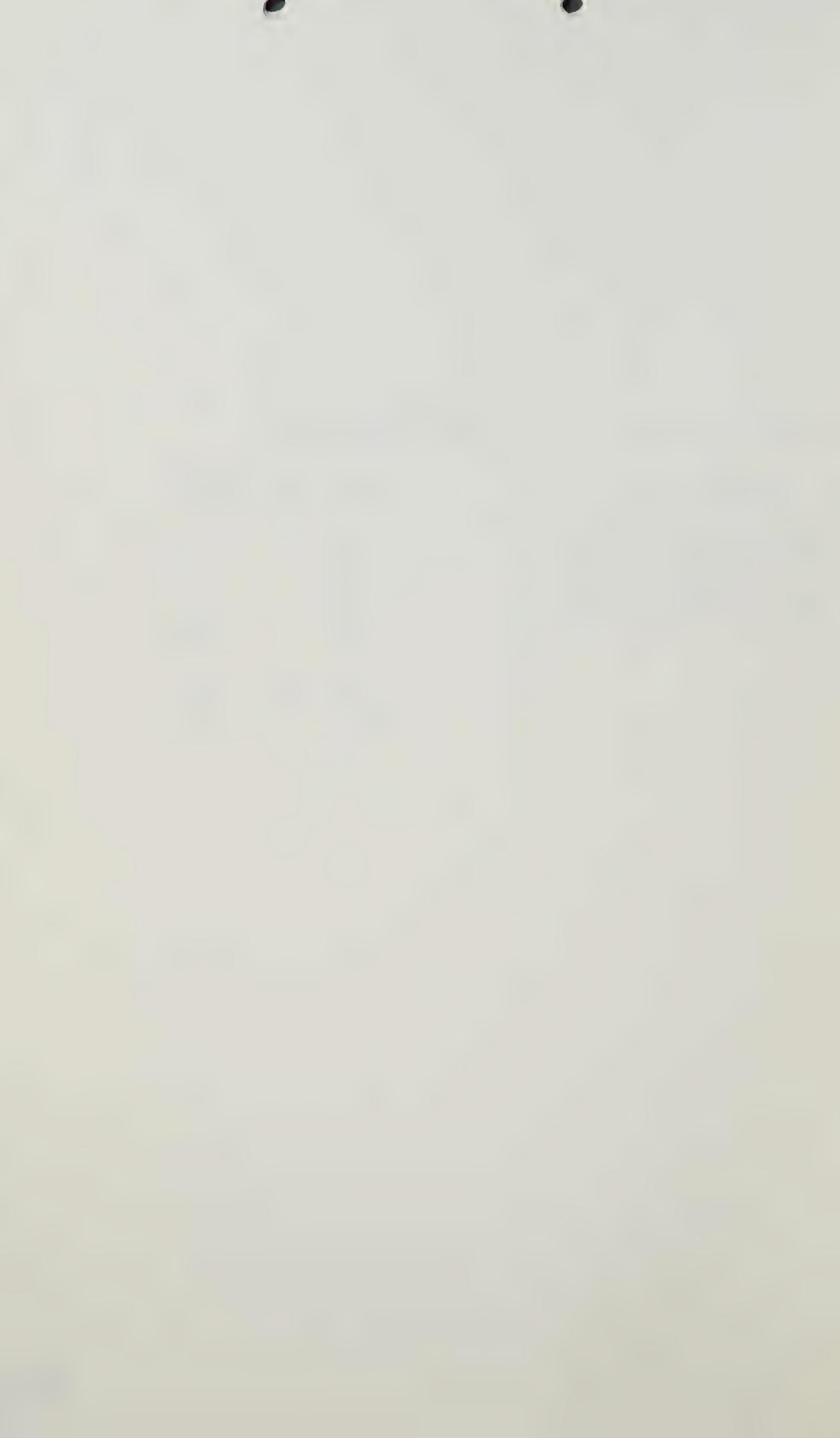
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ACTIVITY COST SUMMARY (continued)

PROGRAM : LABOUR RELATIONS
ACTIVITY : LABOUR RELATIONS-ADMIN

Existing Column includes:		1990	Budget	Annualized
		Impact	Impact	Impact
-----		-----	-----	-----
51601	Annualization of '89 PIF - Clerk	1,255		1,255
51801/5	Annualization of '89 PIF - Clerk	220		220
58020	Program Enhancement Reserve Transfer	(1,475)		(1,475)
56401	Increase in cost of external legal services	10,500		10,500
58607	" " " " "	19,820		19,820
		-----	-----	-----
		30,320	0	30,320
		-----	-----	-----



REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

PROGRAM DESCRIPTION

PROGRAM: LABOUR RELATIONS DIVISION
ACTIVITY: TRAINING & DEVELOPMENT

PURPOSE: Responsible for employee development; employee education; employee training; orientation of new employees and Council Members; employee suggestion plan (Region); development of programs; research & design; adopt a school program; employee counselling; employee assistance program (Region).

#0687B-47

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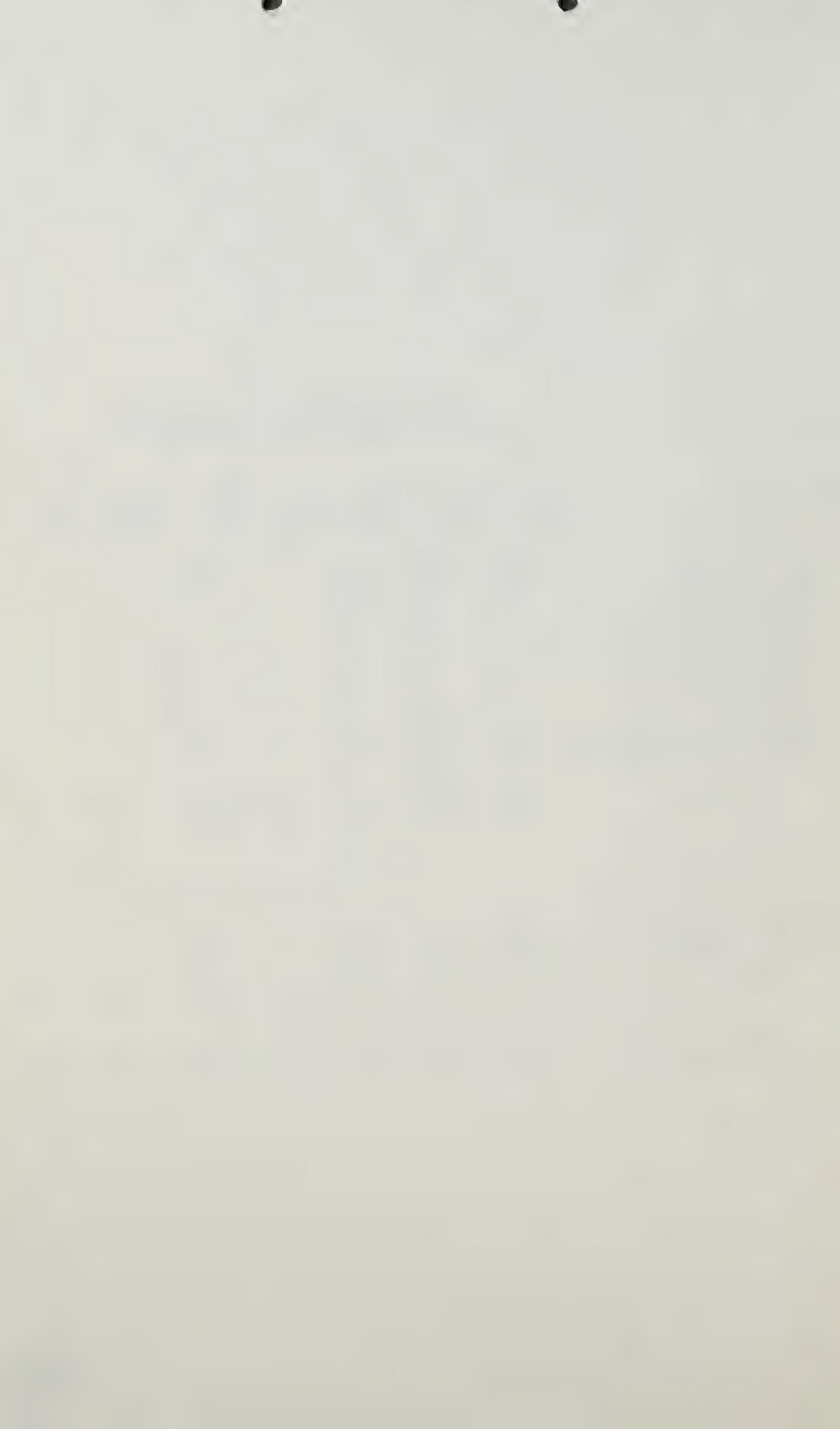
ACTIVITY COST SUMMARY

PROGRAM : LABOUR RELATIONS

ACTIVITY : TRAINING, DEVELOPMENT & PERFORMANCE MANAGEMENT

ACCOUNT NUMBER	DESCRIPTION	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGES	1990 PROPOSED BUDGET	% INCREASE PROPOSED	% INCREASE EXISTING
143200	EXPENDITURES							
51601	Salaries and Wages	136,590	113,600	175,080		175,080		
51801	Employee Benefits	21,880	14,760	25,860		25,860		
51805	Workers Compensation	2,330	2,130	3,060		3,060		
53002	Office Equipment	1,200	1,200	0		0		
53020	Employee Suggestions System	630	1,270	660		660		
53901	Operating Supplies	630	630	660		660		
56533	Software Purchase & Mtce	0	0	700		700		
56921	Meeting Expenses	230	180	240		240		
57001	Travelling	850	870	900		900		
57102	Training Programs (Mandatory)	63,580	70,590	26,920		26,920		
57106	Training Programs (Discretionary)	12,600	1,580	27,520		27,520		
58020	Program Enhancement Reserve	0	7,540	0		0		
	Total Expenditures	240,520	214,350	261,600	0	261,600	8.76%	8.76%
143200	REVENUES							
44011	City of Hamilton	119,730	102,820	130,470	0	130,470	8.97%	8.97%
45001	Revenue from Seminars	9,410	15,490	27,520		27,520		
45027	Recovery from Departments	56,380	56,380	76,030		76,030		
	Total Revenues	185,520	174,690	234,020	0	234,020	26.14%	26.14%
	To Be Met From General Levy	55,000	39,660	27,580	0	27,580	-49.85%	-49.85%

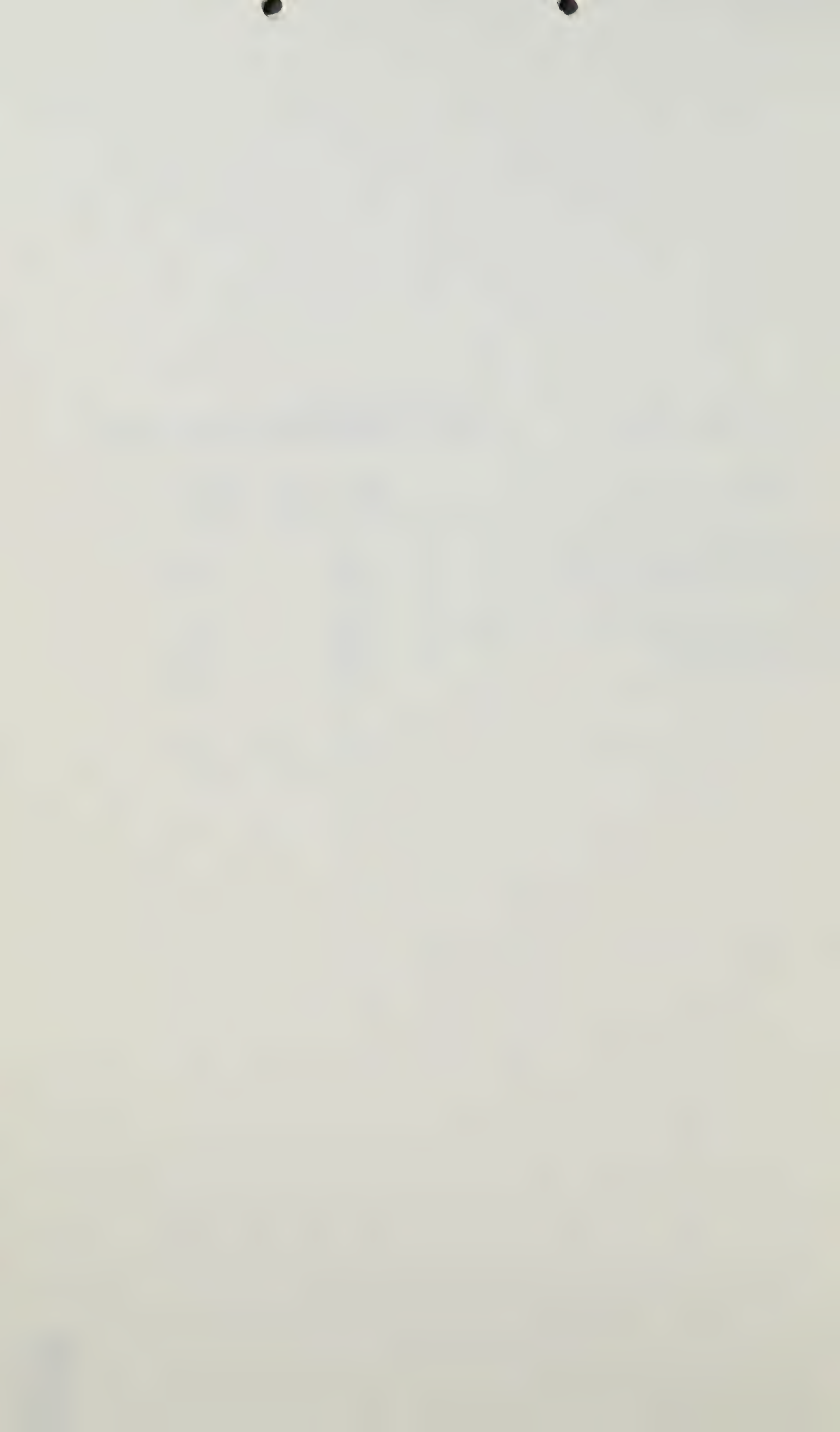
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ACTITIVITY COST SUMMARY (continued)

PROGRAM : LABOUR RELATIONS
ACTIVITY : TRAINING,DEVELOPMENT & PERFORMANCE MANAGEMENT

Existing Column includes:		1990	Budget	Annualized
		Impact	Impact	Impact
-----		-----	-----	-----
51601	Annualization of '89 PIF - Trainer	6,410		6,410
51801/5	Annualization of '89 PIF - Trainer	1,130		1,130
58020	Transfer to Program Enhancement Reserve	(7,540)		(7,540)
56105	Trainer hired at "J" budgeted in '89 at "O" level	25,000		25,000
56533	Maintenance on Software	600		600
57102	Mandatory Training	(36,660)		(36,660)
57106	Discretionary Training	14,230		14,230
		-----	-----	-----
		3,170	0	3,170
		-----	-----	-----



REGIONAL MUNICIPALITY OF HAMILTON WENTWORTH 1990 CURRENT BUDGET

PROGRAM DESCRIPTION

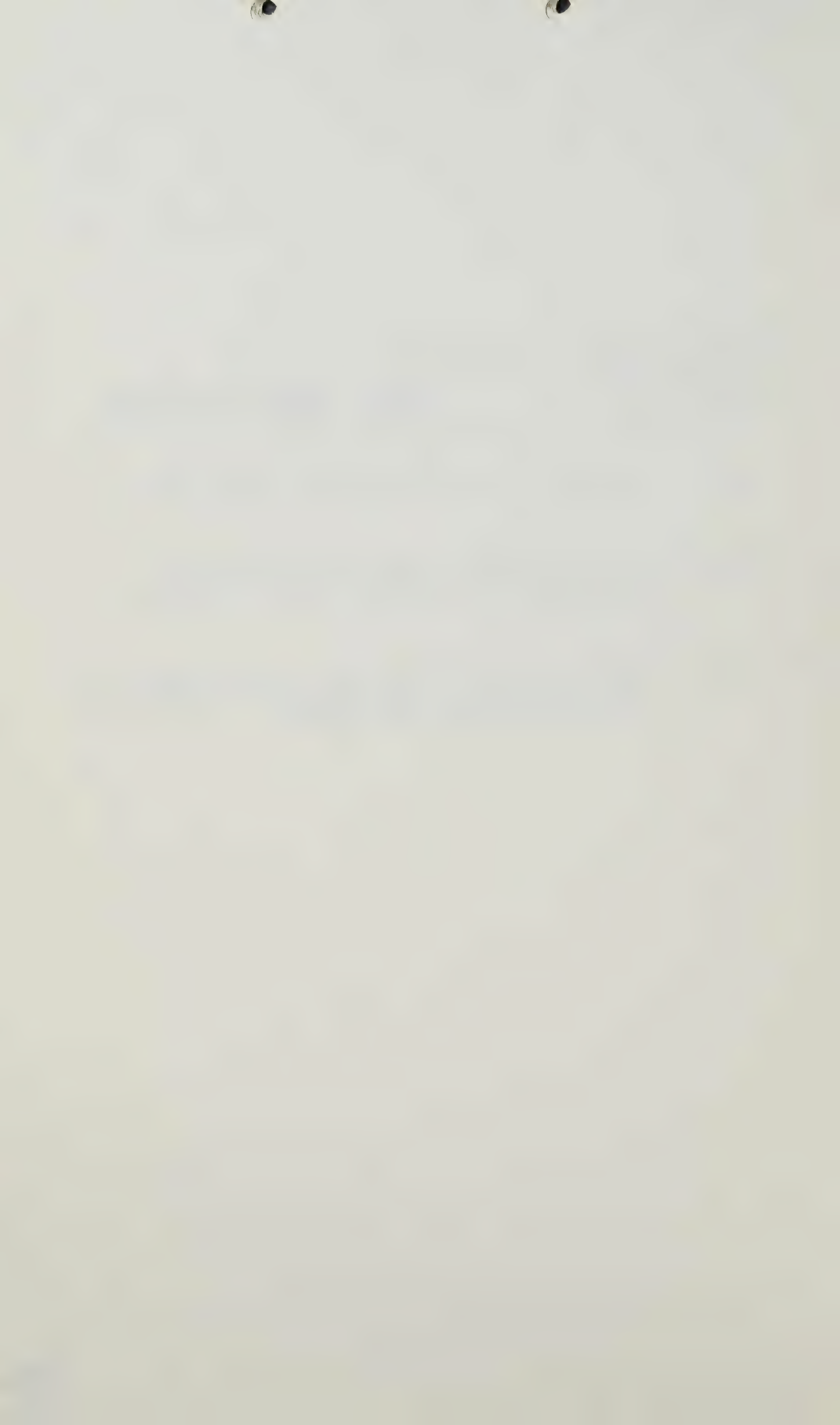
PROGRAM: LABOUR RELATIONS DIVISION
ACTIVITY: SAFETY

GOAL: Administer Health & Safety Programs for City and Regional Employees.

PURPOSE: Ensure all employees of the City and Region adhere to Occupational Health and Safety Act and any other pertinent legislation.

OBJECTIVE: Education and direction is provided to ensure that employees and supervisors are aware of their responsibilities regarding safe work practices and good health procedures.

#0687B-48



ACTIVITY COST SUMMARY

PROGRAM : LABOUR RELATIONS
ACTIVITY : SAFETY

ACCOUNT NUMBER DESCRIPTION	1989	1989	1990	1990	1990	%	%
	BUDGET	ACTUAL	EXISTING	CHANGES	PROPOSED BUDGET	INCREASE PROPOSED	INCREASE EXISTING
143300 EXPENDITURES							
51601 Salaries and Wages	119,010	119,730	130,110		130,110		
51801 Employee Benefits	19,510	17,900	20,030		20,030		
51805 Workers Compensation	2,050	1,870	2,280		2,280		
53002 Office Equipment	1,200	1,200	0		0		
53507 Lab Tests	1,000	1,000	1,000		1,000		
53620 Employee Safety Books	15,000	15,000	15,830		15,830		
53901 Operating supplies	21,000	11,000	22,160		22,160		
55001 Rental-Car	10,030	10,030	10,580		10,580		
55011 Rental-Cellular Telephone	340	340	360		360		
56319 Promotions	7,320	4,970	7,720		7,720		
56921 Meeting Expenses	230	480	240		240		
57001 Travelling	850	850	900		900		
57719 WHMIS Recoveries - Region	(5,000)	(5,000)	(5,000)		(5,000)		
Total Expenditures	192,540	179,370	206,210	0	206,210	7.10%	7.10%
143300 REVENUES							
44011 City of Hamilton	93,550	92,020	103,110	0	103,110	10.22%	10.22%
Recoveries from Regional Depts:							
44014 WHMIS Recoveries	5,000	5,000	5,000		5,000		
44617 Transit	1,140	1,140	0		0		
44622 Waterworks	1,650	1,650	0		0		
44623 Sanitary Sewer	1,650	1,650	0		0		
44625 Health	1,810	1,810	0		0		
44627 Macassa Lodge	1,470	1,470	0		0		
44628 Wentworth Lodge	680	680	0		0		
44629 Library	290	290	0		0		
			0				
47101 Transfer from W.C.B. reserve	35,250	35,250	37,190		37,190	5.50%	5.50%
Total Revenues	142,490	140,960	145,300	0	145,300	1.97%	1.97%
To Be Met From General Levy	50,050	38,410	60,910	0	60,910	21.70%	21.70%

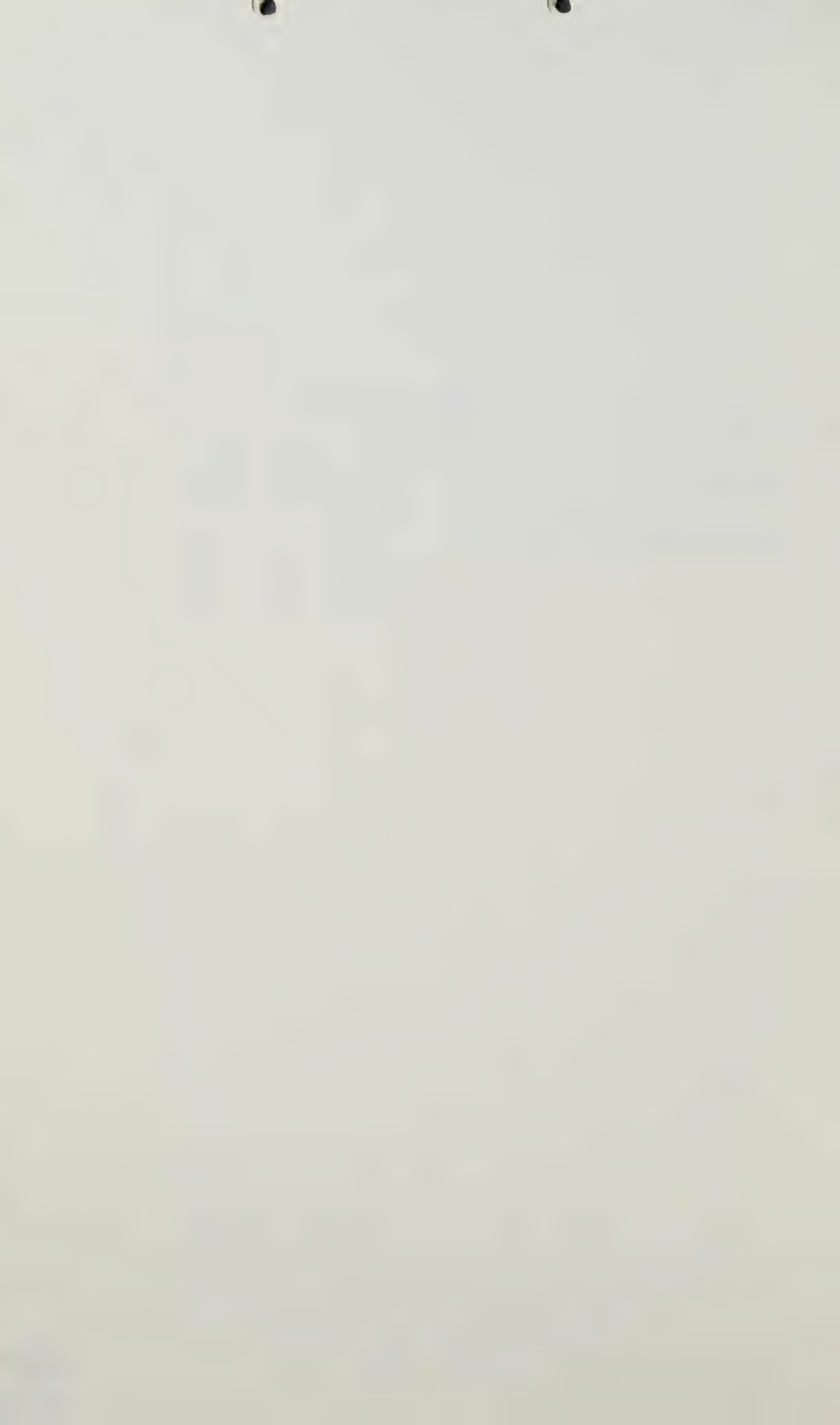
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ACTIVITY COST SUMMARY (continued)

PROGRAM : LABOUR RELATIONS
ACTIVITY : SAFETY

Existing Column includes:	1990 Impact	Budget Impact	Annualized Impact
-----	-----	-----	-----
Elimination of cost allocation revenues per chargeback review	12,320		12,320
	-----	-----	-----
	12,320	0	12,320
	-----	-----	-----



REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

PROGRAM DESCRIPTION

PROGRAM: LABOUR RELATIONS DIVISION
ACTIVITY: ATTENDANCE CONTROL

PURPOSE: Responsible for Occupation Health, Attendance Recording System, Attendance Control Program, Temporary Modified Work Program; physical demands analysis on all positions; vocational rehabilitation program; handicapped employment; absence histories; Short and Long Term Disability Plans; Vacation Entitlements.

OBJECTIVE: Attendance records are kept, attendance matters investigated, and an analysis of the work place for physical demands is completed. 2 programs are operated to assist workers back into the work force.

#0687B-49

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ACTIVITY COST SUMMARY

PROGRAM : LABOUR RELATIONS
ACTIVITY : ATTENDANCE CONTROL

ACCOUNT		1989	1989	1990	1990	1990	%	%
NUMBER	DESCRIPTION	BUDGET	ACTUAL	EXISTING	CHANGES	PROPOSED BUDGET	INCREASE PROPOSED	INCREASE EXISTING
		-----	-----	-----	-----	-----	-----	-----
143400 EXPENDITURES								
51601	Salaries and Wages	225,010	202,210	261,110		261,110		
51801	Employee Benefits	41,700	34,110	42,850		42,850		
51805	Workers Compensation	3,860	3,530	4,570		4,570		
53002	Office Equipment	2,400	2,400	0		0		
53501	Medical Supplies	2,500	1,670	2,640		2,640		
53901	Operating supplies	520	70	550		550		
53975	Assistive Devices	10,000	0	10,000		10,000		
55001	Rental-car	3,760	2,850	3,970		3,970		
56401	Consultant Fees	5,600	6,880	5,910		5,910		
56402	Medical Consultations	9,770	12,630	15,310		15,310		
56533	Software Purchase & Maintenance	0	0	3,000		3,000		
56921	Meeting Expenses	230	80	240		240		
57001	Travelling	850	740	900		900		
58020	Program Enhancement Reserve	0	18,050	0		0		
Total Expenditures		306,200	285,220	351,050	0	351,050	14.65%	14.65%
143400 REVENUES								
44011	City of Hamilton	158,130	133,580	183,030	0	183,030	15.75%	15.75%
Recoveries from Regional Depts:								
44617	Transit	2,750	2,750	2,900		2,900		
44620	Airport	410	410	430		430		
44622	Waterworks	3,970	3,970	4,190		4,190		
44623	Sanitary Sewer	3,970	3,970	4,190		4,190		
44625	Health	5,810	5,810	6,130		6,130		
44626	Social Services	4,670	4,670	4,930		4,930		
44627	Macassa Lodge	5,060	5,060	5,340		5,340		
44628	Wentworth Lodge	2,340	2,340	2,470		2,470		
44629	Library	710	710	750		750		
47101	Transfer from W.C.B. reserve	18,840	18,840	19,880		19,880		
Total Revenues		206,660	182,110	234,240	0	234,240	13.35%	13.35%
To Be Met From General Levy		99,540	103,110	116,810	0	116,810	17.35%	17.35%

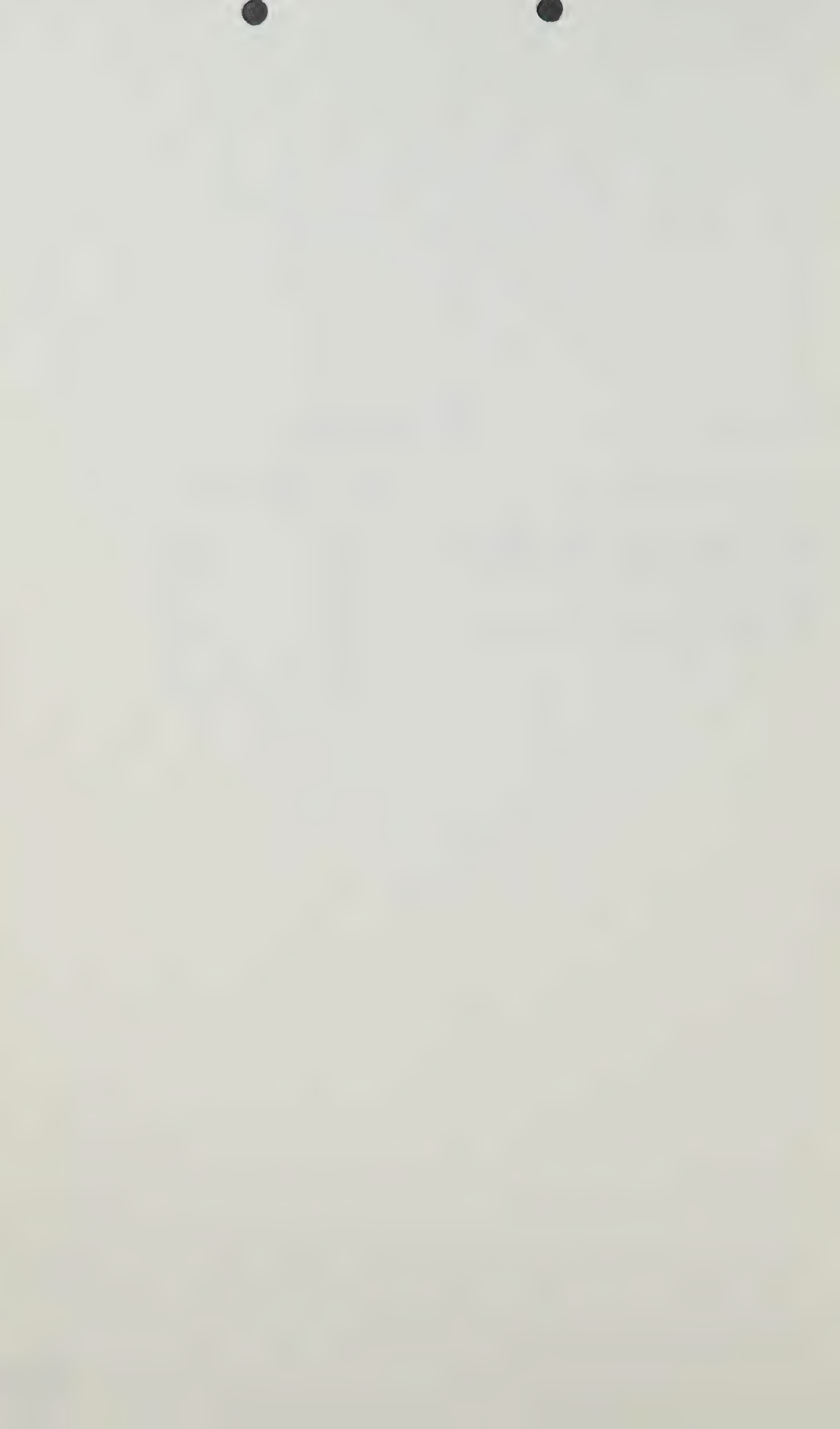
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PROGRAM : LABOUR RELATIONS
ACTIVITY : ATTENDANCE CONTROL

ACTIVITY COST SUMMARY

Existing Column includes:		1989	Budget	Annualized
		Impact	Impact	Impact
-----		-----	-----	-----
51601	Annualization of '89 PIF - Secretary, Ergonomist	16,820		16,820
51801/5	Annualization of '89 PIF - Secretary, Ergonomist	1,240		1,240
58020	Program Enhancement Reserve Transfer	(18,050)		(18,050)
53002	One-time purchase	(2,400)		(2,400)
56402	Increase in rate per client for doctors' fees	5,000		5,000
56533	WATBAK software purchase	3,000		0
		-----	-----	-----
		5,610	0	2,610
		-----	-----	-----

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REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

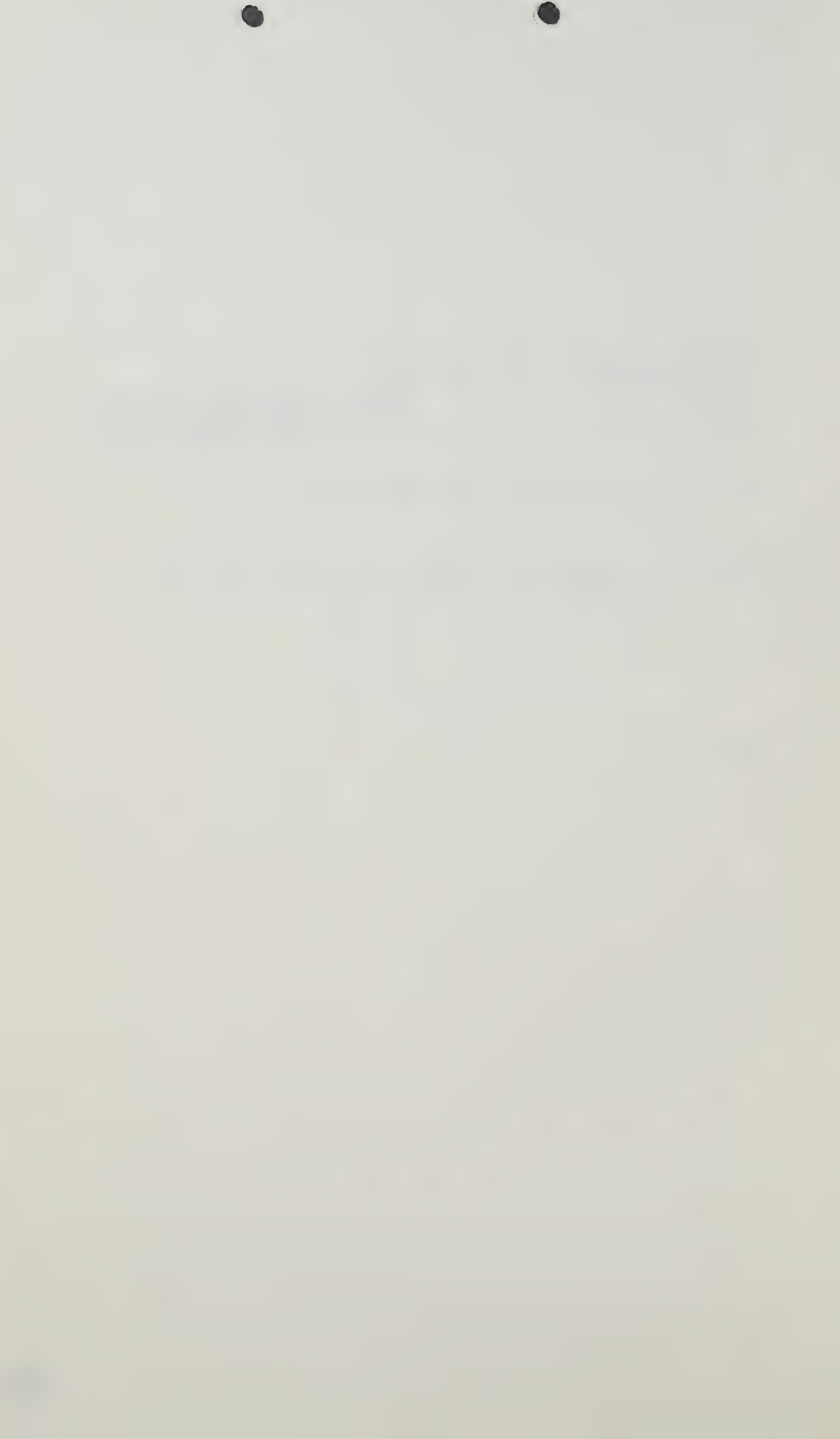
PROGRAM DESCRIPTION

PROGRAM: LABOUR RELATIONS DIVISION
ACTIVITY: WORKERS COMPENSATION

GOAL: Process Workers Compensation Claims.

PURPOSE: Responsible for investigations, reviews, appeals and cost analysis.

#0687B-50



ACTIVITY COST SUMMARY

PROGRAM : LABOUR RELATIONS
ACTIVITY : WORKERS COMPENSATION

ACCOUNT NUMBER DESCRIPTION	1989	1989	1990	1990	1990	%	%
	BUDGET	ACTUAL	EXISTING	CHANGES	PROPOSED BUDGET	INCREASE PROPOSED	INCREASE EXISTING

143500 EXPENDITURES							
51601 Salaries and Wages	113,800	112,790	122,390		122,390		
51801 Employee Benefits	18,910	17,530	19,790		19,790		
51805 Workers Compensation	1,950	1,790	2,140		2,140		
53501 Medical Supplies	330	330	350		350		
53901 Operating supplies	500	500	530		530		
55001 Rent - Car	2,610	2,610	0		0		
56401 Consultant Fees	8,000	8,000	8,440		8,440		
56921 Meeting Expenses	230	230	240		240		
57001 Travelling	850	850	900		900		

Total Expenditures	147,180	144,630	154,780	0	154,780	5.16%	5.16%

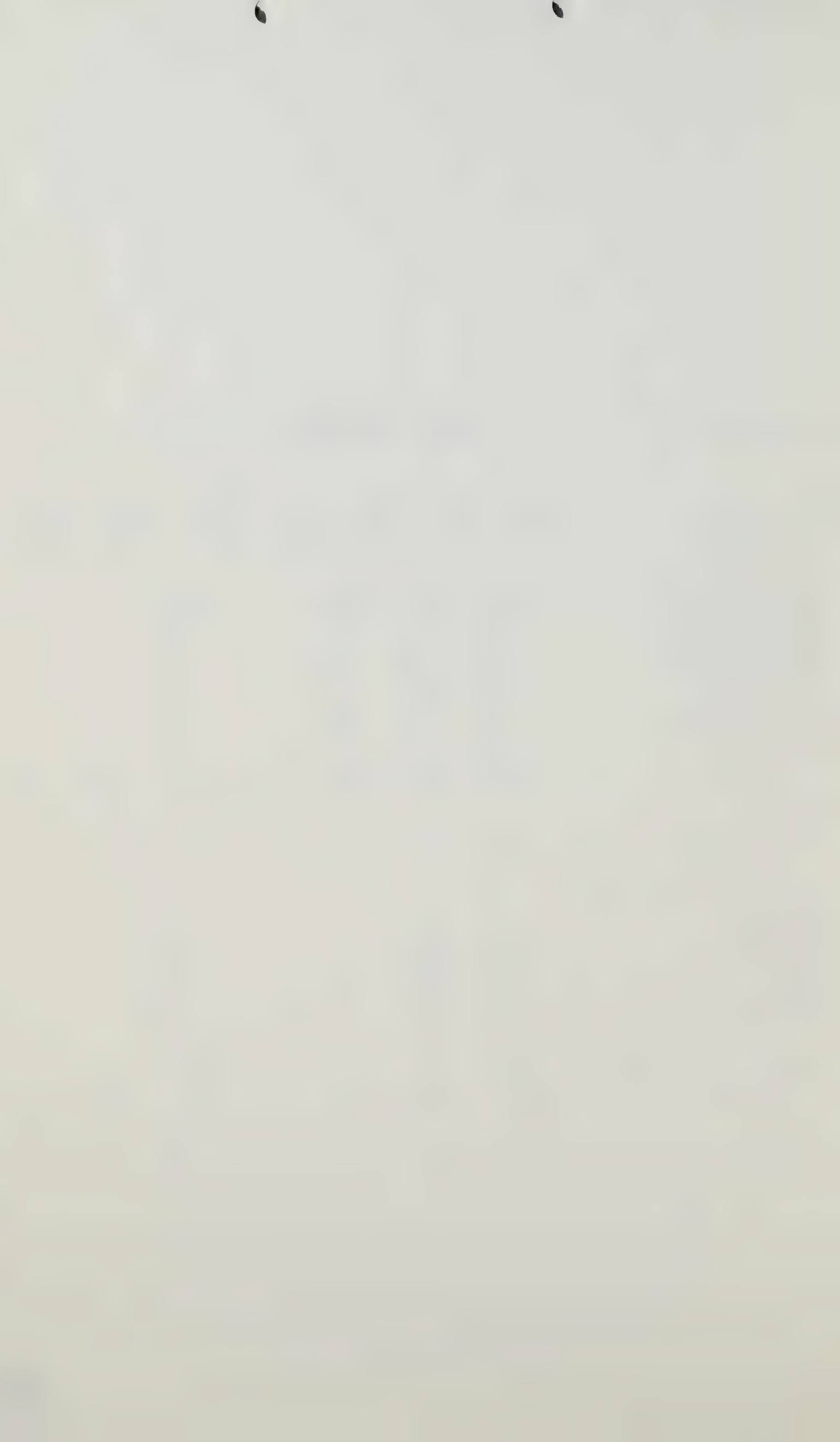
143500 REVENUES							
44011 City of Hamilton	73,620	71,100	77,390	0	77,390		
Recoveries from Regional Depts:							
44617 Transit	1,870	1,870	0		0		
44622 Waterworks	2,700	2,700	0		0		
44623 Sanitary Sewer	2,700	2,700	0		0		
44625 Health	2,970	2,970	0		0		
44627 Macassa Lodge	2,410	2,410	0		0		
44628 Wentworth Lodge	1,110	1,110	0		0		
44629 Library	480	480	0		0		

47101 Transfer from W.C.B. reserve	4,000	4,000	77,390		77,390		

Total Revenues	91,860	89,340	154,780	0	154,780	68.50%	68.50%

To Be Met From General Levy	55,320	55,290	0	0	0	NA	NA

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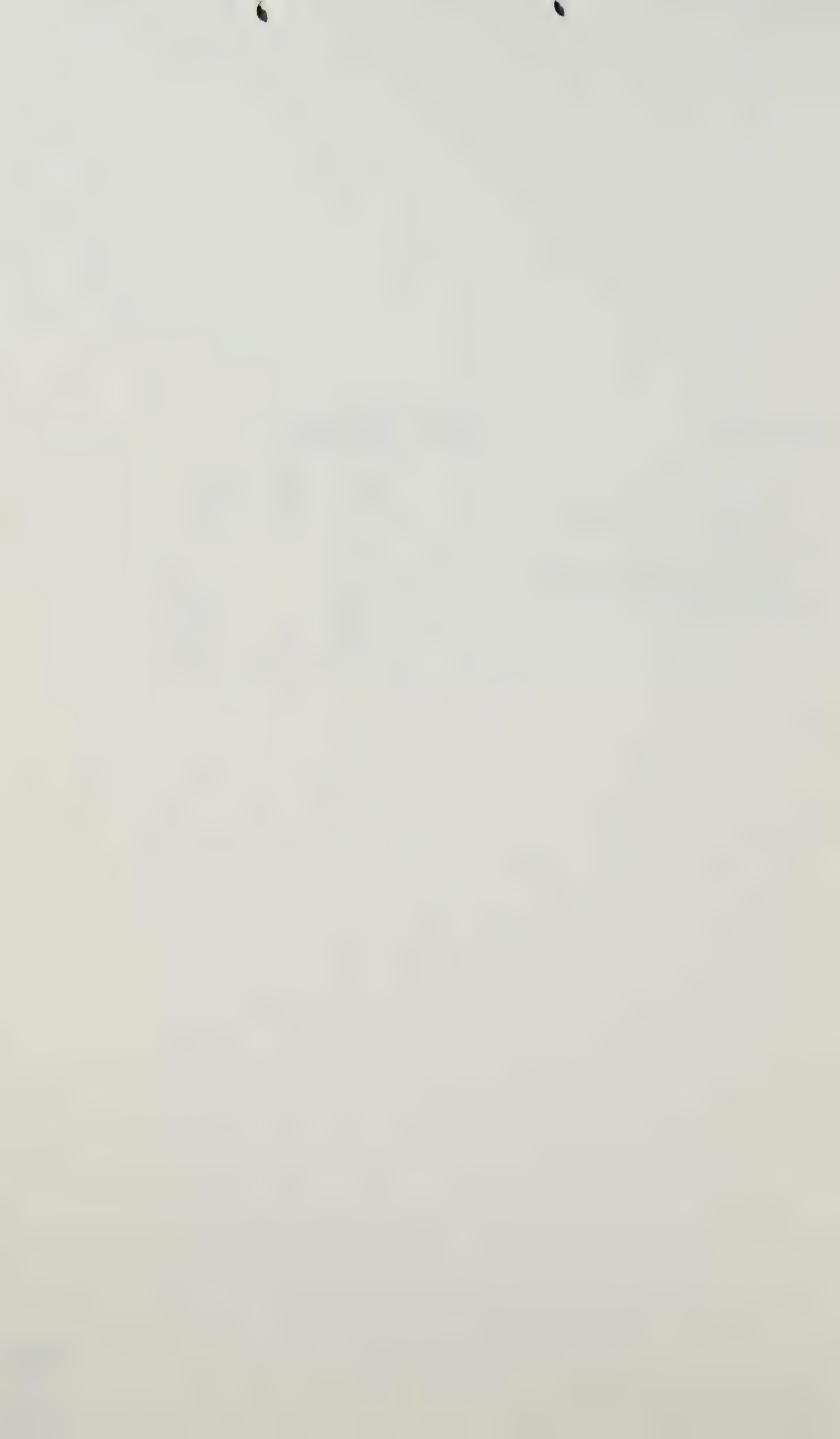


ACTIVITY COST SUMMARY

PROGRAM : LABOUR RELATIONS
ACTIVITY : WORKERS COMPENSATION

	1990 Impact	Budget Impact	Annualized Impact
Existing Column includes:	-----	-----	-----

55001 Elimination of rental car	(2,610)		(2,610)
Elimination of cost allocation revenues per chargeback review	20,210		20,210
47101 Increase transfer	(68,950)		(68,950)
	-----	-----	-----
	(51,350)	0	(51,350)
	-----	-----	-----



REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

PROGRAM DESCRIPTION

PROGRAM: SALARY ADMINISTRATION
ACTIVITY: _____

PURPOSE: Administer the compensation system, pay equity and employment equity for the Region, the City, Local Boards and Commissions to ensure external competitiveness, internal equity, cost control and legal compliance. The result being to attract suitable applicants, retain employees and motivate them to maximum performance.

This division is comprised of 3 sections -

Administration (including Employment Equity)

Job Evaluation/Pay Equity

Pay Equity Committees

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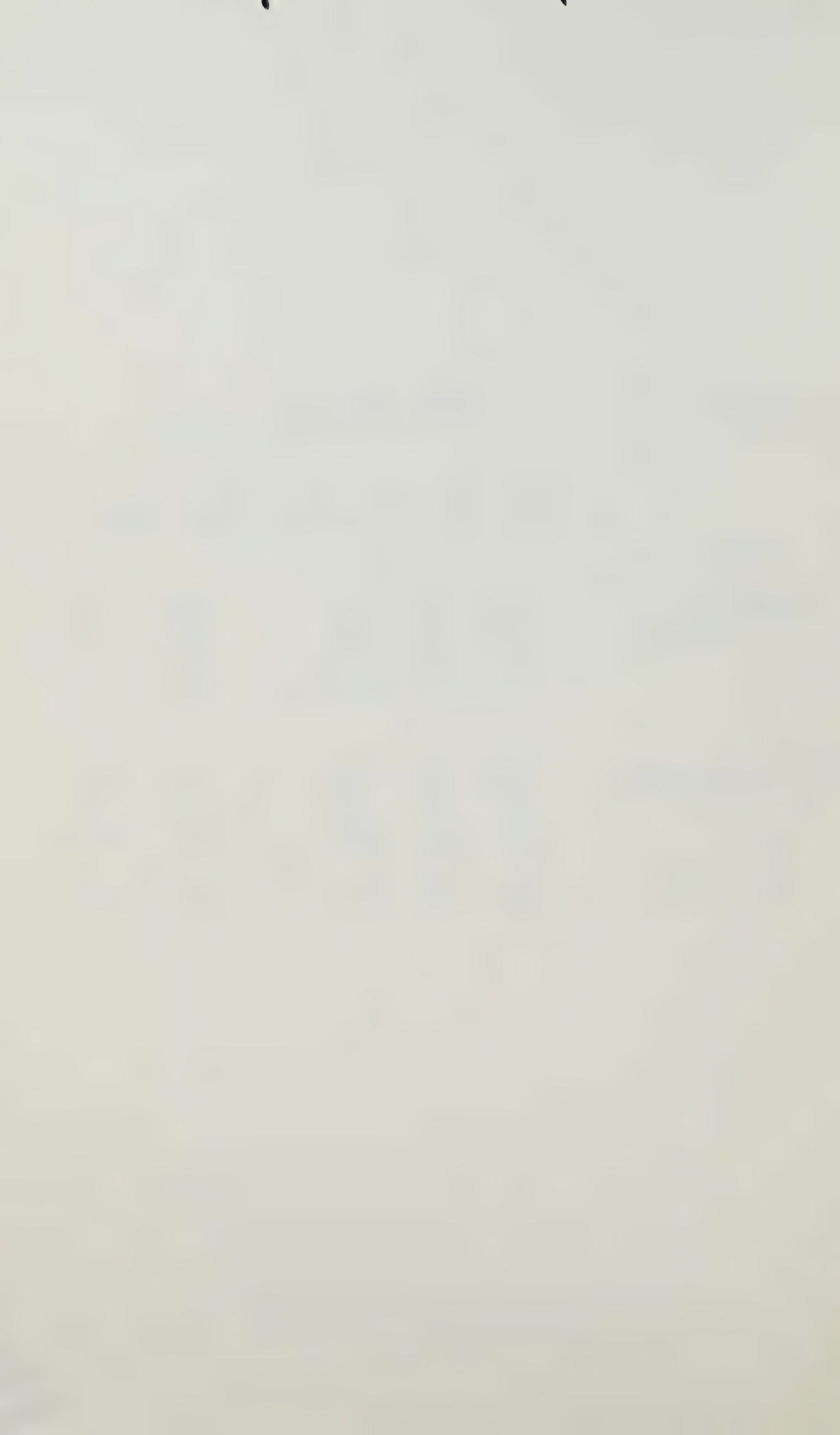
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PROGRAM COST SUMMARY

DEPARTMENT: HUMAN RESOURCES
PROGRAM : SALARY ADMINISTRATION

	1989 BUDGET	1989 ACTUAL	1990 EXISTING	1990 CHANGES	1990 PROPOSED BUDGET	% INCREASE PROPOSED
	-----	-----	-----	-----	-----	-----
EXPENDITURES						
144100 ADMINISTRATION	119,590	120,640	124,010	0	124,010	3.70%
144200 PAY EQUITY/JOB EVALUATION	235,350	168,090	255,720	0	255,720	8.66%
144300 PAY EQUITY-COMMITTEES	418,220	432,810	209,930	0	209,930	NA
	-----	-----	-----	-----	-----	
TOTAL	773,160	721,540	589,660	0	589,660	-23.73%
	-----	-----	-----	-----	-----	
REVENUES						
144100 ADMINISTRATION	83,700	84,280	62,010	0	62,010	-25.91%
144200 PAY EQUITY/JOB EVALUATION	117,700	84,120	127,860	0	127,860	8.63%
144300 PAY EQUITY-COMMITTEES	403,230	398,320	212,930	0	212,930	NA
	-----	-----	-----	-----	-----	
TOTAL	604,630	566,720	402,800	0	402,800	NA
	-----	-----	-----	-----	-----	
TO BE MET FROM GENERAL LEVY	168,530	154,820	186,860	0	186,860	10.88%
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REGIONAL MUNICIPALITY OF HAMILTON WENTWORTH
1990 CURRENT BUDGET

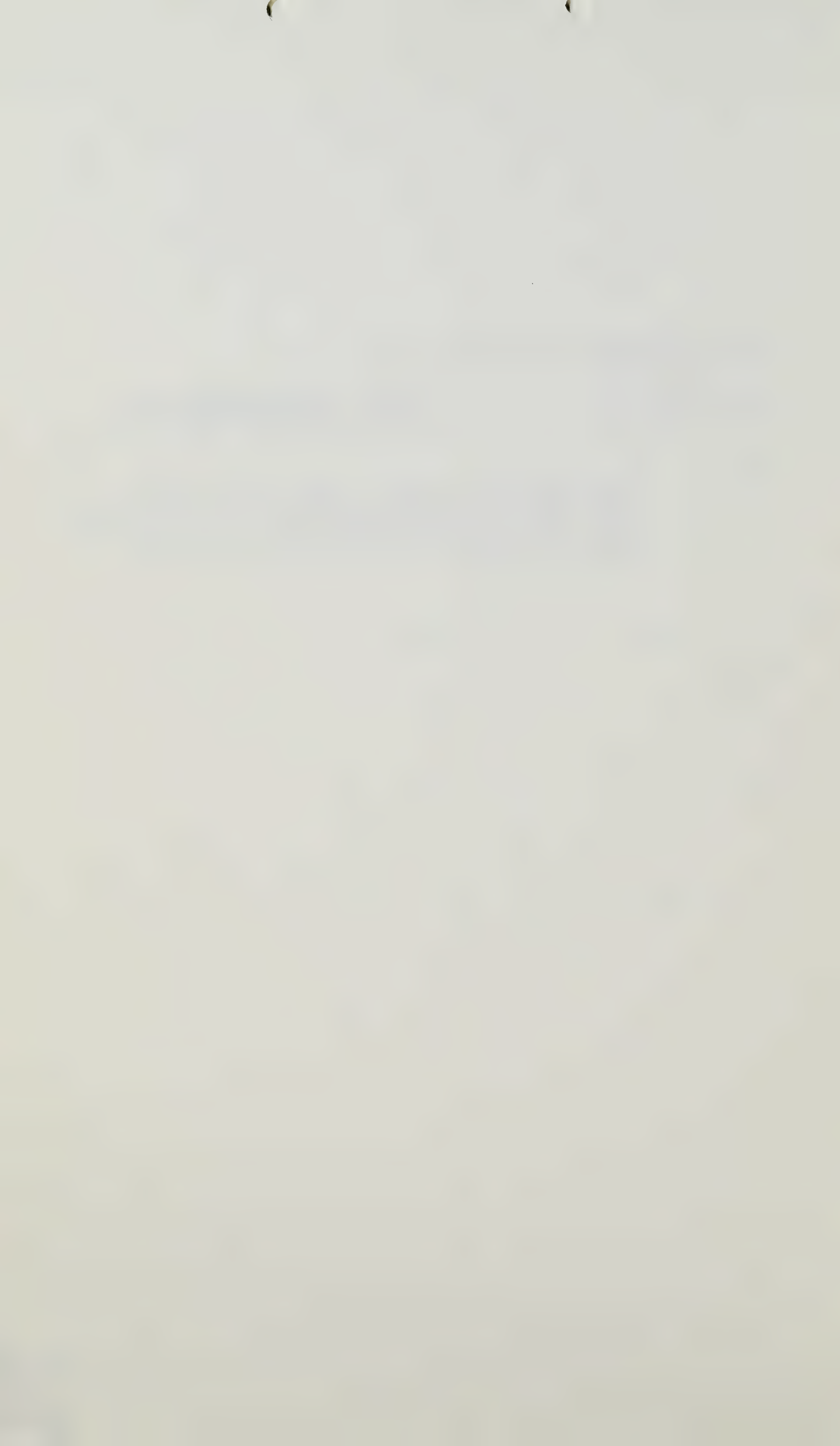
PROGRAM DESCRIPTION

PROGRAM: SALARY ADMINISTRATION
ACTIVITY: ADMINISTRATION

PURPOSE: Provide management and clerical support to the 3 sections of the Salary Administration Division dealing with Job Evaluation, Pay Equity, Job Descriptions, Employment Equity, Harassment Claims, Human Rights Claims; responsible for job descriptions and internal job postings.

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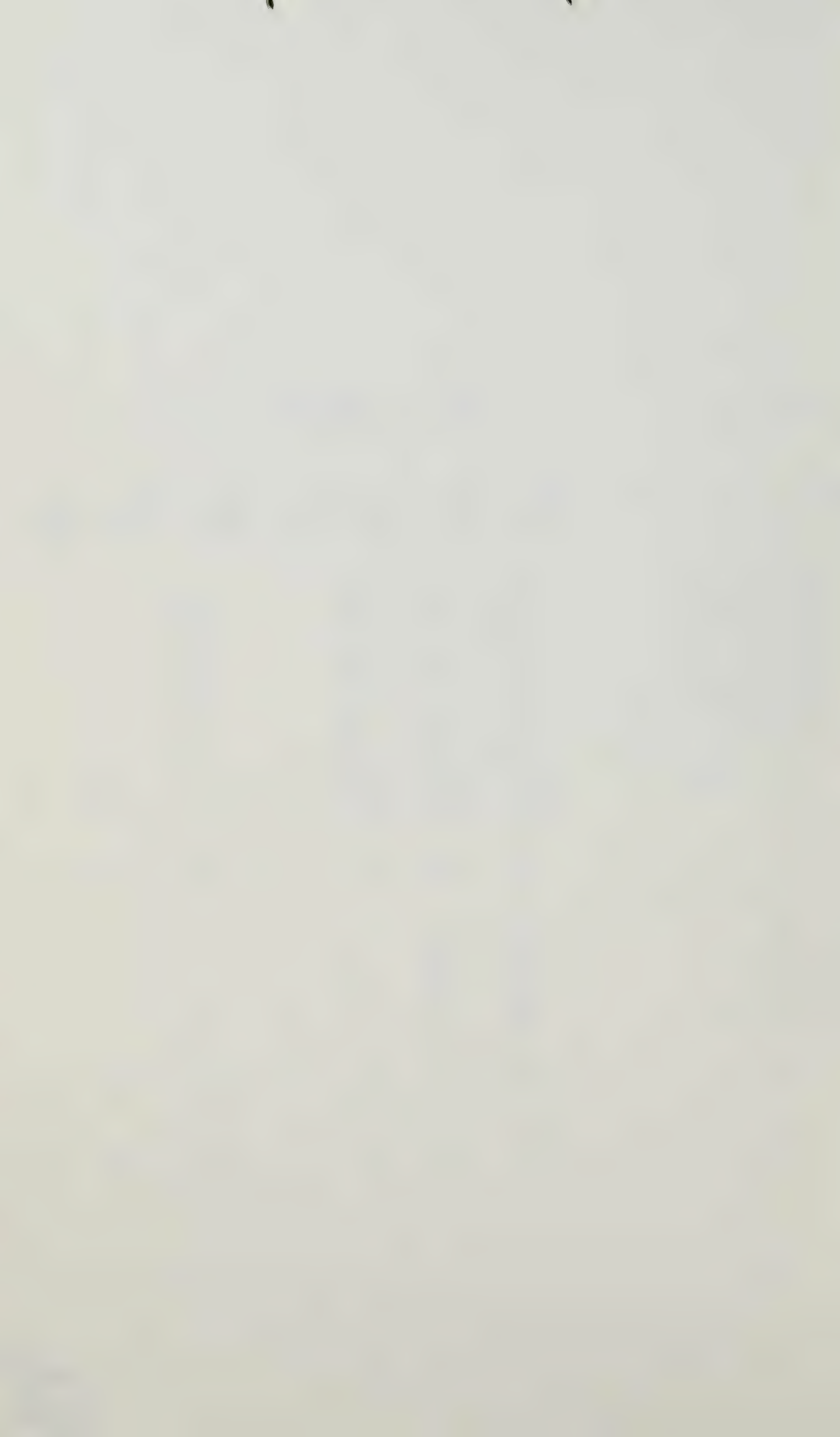
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ACTIVITY COST SUMMARY

PROGRAM : SALARY ADMINISTRATION
ACTIVITY : ADMINISTRATION

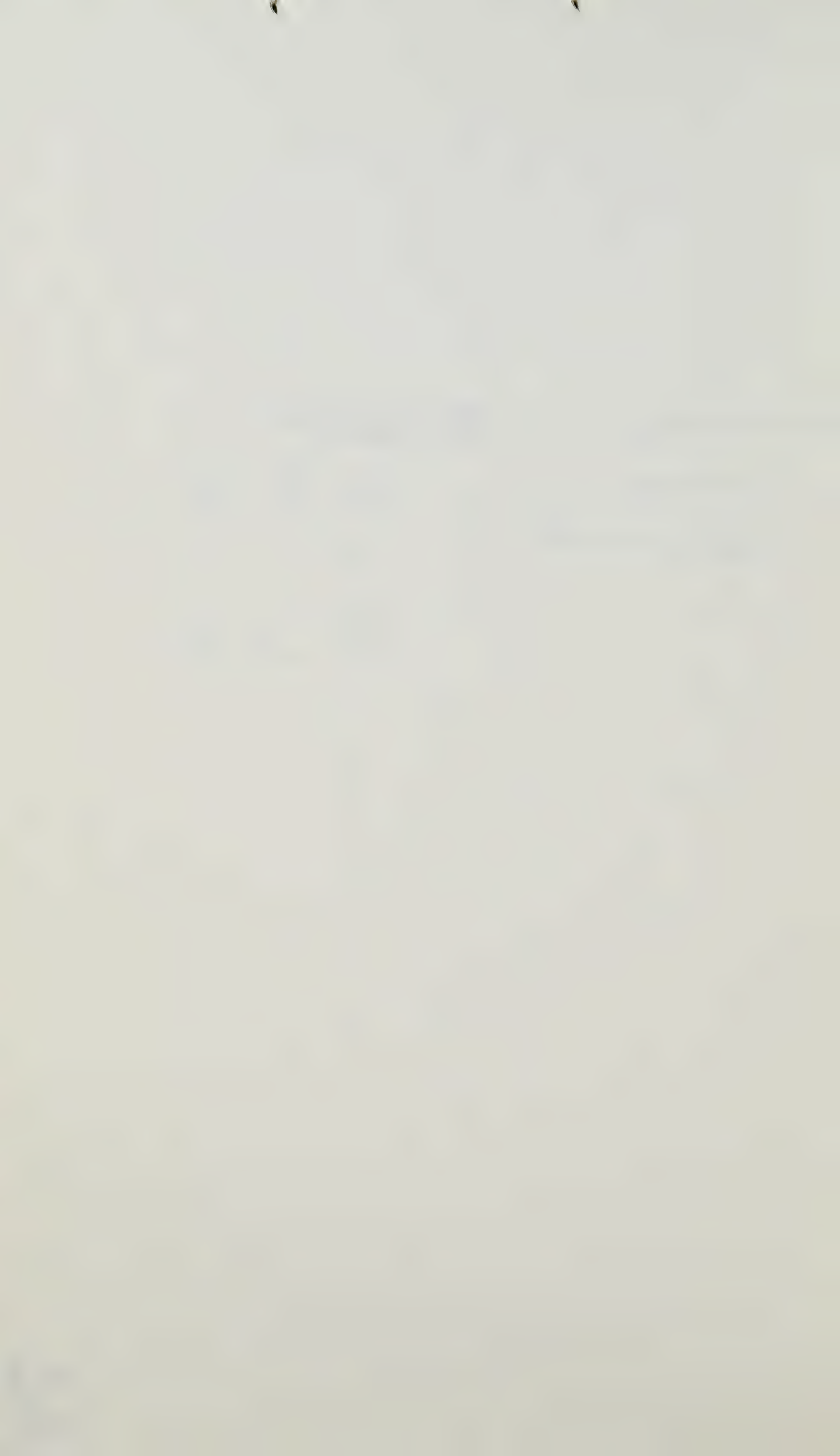
ACCOUNT		1989	1989	1990	1990	1990	%	%
NUMBER	DESCRIPTION	BUDGET	ACTUAL	EXISTING	CHANGES	PROPOSED BUDGET	INCREASE PROPOSED	INCREASE EXISTING
<hr/>								
144100 EXPENDITURES								
<hr/>								
51601	Salaries and Wages	88,290	89,210	91,280		91,280		
51801	Employee Benefits	13,550	13,040	14,230		14,230		
51805	Workers Compensation	1,480	1,350	1,600		1,600		
53620	Books	500	500	500		500		
53901	Operating Supplies	7,840	7,840	7,840		7,840		
56010	Telephone	6,000	6,770	6,330		6,330		
56533	Software Purchase & Mtce		0	300		300		
56921	Meeting Expenses	800	800	800		800		
57001	Travelling	630	630	630		630		
57202	Memberships & Subscriptions	500	500	500		500		
<hr/>								
Total Expenditures		119,590	120,640	124,010	0	124,010	3.70%	3.70%
<hr/>								
144100 REVENUES								
<hr/>								
44011	City of Hamilton	60,560	61,140	62,010	0	62,010	2.39%	2.39%
<hr/>								
Recoveries from Regional Depts:								
<hr/>								
44617	Transit	3,040	3,040	0		0		
44622	Waterworks	4,390	4,390	0		0		
44623	Sanitary Sewer	4,390	4,390	0		0		
44625	Health	4,820	4,820	0		0		
44627	Macassa Lodge	3,910	3,910	0		0		
44628	Wentworth Lodge	1,810	1,810	0		0		
44629	Library	780	780	0		0		
<hr/>								
Total Revenues		83,700	84,280	62,010	0	62,010	-25.91%	-25.91%
<hr/>								
<hr/>								
To Be Met From General Levy		35,890	36,360	62,000	0	62,000	72.75%	72.75%
<hr/>								



ACTIVITY COST SUMMARY (continued)

PROGRAM : SALARY ADMINISTRATION
ACTIVITY : ADMINISTRATION

Existing Column includes:	1990 Impact	Budget Impact	Annualized Impact
-----	-----	-----	-----
Elimination of cost allocation revenue per chargeback review	32,810		32,810
	-----	-----	-----
	32,810	0	32,810
	-----	-----	-----



REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

PROGRAM DESCRIPTION

PROGRAM: SALARY ADMINISTRATION
ACTIVITY: JOB EVALUATION/PAY EQUITY

PURPOSE: Responsible for all job evaluation, position description writing, pay equity, employment equity issues related to salary administration, surveys and research.

#0687B-54

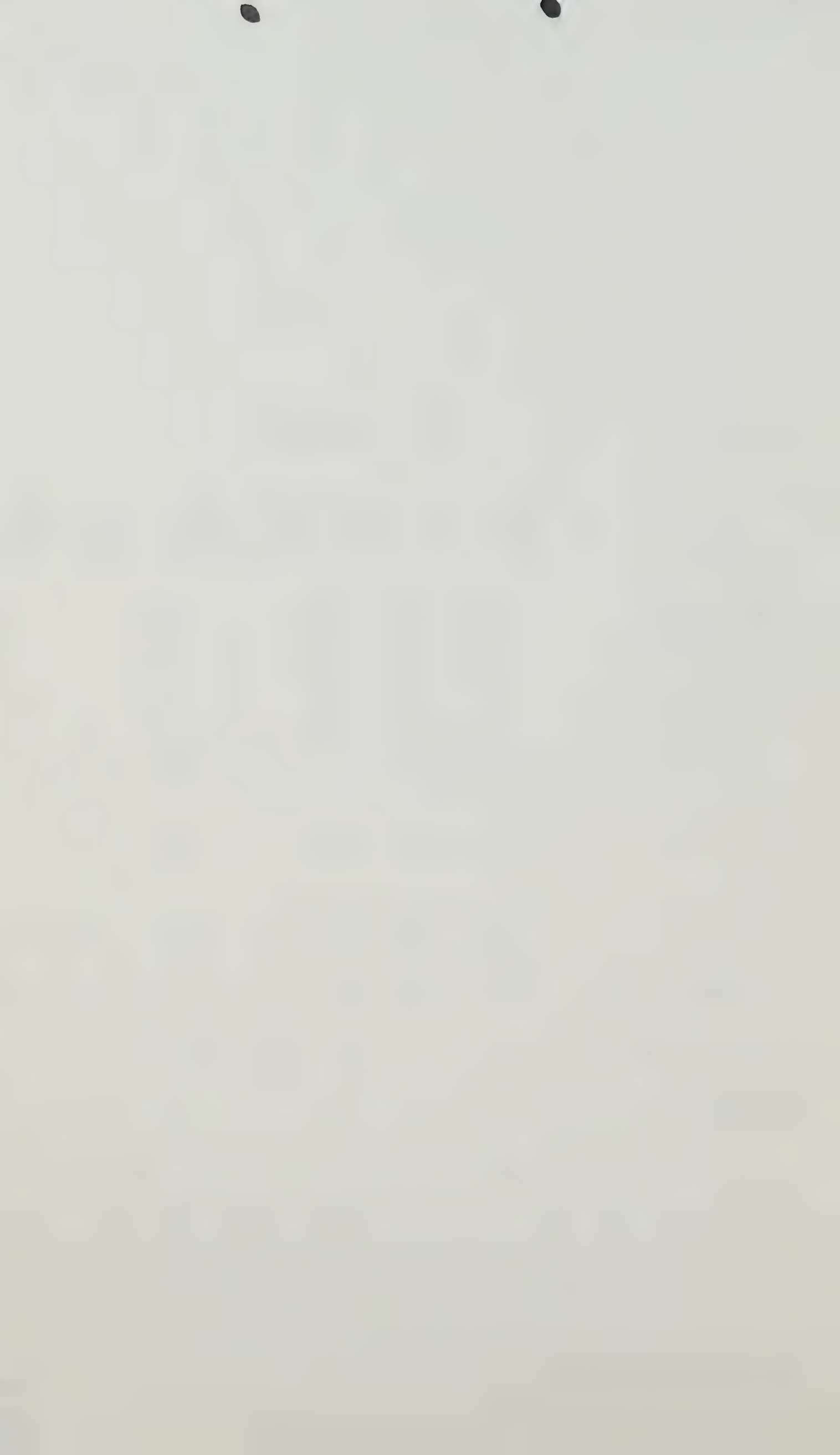
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ACTIVITY COST SUMMARY

PROGRAM : SALARY ADMINISTRATION
ACTIVITY : JOB EVALUATION

ACCOUNT NUMBER DESCRIPTION	1989	1989	1990	1990	1990	%	%
	BUDGET	ACTUAL	EXISTING	CHANGES	PROPOSED BUDGET	INCREASE PROPOSED	INCREASE EXISTING
144200 EXPENDITURES							
51601 Salaries and Wages	106,500	86,080	116,650		116,650		
51801 Employee Benefits	16,220	23,040	19,410		19,410		
51805 Workers Compensation	1,830	1,680	2,040		2,040		
53901 Operating Supplies	31,300	9,460	33,020		33,020		
55001 Rental-Car	3,150	3,150	3,150		3,150		
56401 Consultant	31,350	10,180	33,070		33,070		
56533 Software Purchase & Mtce	0	0	900		900		
56921 Meeting Expenses	45,000	34,500	47,480		47,480		
Total Expenditures	235,350	168,090	255,720	0	255,720	8.66%	8.66%
144200 REVENUES							
44011 City of Hamilton	117,700	84,120	127,860	0	127,860		
Total Revenues	117,700	84,120	127,860	0	127,860	8.63%	8.63%
To Be Met From General Levy	117,650	83,970	127,860	0	127,860	8.68%	8.68%
Existing Column Includes:			1990 Impact	Budget Impact	Annualized Impact		
56533 Maintenance on Software			900		900		
			900	0	900		



REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
1990 CURRENT BUDGET

PROGRAM DESCRIPTION

PROGRAM: SALARY ADMINISTRATION
ACTIVITY: PAY EQUITY COMMITTEES

PURPOSE: This section supplies the support for the Joint (Management/Union) Job Evaluation Committees who are working on the job evaluation and pay equity program. e.g. photocopying, preparing job description data, organization charts, rating summaries, maintenance of job evaluation data. Committee is expected to complete its task in July 1990.

#0687B 53



ACTIVITY COST SUMMARY

PROGRAM : SALARY ADMINISTRATION
 ACTIVITY : PAY EQUITY COMMITTEES

ACCOUNT NUMBER DESCRIPTION	1989	1989	1990	1990	1990	%	%
	BUDGET	ACTUAL	EXISTING	CHANGES	PROPOSED BUDGET	INCREASE PROPOSED	INCREASE EXISTING
<hr/>							
144300 EXPENDITURES							
51601 Salaries and Wages	353,240	384,490	177,010		177,010		
51801 Employee Benefits	56,150	35,220	29,770		29,770		
51805 Workers Compensation	7,630	6,990	3,150		3,150		
53002 Office Equipment	1,200	1,200	0		0		
58020 Program Enhancement Reserve	0	4,910	0		0		
<hr/>							
Total Expenditures	418,220	432,810	209,930	0	209,930	-49.80%	-49.80%
<hr/>							
144300 REVENUES							
44011 City of Hamilton	98,180	93,270	63,670	0	63,670		
Recoveries from Regional Depts:							
44605 Clerk	2,170	2,170	1,060		1,060		
44608 Finance	19,820	19,820	9,700		9,700		
44619 Freeway	930	930	450		450		
44620 Airport	2,480	2,480	1,210		1,210		
44621 General Engineering	33,200	33,200	15,800		15,800		
44622 Waterworks	25,900	25,900	12,890		12,890		
44623 Sanitary Sewer	25,900	25,900	12,890		12,890		
44625 Health	23,840	23,840	11,660		11,660		
44626 Social Services	57,290	57,290	28,030		28,030		
44627 Macassa Lodge	61,410	61,410	30,050		30,050		
44628 Wentworth Lodge	32,920	32,920	16,130		16,130		
44630 Planning	16,400	16,400	8,030		8,030		
44631 Economic Development	2,790	2,790	1,360		1,360		
<hr/>							
Total Revenues	403,230	398,320	212,930	0	212,930	-47.19%	-47.19%
<hr/>							
To Be Met From General Levy	14,990	34,490	(3,000)	0	(3,000)	NA	NA
<hr/>							

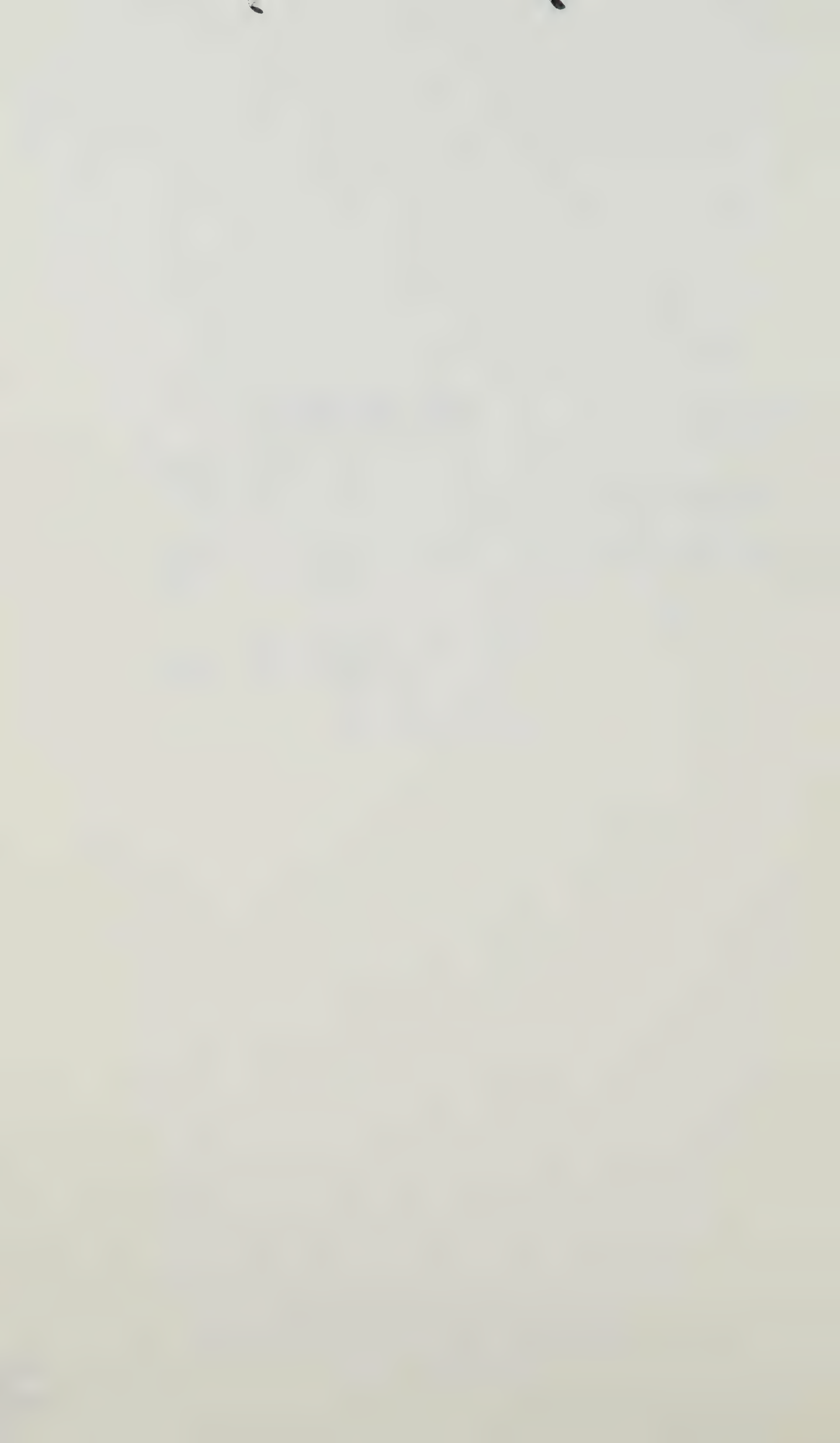
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ACTIVITY COST SUMMARY

PROGRAM : SALARY ADMINISTRATION
ACTIVITY : PAY EQUITY COMMITTEES

	1990	Budget	Annualized
	Impact	Impact	Impact
	-----	-----	-----
Existing Column reflects:			

51601 Committee disbanding June	(167,890)		(291,310)
51801 " " "	(25,040)		(43,930)
51805 " " "	(4,580)		(6,650)
	-----	-----	-----
	(197,510)	0	(341,890)
	-----	-----	-----

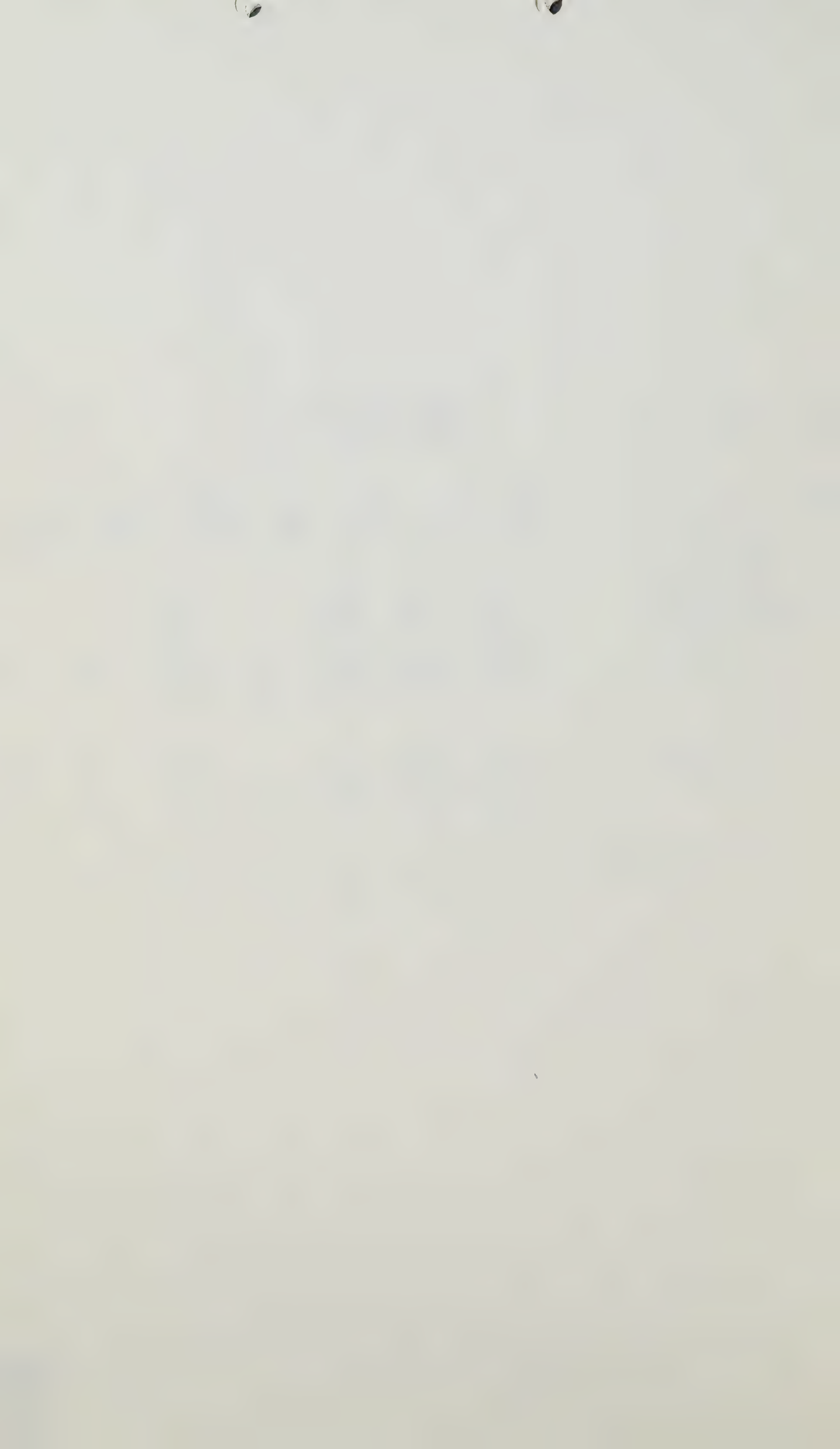


PROGRAM COST SUMMARY

DEPARTMENT: HUMAN RESOURCES
PROGRAM : TRANSIT

ACCOUNT NUMBER DESCRIPTION	1989	1989	1990	1990	1990	%	%
	BUDGET	ACTUAL	EXISTING	CHANGES	PROPOSED BUDGET	INCREASE PROPOSED	INCREASE EXISTING
145100 EXPENDITURES							
51601 Salaries and Wages	55,500	69,570	60,830		60,830		
51801 Employee Benefits	7,970	10,740	8,890		8,890		
51805 Workers Compensation	950	950	1,060		1,060		
Total Expenditures	64,420	81,260	70,780	0	70,780	9.87%	9.87%
145100 REVENUES							
44617 Transit Chargeback	64,420	81,260	70,780		70,780	9.87%	9.87%
Total Revenues	64,420	81,260	70,780	0	70,780	9.87%	9.87%
To Be Met From General Levy	0	0	0	0	0	NA	NA

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THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

PROPERTY DEPARTMENT

- 546-2719

20 February 1990

Alderman B. Hinkley
Chairman
Finance and Administration Committee

Dear Sir:

**Re: Budget Submission - Property Department
(Real Estate, Architectural and
Property Maintenance Divisions) - 1990**

I am pleased to submit for your consideration the proposed budget of the Property Department for the year 1990 prepared in accordance with the guidelines as set down by the Treasury Department in their correspondence of October 5, 1989.

The Property Department includes the Real Estate, Architectural and Property Maintenance Divisions, all of whose roles within the Corporation are defined on the individual Introductory Forms.

The Property Department's budget submission for the year 1990 is in the total sum of \$7,207,760.00, an increase relative to the 1989 budget of \$424,280.00 or 6.25%. The percentage increase per division is as follows:-

Real Estate	8.5%
Architectural	6.8%
Property Maintenance	6.0%

The Real Estate Division, is basically a service department, providing real estate services to all departments of the City and Region. The majority of our budget is for wages and fringe benefits. Increases in salaries/wages (inflationary and anniversary increases) and fringe benefits to staff in the sum of \$62,270.00 accounts for a substantial part of the increase in our budget. This increase is offset however by increased revenues we expect to realize in 1990.

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20 February 1990
Alderman B. Hinkley
Page 2

Continued...

During the fall months of 1989, the Real Estate Division acquired three micro computers through our Information Systems Department. Prior to this, the Department had only two computerized workstations.

The installation of the new workstations is vital to the functional efficiency of the Department by reducing the then existing capacity constraints caused by limited access time. More importantly, they will assist in accomplishing some of the recommendations which will no doubt arise from the Comprehensive Audit currently being conducted on the Division.

Two workstations are required for general secretarial activities and word processing; the other unit is required for appraisal on-line costing, project tracking, a property sales data base and to produce data base for all City owned properties.

The availability of a micro computer and appropriate software for the property sales data base has reduced previously existing capacity constraints for our fee-for-service contracts with Ancaster, Glanbrook and Flamborough allowing us to project an increase over the 37 contract assignments completed for them in 1989. Without the equipment, the \$8,000.00 in revenue estimated for 1990 would not be achievable. The micro computer has also allowed us to make application to the Metropolitan Hamilton Real Estate Board for on-line access to its files, which, if successful, will result in greater efficiency and use of staff through reduced filing and clerical duties associated with M.L.S. and Teela information.

The year 1990 will be the third year of operation for the Architectural Division within the Property Department. Further improvements to the quality and quantity of service will be realized this year, now that we have reached full staff complement and other adjustments are made to the organization. The Pannel, Kerr & MacGillivray Comprehensive Audit is under way; we await this report before further adjustments to the Division organization are prepared for consideration.

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20 February 1990
Alderman B. Hinkley
Page 3

Salaries/wages and fringe benefits for personnel within our Architectural Division accounts for an increase of \$38,050.00 over 1989. This increase is offset however by increased revenues we expect to earn, now that we have reached full staff complement, through the services we provide on a cost recovery basis to the Municipal Non-Profit (Hamilton) Housing Corporation.

The Property Maintenance Division budget request is an increase of 6.0% over 1989. We are fully aware of City Council's desire to maintain a budget as close to the level of inflation as possible and we have attempted to meet this desire. I can assure you that the sums requested reflect the costs of maintaining an ever increasing and aging inventory of buildings for which the division is responsible. The quality of service we can provide for this amount is average at best. We believe our buildings should be maintained in a condition for which we can be proud and in a condition in which the various programs conducted in our buildings can be maintained. If our structures are not maintained properly, programs will be cancelled.

We believe the funding by the City of our total budget submission from a cost and functional standpoint is most advantageous to the City. We believe our budget request is fair and reasonable and we can assure you that sincere attempts have been made to keep any increase to a minimum.

The undersigned, and Mr. R. Swan, Manager of Property Maintenance Division, Mr. M. Watson, Manager of Real Estate Division, and Mr. R. Martiniuk, Manager of Architectural Division would be pleased to answer any questions or provide further information or clarification with respect to our budget submission.

We look forward to presenting it to the Finance and Administration Committee for their consideration.

Yours very truly,



D. W. Vyce
DIRECTOR OF PROPERTY

DWV:ap

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20 February 1990
Alderman B. Hinkley
Page 4

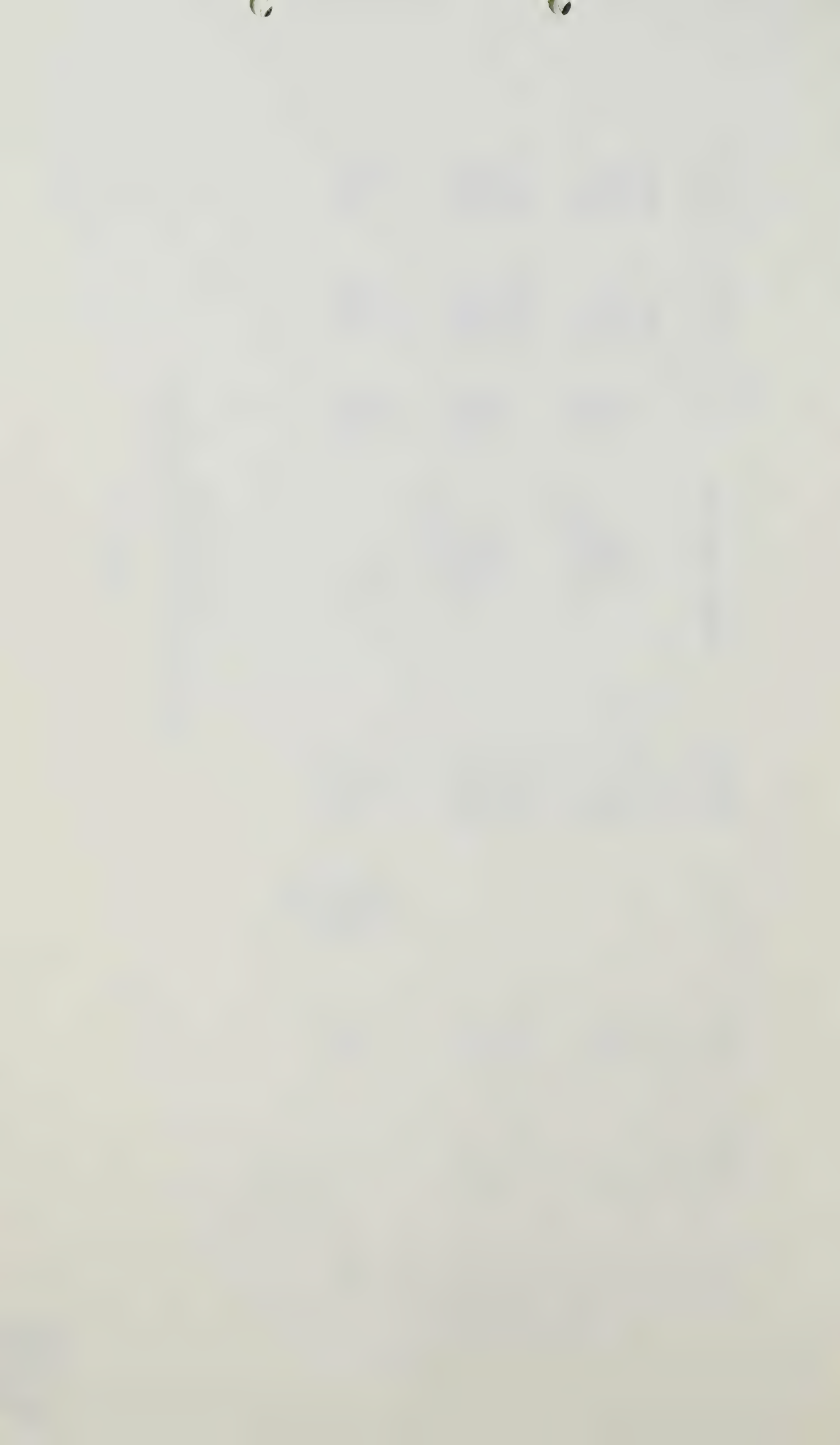
- c.c. - Mr. L. Sage, Chief Administrative Officer
- Mr. E.C. Matthews, City Treasurer
 - Mr. R. Hammel, Manager of Budgets, Treasury Department
 - Mr. R. Swan, Manager, Property Maintenance Division
 - Mr. R. Martiniuk, Manager, Architectural Division
 - Mr. M.C.J. Watson, Manager, Real Estate Division



CITY OF HAMILTON

1990 COMPARATIVE STATEMENT OF ESTIMATES - SUMMARY

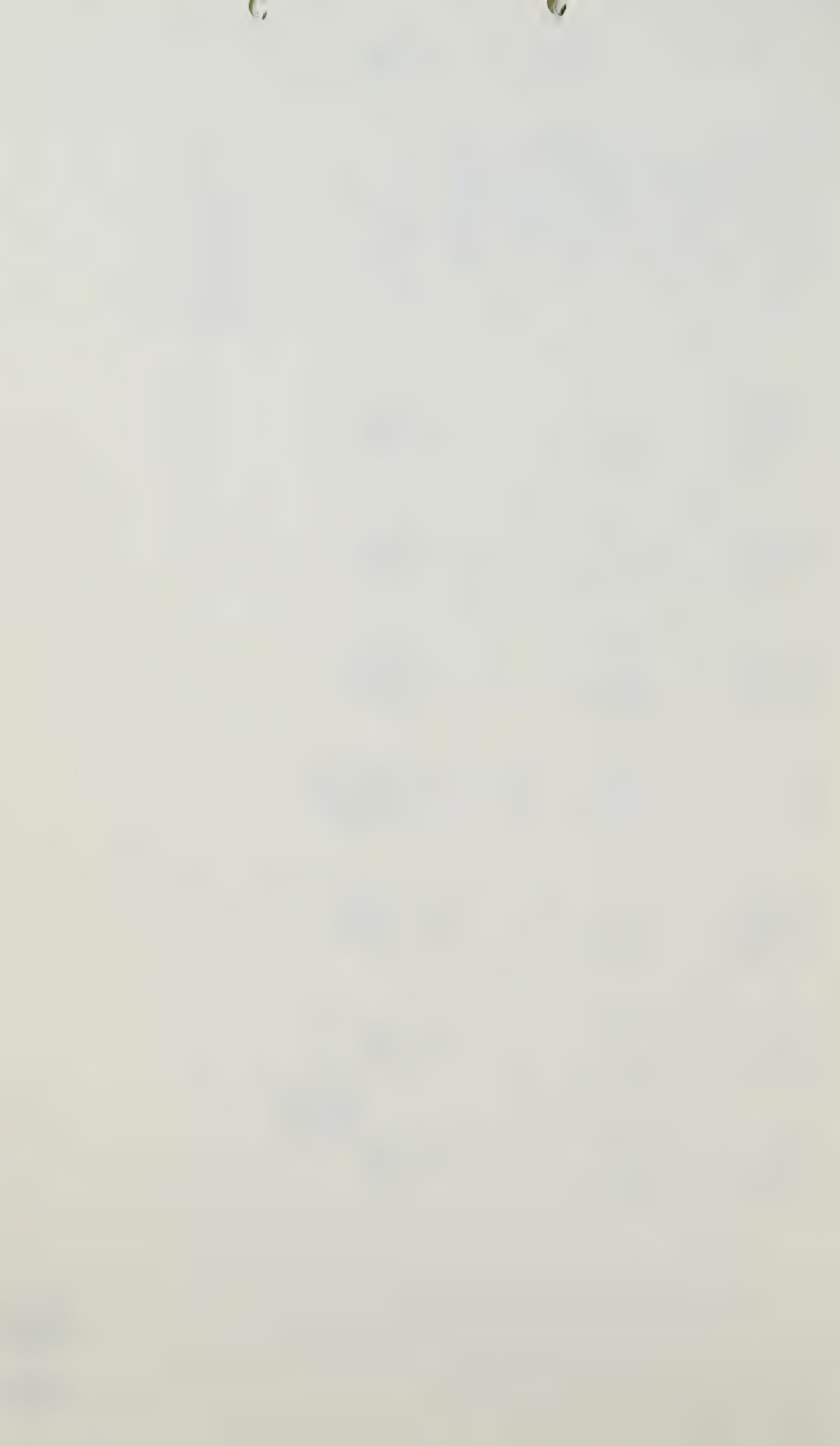
PROPERTY DEPARTMENT									
ACTUAL 1989 (1)	ESTIMATE 1989 (2)	CENTRE NUMBER (3)	DESCRIPTION (4)	ORIGINAL ESTIMATE 1990 (5)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE + DECREASE - (6)	APPROPRIA- TION 1990 (5+6) (7)	INCREASE + DECREASE - OVER 1989 ESTIMATE	AMOUNT (7-2) (8)	PERCENT (8/2) (9)
EXPENDITURES									
469,116	529,460	30XXX	- REAL ESTATE	574,600		574,600	45,140	45,140	8.5%
5,448,395	5,841,120	31XXX	- PROPERTY	6,192,020		6,192,020	350,900	350,900	6.0%
356,274	412,900	32XXX	- ARCHITECT	441,140		441,140	28,240	28,240	6.8%
6,273,785	6,783,480			7,207,760		7,207,760	424,280	424,280	6.3%
REVENUES									
2,780	930	30XXX	- REAL ESTATE	1,000		1,000	70	70	7.5%
863,757	825,350	31XXX	- PROPERTY	842,380		842,380	17,030	17,030	2.1%
127,521	147,500	32XXX	- ARCHITECT	148,500		148,500	1,000	1,000	0.7%
994,058	973,780			991,880		991,880	18,100	18,100	1.9%
5,279,727	5,809,700		NET PROPERTY DEPARTMENT	6,215,880		6,215,880	406,180	406,180	7.0%



CITY OF HAMILTON

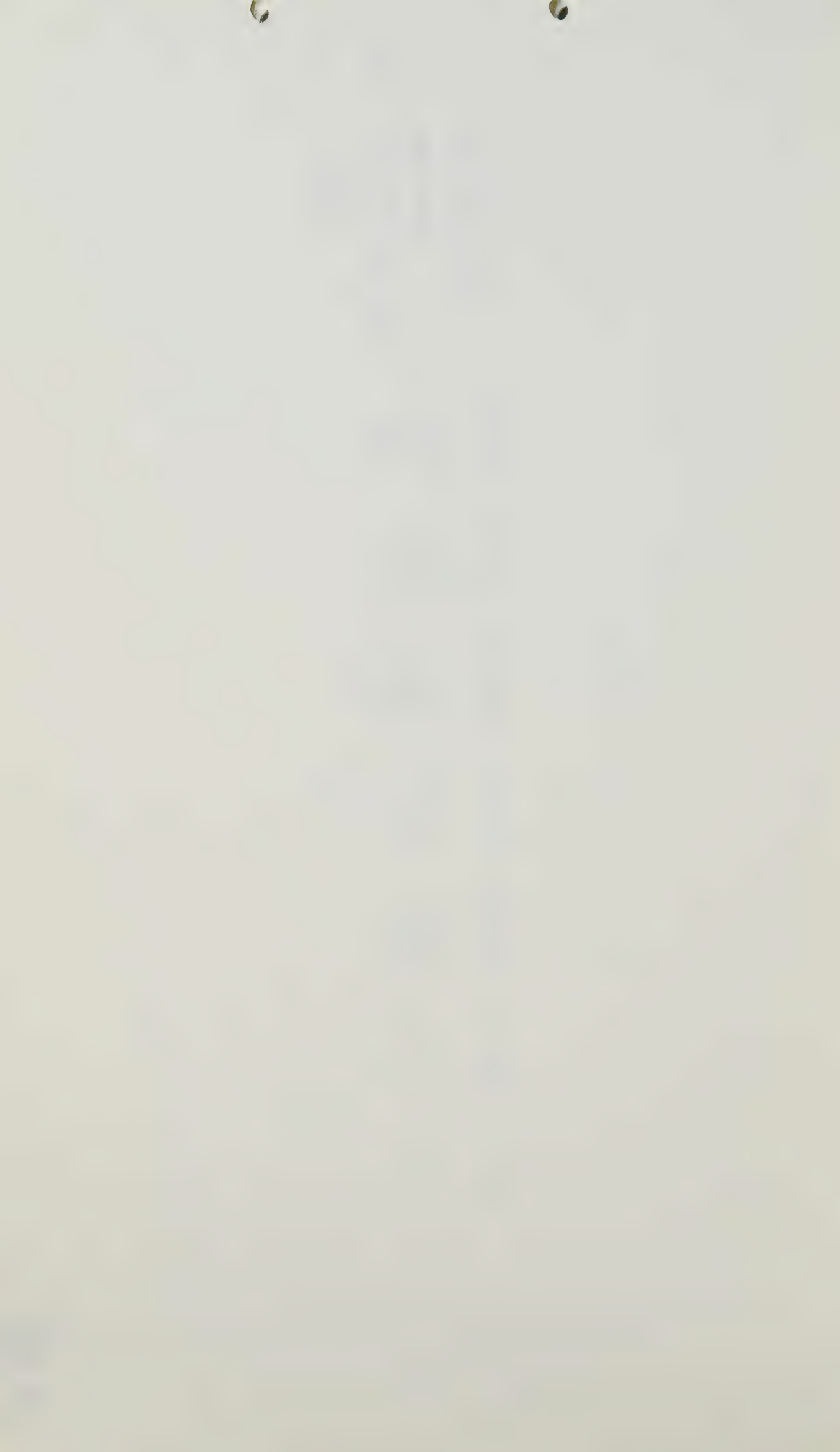
1990 BUDGET REVENUE ESTIMATES - DETAIL

CENTRE NUMBER	DESCRIPTION	1989 ACTUAL	1989 ESTIMATE	1990 ORIGINAL ESTIMATE	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE + DECREASE -	1990 RESULTANT APPROPRIA- TION	INCREASE + DECREASE - OVER 1989 ESTIMATE	
							AMOUNT	PERCENT
							(10-4)	(11/4)
(1)	(2)	(3)	(4)	(8)	(9)	(10)	(11)	(12)
PROPERTY DEPARTMENT								
PROPERTY DEPARTMENT								
REAL ESTATE								
30001	APPLICATION FEES	500	0					
30001	RECOVERIES - OTHER	2,280	930	1,000		1,000	70	7.5%
	TOTAL REAL ESTATE	2,780	930	1,000		1,000	70	7.5%
PROPERTY MAINTENANCE								
31106	CIVIC PROPERTIES RENTED	264,297	237,970	255,000		255,000	17,030	7.2%
31102	RENT - CITY HALL	599,460	587,380	587,380		587,380	0	0.0%
	TOTAL PROPERTY MAINTENANCE	863,757	825,350	842,380		842,380	17,030	2.1%



ARCHITECT

40001	URBAN RENEWAL - GROUND LEASES	127,521	147,500	148,500	148,500	1,000	0.7%
	TOTAL ARCHITECT	127,521	147,500	148,500	148,500	1,000	0.7%
	TOTAL PROPERTY DEPARTMENT	994,058	973,780	991,880	991,880	18,100	1.9%



STATEMENT OF PURPOSE AND STAFFING
REAL ESTATE DIVISION of the
PROPERTY DEPARTMENT

for (Dept./Local Board)

1. PURPOSE/OBJECTIVES

The purpose of the Real Estate Division of the Property Department is to provide a complete package of real estate services to all departments of the municipal corporation and City Council which includes the acquisition of property for municipal purposes, the disposal of real estate assets once they are deemed to be excess to municipal requirements, the marketing of industrial lands, the management of municipally owned real estate, the preparation of specifications for the control of demolition of buildings in order to clear land of improvements and prepare it for a municipal project, providing real estate appraisal expertise and providing advice and direction to City Council on all property matters. In addition, this division of the Property Department as we have since the inception of Regional Government in 1975, provides the same package of real estate services to the Regional Municipality of Hamilton-Wentworth on a fee basis. This division has had the added responsibility of handling appraisal and acquisition services for the Municipal Non-Profit (Hamilton) Housing Corporation, the Township of Ancaster and Flamborough. This division also provides a property management function for the Hamilton Housing Company Limited. (Ada Pritchard and Macassa Park Apartments)

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL
CHANGES DURING THE PERIOD 1990 - 1992

The North-South/East-West Freeway project scheduled for construction has made the acquisition of land for this project a top priority. Every effort will be made to see that this project is not delayed by property acquisition. The joint Region, Town of Flamborough Borer's Creek storm and sanitary sewer project has necessitated a full time staff member for the past six months and is expected to continue for a further six months in 1990.

Three quarters of the properties in Alpha West residential enclave project have been acquired to date. The remainder are complex acquisitions and may require expropriation.

The industrial perimeter road project has created an increase for our services. We have been requested to assist the Region's Task Force on affordable housing which we anticipate will require a greater demand for our services.

This department will be playing a major role in the Regional Headquarters to be built at the rear of City Hall.

We are also co-ordinating the City of Hamilton's office space study. There will be an ongoing demand for our leasing expertise for City/Region office accommodation.

Continued...Page 2

3. STAFFING (FTE'S): Number of vacancies included in "permanent" positions below is _____)

	PERMANENT			TEMPORARY			TOTAL		
	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -
Salary	14								
Wage	14								

Note: Please see reverse for suggestions on completing this form.



2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL
CHANGES DURING THE PERIOD 1990 - 1992

Page 2 - Continued...

Two additional responsibilities of our Division are also consuming a great amount of staff time to the extent that we are not operating as current as we truly would desire.

(1) Sale of Lands in the City/Regionally Owned Industrial Parks

In early 1990, three new Regional industrial subdivisions will be coming on stream. It is anticipated that with the strong industrial growth in the Hamilton-Wentworth Region, processing the necessary agreements and reports for these subdivisions will require extensive manpower.

(2) The Appraisal of Real Estate for all City/Regional Purposes

The appraisal section under the supervision of the Chief Appraiser, provides in-house appraisal services for all City/Regional purposes and in addition, provides services on a fee basis to some outlying municipalities. The demands on the appraisal staff and the responsibility placed on their shoulders is enormous. We have a backlog of requests for the valuation of property at all times to the point we are sometimes literally swamped. It leaves us very little time if any to give some thought to refining our systems, analyzing sales data, preparing more comprehensive narrative reports etc. The provision of in-house appraisal services saves substantial amounts of money for the City. The expertise we provide through accredited appraisers is of first quality.

From a revenue perspective, for the year 1989, our Divisions's fees to the Region for services rendered has been estimated at \$140,000.00; we have exceeded this figure already in the amount of \$20,000.00. We expect to invoice the Region \$170,000.00 for services rendered during 1990. In addition, we provided our appraisal and negotiation services to various outlying municipalities throughout 1989 which will result in income of approximately \$8,000.00 to \$10,000.00. We anticipate the recovery of similar funds for the year 1990.

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ANALYSIS OF THE NET INCREASES IN THE 1990 ESTIMATES OF THE

Real Estate Division

ACCT/CENTRE		DESCRIPTION	AMOUNT	% CHANGE OVER 1989
1) MAINTAIN EXISTING SERVICES.....			45,140	8.5%
A) COMPENSATION AND INFLATIONARY COSTS:				
51000/51200		a) salaries/wages/benefits inflation & adjustments, incl. Fed. UIC and Prov. EHT legislated increases	62,270	11.8%
various		b) inflationary costs of other expenditures	=	=
SUB-TOTAL - COMPENSATION AND INFLATION			62,270	11.8%
B) OTHER +/- ADJUSTMENTS:				
55406-30001		c) Consultant's fees deleted	(12,000)	-2.3%
various		d) net recoveries increased for 1990	(9,640)	-1.8%
various		e) other misc. adjustments (net)	4,510	0.9%
SUB-TOTAL - OTHER +/- ADJUSTMENTS			(17,130)	-3.2%
TOTAL - MAINTAIN EXISTING SERVICES			45,140	8.5%
2) COUNCIL MANDATED.....			-	-
3) LEGISLATED BY SENIOR GOVERNMENT LEVEL.....			(incl.in 1(a) above)	
TOTAL 1990 REQUIREMENT - 1),2),AND 3).....			45,140	8.5%
4) SERVICE REDUCTION PROPOSALS:				
55201-30001		- reduce Travel a/c to 1989 level	(1,460)	-0.3%
5) STAFF INITIATIVES (new/enhanced programs/services-Form 6's).....			-	-

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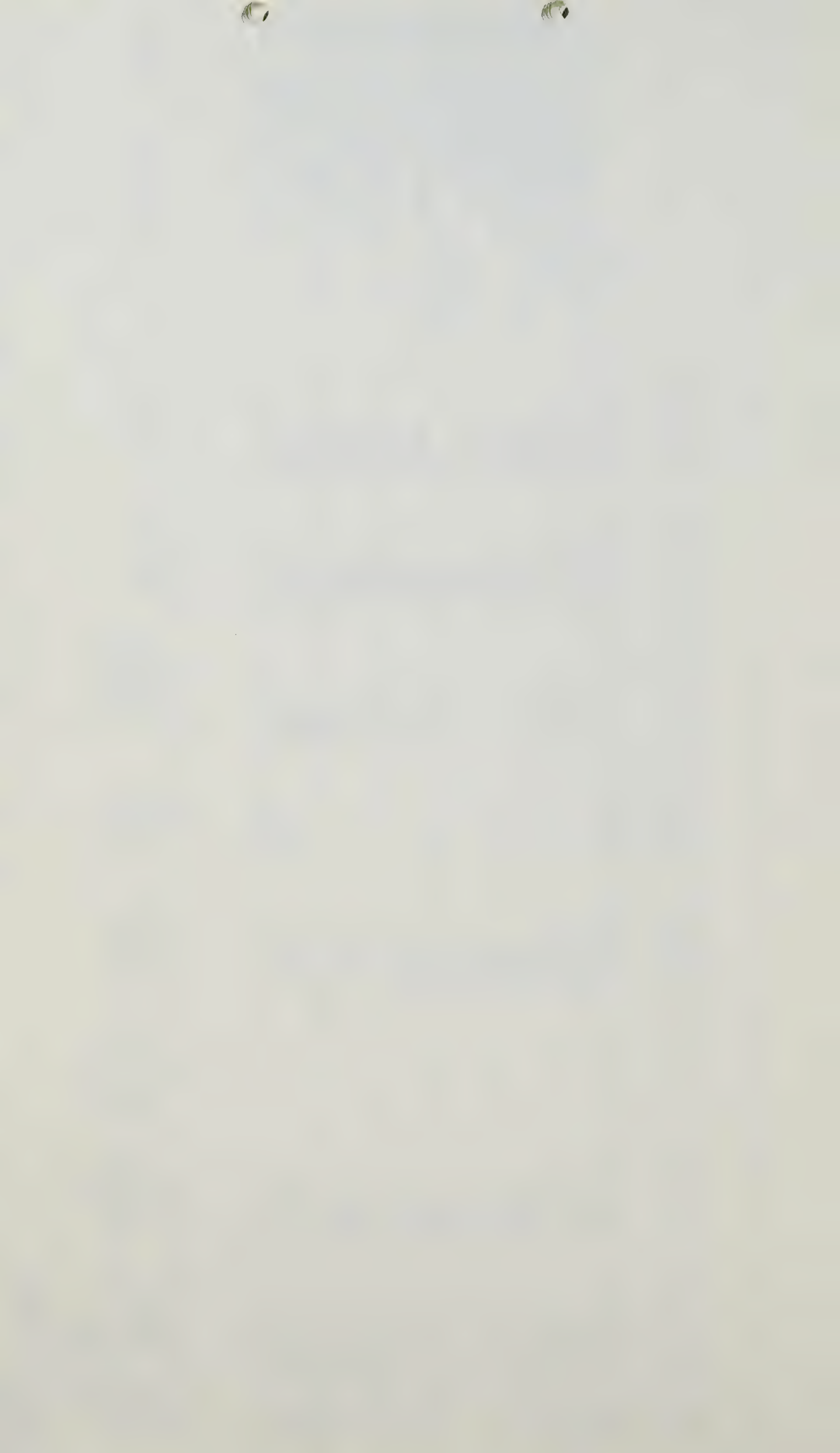


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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT (9-4) (10)	PERCENT (10/4) (11)
				ESTIMATE INCREASE+ DECREASE- (5)	ESTIMATE INCREASE+ DECREASE- (5)								

** CENTER 30001 ADMINISTRATION

5000	SALARIES & WAGES	572,248	576,200	15,960	29,310	621,470	621,470	45,270	7.9
51200	EMPLOYEE BENEFITS	88,739	88,480	9,190	7,810	105,480	105,480	17,000	19.2
51224	MEMBERSHIPS	3,044	3,600	370-		3,230	3,230	370-	10.3-
54111	REPAIR & REPLACE CALC	30	30	30-		4,810	4,810	4,810	43.6
55201	TRAVELLING	3,858	3,350	1,460		3,400	3,400	3,400	3.0
55202	CAR ALLOWANCES	3,563	3,300	100		4,210	4,210	4,210	38.0
55204	TRAINING COURSES	2,139	3,050	1,160		500	500	500	
55206	MEETINGS	335	500						
55406	FEES-CONSULTANTS	3,881	12,000	12,000-		4,540	4,540	4,540	100.0-
56001	OFFICE SUPPLIES	5,231	3,650	890		1,000	1,000	1,000	24.4
56004	POSTAGE	680	1,000			3,800	3,800	3,800	52.0
56006	SUBSCRIPTIONS	2,548	2,500	1,300		100	100	100	
56104	UNIFORMS, CLOTHING & ACC.		100			600	600	600	
56301	TELEPHONE	377	600			700	700	700	
56302	ADVERTISING & PROMOTION		700			6,000	6,000	6,000	
56610	RENT-CAR POOL	4,641	6,000			300	300	300	
56617	RENT-PAGERS		300			1,460	1,460	1,460	
57101	EQUIPMENT REPAIR	1,101	1,460			7,000	7,000	7,000	
57200	GROUND REPAIR	6,465	7,000			8,000-	8,000-	8,000-	
58028	RECOVERY AREA MUNICIPAL.	9,435-	4,000-	4,000-					
59080	DEMOLITION	9,323							
111	RECOVERY FROM REGION	214,092-	140,000-	30,000-		170,000-	170,000-	30,000-	21.4
1113	RECOVERY-N/P HOUSING	4,871-	24,160-	18,160		6,000-	6,000-	18,160	75.2-
59119	RECOVERY-HAMILTON HOUSING	10,689-	16,200-	6,200		10,000-	10,000-	6,200	38.3-
CENTRE 30001 TOTALS		469,116	529,460	8,020	37,120	574,600	574,600	45,140	8.5
DEPARTMENT TOTALS		469,116	529,460	8,020	37,120	574,600	574,600	45,140	8.5

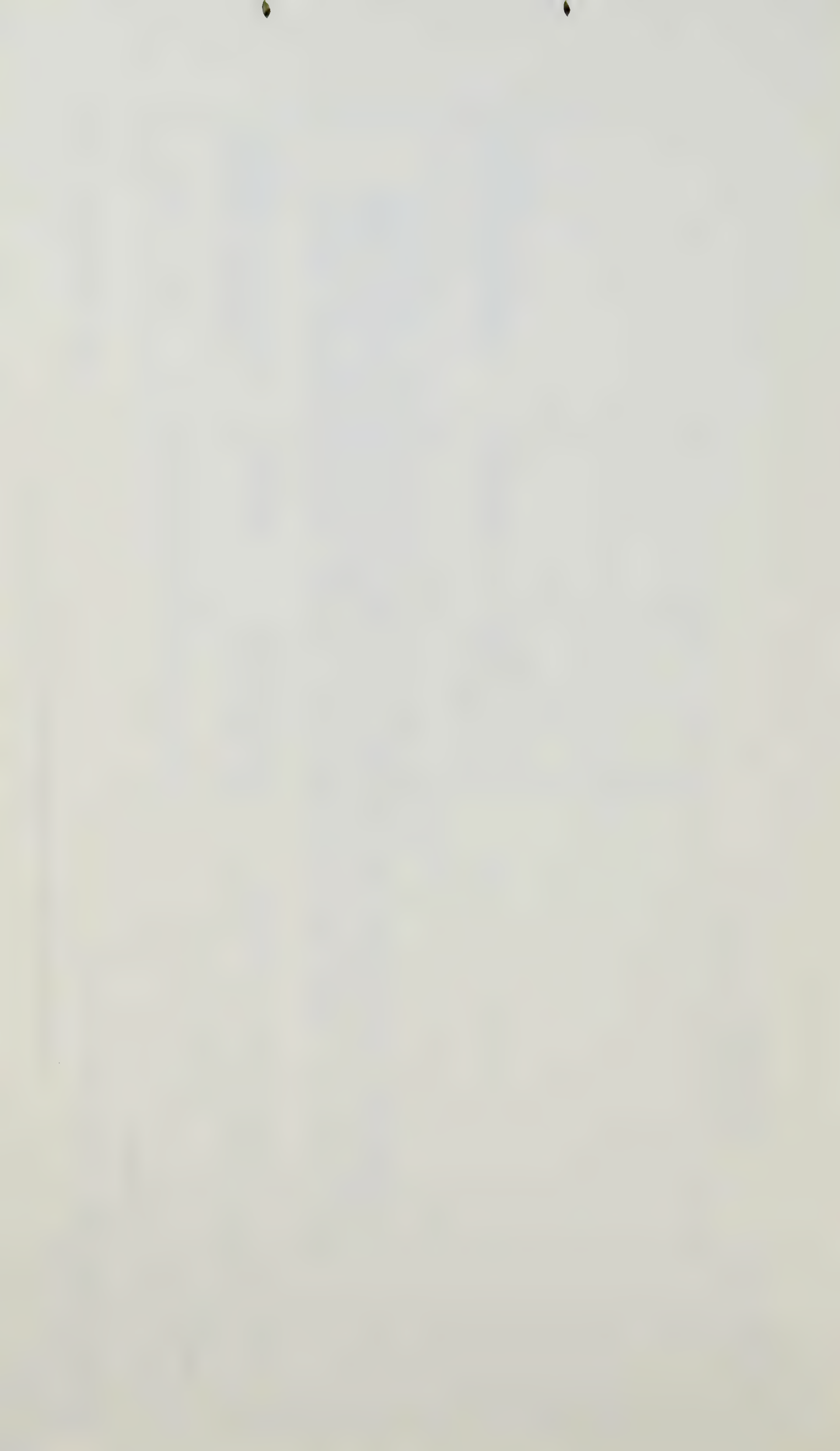


1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date November 10, 1989Department/Local Board PROPERTY DEPARTMENT
REAL ESTATE DIVISION

Centre _____

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
NATIONAL CONFERENCE APPRAISAL INSTITUTE OF CANADA	HAMILTON, ONTARIO	Wed.p.m. May 30, 1990 to Sat.p.m. June 2, 1990	Dan Vyce, Mike Watson, Richard Buckle - 4th person from Department	\$ 1,800
Hamilton is hosting the National Conference for the first time in the history of the organization. It is an ideal opportunity for members of our staff to attend the conference at minimal cost, further their education through formal sessions, make all important new contacts in the appraisal field and cultivate existing relationships with counterparts and through informal discussion on business topics of mutual interest. Dan Vyce and Rick Buckle have taken an active role in developing the program in conjunction with the Local Chapter.				
ONTARIO ASSOCIATION APPRAISAL INSTITUTE OF CANADA	ST. PETERSBURG, FLORIDA	Tues. Nov. 20, 1990 to Friday, Nov. 23 1990	Dan Vyce & Richard Buckle	\$ 3,010
TOTAL - "Travelling" Account 55201				\$ 4,810



ANALYSIS OF THE NET INCREASES IN THE 1990 ESTIMATES OF THE

Property Maintenance Division

ACCT/CENTRE	DESCRIPTION	AMOUNT	% CHANGE OVER 1989
1) MAINTAIN EXISTING SERVICES.....		350,900	6.0%
A) COMPENSATION AND INFLATIONARY INCREASES:			
51000/51200	a) salaries/wages/benefits inflation & adjustments, incl. Fed. UIC and Prov. EHT legislated increases	17,830	0.3%
563xx-various	b) utilities & contracted services, inflation and adjustments (water, hydro, fuel, telephone, etc.)	65,670	1.1%
various	c) inflationary costs of other expenditures	30,230	0.5%
SUB-TOTAL - COMPENSATION AND INFLATION		113,730	1.9%
B) OTHER +/- ADJUSTMENTS:			
57315-31001	d) paint administration offices-City Hall basement	2,000	0.0%
57115-31102	e) increase furniture repair a/c-City Hall	5,000	0.1%
57413-31102	f) front entrance door - City Hall	25,000	0.4%
57205-31102	g) ornamental fountain - City Hall	15,000	0.3%
57315-various	h) painting (+/-) in various City buildings	42,790	0.7%
various	i) other projects in 1990 (\$165,700), less project estimates approved in 1989 (\$97,650) - SEE LIST -	68,050	1.2%
	j) balance of other +/- adjustments	79,330	1.4%
SUB-TOTAL - OTHER +/- ADJUSTMENTS		237,170	4.1%
TOTAL - MAINTAIN EXISTING SERVICES		350,900	6.0%
2) COUNCIL MANDATED.....		n/a	
3) LEGISLATED BY SENIOR GOVERNMENT LEVEL.....		-	-
TOTAL 1990 REQUIREMENT - 1), 2), AND 3).....		350,900	6.0%
=====			
4) SERVICE REDUCTION PROPOSALS:		-	-
=====			
5) STAFF INITIATIVES (new/enhanced programs/services-Form 6's).....		-	-

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CURRENT BUDGET MAINTENANCE PROJECTS - 1989 & 1990

=====

Centre	Description	1989	1990	\$ Change
-----	-----	-----	-----	-----
31102	City Hall - repair lawn sprinkler	10,000		(10,000)
31114	Fire - replace elect. door opener		7,500	7,500
31126	Truck Tunnel - electrical repairs	10,000		(10,000)
31130	Plaza area - wrought iron fence	23,100		(23,100)
31134	Parks Buildings:			
	-Alexander Pk. bldg. repair		6,500	6,500
	-lighting		14,500	14,500
31136	Recreation Buildings:			
	-Rosedale - door & frame	10,900		(10,900)
	-Scott Park - roof repairs	8,850		(8,850)
	-Barton C.C. - kitchen floor		2,500	2,500
	-Inch/Coronation - security lights		4,000	4,000
	-Inch/Coronation - pool ext. windows		7,000	7,000
31138	Chedoke - ceiling repair -Pro Shop		7,000	7,000
31140	King's Forest - replace security lights		3,000	3,000
	- reach-in freezer		9,000	9,000
31150	Historic Sites:			
	-Dundurn - roof repairs	10,000		(10,000)
	-Whitehern - special repairs		10,000	10,000
31152	Football Hall of Fame - repl. carpet	3,000		(3,000)
31205	Churchill D. C. - door repairs	7,800		(7,800)
31240	Ryerson D. C. - pool stor. rm. floor		4,200	4,200
31245	Jimmy Thompson D. C. -			
	repair exterior windows	3,500		(3,500)
31255	Huntington Park D. C. -			
	-renovate meeting rooms		5,000	5,000
	-perimeter lighting		2,500	2,500
	-tennis courts repair	2,500		(2,500)
31260	Central Memorial D. C. -			
	-wood decking replacement		4,500	4,500
	-windows and frame replacement		12,000	12,000
31310	Central Market -			
	-washroom repairs	8,000		(8,000)
	-duct cleaning		3,000	3,000
	-lighting renovations		5,000	5,000
	-grease traps replacement		25,000	25,000
	-skylight renovation		18,000	18,000
	-security monitor		2,500	2,500
	-service ramp renovation		13,000	13,000
	TOTAL PROJECTS	97,650	165,700	68,050
		=====	=====	=====

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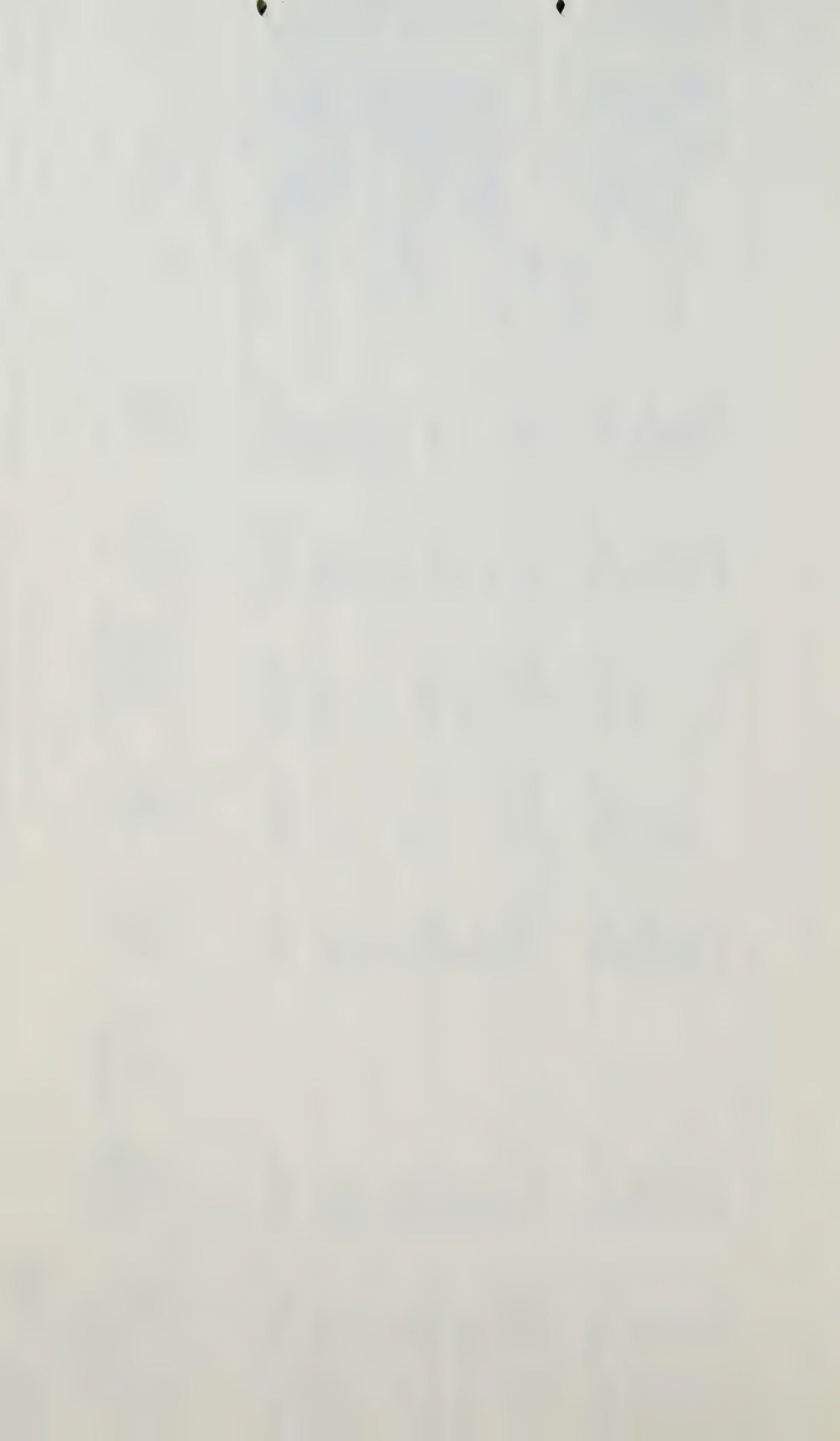
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		AMOUNT PERCENT (9-4) (10/4) (11)	

** CENTER 31001 ADMINISTRATION

51000	SALARIES & WAGES	218,733	400,070	13,000-		19,350	406,420		406,420	6,350	1.6		
51200	EMPLOYEE BENEFITS	32,855	63,570	300		10,740	74,610		74,610	11,040	17.4		
5129d	MOVING EXPENSES	1,000											
54111	REPAIR & REPLACE CALC	140	140	140-		140	140		140	140-100.0-			
55202	CAR ALLOWANCES	358	3,720	140			4,000		4,000	280	7.5		
55204	TRAINING COURSES	1,156	500	500			1,000		1,000	500	100.0		
56001	OFFICE SUPPLIES	1,140	1,190			60	1,250		1,250	60	5.0		
56004	POSTAGE	314	360				360		360				
56104	UNIFORMS, CLOTHING EACC.	246											
56301	TELEPHONE	410	440				440		440	150	5.0		
56603	RENT-OFFICE EQUIPMENT	2,644	3,000	2,500		150	3,150		3,150	2,500	150		
56605	RENT-COMPUTER EQUIPMENT			2,100-			11,800		11,800	2,100-	15.1-		
56610	RENT-CAR POOL	2,480	13,900				2,410		2,410	150	50.0-		
56617	EQUIPMENT REPAIR		2,410	150-			2,000		2,000	2,000			
57101	EQUIPMENT OFFICE		300	2,000			2,000		2,000				
57315	PAINTING OFFICE												
58001	OFFICE EQUIPMENT		150				150		150				
59050	RECOVERY-OFFSET A/C 56605			2,500-			2,500-		2,500-	2,500-			
CENTRE 31001 TOTALS		261,476	489,750	12,450-		30,440	507,740		507,740	17,990	3.7		

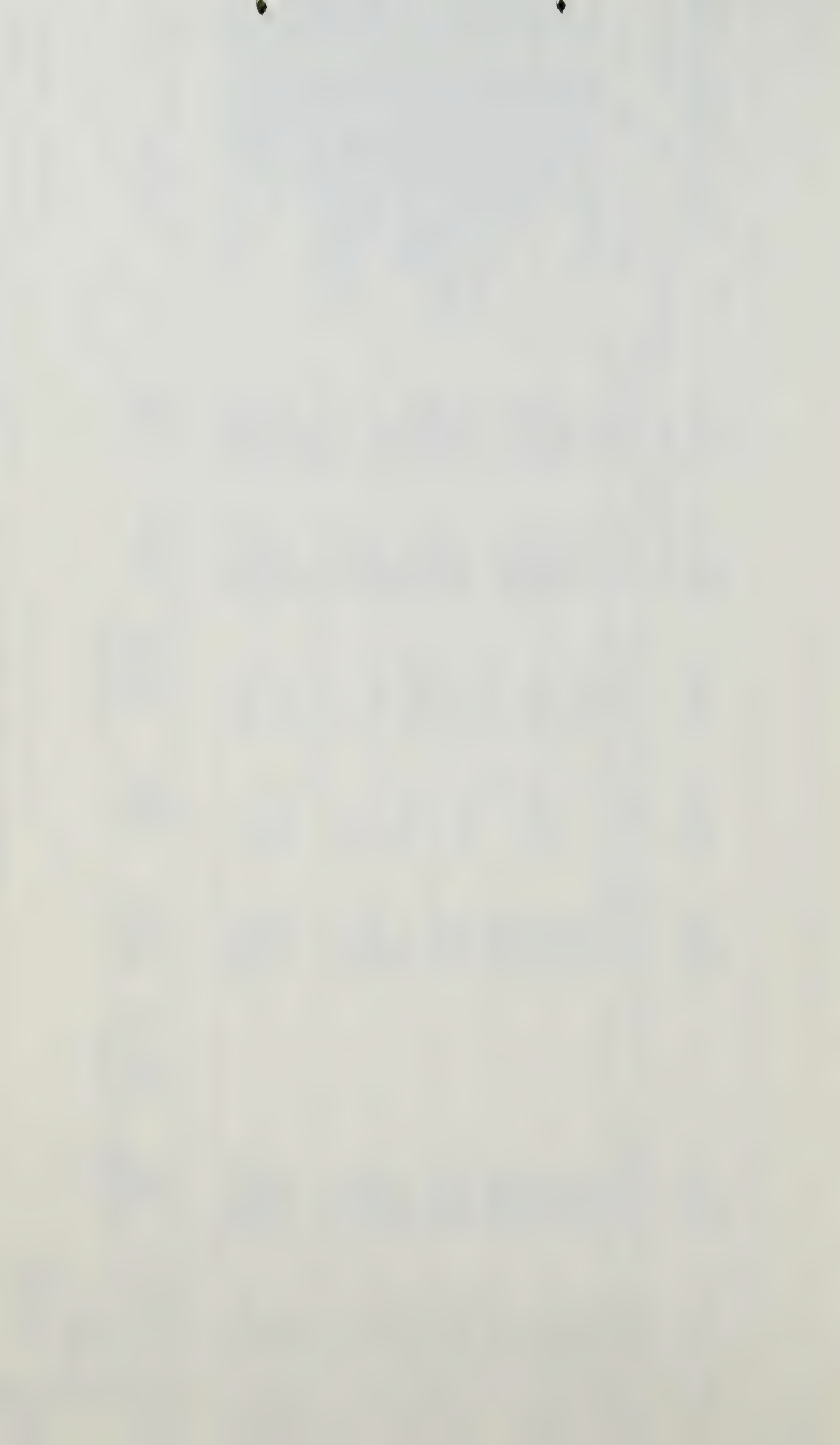
51 CENTER 31102 MAINTENANCE CITY HALL

51000	SALARIES & WAGES	448,178	388,890	26,490-		18,120	380,520		380,520	8,370-	2.2-		
51200	EMPLOYEE BENEFITS	89,935	92,910	11,100-		6,860	88,670		88,670	4,240-	4.6-		
55202	CAR ALLOWANCES	36	300				300		300				
55212	CHRISTMAS LIGHTS	493	1,000	500			1,500		1,500	500	50.0		
56101	CLEANING SUPPLIES	18,401	18,910			950	19,860		19,860	950	5.0		
56103	OPERATING SUPPLIES	869	6,250			310	6,560		6,560	310	5.0		
56104	UNIFORMS, CLOTHING & ACC.	5,026	5,230			200	5,430		5,430	200	3.8		
56105	SMALL TOOLS	2,799	2,930			150	3,080		3,080	150	5.1		
56113	LIGHT BULBS	4,181											
56301	TELEPHONE	142,750	170,000	6,000			176,000		176,000	6,000	3.5		



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ACCOUNT (1)	DESCRIPTION (2)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
		1989 ACTUAL (3)	1989 ESTIMATE (4)					AMOUNT (9-4) (10)	PERCENT (10/4) (11)
56303	WATER RATES & SEWER	25,443	30,170		30,480		30,480	66,290-	310
56305	HEATING FUELS	86,425	171,290		105,000		105,000	130	38.7-
56328	INSURANCE	2,324	2,450		2,580		2,580	130	5.3
56331	WINDM CLEANING	8,422	14,570		15,010		15,010	440	3.0
56333	SECURITY	57,596	54,940		62,420		62,420	7,480	13.6
56336	PEST CONTROL	63	160					160-	100.0-
56017	RENT-PAGERS	2,646							
57102	FIRE EQUIPMENT REPAIR	570	2,570		2,570		2,570		
57103	BOILER EQUIPMENT REPAIR	63,634	17,190		18,050		18,050	860	5.0
57108	TEMP. CONTROL REPAIR		10,000		10,000		10,000		
57110	ELECTRICAL REPAIR		5,500		10,500		10,500		
57115	FURNITURE REPAIR	5,367	5,500		59,540		59,540	5,000	90.9
57116	CLOCK REPAIR	805	360		390		390	30	8.3
57117	CUP EQUIPMENT REPAIR	16,655	46,700		59,540		59,540	12,840	27.5
57134	REPAIR LAWN SPRINKLER	9,981	10,000					10,000-	100.0-
57135	REPAIR GARAGE FLOOR	14,901	15,000		15,000		15,000		
57140	ELECTR. REPAIRS-FLOOD	8,182	10,800		6,000		6,000	4,800-	44.4-
57200	GROUND REPAIR	41,654	53,770		56,470		56,470	2,700	5.0
57201	INDOOR PLANT MAINTENANCE	9,513							
57205	ORNAMENTAL REPAIR		15,000		15,000		15,000		
57206	CONCRETE REPAIR	14,997	15,000		15,000		15,000		
57301	BUILDING REPAIR	53,882	53,950		53,950		53,950		
57302	ELEVATOR REPAIR	37,402	37,800		39,280		39,280		
57304	ROOF REPAIR	10,982	11,000		8,000		8,000		
57314	LIGHTING REPAIR	13,362	8,260		8,590		8,590		
57315	PAINTING	9,934	10,000		5,000		5,000		
57413	FRONT ENTRANCE DOOR	1,755	1,900		25,000		25,000	25,000	50.0-
58005	OPERATING EQUIPMENT				4,200		4,200	2,300	121.1
	TOTALS	1,209,163	1,269,800		1,249,950		1,249,950	19,850-	1.6-
***	CENTER 31103								
	MAINTENANCE OF PUBLIC BUILDINGS								
51000	SALARIES & WAGES	118,076	127,520		6,170		129,690	2,170	1.7
51200	EMPLOYEE BENEFITS	19,598	18,190		950		24,210	6,020	33.1
56104	UNIFORMS, CLOTHING & ACC.	870	880				880		

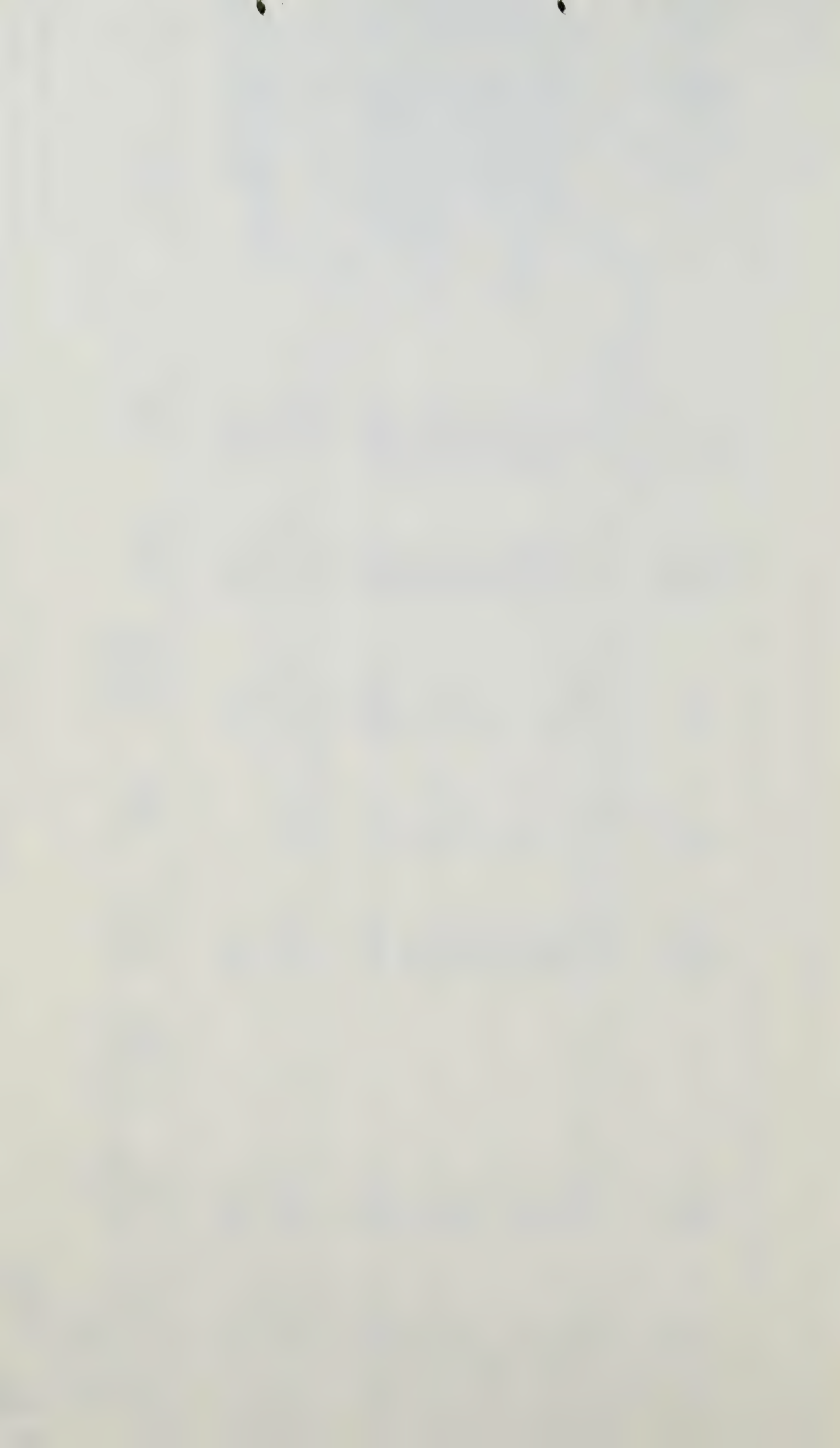


INCREASE +
DECREASE -
OVER 1989

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** CENTER	31104	HEALTH BUILDING
51000	SALARIES & WAGES	58,725
51200	EMPLOYEE BENEFITS	12,526
55213	INSTALL SECURITY SCREENS	1,785
56101	CLEANING SUPPLIES	3,252
56103	OPERATING SUPPLIES	243
56303	WATER RATES & SEWER	681
56304	HYDRD	14,273
56305	HEATING FUELS	6,581
56328	INSURANCE	263
56331	WINDOW CLEANING	1,448
56336	PEST CONTROL	63
57107	AIR CONDITIONING REPAIR	2,194
57108	TEMP. CONTROL REPAIR	1,728
57200	GROUNDING REPAIR	3,134
57301	BUILDING REPAIR	8,914
57315	PAINTING	
CENTER	31104	TOTALS
		115,810
		130,500
		19,320-
		4,070
		115,250
		115,250
		15,250-
		11,7-

** CENTER	31106	CIVIC PROPERTIES RENTED
53202 PROPERTY TAX	54,703	52,380
56303 WATER RATES & SEWER	192	1,000
56304 HYDRU	410	900
56305 HEATING FUELS	861	2,000
56328 INSURANCE	729	1,070
		100
		2,610
		54,990
		1,000
		1,070
		2,000
		1,130
		54,990
		1,000
		1,070
		2,000
		1,130
		2,610
		170
		18.9
		60
		5.6



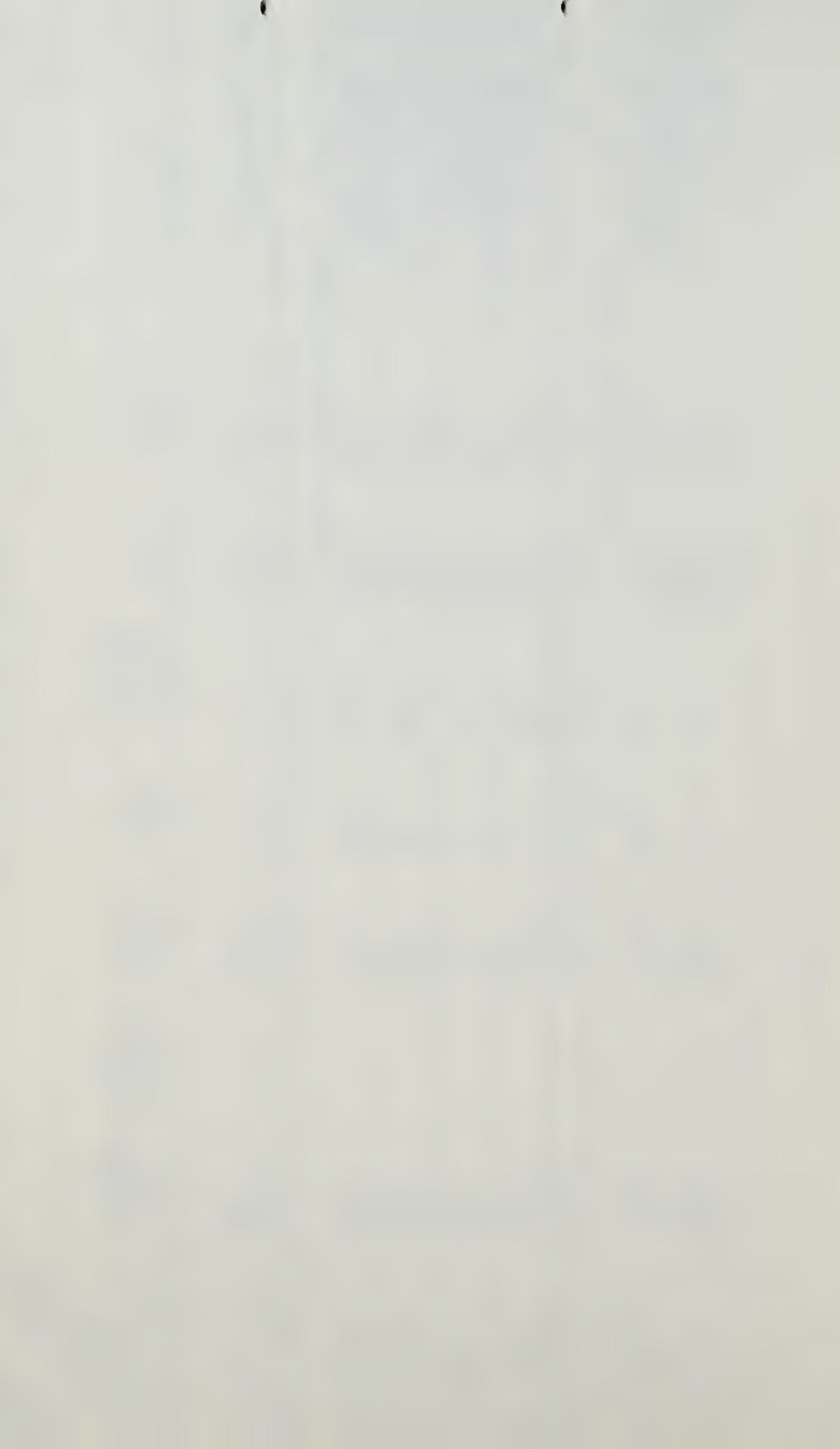
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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE-		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT (9-4) (10)	PERCENT (10/4) (11)
				ESTIMATE INCREASE+	DECREASE-			ESTIMATE INCREASE+	DECREASE-					

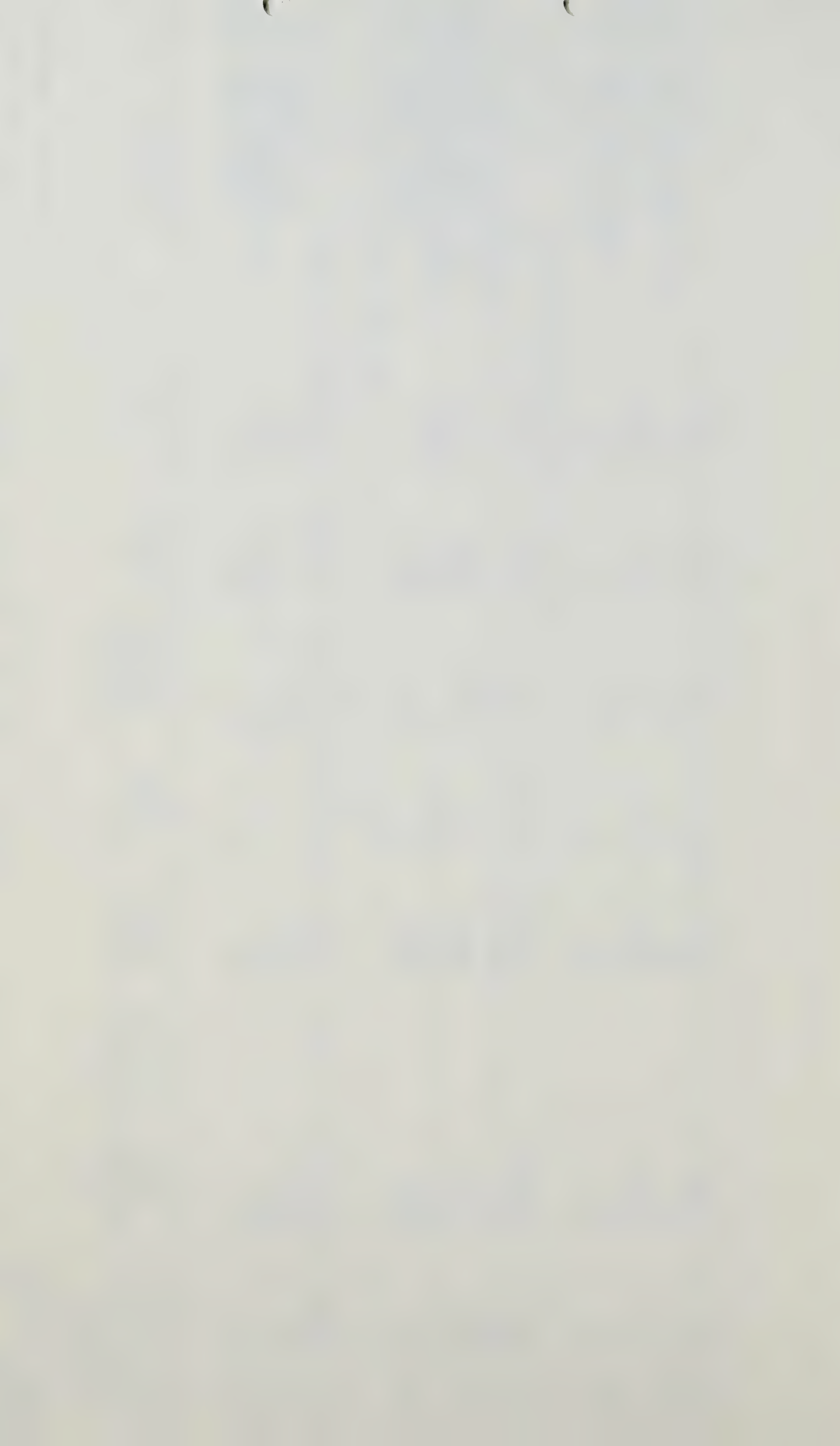
57200	GROUNDS REPAIR	11,983	31,500				31,500			31,500				
57301	BUILDING REPAIR		250											
TOTALS		68,878	89,100	100		2,740	91,940			91,940			2,840	3.2

** CENTER 31110 KENILWORTH COMPOSITE BUILDING														
51000	SALARIES & WAGES	30,577	32,860	2,650		1,650	37,160			37,160			4,300	13.1
51200	EMPLOYEE BENEFITS	6,071	6,470	680		330	7,480			7,480			1,010	15.6
56101	CLEANING SUPPLIES	2,304	2,420			120	2,540			2,540			120	5.0
56103	OPERATING SUPPLIES	120	140				140			140				
56303	WATER RATES & SEWER	1,966	1,600	660		20	2,280			2,280			680	42.5
56304	HEATING FUELS	10,546	10,200	1,080		720	12,000			12,000			1,800	17.6
56305	INSURANCE	12,367	14,800				14,800			14,800				
56328	WINDUP CLEANING	123	160			10	170			170			10	6.3
56331	PEST CONTROL	1,085	1,100			40	1,140			1,140			40	3.6
56336	AIR CONDITIONING REPAIR	63	360	70-			360			360			70-100.0-	
57107	TEMP. CONTROL REPAIR	339	390			20	410			410			20	5.1
57108	GROUND REPAIR	384	390			80	1,690			1,690			80	5.0
57200	BUILDING REPAIR	1,607	1,610	220-			8,700			8,700			220-	2.5-
57301	PAINTING	8,883	8,920	4,500			4,500			4,500			4,500	
TOTALS		76,435	81,100	9,280		2,990	93,370			93,370			12,270	15.1

** CENTER 31112 MOUNTAIN COMPOSITE BUILDING														
51000	SALARIES & WAGES	23,708	23,760	50		1,190	25,000			25,000			1,240	5.2
51200	EMPLOYEE BENEFITS	4,833	4,790			230	5,020			5,020			230	4.8
56101	CLEANING SUPPLIES	1,522	1,700			90	1,790			1,790			90	5.3
56103	OPERATING SUPPLIES	217	80				80			80				
56303	WATER RATES & SEWER	2,002	2,050	880		360	2,050			2,050			1,240	24.1
56304	HEATING FUELS	5,384	5,150				6,390			6,390				
56305	INSURANCE	7,273	10,340			10	10,340			10,340			10	7.1
56328	PAINTING	129	140				150			150				
TOTALS		76,435	81,100	9,280		2,990	93,370			93,370			12,270	15.1



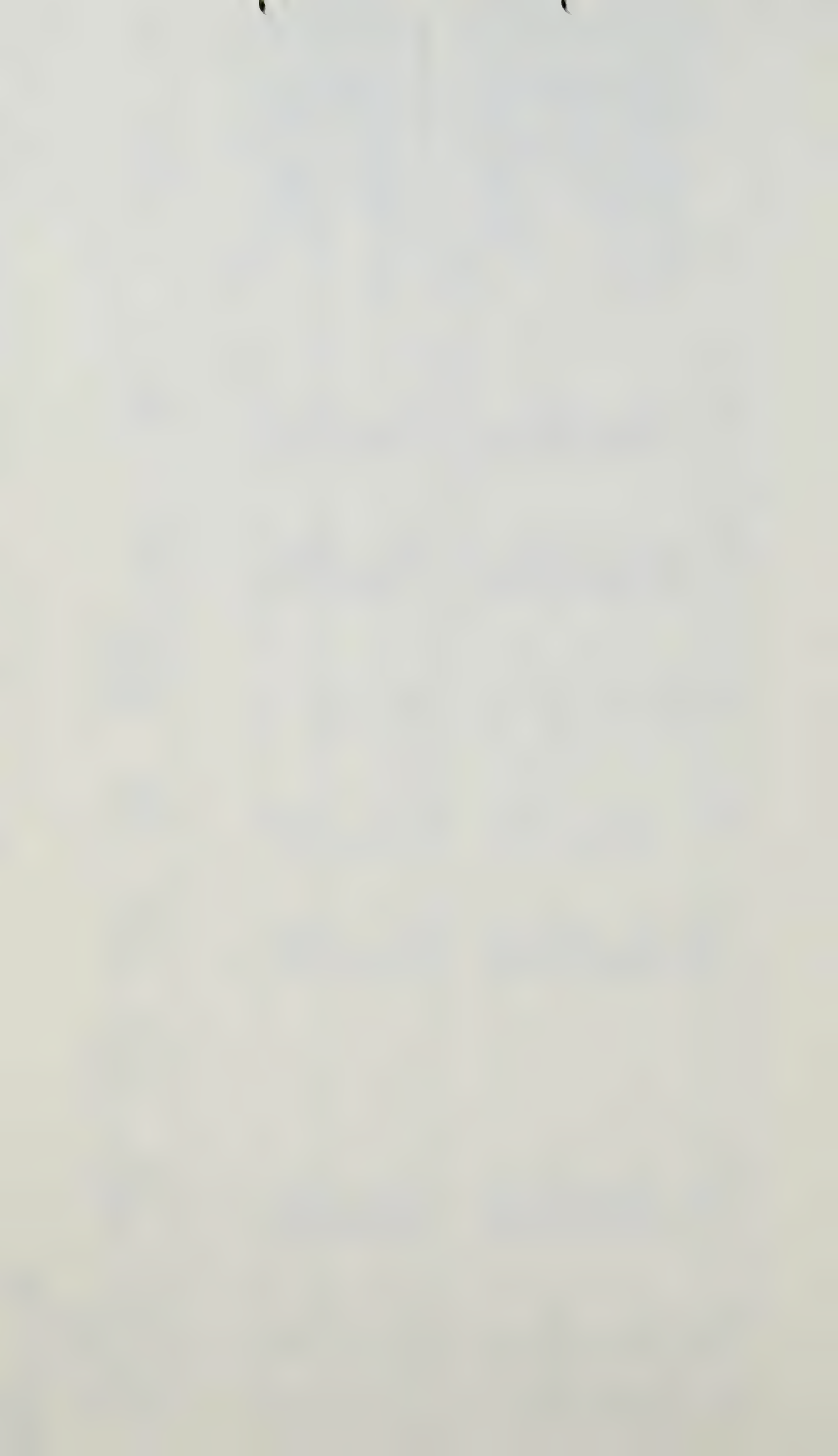
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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT (9-4) (10)	PERCENT (10/4) (11)
				ESTIMATE INCREASE+ DECREASE- (5)									

** CENTER 311B TRAFFIC BUILDING													
56000	SALARIES & WAGES	23,125	23,760	50		1,190	25,000		25,000	1,240	5.2		
56120	EMPLOYEE BENEFITS	4,757	4,830			190	5,020		5,020	190	3.9		
56101	CLEANING SUPPLIES	2,286	2,460			130	2,590		2,590	130	5.3		
56303	WATER RATES & SEWER	741	1,470				1,470		1,470				
56304	HYDRO	12,232	12,980	580		910	14,450		14,450	1,490	11.5		
56305	HEATING FUELS	13,976	16,620				16,620		16,620				
56328	INSURANCE	152	160			10	170		170	10	6.3		
56331	WINDUW CLEANING	218	230			10	240		240	10	4.3		
57107	AIR CONDITIONING REPAIR	335	350	410-			350		350				
57301	BUILDING REPAIR	6,545	6,810				6,400		6,400				
CENTRE 311B TOTALS		64,367	69,650	220		2,440	72,310		72,310	2,660	3.8		

** CENTER 31120 CENTRAL SERVICES BUILDING-BARTON ST.													
56101	CLEANING SUPPLIES	773	1,030			50	1,080		1,080	50	4.9		
56103	OPERATING SUPPLIES	473	500				500		500				
56301	TELEPHONE	445	690				690		690				
56303	WATER RATES & SEWER	1,111	1,070			130	1,200		1,200				
56304	HYDRO	16,477	16,890	2,390		1,180	20,460		20,460	130	12.1		
56305	HEATING FUELS	38,250	50,370	5,370-			45,000		45,000	3,570-	21.1		
56328	INSURANCE	1,651	1,650			90	1,740		1,740	90	5.5		
56331	WINDUW CLEANING	1,172	2,780			90	2,870		2,870	90	3.2		
56333	SECURITY	674	800				800		800				
56352	GARBAGE DISPOSAL	2,066	2,400	120		120	2,640		2,640	240	10.0		
57107	AIR CONDITIIONING REPAIR	1,153	300			20	320		320	20	6.7		
57200	GROUNDS REPAIR	6,048	7,160			360	7,520		7,520	360	5.0		
57301	BUILDING REPAIR	12,120	12,170				14,520		14,520				
57308	SECURITY ALARM REPAIR		1,030	2,350						2,350	19.3		
57312	SPRINKLER VALVE REPAIR			1,030-						1,030-	100.0-		
57315	PAINTING	3,900	4,000				4,000		4,000				
CENTRE 31120 TOTALS		86,333	102,840	2,460		2,040	107,340		107,340	4,500	4.4		



ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT (9-4) (10)	PERCENT (10/4) (11)
				ESTIMATE INCREASE+	DECREASE-			ESTIMATE INCREASE+	DECREASE-					

** CENTER 31122 CENTRAL SERVICES GARAGE-171 BAY ST. N.

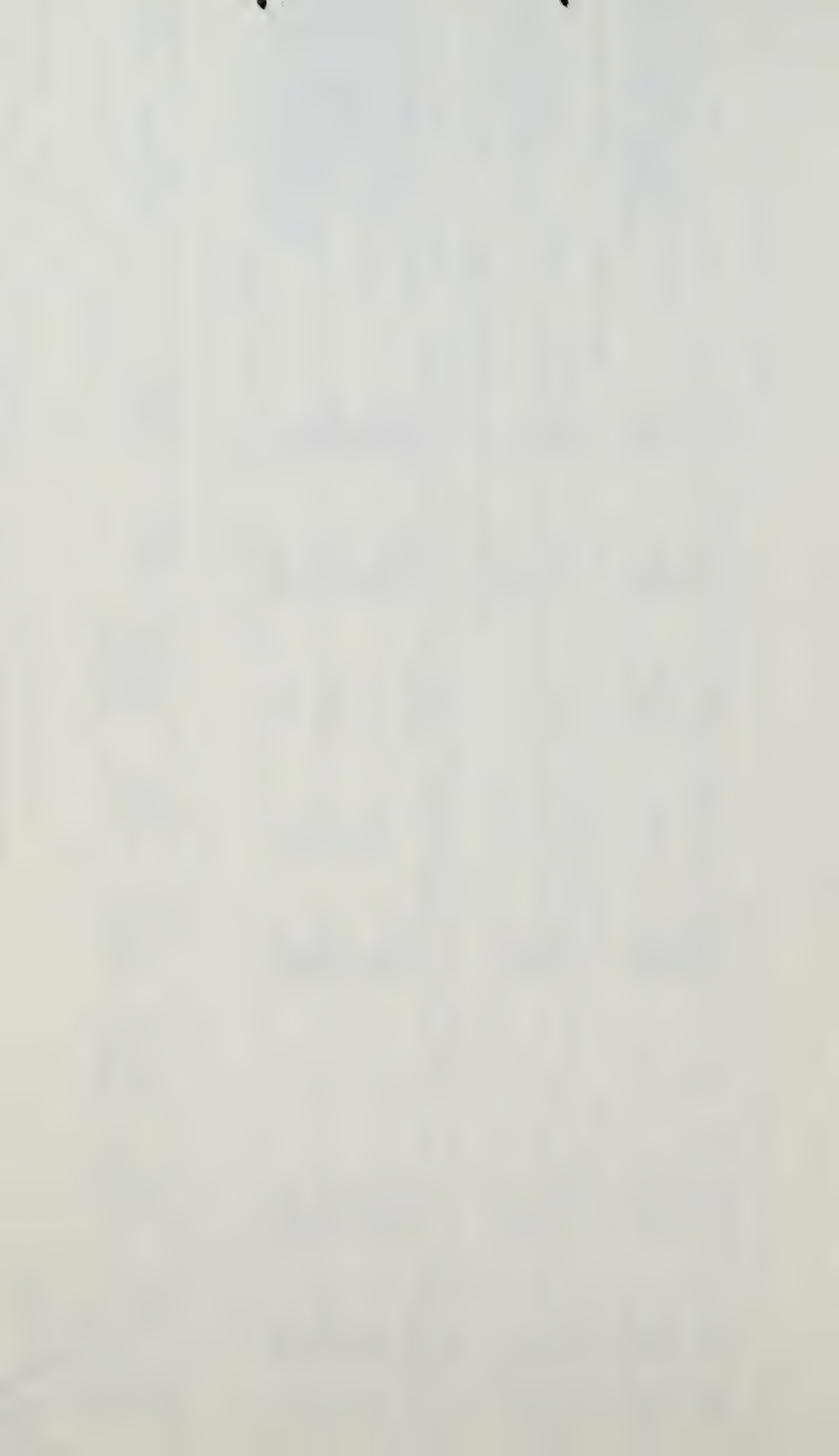
56300	SALARIES & WAGES	7,927	8,190			400	8,590			8,590			400	4.9
56120	EMPLOYEE BENEFITS	612	590			30	2,490			2,490			1,900	322.0
56101	CLEANING SUPPLIES	532	540	1,870		30	570			570			30	5.6
56303	WATER RATES & SEWER	374	450			10	460			460			10	2.2
56304	HYDRO	10,325	9,700	3,030		70	12,800			12,800			3,100	32.0
56305	HEATING FUELS	19,686	15,770	2,130		950	18,850			18,850			3,080	19.5
56328	INSURANCE	213	220			40	260			260			40	18.2
57107	AIR CONDITIONING REPAIR	275	550			30	580			580			30	5.5
57200	GROUNDS REPAIR	5,870	5,870			300	6,170			6,170			300	5.1
57301	BUILDING REPAIR	4,186	5,650				5,650			5,650				
59031	RECOVERY-FLEET SERVICES	49,998-	47,530-	8,890-			56,420-			56,420-				
	TOTALS	2		1,860-		1,860							8,890-	18.7

** CENTER 31124 FLEET SERVICES BLDG. - 45 ELGIN ST.

56304	HYDRO	922	1,130			10	1,130			1,130			10	14.3
56328	INSURANCE	55	70				80			80				
57301	BUILDING REPAIR	1,026	1,140	140-			1,000			1,000			140-	12.3
	TOTALS	2,003	2,340	140-		10	2,210			2,210			130-	5.6

** CENTER 31126 TRUCK TUNNEL

57110	ELECTRICAL REPAIR	11,191	10,000	10,000-		140	1,500			1,500			10,000-100.0-	
57116	CLOCK REPAIR	232	860	640			6,990			6,990			4,140	74.4
57200	GROUNDS REPAIR	1,751	2,850	4,000		140	8,000			8,000			1,260	145.3
57205	ORNAMEINTAL LIGHTS REPAIR	5,573	6,740	1,260			3,100			3,100				18.7
57301	BUILDING REPAIR	1,531	3,100											
	TOTALS	20,278	23,550	4,100-		140	19,590			19,590			3,960-	16.8



ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (10)		AMOUNT PERCENT (9-4) (10/4) (11)

** CENTER	31128	SUMMERS LANE	9,600	13,890	2,500	700	14,590			14,590	700	5.0
	200	GROUNDS REPAIR					2,500			2,500		
	301	BUILDING REPAIRS										
CENTRE 31128 TOTALS			9,600	13,890	2,500	700	17,090			17,090	3,200	23.0

** CENTER	31130	COMMONWEALTH SQUARE	23,100	23,100	23,100-	780	16,230			16,230	780	5.0
	57136	INSTAL WROUGHT IRON FENCE	14,798	15,450								
	57200	GROUNDS REPAIR	4,875	5,070	5,000	280	5,760			5,760	280	5.1
	57205	ORNAMENTAL LIGHTS REPAIR	3,894	5,480								
	57301	BUILDING REPAIR										
	57314	LIGHTING REPAIR										
CENTRE 31130 TOTALS			46,667	49,100	18,100-	1,060	32,060			32,060	17,040-	34.7-

** CENTER	31132	CENOTAPH	926	950	50	50	1,050			1,050	100	10.5
	57405	FLAG REPAIR										
CENTRE 31132 TOTALS			926	950	50	50	1,050			1,050	100	10.5

** CENTER	31134	PARKS BUILDINGS	948	1,500		30	1,500			1,500	30	4.8
	56304	HYDRU	578	630		30	660			660	30	6.7
	56328	INSURANCE	444	450								
	57108	TEMP. CONTRUL REPAIR	41,404	41,630	1,630-		40,000			40,000	480	3.9-
	57301	BUILDING REPAIR										
	57314	LIGHTING										
	57315	PAINTING	11,876	12,000	3,000		14,500			14,500	14,500	25.0
	57352	ALEXANDER PK.BLDG. REPAIR			6,500		6,500			6,500	6,500	
CENTRE 31134 TOTALS			55,250	56,210	22,370	60	78,640			78,640	22,430	39.9

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		AMOUNT PERCENT (9-4) (10/4) (11)	

** CENTER 31136 RECREATION BUILDINGS													
56000	SALARIES & WAGES	281,854	236,450	14,090-	11,120	233,480	233,480		233,480	2,970-	1.3-		
56100	EMPLOYEE BENEFITS	53,764	50,820	9,240-	3,320	44,900	44,900		44,900	5,920-	11.6-		
56101	CLEANING SUPPLIES	10,305	9,630		480	10,110	10,110		10,110	480	5.0		
56103	OPERATING SUPPLIES	11,867	12,090	1,600	610	14,300	14,300		14,300	2,210	18.3		
56207	FREEDON		64,000		5,810	69,810	69,810		69,810	5,810	9.1		
56303	WATER RATES & SEWER	50,208	60,720	720-		60,000	60,000		60,000	720-	1.2-		
56304	HYDRU	13,154	285,600	6,060	23,340	315,000	315,000		315,000	29,400	10.3		
56305	HEATING FUELS	103,983	137,280	7,280-		130,000	130,000		130,000	7,280-	5.3-		
56328	INSURANCE	733	320		20	340	340		340	4,000	6.3		
56332	JANITORIAL CONTRACT			4,000		4,000	4,000		4,000				
56336	PEST CONTROL	625	1,000	390	80	1,000	1,000		1,000	470	27.2		
56337	PUMP OUT HOLDING TANKS	1,654	1,730	650		2,200	2,200		2,200	350	53.8		
57102	FIRE EQUIPMENT					1,000	1,000		1,000				
57107	AIR CONDITIONING REPAIR	62,562	12,720		680	13,400	13,400		13,400	680	5.3		
57108	TEMP. CONTROL REPAIR	12,696				1,500	1,500		1,500	1,500	100.0		
57111	DEHUMIDIFICATION					10,900-				10,900-	100.0		
57137	REPLACE FRONT DOOR+FRAME	10,888	10,900	10,900-		160,000	160,000		160,000	2,880	1.8		
57301	BUILDING REPAIR	155,972	157,120	8,850-		900	900		900	8,850-	100.0		
57304	ROOF REPAIR	8,806	8,850	900		20,000	20,000		20,000	900	4.5		
57309	STRUCTURAL INSPECTIONS					14,000	14,000		14,000	3,450-	19.8		
57315	PAINTING	13,007	17,730	2,270-		3,500	3,500		3,500	1,500	9.7		
57316	RINK BOARD REPAIR	17,450	17,450	3,350		17,000	17,000		17,000	2,500	14.9		
57317	SEATING REPAIR	3,149	3,150	1,500		4,000	4,000		4,000	7,000	175.0		
57318	POOL REPAIR	33,206	15,500			2,100	2,100		2,100	2,100	100.0		
57353	BARTON CC-KITCHEN FLOOR					2,500	2,500		2,500				
57355	SECURITY LIGHTS-INCH/CORD					4,000	4,000		4,000				
57356	POOL EXT. WINDOW-INCH/CORD					7,000	7,000		7,000				
58005	OPERATING EQUIPMENT					2,100	2,100		2,100				
CENTRE 31136 TOTALS		1,145,883	1,103,710	17,130-	45,460	1,132,040	1,132,040		1,132,040	28,330	2.6		
** CENTER 31138 CHEDoke GOLF CLUB BUILDINGS													
51000 SALARIES & WAGES		24,439	37,540	1,310	1,880	40,730	40,730		40,730	3,190	8.5		

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
										AMOUNT (9-4) (10)	PERCENT (10/4) (11)

51003	SALARIES-OUTSIDE AGENCIES	3,337	4,000			190	4,000		4,000	190	3.9
51200	EMPLOYEE BENEFITS	4,838	5,020			130	5,020		5,020	130	5.3
52002	PROPERTY TAX	2,475	2,600			210	2,600		2,600	210	5.0
56101	CLEANING SUPPLIES	4,134	4,410			20	4,410		4,410	20	0.4
56103	OPERATING SUPPLIES	376	480			20	480		480	20	5.3
56303	WATER RATES & SEWER	819	1,500	2,020		20	3,540		3,540	20	0.6
56328	INSURANCE	241	300			20	320		320	20	6.7
56331	WINDOWN CLEANING	343	350			20	370		370	20	5.7
56336	PEST CONTROL	63	70	70-		30	1,300		1,300	700-	100.0-
56337	PUMP OUT HOLDING TANKS	637	2,000	700-		30	200		200	30	17.6
57102	FIRE EQUIPMENT		170				830		830	30	3.8
57107	AIR CONDITIONING REPAIR	779	800				4,500		4,500	2,260	100.9
57127	RESTAURANT EQUIPMENT REPAIR	2,123	2,240				21,750		21,750	1,980	10.0
57301	BUILDING REPAIR	19,751	19,770				8,000		8,000	5,000	166.7
57313	TILE REPAIR	3,000	3,000				7,000		7,000	7,000	
57315	PAINTING		8,000				7,000		7,000		
57358	PRO SHOP CEILING REPAIR		7,000								
CENTRE 31138 TOTALS		67,405	83,720	26,800		2,530	113,050		113,050	29,330	35.0

** CENTER 31140 KINGS FOREST BUILDINGS											
51000	SALARIES & WAGES	48,137	37,530	810		1,880	40,270		40,270	2,690	7.2
51003	SALARIES-OUTSIDE AGENCIES	1,612	4,000				4,000		4,000	360	5.0
51200	EMPLOYEE BENEFITS	9,797	7,160	360		170	7,520		7,520	170	5.2
55320	PROPERTY TAX	3,501	3,250				3,420		3,420	6,500	
55370	PAINTING			6,500			6,500		6,500	140	5.1
56101	CLEANING SUPPLIES	2,597	2,750			140	2,890		2,890	2,530	
56103	OPERATING SUPPLIES	611	620			30	620		620	30	1.2
56303	WATER RATES & SEWER		2,500			10	180		180	10	5.9
56328	INSURANCE	156	170			20	370		370	20	5.7
56331	WINDOWN CLEANING	337	350			40	360		360	40	12.5
56336	PEST CONTROL	63	70	70-		40	820		820	40	5.1
57102	FIRE EQUIPMENT		320			100	1,200		1,200	100	9.1
57107	AIR CONDITIONING REPAIR	772	780								
57108	TEMP. CONTROL REPAIR	1,092	1,100								

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INCREASE +
DECREASE -
OVER 1989
ESTIMATE

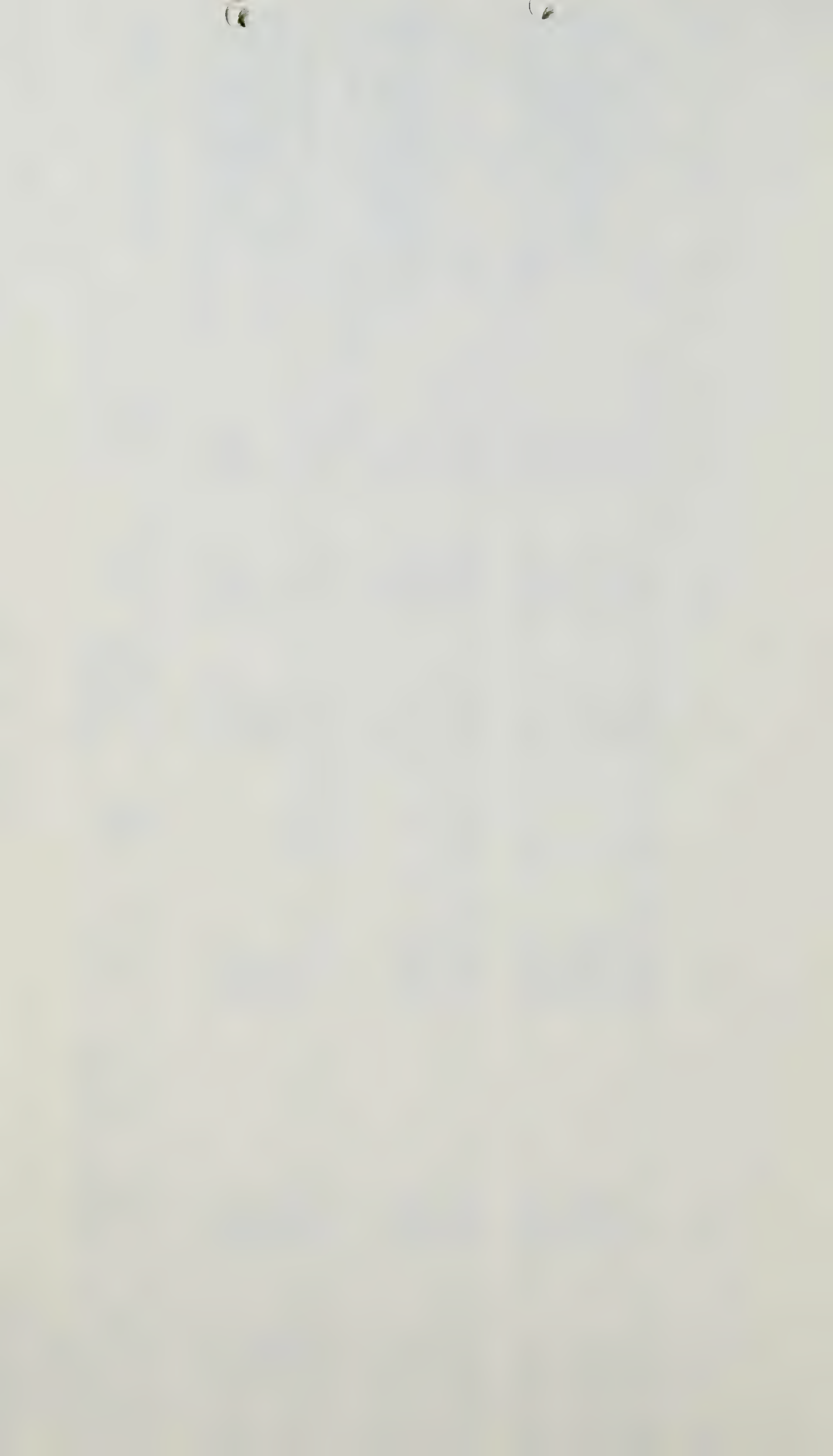
ACCOUNT (1)	DESCRIPTION (2)	ADJUSTMENT		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	AMOUNT PERCENT	
		1989 ACTUAL (3)	1989 ESTIMATE (4)					(9-4) (10)	(10/4) (11)

57127	RESTAURANT EQUIPMENT REP	2,770	2,790	1,710	4,500	4,500	1,710	61.3	
57301	BUILDING REPAIR	17,169	13,560	1,990	15,550	15,550	1,990	14.7	
57313	TILE REPAIR	2,829	3,000	3,000	6,000	6,000	3,000	100.0	
57315	PAINTING			6,500	6,500	6,500	6,500		
57359	KEPL.EXT. SECURITY LIGHTS			3,000	3,000	3,000	3,000		
57366	KEACH-IN FREEZER			9,000	9,000	9,000	9,000		
CENTRE 31140	TOTALS	91,443	60,000	32,800	2,430	115,230	115,230	35,230	44.0

** CENTER	31142	IVOK WYNN STADIUM									
57107	AIR CONDITIONING REPAIR	306									
57301	BUILDING REPAIR	50,462									
57309	STRUCTURAL INSPECTIONS		36,000								
57315	PAINTING	9,980	4,000								
57360	STRUCTURAL REPAIRS		10,000								
			14,500								
CENTRE	31142										
	TOTALS	60,748	64,820								
			8,320-								

** CENTER 31146	RECREATION PLAYGROUNDS									
56303 WATER RATES & SEWER	15,791	22,600	2,100-							
56304 HYDRU	1,067	1,250		50	20,500	20,500	2,100-	9.3-		
56305 HEATING FUELS	1,187	1,980			1,300	1,300	50	4.0		
56332 JANITORIAL CONTRACT			5,800		1,980	1,980				
57301 BUILDING REPAIR	19,993	20,000			5,800	5,800				
57315 PAINTING	12,260	12,700			20,000	20,000				
57318 POOL REPAIR	5,000	5,000			15,000	15,000				
					13,000	13,000				
CENTRE 31146	TOTALS	55,298	63,530	14,000	50	77,580	77,580	14,050	22.1	

** CENTER 31150	HAMILTON HISTORICAL SITES							
56303 WATER RATES & SEWER	11,247	4,720	30	50	4,800	4,800	80	1.7



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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT (9-4) (10)	PERCENT (10/4) (11)
				ESTIMATE INCREASE+ DECREASE- (5)	ESTIMATE DECREASE- INCREASE+ (5)			INCREASE+ DECREASE- (8)	INCREASE+ DECREASE- (8)					

56304	HYDRU	26,052	32,030				32,030			32,030			2,910	95.7
56305	HEATING FUELS	15,687	19,000				19,000			19,000			3,313	10.0
57102	FIRE EQUIPMENT REPAIR	280	3,040	2,910		30	5,950			5,950			160	2.6
57107	AIR CONDITIONING REPAIR	5,964	6,100			160	6,260			6,260			296	4.2
57108	TEMP. CONTROL REPAIR	34,697	34,960				33,500			33,500			1,197	2.2
57301	BUILDING REPAIR	9,976	10,000				3,000			3,000			500	20.0
57304	ROOF REPAIR		2,500				3,500			3,500			500	16.7
57310	BRICKWORK REPAIR	2,732	3,000				3,000			3,000			268	10.2
57311	WINDOW REPAIR		3,000				3,000			3,000			500	16.7
57315	PAINTING		11,280				10,000			10,000			21,720	192.6
57351	WHITEHERN-SPECIAL REPAIRS						10,000			10,000			10,000	10.0
CENTRE 31150 TOTALS		106,635	126,930	24,200		240	151,370			151,370			24,440	19.3

** CENTER 31152 FOOTBALL HALL OF FAME														
51000	SALARIES & WAGES	31,884	26,940			1,350	31,650			31,650			4,710	17.5
51200	EMPLOYEE BENEFITS	5,316	4,410			200	6,490			6,490			2,080	47.2
53202	PROPERTY TAX	45,307	38,360			1,920	47,570			47,570			9,210	24.0
56101	CLEANING SUPPLIES	3,264	3,320			170	3,490			3,490			170	5.1
56103	OPERATING SUPPLIES	394	600				600			600			206	34.3
56303	WATER RATES & SEWER	2,130	2,300			30	2,520			2,520			390	19.0
56304	HYDRU	22,059	22,890			600	27,240			27,240			4,350	19.0
56305	HEATING FUELS	10,861	7,500			1,500	6,000			6,000			1,500	25.0
56328	INSURANCE	4,326	3,980			200	4,180			4,180			200	5.0
56331	WINDUW CLEANING	1,195	1,360			40	2,570			2,570			1,210	89.0
57102	FIRE EQUIPMENT		400				150			150			250	62.5
57107	AIR CONDITIONING REPAIR	1,362	1,370			60	1,430			1,430			68	4.4
57108	TEMP. CONTROL REPAIR	516	520			30	550			550			30	5.8
57200	GROUND REPAIR	1,607	1,610			80	1,690			1,690			80	5.0
57301	BUILDING REPAIR	6,137	8,590				8,000			8,000			590	6.9
57306	CARPET REPAIR	3,000	3,000				3,000			3,000			3,000	100.0
57315	PAINTING						2,500			2,500			2,500	100.0
CENTRE 31152 TOTALS		139,368	127,150	13,800		5,680	146,630			146,630			19,480	15.3

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ACCOUNT (1)	DESCRIPTION (2)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
		1989 ACTUAL (3)	1989 ESTIMATE (4)					AMOUNT (9-4) (10)	PERCENT (10/4) (11)

** CENTER 31154 22 VEEVERS DRIVE									
53202	PROPERTY TAX	5,197	4,930	280	250	5,460	5,460	530	10.8
56303	WATER RATES & SEWER	1,151	910	230	60	1,200	1,200	290	24.9
56304	HYDRU	1,895	1,690	300	120	2,110	2,110	420	21.9
56305	HEATING FUELS	2,176	2,550		130	2,680	2,680	130	5.1
57301	BUILDING REPAIR		7,070			7,070	7,070		
CENTRE 31154 TOTALS		10,419	17,150	810	560	18,520	18,520	1,370	8.0

** CENTER 31156 WEST AVE SCHOOL									
53202	PROPERTY TAX	34,275	35,640	2,210	350	35,990	35,990	350	1.0
56303	WATER RATES & SEWER	3,607	1,280	340	10	3,500	3,500	2,220	173.4
56304	HYDRU	4,745	4,180		300	4,820	4,820	640	15.3
56305	HEATING FUELS	14,874	26,500	5,000-		21,500	21,500	5,000-	18.9-
56328	INSURANCE		2,500		130	2,630	2,630	130	5.2
56336	PEST CONTROL		150	150-		1,500	1,500	150-	100.0-
57200	GROUND MAINTENANCE		1,500			5,000	5,000		
57301	BUILDING REPAIR	4,824	6,000	1,000-				1,000-	16.7-
CENTRE 31156 TOTALS		62,325	77,750	3,600-	790	74,940	74,940	2,810-	3.6-

** CENTER 31201 DENNETT DISTRICT CENTRE									
56101	CLEANING SUPPLIES		3,200	350	160	3,710	3,710	510	15.9
56303	WATER RATES & SEWER	7,050	7,230	450	80	7,760	7,760	530	7.3
56304	HYDRU	13,973	14,160	630		15,830	15,830	1,670	11.8
56305	HEATING FUELS	22,266	23,050	60		24,500	24,500	1,450	6.3
56328	INSURANCE	362	430		20	450	450	20	4.7
56332	CARETAKING	32,148	31,000	8,560		41,110	41,110	10,110	32.6-
56336	PEST CONTROL	3,395	70	70-				70-	100.0-
57108	TEMPERATURE CONTROL CONT	1,932	1,940		110	2,050	2,050	110	5.7
57301	BUILDING REPAIR	18,008	18,010	10-		18,000	18,000	10-	.1-

DEPARTMENT PROPERTY

EXPENDITURE ESTIMATES

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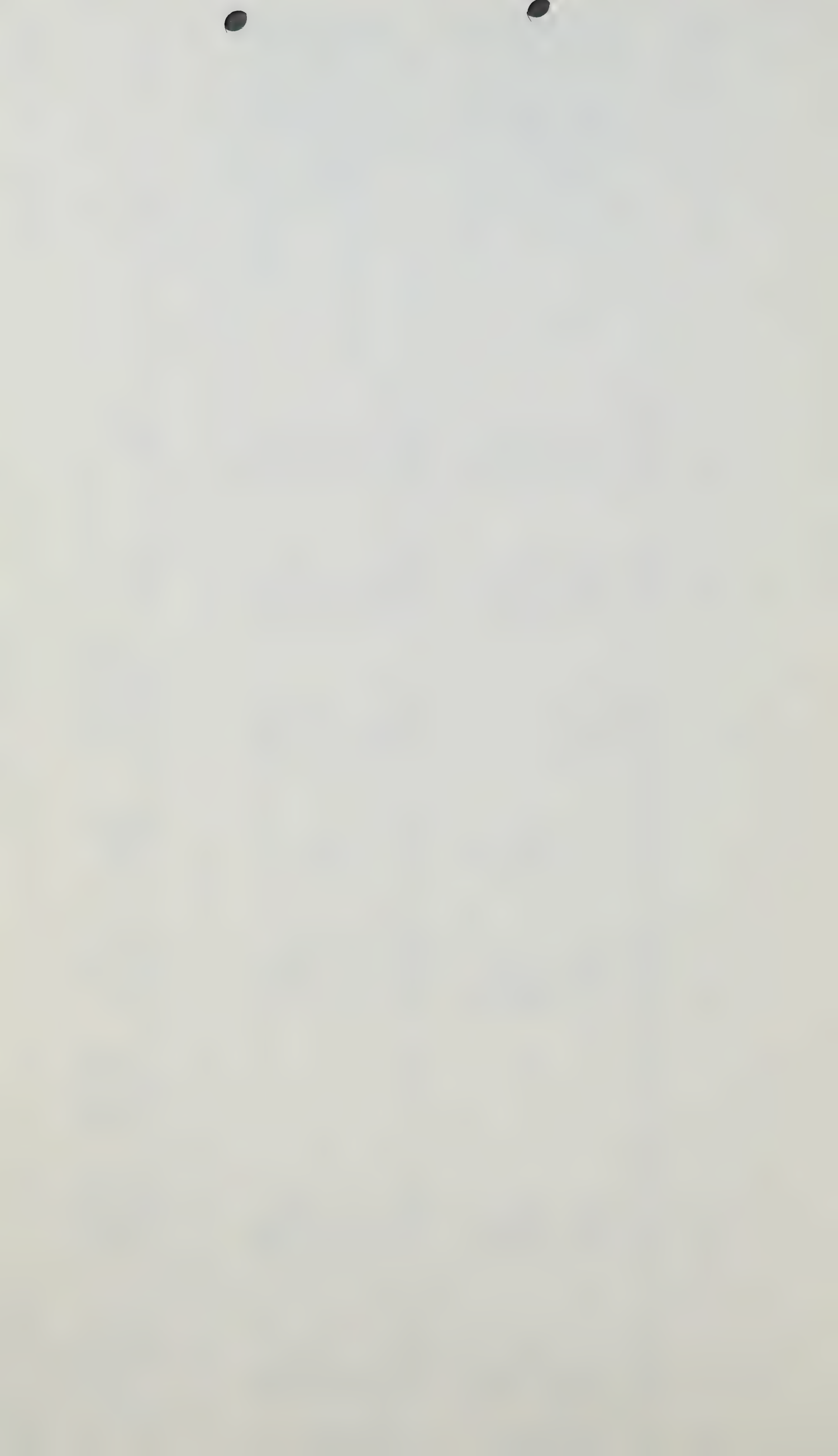


ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	AMOUNT PERCENT (9-4) (10/4) (10) (11)	

CENTER 31220 HILLPARK DISTRICT CENTRE											
56101	CLEANING SUPPLIES	1,988	1,710	110		90	1,910		1,910	200	11.7
56303	WATER RATES & SEWER	6,522	7,300	1,120			6,180		6,180	1,120	15.3
56304	HYDRO	14,528	15,150	1,290			13,860		13,860	1,290	8.5
56305	HEATING FUELS	37,280	41,000			110	41,110		41,110	110	.3
56328	INSURANCE	591	700			40	740		740	40	5.7
56332	CARETAKING	36,107	33,750	5,670		1,690	41,110		41,110	70	21.8
56336	PEST CONTROL	63	70	70						150	5.2
57108	TEMPERATURE CONTROL CONTR	2,860	2,880			150	3,030		3,030	230	1.3
57301	BUILDING REPAIR	18,007	18,230	230			18,000		18,000	1,500	100.0
57315	PAINTING	1,340	1,500	1,500							
CENTRE 31220 TOTALS		119,366	122,290	1,570		2,080	125,940		125,940	3,650	3.0

** CENTER 31225 LAURIER DISTRICT CENTRE											
56101	CLEANING SUPPLIES	1,889	1,910	470		100	2,480		2,480	570	29.8
56303	WATER RATES & SEWER	7,050	7,230	410		70	7,710		7,710	480	6.6
56304	HYDRO	21,294	23,090			1,170	24,260		24,260	1,170	5.1
56305	HEATING FUELS	16,066	16,900			780	17,680		17,680	780	4.6
56328	INSURANCE	467	560			30	590		590	30	5.4
56332	CARETAKING	32,648	31,500	10,620		1,580	43,700		43,700	12,200	38.7
56336	PEST CONTROL	63	70	70						70	100.0
57108	TEMPERATURE CONTROL CONTR	2,856	2,860			150	3,010		3,010	150	5.2
57301	BUILDING REPAIR	18,275	18,300	200			18,500		18,500	200	1.1
57315	PAINTING	1,197	1,500	1,500						1,500	100.0
58005	UPEKATING EQUIPMENT			2,600			2,600		2,600	2,600	
CENTRE 31225 TOTALS		101,805	103,920	12,730		3,880	120,530		120,530	16,610	16.0

** CENTER 31230 N.P. LEWIS DISTRICT CENTRE											
56101	CLEANING SUPPLIES	3,457	3,900	100			3,800		3,800	100	2.6



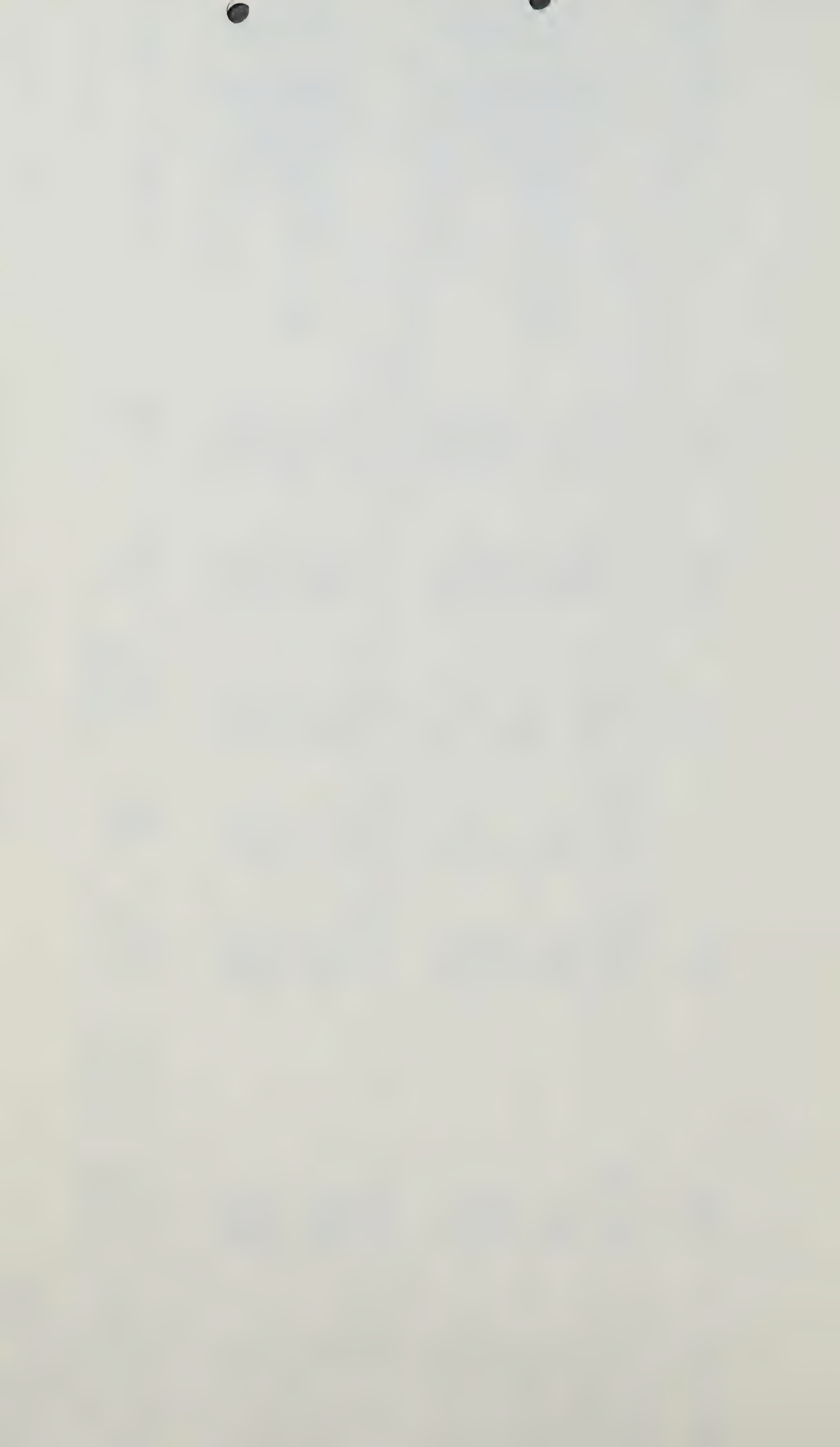
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ACCOUNT (1)	DESCRIPTION (2)	ADJUSTMENT				ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
		1989 ACTUAL (3)	1989 ESTIMATE (4)	ESTIMATE INCREASE+ DECREASE- (5)	INFLA- TIONARY COST (6)				AMOUNT (9-4) (10)	PERCENT (10/4) (11)

56303	WATER RATES & SEWER	5,160	6,500	30-		6,470		6,470	30-	5.5-
56304	HYDRU	26,299	24,610	1,890-	1,720	28,220		28,220	1,810-	14.9-
56305	HEATING FUELS	26,532	30,800	1,810-		28,990		28,990		5.9-
56323	INSURANCE	1,022	1,220			1,290		1,290	70	5.7
56332	CARETAKING	54,675	48,730	9,920	2,440	61,090		61,090	12,360	25.4
56336	PEST CONTROL	63	70	70-		2,910		2,910	70-100.0-	5.4
57108	TEMPERATURE CONTROL CONTR	2,760	2,760		150	23,000		23,000	150	2.2
57301	BUILDING REPAIR	23,032	22,500	500		5,000		5,000	500	500
57310	PLUMBING REPAIR	4,500	4,500		3,000	3,000		3,000	3,000	11.1
57315	PAINTING									
CENTRE 31230 TOTALS		147,500	145,590	13,800	4,380	163,770		163,770	18,180	12.5

** CENTER 31235	MACNAB DISTRICT CENTRE									
56101	CLEANING SUPPLIES	2,495	2,700	70	140	2,910		2,910	210	7.8
56303	WATER RATES & SEWER	7,014	8,890	2,420-		6,470		6,470	2,420-	27.2-
56304	HYDRU	17,606	18,150		1,220	19,370		19,370	1,220	6.7
56305	HEATING FUELS	25,500	30,950	1,960-		28,990		28,990	1,960-	6.3-
56328	INSURANCE	1,191	1,420		70	1,490		1,490	70	4.9
56332	CARETAKING	23,534	31,500	980-		30,520		30,520	980-	3.1-
56336	PEST CONTROL	63	70	70-		2,910		2,910	70-100.0-	3.1-
56374	MOVEABLE FLOOR - CONTRACT		1,500	200		1,700		1,700	200	13.3
57102	FIRE EQUIPMENT REPAIR	2,760	2,290		20	310		310	20	6.9
57108	TEMPERATURE CONTROL CONTR	2,258	2,760		140	2,900		2,900	140	5.1
57301	BUILDING REPAIR	18,258	18,500	500		19,000		19,000	500	2.7
57315	PAINTING	628	1,000	1,000-		1,700		1,700	628	37.0
CENTRE 31235 TOTALS		99,049	117,730	5,660-	1,590	113,660		113,660	4,070-	3.5-

** CENTER 31240	RYERSON DISTRICT CENTRE									
56101	CLEANING SUPPLIES	2,148	2,500	170-		2,330		2,330	170-	6.8-
56303	WATER RATES & SEWER	6,045	6,770		430-	6,290		6,290	480-	7.1-
56304	HYDRU	17,288	15,730		190	15,920		15,920	190	1.2

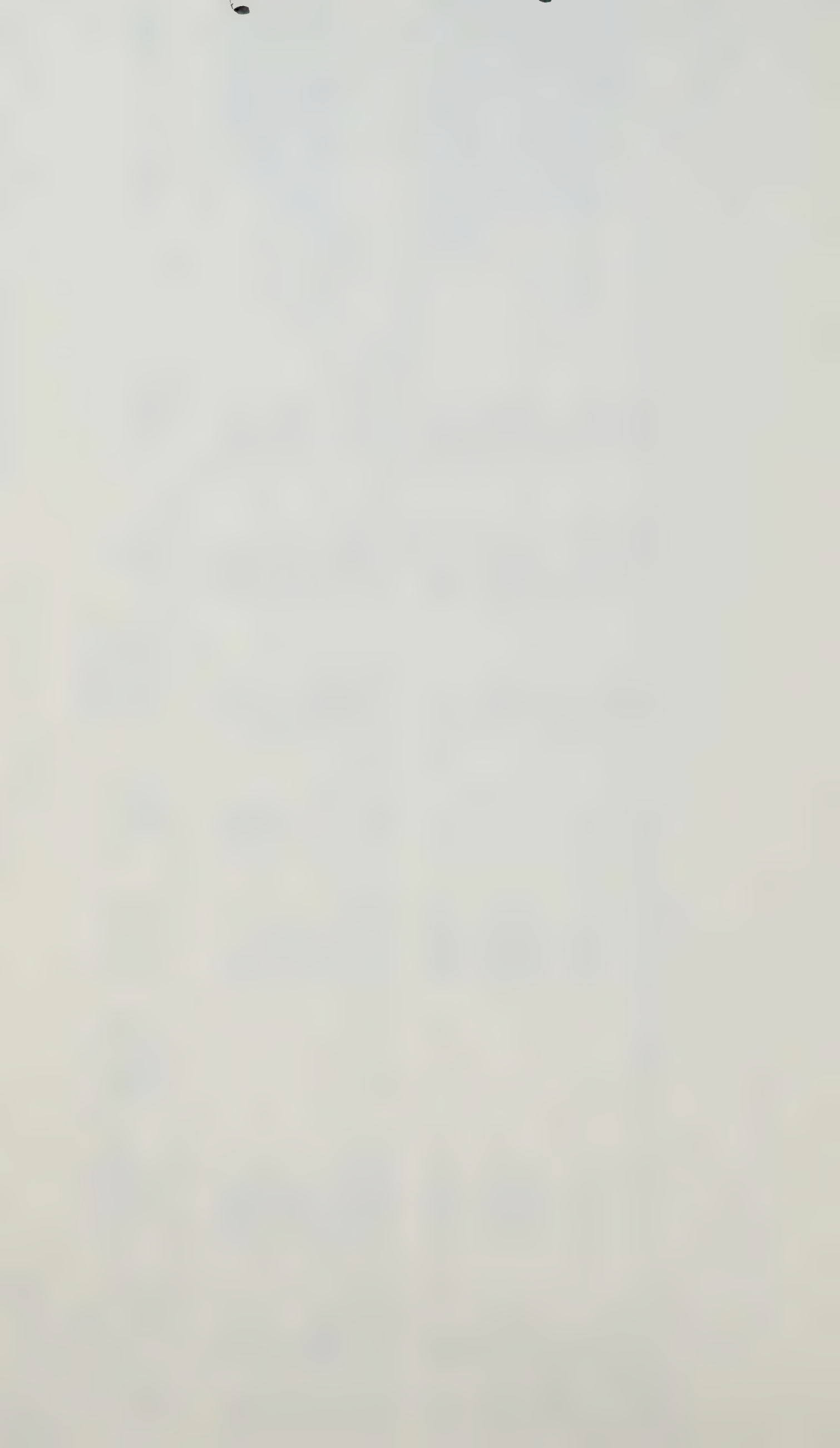


ACCOUNT (1)	DESCRIPTION (2)	ADJUSTMENT		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
		1989 ACTUAL (3)	1989 ESTIMATE (4)					AMOUNT (9-4) (10)	PERCENT (10/4) (11)

56305	HEATING FUELS	24,649	27,000	1,210	29,830		29,830	2,830	10.5
56328	INSURANCE	434	520		550		530	30	5.8
56332	CARE TAKING	33,959	32,900	8,220	42,770		42,770	9,870	30.0
56336	PEST CONTROL	63	70	70-				70-	100.0
57108	TEMPERATURE CONTROL CONTR	4,212	4,220	220	4,440		4,440	220	5.2
57301	BUILDING REPAIR	17,228	17,280		17,500		17,500	220	1.3
57315	PAINTING	2,915	3,000	3,000-				3,000-	100.0
57354	REPAIR-POOL STRG.RM.FLOOR			4,200	4,200		4,200	4,200	100.0
59112	UTILITIES-BOARD OF ED		27,000-	4,750-	31,750-		31,750-	4,750-	17.6
CENTRE 31240	TOTALS	108,941	82,990	5,380	92,080		92,080	9,090	11.0

** CENTER 31245	JIMMY THOMPSON DISTRICT CENTRE								
51000	SALARIES & WAGES	51,220	39,610	20-	39,590		39,590	20-	1.1
51200	EMPLOYEE BENEFITS	9,706	7,150	20	7,520		7,520	370	5.2
55355	FIRE MARSHALL TESTS	75							
56101	CLEANING SUPPLIES	1,892	2,120		2,220		2,220	100	4.7
56303	WATER RATES & SEWER	4,325	12,000		7,070		7,070	4,930	41.1
56304	HYDRU	13,602	13,260	210	14,400		14,400	1,140	8.6
56305	HEATING FUELS	29,693	43,640	5,490-	38,150		38,150	5,490-	12.6
56328	INSURANCE		370		390		390	20	5.4
56332	CARE TAKING	3,479	3,500	230	3,910		3,910	410	11.7
56336	PEST CONTROL	63	70	70-				70-	100.0
57102	FIRE EQUIPMENT REPAIR		40					40-	100.0
57108	TEMPERATURE CONTROL CONTR	2,088	2,090						
57301	BUILDING REPAIR	16,147	16,150		2,200		2,200	110	5.3
57315	WINDOW REPAIR	3,421	3,500	150-	16,000		16,000	3,500-	100.0
57315	PAINTING	2,432	2,500	3,500-				2,500-	100.0
CENTRE 31245	TOTALS	138,143	146,000	16,240-	131,450		131,450	14,550-	10.0

** CENTER 31250	WESTMOUNT DISTRICT CENTRE								
56101	CLEANING SUPPLIES	1,313	1,550	150-	1,400		1,400	150-	9.7



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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)	PERCENT (10/4) (11)
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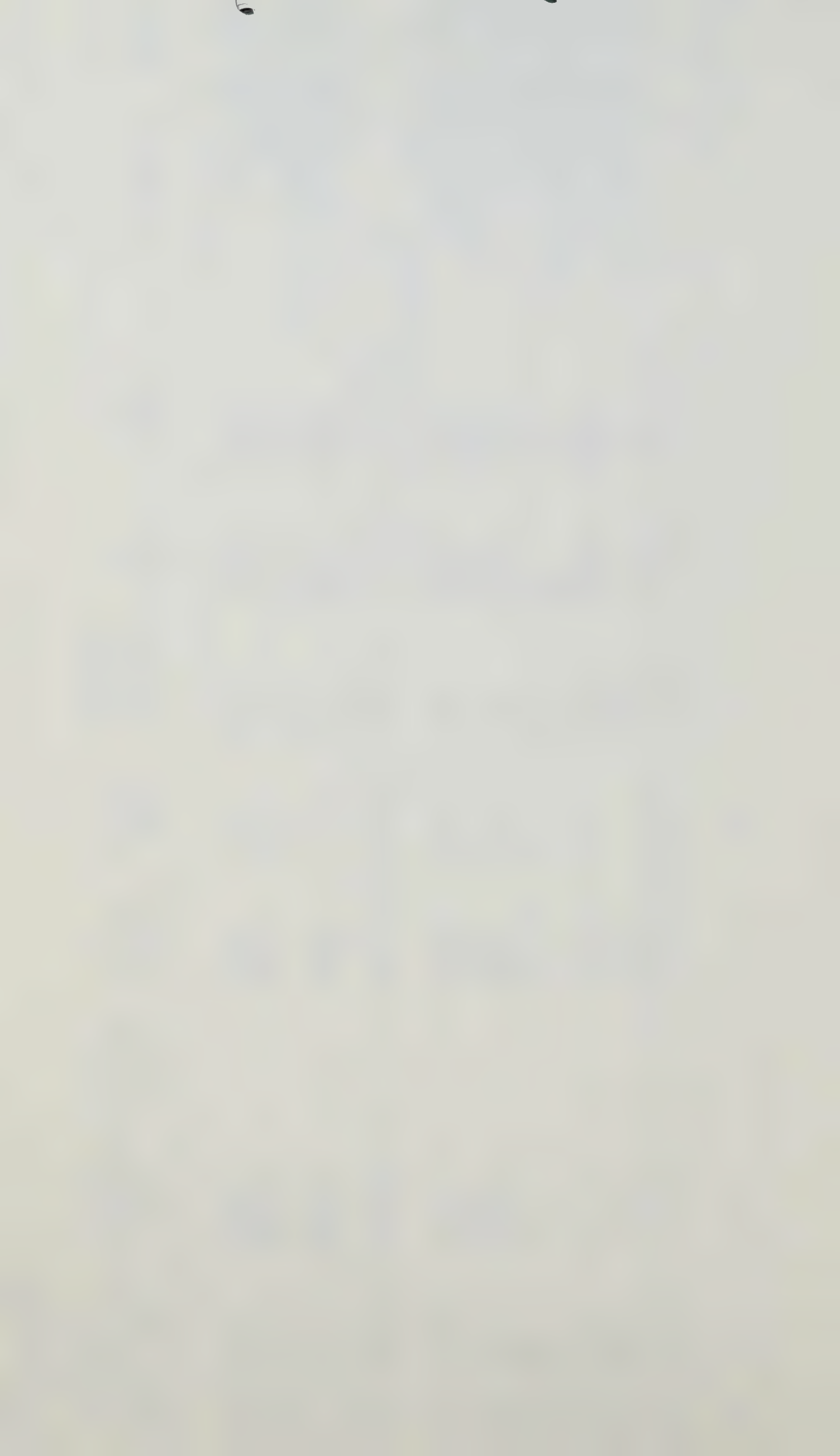
56303	WATER RATES & SEWER	6,445	6,950	1,150-		5,800		5,800	1,150-	19.5-
56304	HYDRU	15,175	15,480	1,260-	1,090	17,330		17,330	1,260-	12.0-
56305	HEATING FUELS	22,988	26,500	1,240-		25,260		25,260	1,240-	5.4-
56328	INSURANCE	430	520		30	550		550	30	5.8
56332	CARETAKING	26,852	26,430	6,260-	1,330	34,020		34,020	7,590	28.7
56336	PEST CONTROL	63	70	70-					30	4.7
57108	TEMPERATURE CONTROL CONTR	1,932	1,940		110	2,050		2,050	70-100.0-	
57301	BUILDING REPAIR	17,319	17,510	10-		17,500		17,500	110	5.7
57310	BRICKWORK REPAIR	4,950	5,000			5,000		5,000	10-	1.1
57315	PAINTING	1,213	1,500	1,500-						
CENTRE 31250 TOTALS		98,680	103,450	2,900	2,560	108,910		108,910	1,500-100.0-	5.3

** CENTER 31255 HUNTINGTON PARK DISTRICT CENTRE

51000	SALARIES & WAGES	46,608	36,850	780	1,840	39,470		39,470	2,620	7.1
51200	EMPLOYEE BENEFITS	8,733	8,950			8,950		8,950		
56101	CLEANING SUPPLIES	1,483	1,500			1,580		1,580	80	5.3
56303	WATER RATES & SEWER	7,934	8,100	670	80	8,050		8,050	750	9.3
56304	HYDRU	8,748	9,200		430	9,630		9,630	430	4.7
56305	HEATING FUELS	17,982	22,600	880-		21,720		21,720	880-	3.9-
56328	INSURANCE		230		20	250		250	20	8.7
57102	PEST CONTROL	63	70	70-					70-100.0-	
57113	FIRE EQUIPMENT REPAIR		40	40-					40-100.0-	
57204	HONEYWELL REPAIR	444	500			500		500		
57301	TENNIS COURTS REPAIR	2,440	2,500	2,500-					2,500-100.0-	
57315	BUILDING REPAIR	15,927	16,100	100-		16,000		16,000	100-	6-
57362	PAINTING	2,930	3,000	3,000-		3,000		3,000	3,000-100.0-	
57363	RENOVATE MEETING ROOMS		3,000	5,000		5,000		5,000	5,000	
	PERIMETER LIGHTING		2,500	2,500		2,500		2,500	2,500	
CENTRE 31255 TOTALS		113,292	109,640	2,360	2,450	114,450		114,450	4,810	4.4

** CENTER 31260 CENTRAL MEMORIAL DISTRICT CENTRE

51000	SALARIES & WAGES	47,849	36,850	770	1,850	39,470		39,470	2,620	7.1
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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
				ESTIMATE INCREASE+ DECREASE- (5)	ESTIMATE INCREASE+ DECREASE- (5)					AMOUNT (9-4) (10)	PERCENT (10/4) (11)

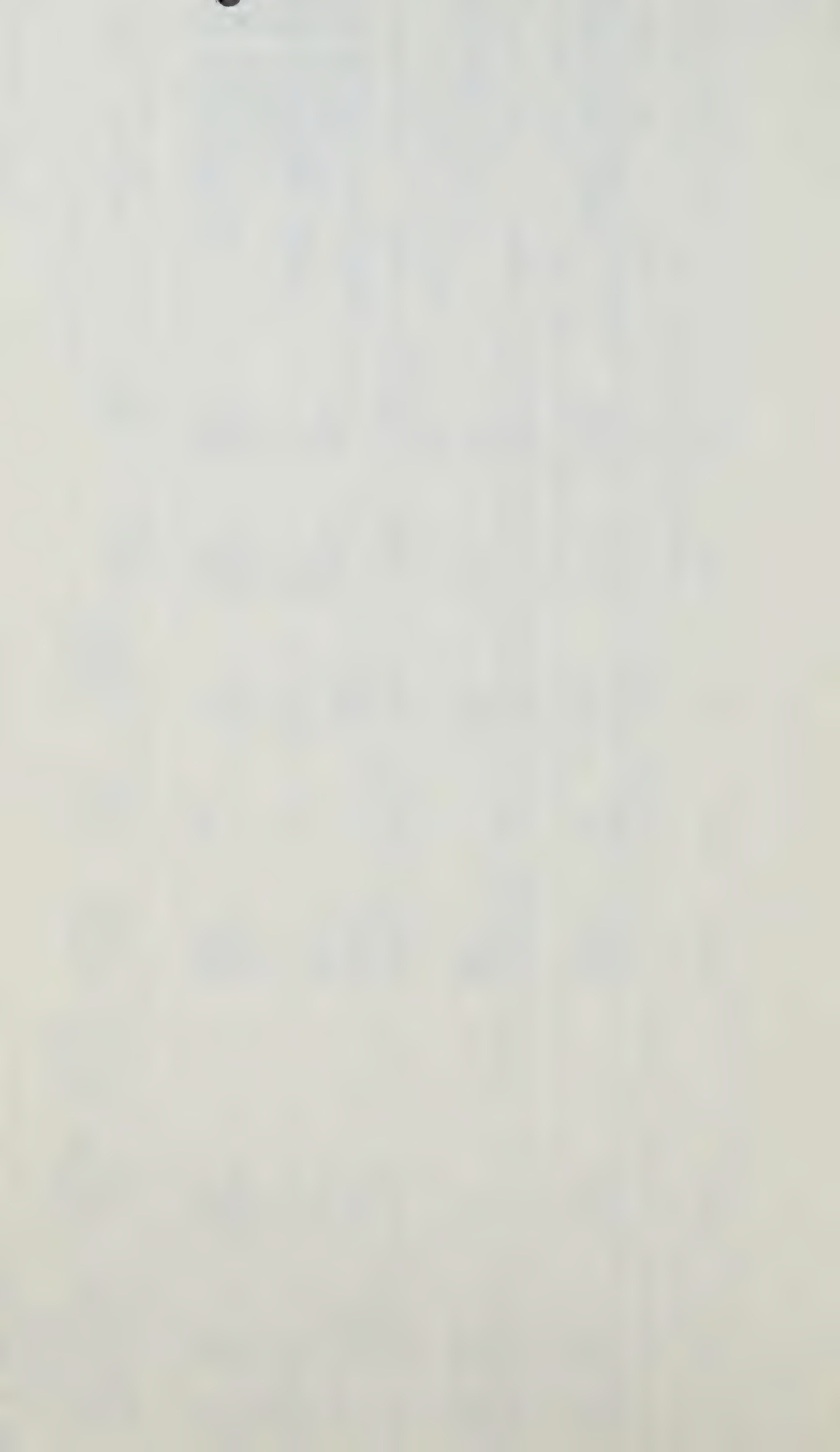
51200 EMPLOYEE BENEFITS		9,515	6,800		380	340	7,520		7,520	720	10.6
57101 CLEANING SUPPLIES		1,466	1,500			80	1,580		1,580	80	5.3
56303 WATER RATES & SEWER		7,830	8,100		750		7,350		7,350	750	9.3
56304 HYDRD		10,083	10,770		130		10,640		10,640	130	1.2
56305 HEATING FUELS		26,385	29,500		1,040	20	28,460		28,460	1,040	3.5
56328 INSURANCE			210				230		230	20	9.5
56336 PEST CONTROL		63	70		70					70	100.0
57102 FIRE EQUIPMENT REPAIR			40		40					40	100.0
57108 TEMP. CONTROL CONTRACT		528	600		70	30	700		700	100	16.7
57301 BUILDING REPAIR		16,876	17,000				17,000		17,000		
57315 PAINTING		1,920	2,000		2,000					2,000	100.0
57364 WOOD DECKING REPLACEMENT			4,500		4,500					4,500	
57365 WINDOWS/FRAME REPLACEMENT			12,000		12,000					12,000	
CENTRE 31260 TOTALS		122,515	113,440		13,690	2,320	129,450		129,450	16,010	14.1

** CENTER 31265 WESTDALE TENNIS COURTS											
56101 CLEANING SUPPLIES			170		110		60		60	110	64.7
56304 HYDRD		669	800		30		770		770	30	3.8
56332 CARETAKING		633	880		130		750		750	130	14.8
CENTRE 31265 TOTALS		1,302	1,850		270		1,580		1,580	270	14.6

** CENTER 31301 WORK DONE FOR ADA PRITCHARD APT											
51000 SALARIES & WAGES		23,272	16,270		7,910	820	25,000		25,000	8,730	53.7
51200 EMPLOYEE BENEFITS		4,595	4,780			240	5,020		5,020	240	5.0
59119 RECOVERY-HAMILTON HOUSING		27,868	21,050		7,910	1,060	30,020		30,020	8,970	42.6
CENTRE 31301 TOTALS		1-									

** CENTER 31305 WORK DONE FOR PARKING AUTHORITY											
51000 SALARIES & WAGES		8,127	8,020		170	400	8,590		8,590	570	7.1

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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		AMOUNT PERCENT (9-4) (10/4) (11)	

51200	EMPLOYEE BENEFITS	1,724	570		1,890	30	2,490		2,490	1,920	36.8		
56033	PARKING AUTHORITY	9,850	8,590		2,060	430	11,080		11,080	2,490	29.0		
CENTRE 31305 TOTALS		1											

** CENTER 31310	REPAIRS & MAINTENANCE-MARKET												
56103	OPERATING SUPPLIES	675	5,750				5,750		5,750				
56303	WATER RATES & SEWER	4,112	5,500				5,500		5,500				
56331	WINDOW CLEANING	2,108	3,000			90	3,090		3,090				
56333	SECURITY	11,725	10,100		100	710	10,810		10,810				
56336	PEST CONTROL	408	600				500		500				
56350	ELECTRICAL CONTRACT		3,000				3,000		3,000				
56376	FIRE SAFETY EQUIP.CONTRAC		1,010		410		600		600				
56378	ELEVATOR CONTRACT	16,988	17,640			130	17,790		17,790				
56379	LIGHTING CONTRACT		1,100			30	1,130		1,130				
56380	REFRIGERATION CONTRACT	3,300	3,300		2,700		6,000		6,000				
57101	EQUIPMENT REPAIR												
57107	AIR CONDITIONING REPAIR	3,300	4,300			190	4,490		4,490				
57108	TEMP. CONTROL CONTRACT	5,989	6,700			340	7,040		7,040				
57117	CUP EQUIPMENT REPAIR	5,760	5,720			350	11,800		11,800				
57200	GROUNDS REPAIR	20,083	20,890				21,940		21,940				
57301	BUILDING REPAIR	1,170			1,050		5,000		5,000				
57314	LIGHTING REPAIR	8,000	8,000				18,000		18,000				
57337	SKYLIGHT RENOVATION						25,000		25,000				
57361	GREASE TRAPS-REPLACEMENT						3,000		3,000				
57366	DUCT CLEANING						2,500		2,500				
57369	SECURITY MONITOR						13,000		13,000				
57370	SERVICE RAMP RENOVATION												
CENTRE 31310 TOTALS		83,639	96,610		67,470	1,860	165,940		165,940	69,330	71.8		

** CENTER 31315	REPAIRS & MAINTENANCE-LIBRARY												
56103	OPERATING SUPPLIES	3,740	6,750				6,750		6,750				

ACCOUNT (1)	DESCRIPTION (2)	1989		1989		ADJUSTMENT TO 1989		INFLA- TIONARY COST (8)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA -TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT PERCENT (9-4) (10/4) (10) (11)	
		ACTUAL (3)	ESTIMATE (4)	ESTIMATE INCREASE+ DECREASE- (5)	ESTIMATE INCREASE+ DECREASE- (5)	ESTIMATE INCREASE+ DECREASE- (5)	ESTIMATE INCREASE+ DECREASE- (5)								

56303	WATER RATES & SEWER	3,955	4,600	1,450	1,450	50	6,100	6,100	6,100	6,100	1,500	32.6		
56331	WINDUW CLEANING	6,478	7,850			240	8,090	8,090	8,090	8,090	240	3.1		
56336	PEST CONTROL	66,448	57,200			4,010	61,210	61,210	61,210	61,210	4,010	7.0		
56375	ELECTRICAL CONTRACT	408	450			20	470	470	470	470	20	4.4		
56376	BOOK HOIST CONTRACT-LIB.		7,300				7,300	7,300	7,300	7,300				
56377	FIRE SAFETY EQUIP. CONTRAC	1,107	6,050				6,050	6,050	6,050	6,050				
56378	CLOCK CONTRACT		3,210			1,210-	2,000	2,000	2,000	2,000				
56379	ELEVATOR CONTRACT		470				470	470	470	470				
57101	ELEVATOR CONTRACT		32,750				34,570	34,570	34,570	34,570				
57108	EQUIPMENT REPAIR		5,670			1,820	5,890	5,890	5,890	5,890				
57110	TEMP. CONTROL CONTRACT	44,172	24,440			1,120	25,560	25,560	25,560	25,560	1,120	4.6		
57117	ELECTRICAL REPAIR		680				680	680	680	680				
57200	CUP EQUIPMENT REPAIR	8,168	23,900			1,320	25,220	25,220	25,220	25,220	1,320	5.5		
57301	GROUND REPAIR	2,152	9,500			480	9,980	9,980	9,980	9,980	480	5.1		
57302	BUILDING REPAIR	1,129	29,630			4,630-	25,000	25,000	25,000	25,000				
57314	ELEVATOR REPAIR	32,920												
57371	SECURITY MONITOR	7,185												
59021	RECOVERY-LIBRARY													

CENTRE 31315	TOTALS	176,133-	220,450-	2,500	4,890-	9,280	225,340-	2,500	225,340-	2,500	2,500	2.2		
		1,729		6,780-			2,500				2,500			

* CENTRE 31330	WORK DONE FOR OTHERS													
51000	SALARIES & WAGES	410,046	371,070	34,960	18,560	424,590	424,590	424,590	424,590	424,590	53,520	14.4		
51200	EMPLOYEE BENEFITS	11,370	14,600	3,140-		11,460	11,460	11,460	11,460	11,460	3,140-	21.5		
56103	OPERATING SUPPLIES	739,853	403,300		20,170	423,470	423,470	423,470	423,470	423,470	20,170	5.0		
56610	RENT-CAR POOL	21,578	25,000		1,250	26,250	26,250	26,250	26,250	26,250	1,250	5.0		
59001	UTHER DEPARTMENTS	1,216,370-	813,970-	71,800-		885,770-	885,770-	885,770-	885,770-	885,770-	71,800-	8.8		

CENTRE 31330	TOTALS	33,523-		39,980-	39,980									

DEPARTMENT TOTALS		5,448,395	5,841,120	107,680	243,220	6,192,020	6,192,020	6,192,020	6,192,020	6,192,020	350,900	6.0		

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STATEMENT OF PURPOSE AND STAFFING

for Architectural Division, Property Department (Dept./Local Board)

1. PURPOSE/OBJECTIVES

- 1 Under the general direction of the Director of Property and in the support of the City of Hamilton's capital construction program, the Architectural Division under the administration of the Manager, provides services in project management, architectural designs and technology, construction management and performs other related duties.
- 2 As Project Manager's, the Division plans, organizes, and controls all the City's activities that relate to new or renovated buildings. Generally, this includes directing and co-ordinating the project team in the development of feasibility studies, estimates, design, construction documents, and in the administration and supervision of Construction Contracts.
- 3 As Architectural Designer-Technologists, an equally important role, the Division produces designs, estimates, schedules, construction documents, and directly administers the construction contract to the end of the warranty period.
- 4 In addition to these two roles, the Division performs other related duties. Co-ordinating the move-in of furniture and equipment during the commissioning period of a building, and providing a specialist-advisor service are examples.

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1990 - 1992

See attached

3. STAFFING (FTE'S): Number of vacancies included in "permanent" positions below is 3)

	PERMANENT			TEMPORARY			TOTAL		
	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -
Salary	9	9	Nil						
Wage	9	9	Nil						

Note: Please see reverse for suggestions on completing this form.

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1990 CURRENT ESTIMATES

STATEMENT OF PURPOSE AND STAFFING

FOR THE ARCHITECTURAL DIVSN., PROPERTY DEPARTMENT

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL
CHANGES DURING THE PERIOD 1990-1992

During 1990 the Architectural Division will continue to manage and design various building projects, and further develop certain aspects of the new organization that will increase productivity, effectiveness, and quality of the project delivery system.

In general, the Division will be:

- .1 Continuing to emphasize the PROJECT MANAGEMENT SERVICE.
- .2 Planning, in the longer term, to increase our end-user/client base, and provide a project management service to all the capital construction buildings initiated by the City.
- .3 Continuing to develop the Capital Construction Priority System (CCPS) adopted by the Council in 1988, in order to increase the division's professional effectiveness, and value to the City.
- .4 Training existing staff to fulfil their new role within the project management delivery system.
- .5 Introducing new staff with project management experience and professional qualifications to manage the increasing project workload.
- .6 Developing a costing and scheduling capability utilizing various project computer programs.
- .7 Introducing computer designing and drawing (CAD/CAM).
- .8 Continuing to produce new administrative guidelines, procedures, etc. in support of the project management service.
- .9 Increasing the ARCHITECT'S role, as an advisor to Committees, etc., and as a City representative on building development teams.

Pannell, Kerr & MacGillivray commenced a Comprehensive Audit of the Property Department in 1988. The study of the Architectural Division is currently underway. We expect certain recommendations to come forth as a result of the study; but at this time do not wish to presuppose what they might entail.

The year 1990 will be the third year of operation for the Architectural Division within the Property Department. Further improvements to the quality and quantity of service will be realized this year, as the new staff come on stream and other adjustments are made to the organization.

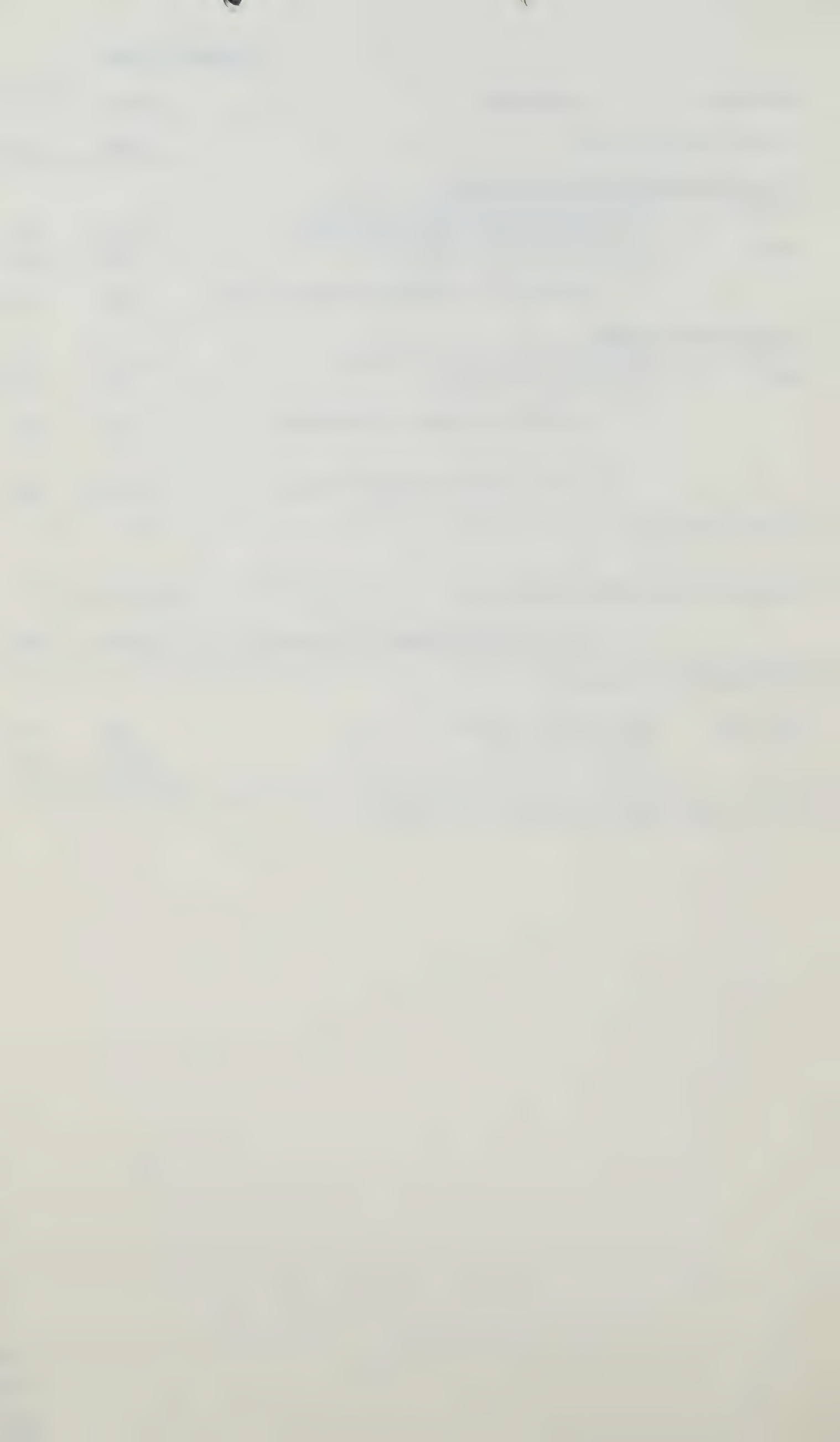
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Architect Division

<u>ACCT/CENTRE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>% CHANGE OVER 1989</u>
1) MAINTAIN EXISTING SERVICES.....		28,240	6.8%
<u>A) COMPENSATION AND INFLATIONARY COSTS:</u>			
51000/51200	a) salaries/wages/benefits inflation & adjustments, incl. Fed. UIC and Prov. EHT legislated increases	38,050	9.2%
various	b) inflationary costs of other expenditures	(400)	-0.1%
SUB-TOTAL - COMPENSATION AND INFLATION		37,650	9.1%
<u>B) OTHER +/- ADJUSTMENTS:</u>			
59113-32001	c) increased recoveries - Non-profit Housing Co.	(10,320)	-2.5%
various	d) other misc. adjustments (net)	910	0.2%
SUB-TOTAL - OTHER +/- ADJUSTMENTS		(9,410)	-2.3%
TOTAL - MAINTAIN EXISTING SERVICES		28,240	6.8%
2) COUNCIL MANDATED.....		-	-
3) LEGISLATED BY SENIOR GOVERNMENT LEVEL.....		(incl.in 1(a) above)	
TOTAL 1990 REQUIREMENT - 1), 2), AND 3).....		28,240	6.8%
=====			
4) SERVICE REDUCTION PROPOSALS:			
552501-32001	- reduce Travel a/c to 1989 level	(200)	0.0%
various	- "Private & Confidential"	(15,000)	-2.8%
		(15,200)	-2.9%
=====			
5) STAFF INITIATIVES (new/enhanced programs/services-Form 6's).....		-	-

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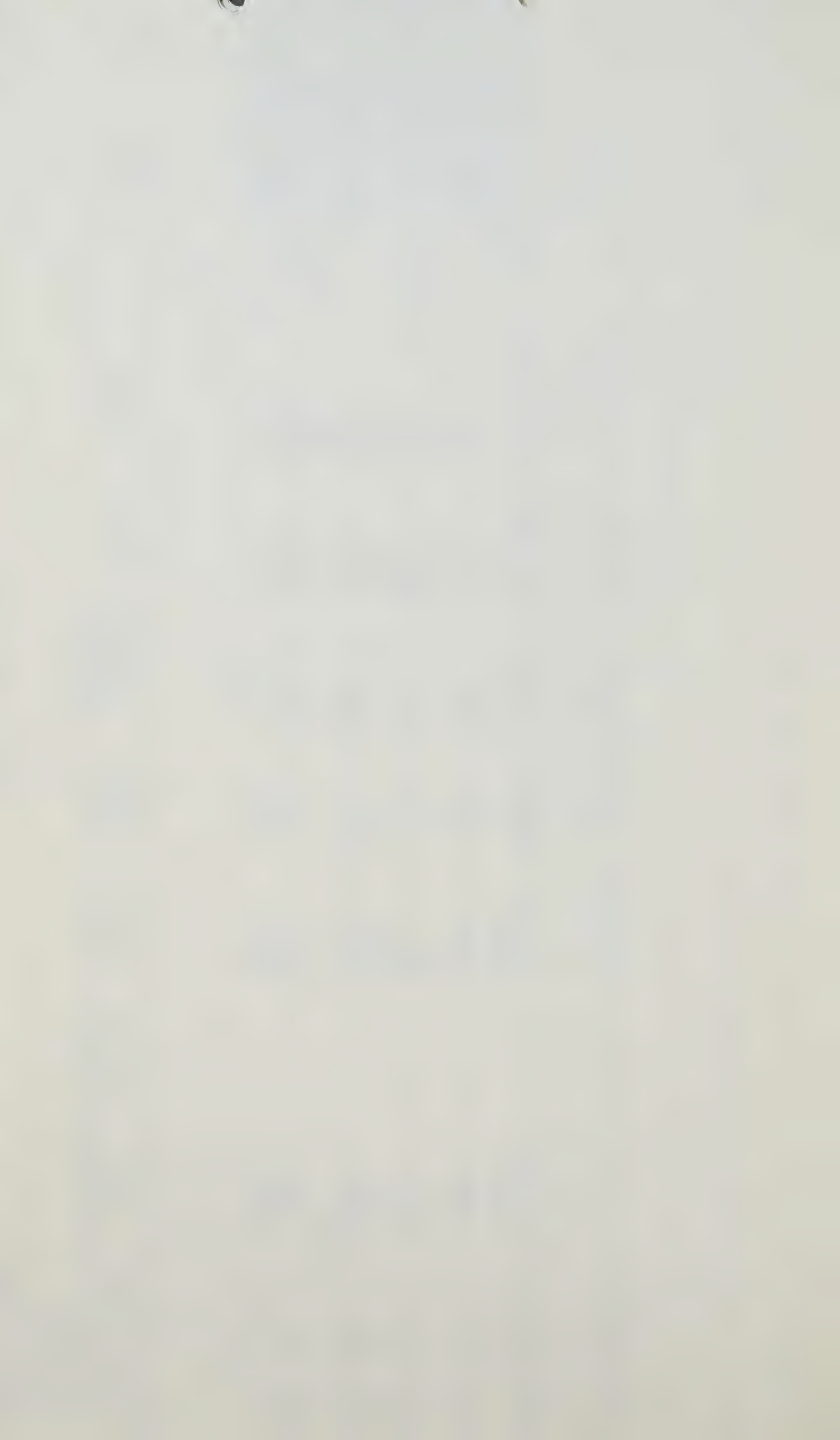
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		PERCENT (10/4) (11)	

** CENTER 32001 ADMINISTRATION

51000	SALARIES & WAGES	275,782	370,460	11,980	19,120	401,560	401,560		401,560	31,100	8.4		
51003	SALARIES-OUTSIDE AGENCIES		1,050			1,050	1,050		1,050	6,950	11.8		
51200	EMPLOYEE BENEFITS	44,820	58,830	2,080	4,870	65,830	65,830		65,830	570	46.3		
51224	MEMBERSHIPS	1,125	1,230	490	80	1,800	1,800		1,800	190-100.0-			
54111	REPAIR & REPLACE CALC	190	190	190-									
54138	PROVISION-ANNUALIZATION	26,820											
55201	TRAVELLING	985	1,700	150	50	1,900	1,900		1,900	200	11.8		
55202	CAR ALLOWANCES	22	500	200-		300	300		300	200-	40.0-		
55204	TRAINING COURSES	1,048	1,980	300	120	2,400	2,400		2,400	420	21.2		
55206	MEETINGS	166	210	30	10	250	250		250	40	19.0		
56001	OFFICE SUPPLIES	2,275	3,250	50	200	3,500	3,500		3,500	250	7.7		
56004	POSTAGE	208	500			500	500		500				
56006	SUBSCRIPTIONS	305	370	20-		350	350		350	20-	5.4-		
56104	UNIFORMS, CLOTHING & ACC.		210			210	210		210				
56301	TELEPHONE	100	210			210	210		210				
56610	KENT-CAR POOL	891	2,150	200	100	2,450	2,450		2,450	300	14.0		
57101	EQUIPMENT REPAIR	637	1,260	100	40	1,400	1,400		1,400	140	11.1		
57200	GROUNDS REPAIR	900											
58001	OFFICE EQUIPMENT		1,000			1,000	1,000		1,000				
59113	RECOVERY-N/P HOUSING		32,250-	10,320-		43,570-	43,570-		43,570-	11,320-	35.1		

CENTRE 32001 TOTALS

356,274	412,900	4,650	23,590	441,140	441,140	28,240	6.8						
356,274	412,900	4,650	23,590	441,140	441,140	28,240	6.8						

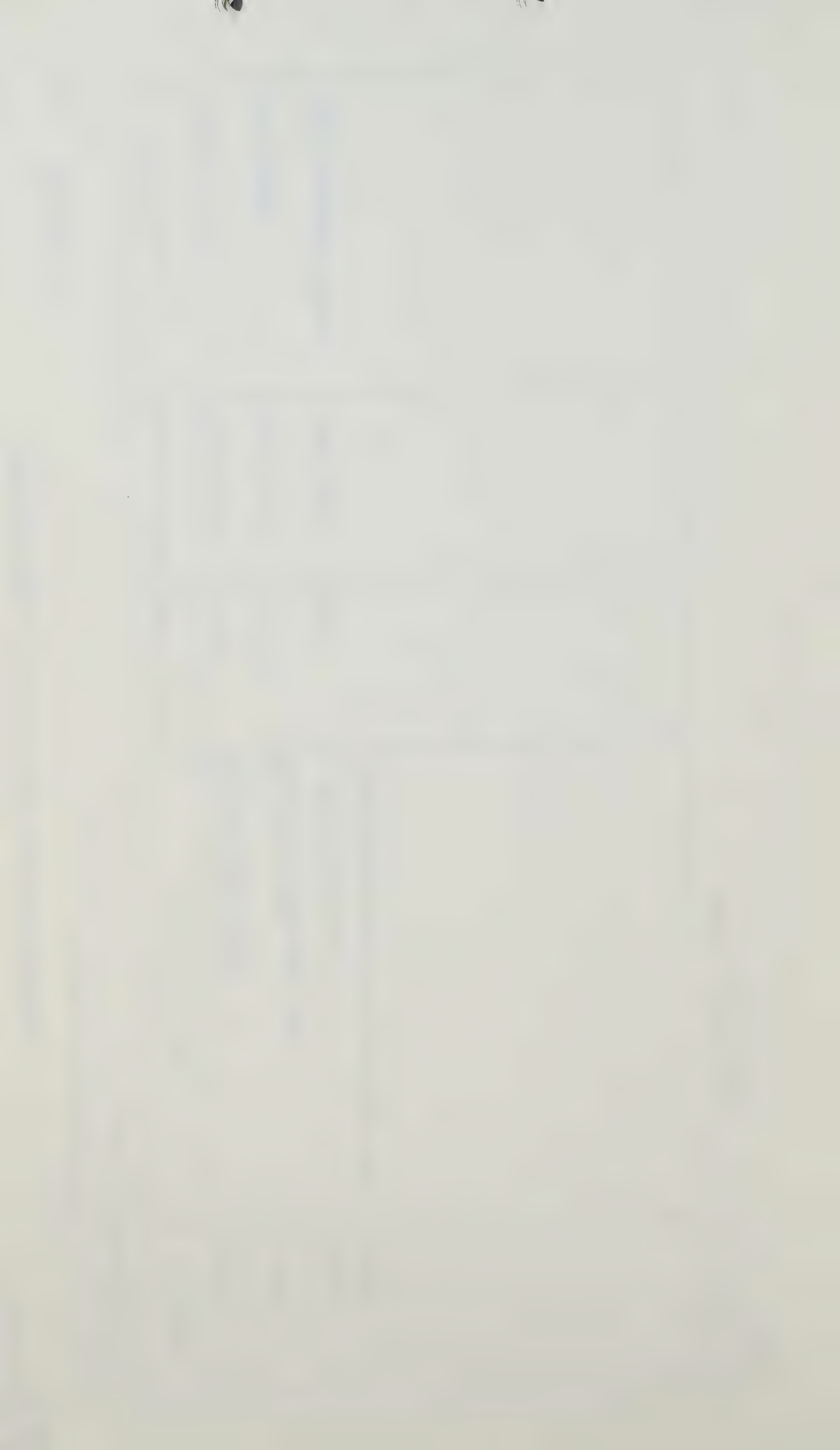


1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date 1989 November 3rdDepartment/Local Board PropertyCentre Architectural Division

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Architect's Convention	Montreal, Quebec	June, 1990	Robert E. Martiniuk, M.R.A.I.C. Manager/Architectural Division	\$1,100.00
O.A.A. Convention	Toronto, Ontario	April, 1990	Senior Project Manager (Position will be filled December, 1989)	\$ 300.00
Construction Association Convention	Toronto, Ontario	Unknown	1. Don Keba/Project Manager 2. Project Manager (Position will be filled January, 1990)	\$ 250.00 \$ 250.00
TOTAL - "Travelling" Account 55201				----- \$ 1,900.00

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THE CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

TO: Chairman and Members
Finance & Administration Committee
Attn: Mr. J. D. Thompson
Secretary

FROM: Philip R. A. Hooker OUR FILE: 400-2/90.1
Acting City Solicitor

SUBJECT: 1990 City Solicitor's DATE: 1990 February 16
Department Current Budget

This is a letter of transmittal and explanation regarding this department's current budget. It will serve to provide an overview of the salient features of our budget.

As a preliminary observation, in keeping with the recurring statements of members of the Committee (and its predecessor, the former Personnel Committee) and members of Council generally over the past year, I wish to advise that, based on those remarks, we have prepared the Department's budget de novo, with a view to providing the City with a modernized, efficient and excellent in-house Solicitor's Department as urged by members of Council.

As noted by several members of Council over the last year's time, for some reason this Department's requirements were neglected for years, so some catch-up measures are long overdue and necessary. The newly appointed City Solicitor, Ms. P. Johnson, was startled by the conditions she found in a tour of the Department on February 1, 1990, even though there have been considerable improvements made in the last 7 months. While physical renovations here are addressed in the Property Department's capital budget, our point is that the lack of progress and upgrading of this Department overall is striking and must be rectified in order to provide a credible corporate legal department to all users and visitors.

Our Department's budget total is slightly in excess of \$1.8 million. If the City's total of current budgets of all departments is in the area of \$160 million, then our budget is only slightly more than 1% of the entire City total. This \$1.8 million provides all of the City's legal services for a year, whether performed in-house or elsewhere. We see nothing in our budget that can be reduced without a corresponding reduction in our ability to provide effective and prompt service to the Council of the Corporation.

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I. PERSONNEL & SALARIES

Last August, with the approval of Council, we eliminated 1 position (net) by the deletion of 2 redundant positions and the creation of the new, long-needed position of Legal Assistant. With the appointment of the new City Solicitor, we will have 10 lawyers and a total complement of 26 authorized persons.

In our budget, the total of salaries, wages, salaries for outside agencies, employee benefits and professional memberships, all of which are mandatory and/or non-reducible, is \$1,283,350. (The new classification system for Solicitors, commencing January 1, 1990, added about \$54,250, improving salaries for 6 of 9 existing solicitors, and the required professional memberships, necessary for the 10 solicitors to practise, accounts for \$14,500.) In addition to the usual secretarial vacation periods, there will also be one maternity leave, commencing February 23rd, necessitating use of replacement help.

It should be noted that in 1989 a considerable amount of our salaries and wages account was used up by the vacation pay allotment (\$34,367) for the retiring Mr. K. A. Rouff and a significant temporary help cost was incurred because of the turnover of legal secretaries in this office in that year. Four secretaries went to the Region's Legal Services Department.

II. OUTSIDE LEGAL CONSULTANTS

I respectfully point out that all of the work processed in this department originates elsewhere, either in the form of a Council directive or initiative or through the requests for assistance of other civic departments. We initiate no projects of our own, but rather, respond to the varied demands of the City overall, thus budget control is difficult to achieve.

A significant amount in our budget is allocated for outside legal consultants. This is unavoidable, since the ordinary or regular legal work generated by City Council and civic departments requires all our time and human resources, which we have rationalized and adjusted to maximize efficiency of service. With the exception of the unfinished matter of the farmed-out litigation, discussed below, we require and retain, with Committee and Council approval, outside legal consultants only in extraordinary situations which we are not geared to handle because they require:

- highly specialized legal expertise (e.g. energy law or constitutional law) or

- intensive and extraordinary periods of time to be spent on a single matter, which time concentration is not available to us because of the demands of regular City work (e.g. the transfer of the Sheraton Hotel, the Tiger Cat Football Team arrangements, both in 1989, requiring approximately \$53,000 and \$60,000 respectively) or

- where it would be more economical to the City in dollars to have the work done by an outside lawyer than to have it done in this department, whether or not a new, permanent lawyer and secretary would be required.

In anticipation of impending needs for specialized legal consultants in at least 2 major, money-making matters of the City (GASAMO, Development Charges By-law) already in view this year, we included in our budget the sum of \$150,000 for legal consultants not already retained to work on major Council projects (such as the Twin-Pad Arena OMB hearing, LAX property expropriation, etc.) I understand that the Management Team has recommended deletion of \$100,000 - which is not an unreasonable amount for the value of and time involved in the work that is done by outside legal specialists on matters of importance to Council - which deletion would lead to our having to seek special financing arrangements (as well as retainer approval) from Council on every new matter that we could not, for the above reasons, ourselves handle and for which an outside legal specialist is required. This is notwithstanding that the delay in making such financing arrangements may frustrate Council's desire for immediate action on a particular project.

The proposed reduction of \$100,000 will save the City 0.0006% of its global budget but will jeopardize the City's ability to proceed with major projects, such as GASAMO and the Development Charges By-law, in an expeditious manner.

It is submitted that the \$100,000 invested in outside legal counsel would be more than offset by the reduction of energy costs in GASAMO and the increased revenue resulting from development charges. The \$100,000 is proper resourcing of legal costs; removing it would be a false economy.

With regard to the farmed-out litigation, you will notice that there are accounts and monies set aside for the future payment of Kingsmill, Ross & McBride and the Mackesey, Smye, Turnbull firms based on their respective estimates to us. These costs should not recur next year. The first-mentioned firm has very few remaining City files and only those where the settlement or other disposition is in the final stages and it would be unproductive and uneconomic for us to retrieve the files to handle here. The Turnbull firm has only those City litigation files scheduled for early trial where again, it is not feasible, for timing and other reasons, to have us take them back to review

and complete. (All other City litigation, except the LAX lands matter handled by Mr. Ian Binnie of McCarthy and McCarthy) is now being handled by us. Further, it is hoped that not all the monies set aside for the Turnbull firm will actually be spent, because of settlements without trial, for instance, however, if the full, estimated fees must be incurred in fact, the monies must be available to pay for the work done and to be invoiced in future.

Since we are taking on almost all of the City's usual civil litigation, we have consequently been required to increase our request for (litigation) disbursements, so that the work can, again, be carried out. The charges made by court offices, court reporters (for transcripts), the rules of practice (for witness fees, Sheriff, subpoenas, etc.) are non-negotiable and cannot be reduced. They must be spent in order to do the litigation work of the City.

Since the disbursements we incur for other civic departments are incurred on their projects and programmes, rather than for any benefit to us, we have this year arranged for them to fund the many disbursements required for land transactions, prosecutions and law enforcement and several loan programmes.

(In regard to next year's budget, it may be prudent for the appropriate Committees of Council to consider whether persons applying for various City assistance which requires our services - e.g. quitclaim deeds, encroachment agreements, rezoning hearings, etc. - should pay some legal administration fee to help reduce our labour-intensive budget costs. We presently have no sources of revenue other than court costs awarded or negotiated, since all fines recovered from law enforcement go either to inspecting departments or the Province of Ontario. Some municipalities do charge outside persons administration fees for the necessary work of municipal solicitors, arising from their applications.)

III. MISCELLANEOUS

Monies are requested for computer software packages. The software packages would be CBANET, Landlaw, Quicklaw, Sidekick, etc., i.e. software specialized to law office applications, rather than generalized like Wordperfect 5.0. These packages are needed in order to become competitive with outside law firms (whether in an adversarial context or not), who have these resources available, and also in order for us to make maximum use of and derive maximum productivity from our recently installed desktop computers.

With the recent arrival of our Legal Assistant, we have examined and rationalized our subscriptions list to cull out all non-essential or duplicated publications for this department.

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This has saved a few thousand dollars already. We have also moved to eliminate confusion between the "memberships", "books" and "subscription" accounts that existed formerly.

It has been necessary to greatly increase our request for "Training Courses" because in the past there was negligible money available (in "Travelling") to provide for the vital continuing legal education and updating of our various solicitors in their respective fields of law or areas of responsibility. The cost of the courses has increased drastically in the last several years and unfortunately is non-negotiable. One the writer attended recently, on Corporate Law Office Management in the 1990's, was \$495 for one day and the written material.

Such courses are essential to the maintenance of appropriate legal knowledge in our solicitors, so that they may represent and advise the City effectively, on a level playing field with the private bar. Most lawyers in 1990, whether in private practice or in government settings, must necessarily specialize in certain fields of law. Continuing legal education is a must if one is to remain current with rapid changes in law, legislation and office technology. Attached please find copy of the October 23, 1989 Globe and Mail news article, "C.B.A. Net Lures Lawyers into Electronic Age", which gives the reader an idea of the rapidity of change and the need for us as solicitors to be technology-aware. The provision for legal education ("Training Courses") in our Department's budget compares favourably with the figures applicable to the Region's Legal Services Department in 1989, although we have several more lawyers here than exist there.

We intend to have the newer technology enable us to be more productive and to track our time and resources better than in the past, so as to permit optimal allocation of time and effort.

SUMMARY

I hope the foregoing will assist your Committee to see that, pursuant to Council's repeated urging, we are making every effort to have the department catch up to current standards of legal operations, so as to maximize our efficiency of service to the Council. This does require some one-time expenditures. Our department's budget does show a significant percentage increase over last year, but I would point out that:

- there was a long period of apparent neglect or non-progress, according to recurring remarks by members of Council recently

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- change is underway and the newly appointed City Solicitor will require financial infusions into this Department in order to facilitate processing the work of the City in a proper and modern manner

- while the percentage increases appear high, in many cases, the dollar amount of increase is not unreasonable, given the factors cited above

- we understand that when Mr. K. S. Anderson took over the Region's Legal Services Department, the latter's budget increased approximately 55% over the previous year.

Accordingly, we are respectfully requesting that you look at our 1990 budget as an investment in the future for the benefit of the City corporation generally.

Philip R. A. Hooker

Philip R. A. Hooker
Acting City Solicitor

PRAH:sr
Att.

c.c. Mr. L. Sage
Chief Administrative Officer

c.c. Mr. E. C. Matthews
City Treasurer

c.c. Ms. P. Johnson
City Solicitor - Designate



CBA net lures lawyers into electronic age

BY LOUIS MILRAD
Special to The Globe and Mail

How do you entice a group of lawyers into using the electronic communications technology that is available virtually anywhere there's a phone line and a computer?

The Canadian Bar Association, which represents 38,000 lawyers, notaries, judges, law professors and students, came up with an answer. It packaged a collection of independent legal databases with electronic messaging into a customized network that it dubbed CBA net. Telecom Canada was selected to carry, market and service the network. Today, CBA net provides an umbrella service for lawyers that features easy access to many Canadian and U.S. legal databases.

The network gives CBA members one simple entry point to online legal databases such as Quicklaw, Can/Law, Canadian Tax Online, Cannex, Dynis, LIST Sentencing, NewsSource, Soquij, STM, FRS Management and Search-Law as well as Canadian Airlines' Frequent Flyer database. As well, it offers access to more than 1,700 public databases. The fee for most of these services is presented on a single statement and a client-code billing feature means a law firm can docket the expense easily to the proper file.

The service is available for a monthly fee of \$3.30, plus 28 cents a minute for the notice boards, CBAmall and other main features. Access to the various databases involves additional charges.

The network was established because the bar association recognizes that computers are a management tool: not only do they streamline



Canadian Bar Association introduces lawyers to customized communications network.

operations, cut costs, improve service to clients and expedite billings but, when connected to CBA net, they can be electronic libraries providing case law, statutes, business data and information about current events.

In 1985, a national survey by the CBA of law firms, comprising 2,400 lawyers, showed that only 34 per cent used computers for legal re-

search. By 1988, a comparable survey by the magazine Canadian Lawyer found the figure had risen to 49 per cent.

Law firms using computers will agree that the technology has increased the workload capacity of their staffs; there is greater produc-

CBANET — Page C2

NESS

CBANet aids lawyers

• From Page C1

tivity and more billable time. However, experience shows that setting up the equipment, having a phase-in and training staff involves a big investment of time and effort — more than is usually expected.

CBANet makes access to electronic databases easier because the network eliminates the need for multiple contracts, codes and passwords. But users must still learn how to scan the available data effectively. Inexperienced personnel can run up lots of time on the computer without appropriate returns. Nonetheless, with training, users can save a lot of time using computerized legal research.

Depending on the firm's type of practice, it may use the network's general information, such as corporate data, financial rates, trademarks, regulatory decisions and news.

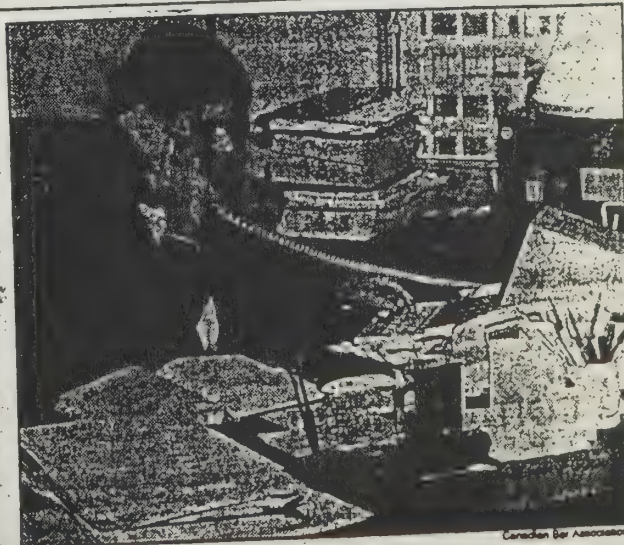
"The mix of information on legal databases on CBANet was designed to help the lawyer practice efficiently," said Stephen Hanson, the CBA's senior director of communications and a key player in the development and management of

the network. "Many of our members need to supplement case law with general information to help with the political and market issues that impact clients."

Free trade, for example, has created a demand for access to U.S. legal databases — and for more information about trade laws and regulations. The LIST foundation of British Columbia is developing a major database covering free-trade regulations, called Trade Ref, which is slated for introduction on CBANet within the next 24 months. Meanwhile, the Canadian legal database, Quicklaw, has arranged to offer CBANet users access to a U.S. service, called Westlaw.

Telecom Canada, the service's carrier, provides toll-free customer support, as well as looking after marketing, training, administration, billing and accreditation of users.

The CBANet network also provides law firms with electronic messaging, and "binary file transfer," so WordPerfect documents can be passed around. (The CBAmall messaging is compatible with Bell Canada's Envoy 100 service.)



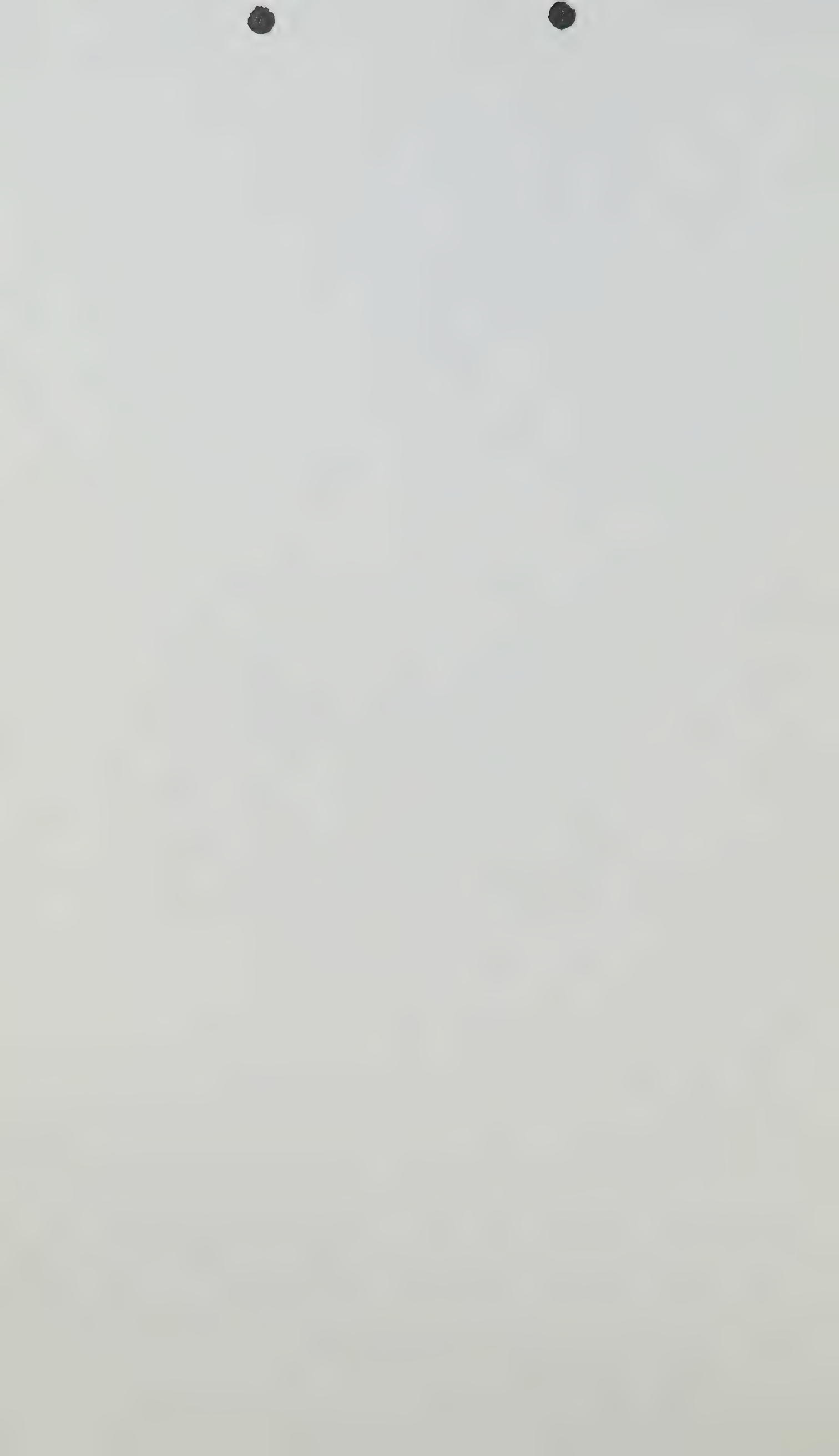
Communications network gives lawyers access to legal databases.

As well, there is data conferencing, forms automation and product ordering.

The network recently introduced a link from CBAmall to fax, which allows users to transmit their messages to virtually any facsimile machine in Canada or the United

States.

Louis Milrad, chairman of the Canadian Bar Association's CBANet, is a partner in the Toronto law firm Goodman and Carr and heads its computer and technology law department.



STATEMENT OF PURPOSE AND STAFFING

for _____ City Solicitor's _____ (Dept./Local Board)

UNIMINUUUIUHY F-UHM
Rev. 89
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1. PURPOSE/OBJECTIVES

The purpose of the City Solicitor's Department is to advise, inform and represent the City corporation, i.e. its Council, committees, boards and departments, in all matters requiring legal services, including providing pro-active advice, interpretation of legislation at all levels and contracts, the safeguarding of the City's interests, carrying out Council policies and directives, ensuring the long-term reliability and enforceability of City transactions and by-laws and generally acting as counsel to the municipal Corporation as embodied by the Council.

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1990 - 1992

- 1. Appointment of new City Solicitor to lead, organize and administer the department so as to ensure the prompt and efficient delivery of legal services to Council and client departments.
- 2. Anticipated passage of a destruction of records by-law for Department, to eliminate unnecessary storage of past material and to promote efficiency and orderliness of work.
- 3. Intra-departmental records management and time docketing to facilitate appropriate allocation of resources and legal services, using currently authorized staffing levels.

3. STAFFING (FTE'S): Number of vacancies included in "permanent" positions below is _____)

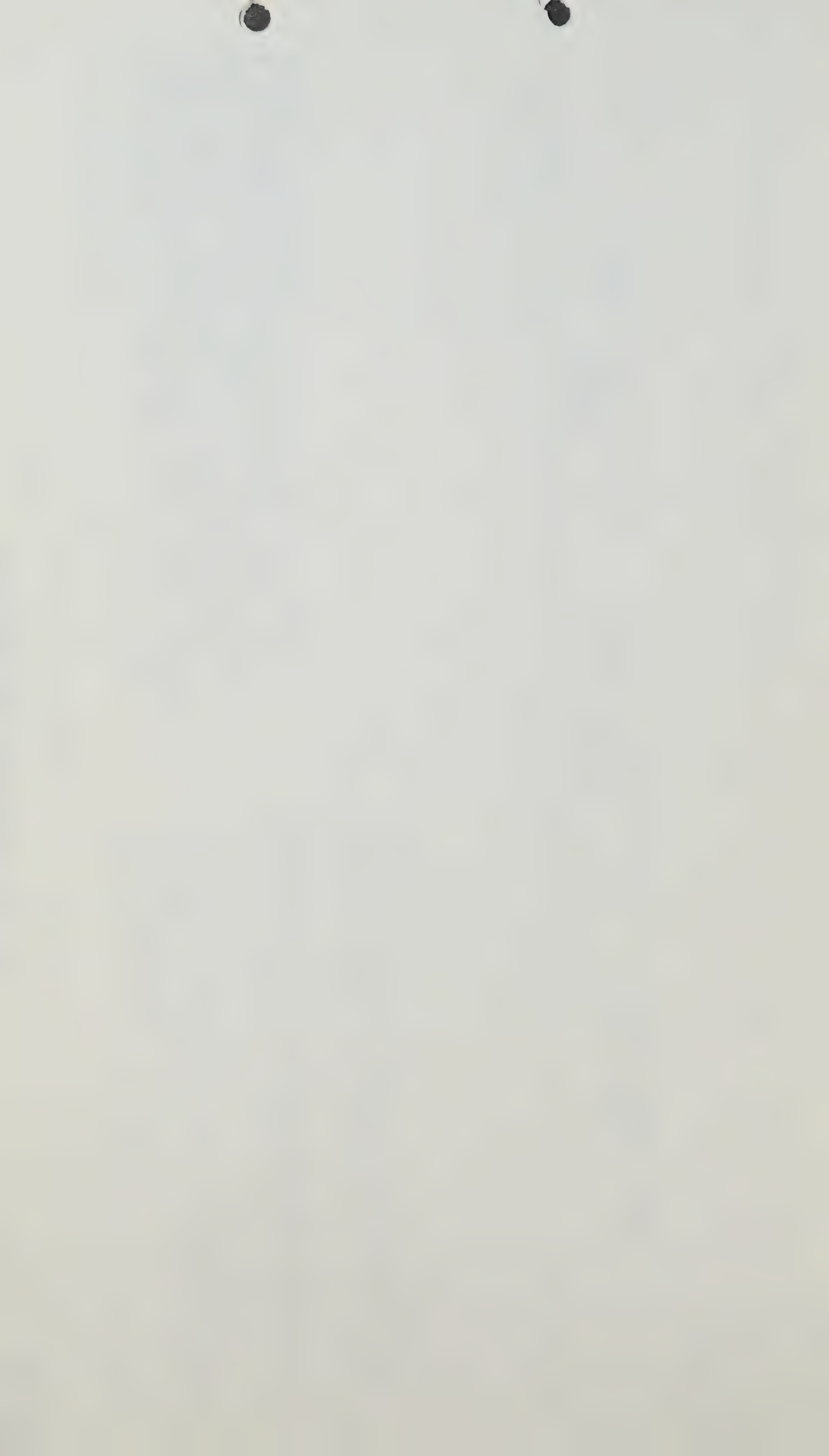
PERMANENT				TEMPORARY				TOTAL			
Present	Projected	Incr. +	Decr. -	Present	Projected	Incr. +	Decr. -	Present	Projected	Incr. +	Decr. -
1989	1990			1989	1990			1989	1990		
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

Salary

Wage

Note: Please see reverse for suggestions on completing this form.

RECEIVED
OCT 6 1989
LEGAL DEPARTMENT
THE CORPORATION OF
THE CITY OF SULLIVAN



ANALYSIS OF THE NET INCREASES IN THE 1990 ESTIMATES OF THE

City Solicitor's Department

<u>ACCT/CENTRE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>% CHANGE OVER 1989</u>
1) MAINTAIN EXISTING SERVICES.....		\$363,310	24.3%
A) COMPENSATION AND INFLATIONARY INCREASES:			
51000/51200	a) salaries/wages/benefits inflation & adjustments, incl. Fed. UIC and Prov. EHT legislated increases	\$104,870	7.0%
various	b) inflationary costs of other expenditures	\$4,310	0.3%
SUB-TOTAL - COMPENSATION AND INFLATION		\$109,180	7.3%
B) OTHER +/- ADJUSTMENTS:			
55204-44001	c) training courses - to reflect current needs	\$20,500	1.4%
55425-44001	d) outside consultants - specialized legal work	\$208,780	14.0%
56005/56605	e) software for recently acquired computers	\$9,000	0.6%
58004-44001	f) office equipment needs reduced	(\$4,300)	-0.3%
50010-44010	g) disbursements	\$19,380	1.3%
various	h) balance of other +/- adjustments	\$770	0.1%
SUB-TOTAL - OTHER +/- ADJUSTMENTS		\$254,130	17.0%
TOTAL - MAINTAIN EXISTING SERVICES		\$363,310	24.3%
2) COUNCIL MANDATED.....		-	-
3) LEGISLATED BY SENIOR GOVERNMENT LEVEL.....		(incl. in 1(a) above)	
TOTAL 1990 REQUIREMENT - 1), 2), AND 3).....		\$363,310	24.3%
4) SERVICE REDUCTION PROPOSAL:			
55201-44001	- reduce Travel a/c to 1989 level	(1,000)	-0.1%
various	- reduce use of outside Consultants	(100,000)	-6.7%
		(101,000)	-6.8%
5) STAFF INITIATIVES (new/enhanced programs/services-Form 6's).....		-	-



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ACCOUNT		DESCRIPTION		ADJUSTMENT		COUNCIL/		RESULTANT		INCREASE +	
(1)	(2)	1989	1989	TO 1989	INFLA-	1990	COMMITTEE	1990	AMOUNT	DECREASE -	PERCENT
		ACTUAL	ESTIMATE	ESTIMATE INCREASE+ DECREASE-	TIONARY COST	ESTIMATE (4+5+6)	ADJUSTMENT INCREASE+ DECREASE-	APPROPRIA-TION (7+8)	(9-4)	OVER 1989	ESTIMATE (10/4)
		(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)		(11)

** CENTER 44001 ADMINISTRATION

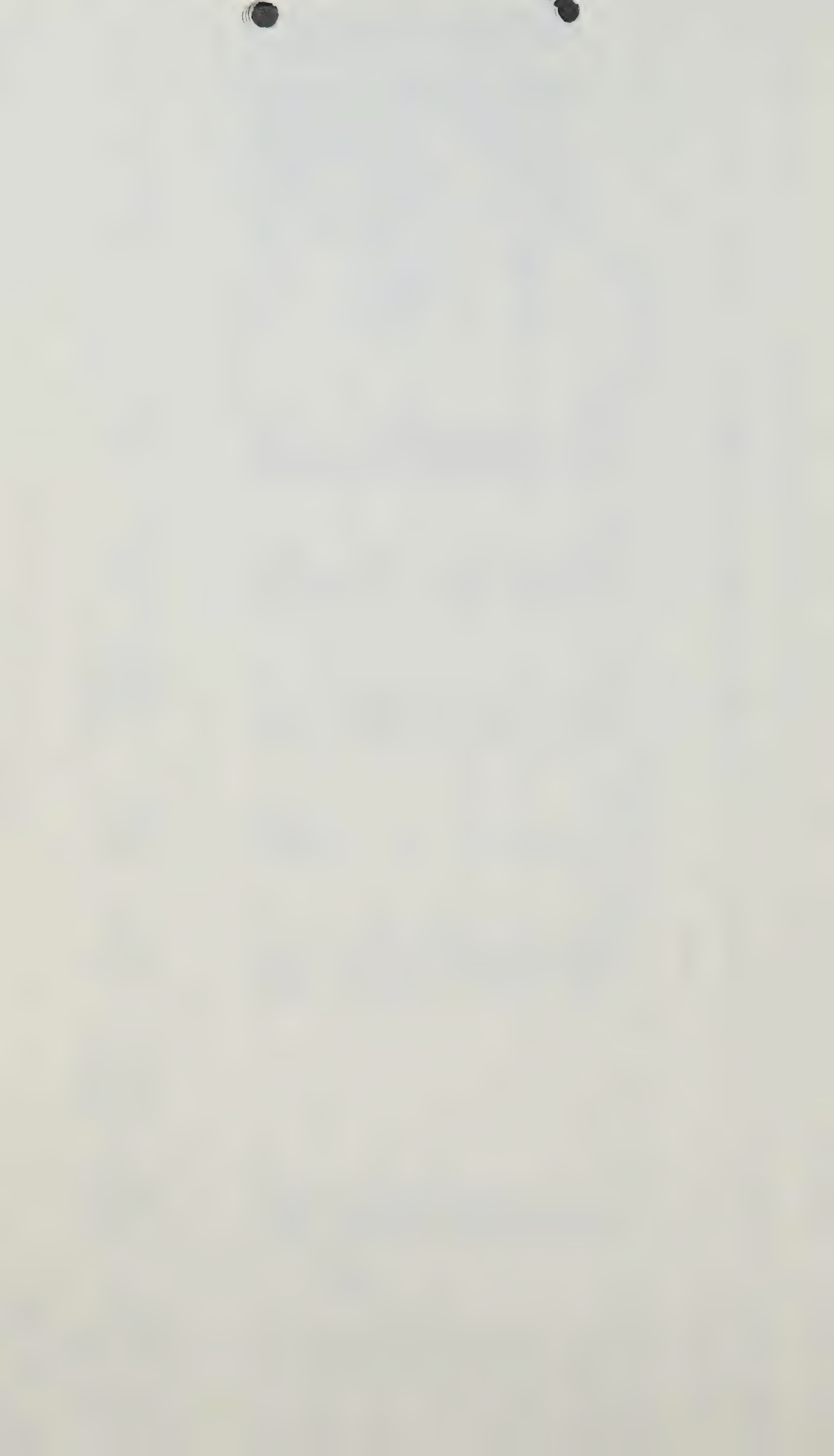
1000	SALARIES & WAGES	859,917	997,040	33,740	48,750	1,079,530		1,079,530	82,490		8.3
1003	SALARIES-OUTSIDE AGENCIES	13,968	3,000			3,000		3,000	22,380		13.7
1200	EMPLOYEE BENEFITS	128,507	163,940	3,080	19,300	186,320		186,320	1,800		14.2
51224	MEMBERSHIPS	12,627	12,700		1,800	14,500		14,500	120		100.0
54111	REPAIR & REPLACE CALC	120	120	120-					1,000		20.0
55201	TRAVELLING	5,225	5,000		1,000	6,000		6,000	21,000		134.139
55204	TRAINING COURSES	288	500	20,500		21,000		21,000	750		50.0
55206	MEETINGS	367	500	250		750		750	20,250		50.0
55413	LITIGATIONS-ROSS, MCBRIDE	159,626	100,000	96,000-		4,000		4,000	96,000		96.0
55421	LITIGATIONS-MACKESSY, SHAYE	27,444	115,000	50,000		165,000		165,000	50,000		43.5
55425	OTHER LEGAL-WEIR, FOULDS	155,187		62,980		62,980		62,980	62,980		41.8
55426	LEGAL-MCCARTHY & MCCARTHY	27,044		41,800		41,800		41,800	41,800		41.8
55427	LEGAL-MARTIN & MARTIN	53,558									
55428	LEGAL - MISCELLANEOUS	21,224-		150,000		150,000		150,000	150,000		42.9
56001	OFFICE SUPPLIES	9,349	7,000	3,000		10,000		10,000	3,000		42.9
56003	BOOKS	1,992	2,000			2,000		2,000	500		16.7
56004	POSTAGE	1,592	3,000		500	3,500		3,500	9,000		2,890-
56005	COMPUTER SOFTWARE	2,071	15,170	9,000		9,000		9,000	12,280		700
56006	SUBSCRIPTIONS	15,082	160	3,120-	230	12,280		12,280	6,000		26,640
56301	TELEPHONE	476	5,500	540	500	700		700	2,700		800
56603	RENT-OFFICE EQUIPMENT	4,548	26,640	220	80	26,640		26,640	2,700		800
56605	RENT-COMPUTER EQUIPMENT	97	500		200	800		800	2,700		800
56610	RENT-CAR POOL	245	2,500			2,700		2,700	14,000		4,300-
57101	EQUIPMENT REPAIR	1,409	18,300	4,300-		14,000		14,000	1,822,500		343,930
7001	OFFICE EQUIPMENT	12,006									23.3
CENTRE 44001 TOTALS		1,471,521	1,478,570	271,570	72,360	1,822,500		1,822,500	343,930		23.3

** CENTER 44010 DISBURSEMENTS

50010	AUTHORIZED COST	8,280	15,620	19,380		35,000		35,000	19,380		124.1
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CENTRE 44010 TOTALS		0,280	15,620	19,380		35,000		35,000	19,380		124.1
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DEPARTMENT TOTALS		1,479,801	1,494,190	290,950	72,360	1,857,500		1,857,500	363,310		24.3
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1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date _____

Department/Local Board _____

Centre _____

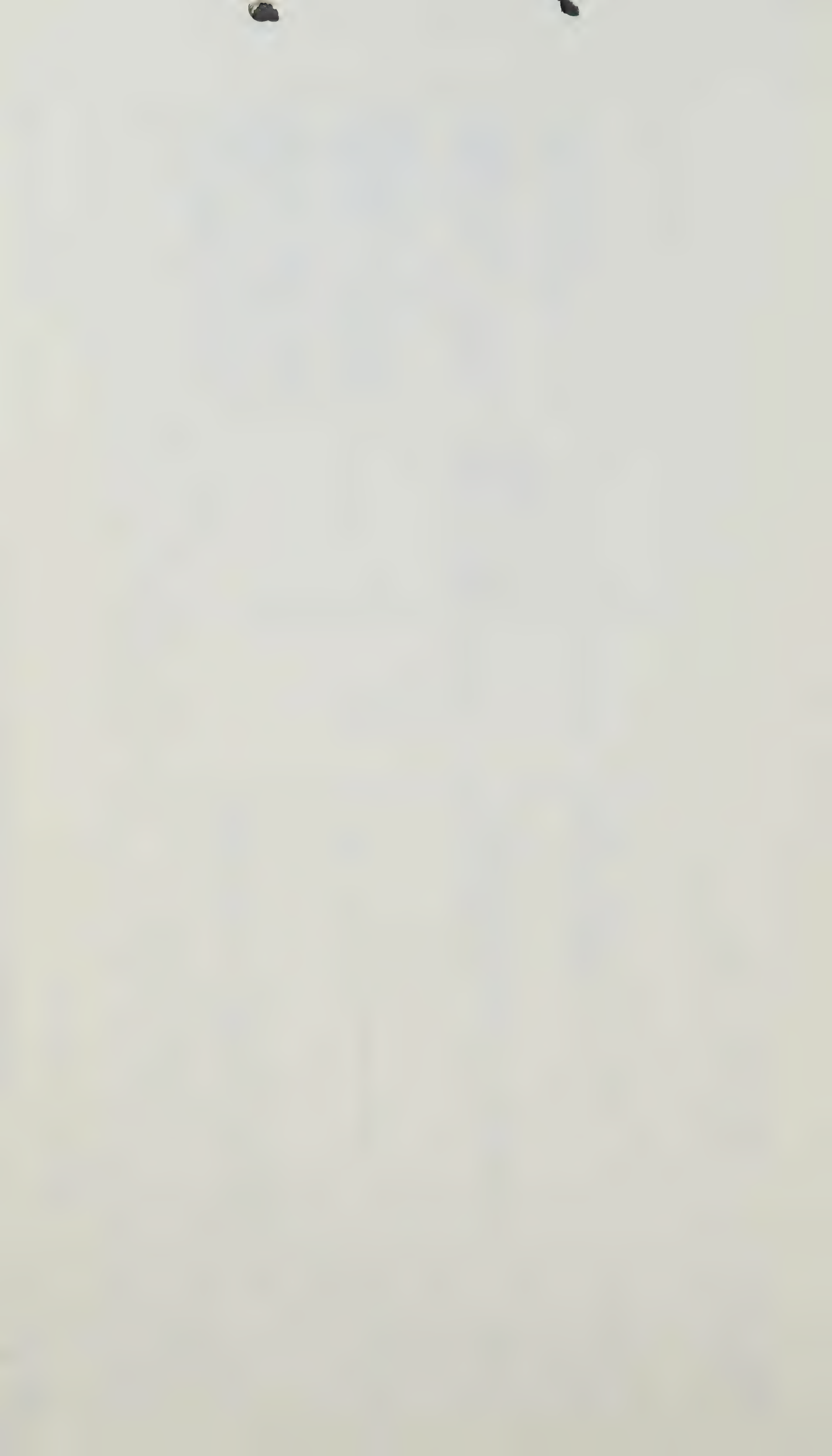
Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
- attending Court actions at Supreme Court of Ontario, Ontario Court of Appeal and Divisional Court at Toronto to represent and/or defend City in litigation matters	Toronto		Mr. P.R.A. Hooker, Acting City Solicitor, Mr. P. Barkwell, Litigation Counsel, Mr. G. Ken Thompson, solicitor	1,000.00
- Meeting with Provincial Officials, legislature Committees on private legislation, petitions and delegations	Toronto		- City Solicitor and solicitors	1,200.00
- Area Solicitors' Association Meetings (lawyers who represent municipalities)	Toronto, Oshawa, Mississauga, Ottawa, etc. (municipalities rotate)	monthly	- solicitors (to exchange information on current developments and changes in Municipal Law)	1,000.00
- Canadian Bar Association annual meeting	London, England	Sept. 1990	Mr. D.A. Powers, Manager Property Law Division	2,800.00

TOTAL - "Travelling"
Account 55201

\$ 6,000.00

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"TRAVELLING" - BUDGET FOR 1990
(Account No. 55201)

Part I - City Business Trips

- 12 return trips to Queen's Park
(mileage 120 km x .34 = \$40.80 plus parking \$8.00)
- trip cost \$50.00 x 12 \$ 600.00
- 10 trips for Area Solicitor's Meetings by car
(10 x 50) 500.00
- (Note: "Rent - Car Pool" account will provide out of
its 1990 account at \$800.00 an additional 20 car
trips to Toronto return)
- 2 trips by air for Area Solicitor's Meetings
(2 x \$250.00) 500.00

Part II - Conferences and Conventions

- (a) Various Conference meeting costs 1,265.00
- (b) Canadian Bar Association Annual Meeting
(Sept./1990)
 - registration \$ 895.00
 - hotel (5 nights) 1,200.00
 - air fare (incl. tax \$19.00 and
cancel. ins. \$28.00) 650.00
 - per diem (6 x \$65.00) 390.00
 - 3,135.00 3,135.00
- "Travelling" Account (55201) for 1990** **\$6,000.00**

(1989 "Travelling" Account \$5,000.00)



Account No. 55201 - "Travelling"

Purposes of Account:

- (a) travel expenses incurred on City Business trips including bus, taxis, car mileage, meals, parking and hotel expenses and per diem allowance

eg. - trips to Ministry Offices at Queen's Park or Ottawa for City business, City delegation, private legislation and petitions - trips to attend Area Solicitor's Meetings in Toronto, London, Ottawa, Oshawa, etc.;

- (b) travel expenses incurred to attend out of town conferences and conventions

eg. - annual C.B.A. meeting including registration fees, hotel, travel costs, and per diem allowance.

Does NOT Include:

- (a) Section Dinner Meetings of C.B.A.

eg. - Municipal Law Section which are charged to "Training Courses" account 55204

- (b) travel expenses, hotels, meals or registration costs incurred to attend educational programs. All these education program costs are charged to Account No. 55204 called "Training Courses";

- (c) cost to our department to use City Hall garage car which costs are charged by garage to our "Rent - Car Pool" Account No. 56610.

Approvals Required:

- check City's Policy Manual and rules on back of the "Statement of Travelling Expenses" claim form
- C.A.O. approves Department Head's "Statement of Travelling Expenses" claim form
- Department Head approves travel claims of department members

Reimbursement Procedures:

- cheques requisitioned for registration fees and travel expense in advance if necessary
- Treasury's Form 531 titled "Statement of Travelling Expenses" is completed after the trip

Previous History of this Account:

In the old 1989 budget and previous years, this "Travelling" account was used for conventions (C.B.A. annual meeting \$2,500.00) as intended by Treasury and also for all education of lawyers (max. \$2,500.00 for nine lawyers - \$277.00 per lawyer).

In 1990 all education costs including travel costs to attend education programs will be changed to our "Training Courses" account 55204.

Budget Appropriation

<u>City - 1989</u>	<u>City - Proposed for 1990</u>	<u>1989 Regional Solicitor's Office</u>
\$5,000.00	\$6,000.00	\$13,800 - "Staff Travelling Expenses"
		<u>9,700</u> - "Conferences and Conventions"
		\$23,500

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for
TREASURY DEPARTMENT - FINANCE

(Dept./Local Board)

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1990 - 1992

(a) RECONSTRUCT FINANCE DIVISION OFFICES DUE TO CRAMPED CONDITIONS AND THE ADDITION OF COMPUTER EQUIPMENT (1990 - 91) ;

(b) REDUCE STAFF QUOTA BY ONE POSITION WITH REORGANIZATION OF POSITION DUTIES (1990) ;

(c) BEGIN REVAMPING OF TAX SYSTEM TO ALLOW FOR MORE FLEXIBILITY.

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Wage

Note: Please see reverse for suggestions on completing this form.

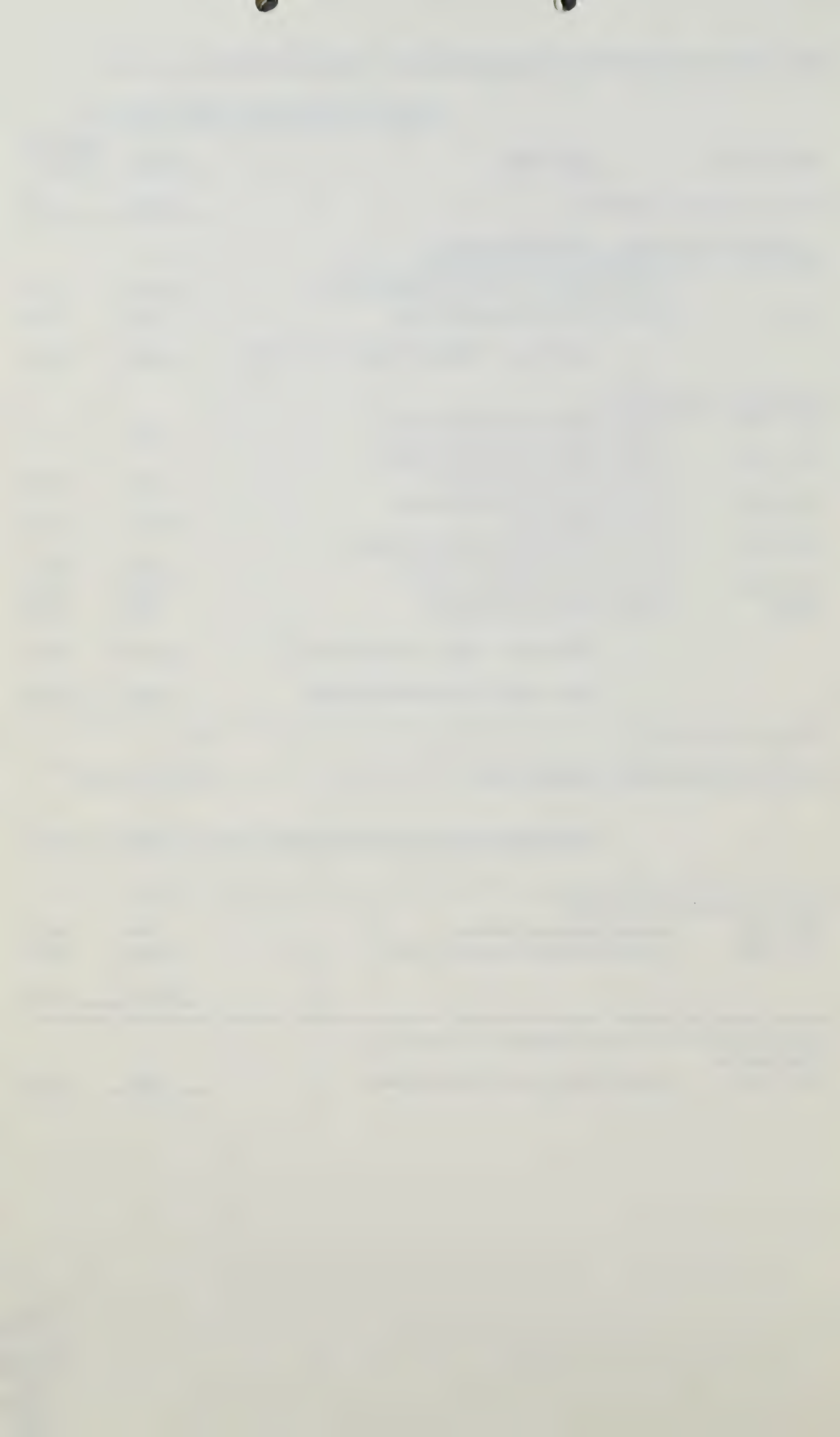


ANALYSIS OF THE NET INCREASES IN THE 1990 ESTIMATES OF THE

Treasury Department - Finance Division

<u>ACCT/CENTRE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>% CHANGE OVER 1989</u>
1) MAINTAIN EXISTING SERVICES.....		145,530	4.8%
A) COMPENSATION AND INFLATIONARY INCREASES:			
51000/51200	a) salaries/wages/benefits inflation & adjustments, incl. Fed. UIC and Prov. EHT legislated increases	236,670	7.9%
various	b) inflationary costs of other expenditures	14,310	0.5%
SUB-TOTAL - COMPENSATION AND INFLATION		250,980	8.3%
B) OTHER +/- ADJUSTMENTS:			
55201-25001	c) increased travel costs to attend audit & financial system user group conferences	4,000	0.1%
56312-25330	d) deletion of cost for typing of summonses due to new Parking Offences Act	(62,100)	-2.1%
59113-25215	e) increased recovery of financial services from Non-Profit Housing	(21,440)	-0.7%
58009-25205	f) increased recovery of Pension Administration costs from the H.M.R.F. pension fund	(10,150)	-0.3%
51020-25003	g) delete student program (2 yr. OMIP)	(10,630)	-0.4%
various	h) balance of other +/- adjustments	(5,130)	-0.2%
SUB-TOTAL - OTHER +/- ADJUSTMENTS		(105,450)	-3.5%
TOTAL - MAINTAIN EXISTING SERVICES		145,530	4.8%
2) COUNCIL MANDATED.....		n/a	
3) LEGISLATED BY SENIOR GOVERNMENT LEVEL.....		(incl.in 1(a) above)	
TOTAL 1990 REQUIREMENT - 1), 2), AND 3).....		145,530	4.8%
4) SERVICE REDUCTION PROPOSALS:			
55201-25001	- reduce Travel a/c to 1989 level	(4,800)	-0.2%
centre 25335	- reduce staff quota by one position in 1990	(50,000)	-1.7%
		(54,800)	-1.8%
5) STAFF INITIATIVES (new/enhanced programs/services—Form 6's).....			
Above contains:			
56311-25001	c) enhance City's Financial Report publication	22,000	0.7%

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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT (9-4) (10)	PERCENT (10/4) (11)
				ESTIMATE INCREASE+	ESTIMATE DECREASE-					ESTIMATE			

** CENTER 25001 ADMINISTRATION

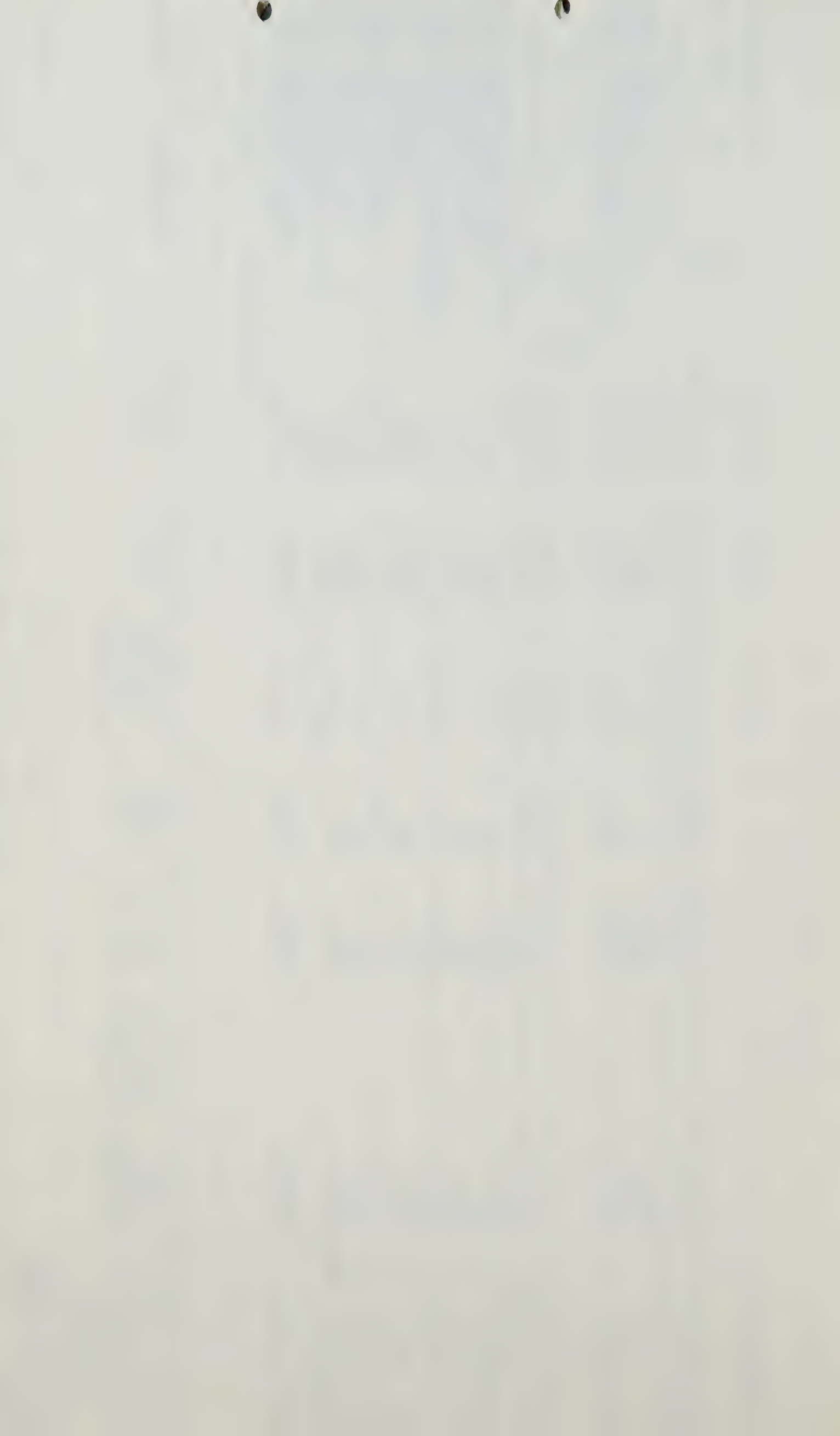
51000	SALARIES & WAGES	353,954	358,500	4,410		18,460	381,370		381,370	22,870	6.4		
51200	EMPLOYEE BENEFITS	44,678	50,750			7,750	58,500		58,500	7,750	15.3		
51224	MEMBERSHIPS	2,421											
54111	REPAIR & REPLACE CALC	120	120	120-		800	12,800		12,800	4,800	60.0		
55201	TRAVELLING	4,972	8,000	4,000		610	7,300		7,300	610	9.1		
55204	TRAINING COURSES	5,617	6,690			50	1,050		1,050	250	31.3		
55206	MEETINGS	1,125	800	200		1,130	12,500		12,500	1,130	9.9		
56001	OFFICE SUPPLIES	14,730	11,370										
56005	COMPUTER SOFTWARE	8,554	5,070			500	5,570		5,570	500	9.9		
56006	SUBSCRIPTIONS	1,873	1,370			130	1,500		1,500	130	9.5		
56301	TELEPHONE	3,563	5,000				5,000		5,000				
56311	ANNUAL FINANCIAL REPORT			25,200		70	25,200		25,200	25,200	5.2		
56605	RENT-COMPUTER EQUIPMENT												
56610	RENT-CAR POOL	717	1,350			600	1,420		1,420	70	9.4		
56620	EQUIPMENT REPAIR	5,933	6,400			40	7,000		7,000	600	9.4		
57101	OFFICE FURNISHINGS	162	640			350	680		680	40	6.3		
58004	RECOVERY-OFFSET A/C	1,466	2,570	430			3,350		3,350	25,200-	780	30.4	
59050	TOTALS	451,263	458,630	8,920		30,490	498,040		498,040	39,410	8.6		

CENTER 25002 STENOGRAPHIC

51000	SALARIES & WAGES	100,352	119,320	9,690-		5,480	115,110		115,110	4,210-	3.5		
51003	SALARIES-OUTSIDE AGENCIES	2,890	4,200			400	4,600		4,600	400	9.5		
51200	EMPLOYEE BENEFITS	18,799	21,970	480-		680	22,170		22,170	200	9.9		
56004	POSTAGE	16,860	17,480				17,480		17,480				
57101	EQUIPMENT REPAIR		240				240		240				
CENTRE 25002	TOTALS	138,901	163,210	10,170-		6,560	159,600		159,600	3,610-	2.2		

** CENTER 25003 U.M.T.P CLEARING

51020	U.M.T.P.	11,213	10,630							10,630-100.0-			
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1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

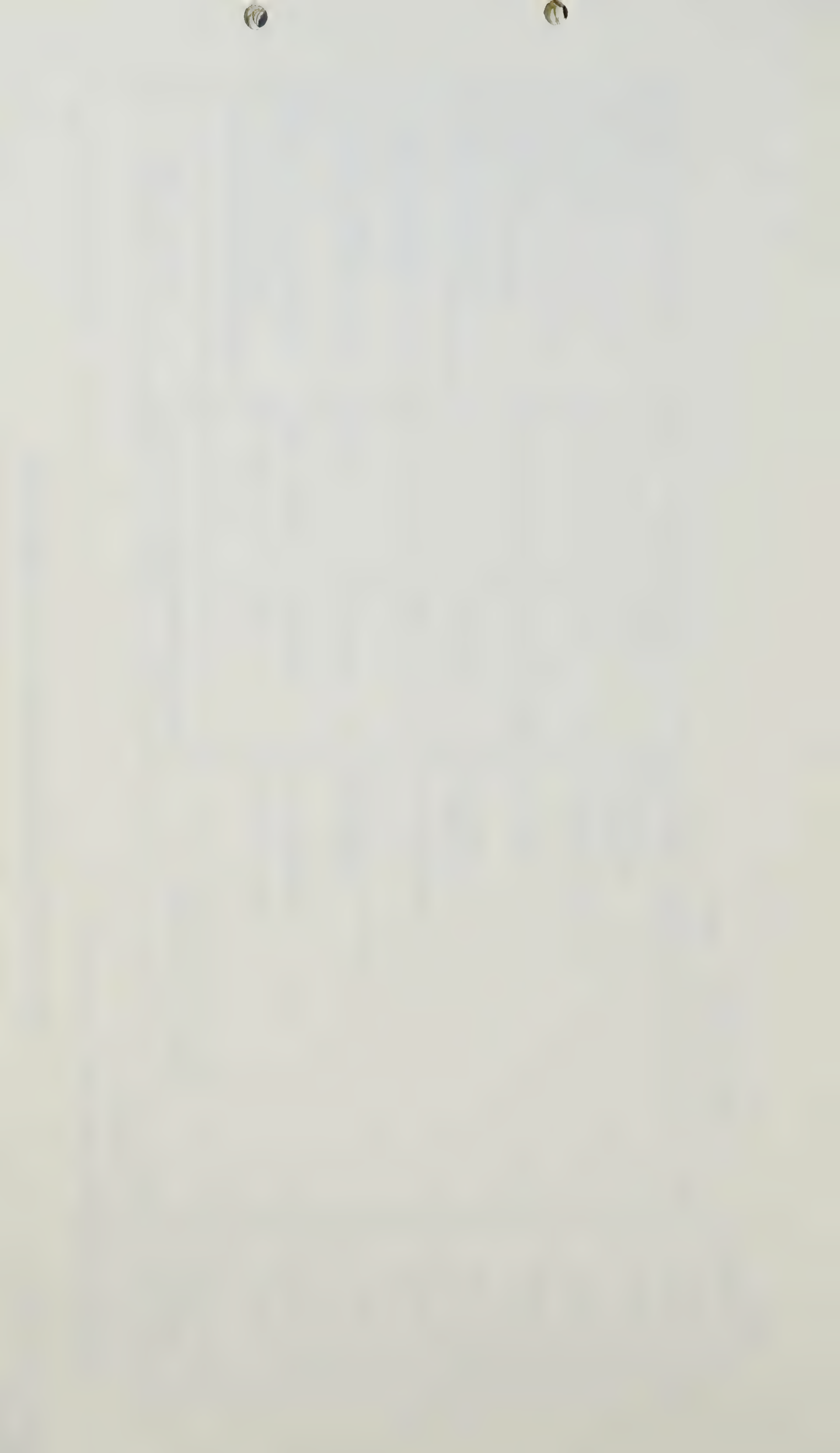
Date _____

Department/Local Board TREASURY - FINANCE

Centre _____

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Association of Municipal Clerks and Treasurers (AMCTO)	Toronto, Ontario	June	to be determined	660
Municipal Finance Conference (MFC)	London, Ontario	September	to be determined	660
Association of Tax Collectors of Ontario (AMTCO)	Ontario	September	Tom Bradley Supervisor of Taxation	770
Certified Management Accountants Conference (CMA)	to be determined	July	to be determined	2,200
Institute of Public Administrat- ors of Canada (IPAC)	to be determined	September	Ed Matthews Treasurer	1,100
MSA User Group Meeting/ Conference	to be determined	to be determined	3-4 Staff	4,380
Canadian Payroll Ass'n (CPA) Conference	Toronto, Ontario	June	Supervisor of Payroll	440
Municipal Treasurer's Ass'n MTA US + C	to be determined	August	Ed Matthews Treasurer	990
Auditing Conference/Seminar	Toronto, Ontario	April	Dave King, Manager of Internal Controls	1,600
TOTAL - "Travelling" Account 55201				12,800

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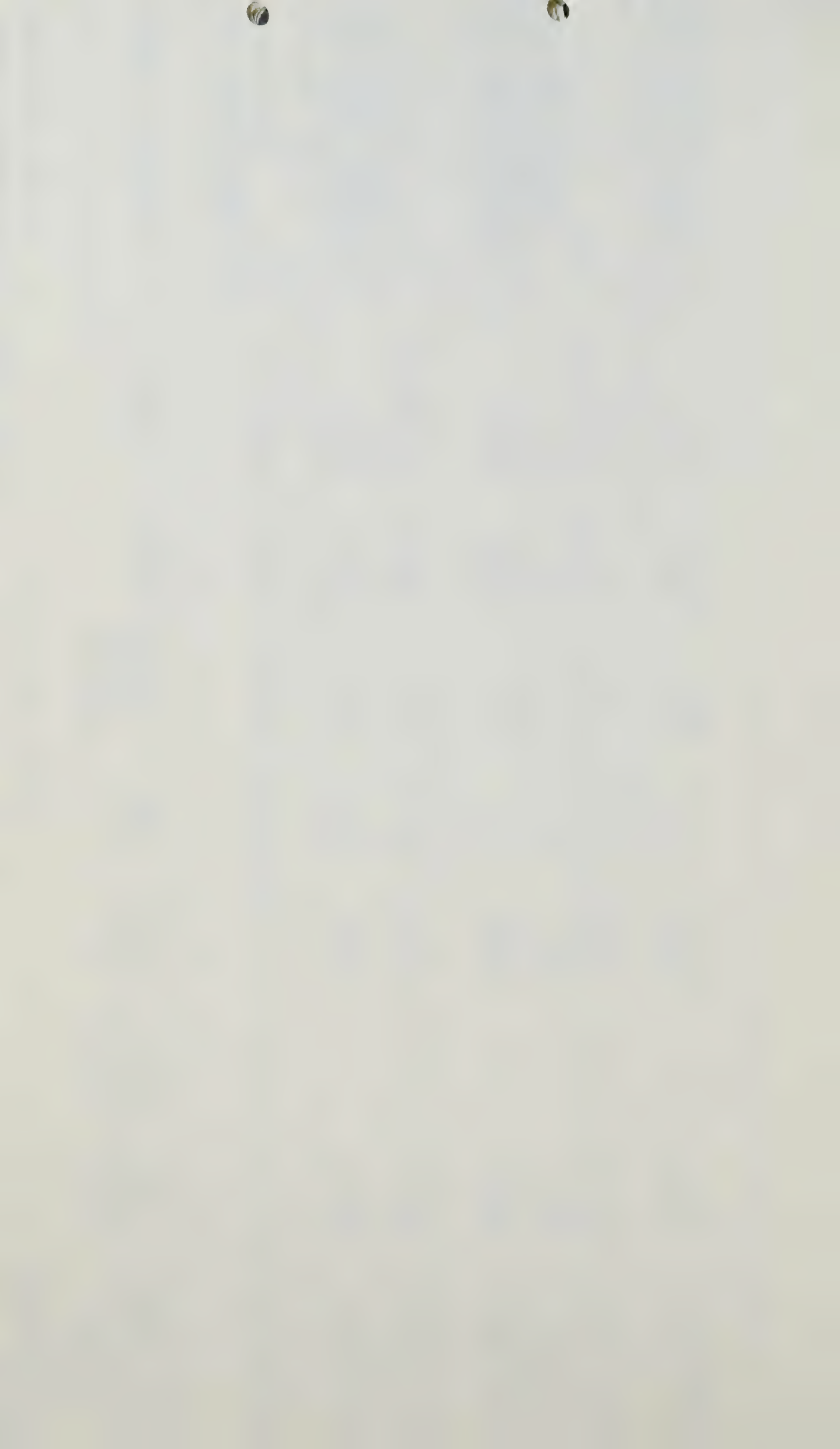
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
ACCOUNT	DESCRIPTION	ACTUAL	ESTIMATE	ADJUSTMENT TO ESTIMATE INCREASE+ DECREASE-	INFLATIONARY COST	ORIGINAL ESTIMATE	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE-	RESULTANT APPROPRIATION	--AMOUNT PERCENT--	INCREASE + DECREASE - OVER 1989 ESTIMATE
(1)	(2)	1989 ACTUAL	1989 ESTIMATE	(5)	(6)	(7)	(8)	(9)	(10) (11)	(10) (11)

51200 EMPLOYEE BENEFITS	
59032 CHARGEBACK-CITY CLERKS	
CENTRE 25003	TOTALS
11,213	10,630
	10,630-
	10,630-100.0

** CENTER	25110	BUDGETS, SUBSIDIES & CASH MANAGEMENT									
51000	SALARIES & WAGES	169,784	211,870	6,160	10,900	228,930	228,930	17,060	8.1		
51200	EMPLOYEE BENEFITS	23,941	28,160	1,020	3,210	32,390	32,390	4,230	15.0		
54111	REPAIR & REPLACE CALC	160	160	160-				160-100.0			
54138	PROVISION-ANNUALIZATION	27,180			20	240		240	20		
56001	OFFICE SUPPLIES	183	220						9.1		
CENTRE 25110	TOTALS	221,248	240,410	7,020	14,130	261,560	261,560	21,150	8.8		

** CENTER	25201	PAYROLL
51000	SALARIES & WAGES	
51003	SALARIES-OUTSIDE AGENCIES	
51200	EMPLOYEE BENEFITS	
54111	REPAIR & REPLACE	
56001	OFFICE SUPPLIES	
56006	SUBSCRIPTIONS	
56101	EQUIPMENT REPAIR	
CENTRE	25201	TOTALS
		=====
	128,686	127,820
	2,026	6,300
	21,663	22,800
	140	140
	18,385	15,500
	959	1,290
	39	110
	=====	=====
	171,898	173,960
	=====	=====
	6,620	6,510
	=====	=====
	167,090	167,090
	=====	=====
	187,090	187,090
	=====	=====
	13,130	13,130
	=====	=====
	7.5	7.5

** CENTER	25205	PENSIONS & GROUP INSURANCE
51000 SALARIES & WAGES	112,587	117,870
51003 SALARIES-OUTSIDE AGENCIES	17,780	1,400
51200 EMPLOYEE BENEFITS	17,381	17,280
54111 REPAIR & REPLACE CALC	120	120
55206 MEETINGS	74	
	2,460	6,020
	1,240	126,350
	120-	1,400
		3,310
		21,830
		126,350
		1,400
		21,830
		8,480
		4,550
		120-100.0
		7.2
		26.3
		0.0



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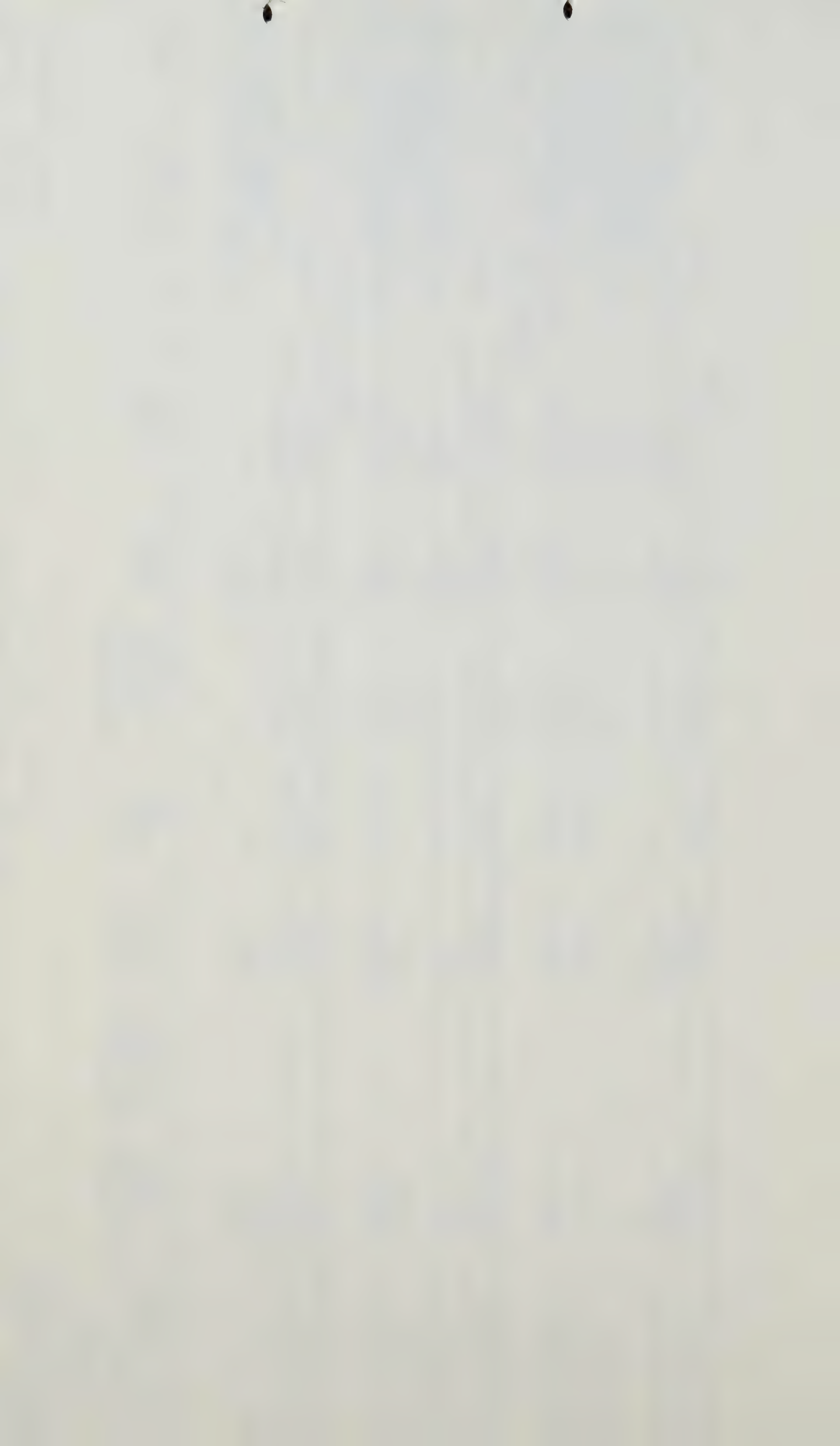
		ADJUSTMENT		COUNCIL/		1990		INCREASE +	
		TO 1989		COMMITTEE		RESULTANT		DECREASE -	
		ESTIMATE		INFLA-		AMOUNT		OVER 1989	
		INCREASE+		TIONARY		PERCENT		ESTIMATE	
		DECREASE-		COST		(9-4)		(10/4)	
		(5)		(6)		(7)		(8)	
		1989		1990		1990		1990	
		ACTUAL		ESTIMATE		ESTIMATE		ESTIMATE	
		(3)		(4)		(5)		(6)	
ACCOUNT	DESCRIPTION								
(1)	(2)								

55412 CONSULTANT-ACTUARIAL			3,550			3,550			
56001 OFFICE SUPPLIES		975	2,170			2,300		130	6.0
56006 SUBSCRIPTIONS			50			50			
009 H.M.R.F. RECOVERY		65,938-	69,440-	10,150-		79,590-	79,590-	10,150-	14.6
TOTALS		65,979	73,000	6,570-	9,460	75,890	75,890	2,890	4.0
CENTRE 25205	TOTALS	=====	=====	=====	=====	=====	=====	=====	=====

** CENTER 25210	ACCOUNTS PAYABLE								
51000 SALARIES & WAGES		161,110	159,470	15,260	8,740	183,470	183,470	24,000	15.0
51003 SALARIES-OUTSIDE AGENCIES		2,027	1,500			1,500	1,500		
51200 EMPLOYEE BENEFITS		26,942	27,510	4,280		31,790	31,790	4,280	15.6
51224 MEMBERSHIPS									
54111 REPAIR & REPLACE CALC		240	240	240-		11,150	11,150	240-100.0-	6.2
56001 OFFICE SUPPLIES		9,828	10,500			100	100		
57101 EQUIPMENT REPAIR		80	100						
TOTALS		200,227	199,320	19,300	9,390	228,010	228,010	28,690	14.4
CENTRE 25210	TOTALS	=====	=====	=====	=====	=====	=====	=====	=====

** CENTER 25215	ACCOUNTING								
51000 SALARIES & WAGES		243,225	319,820	8,780	16,430	345,030	345,030	25,210	7.9
51003 SALARIES-OUTSIDE AGENCIES		23,679	3,500	3,500-		60,890	60,890	3,500-100.0-	
51200 EMPLOYEE BENEFITS		39,329	54,380	1,020	5,490			6,510	12.0
51224 MEMBERSHIPS									
54111 REPAIR & REPLACE CALC		240	240	240-				240-100.0-	
54138 PROVISION-ANNUALIZATION		80,570				320	320		
56001 OFFICE SUPPLIES		394-	320						
58004 OFFICE FURNISHINGS		1,461							
59113 RECOVERY-N/P HOUSING		3,143-	20,590-	21,440-		42,030-	42,030-	21,440-104.1	
59119 RECOVERY-HAMILTON HOUSING		349-	6,860-			6,860-	6,860-		
TOTALS		384,618	350,810	15,380-	21,920	357,350	357,350	6,540	1.9
CENTRE 25215	TOTALS	=====	=====	=====	=====	=====	=====	=====	=====

** CENTER 25320 SUNDY REVENUE



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		ADJUSTMENT		COUNCIL/		RESULTANT		INCREASE	
		TO 1989		COMMITTEE		1990		DECREASE	
		ESTIMATE		ADJUSTMENT		APPROPRIA		OVER	
		INCREASE+		INCREASE+		TION		ESTIMATE	
		DECREASE-		DECREASE-		(7+8)		(9-4)	
		(5)		(8)		(9)		(10)	
		INFLA-		ORIGINAL		ESTIMATE		PERCENT	
		TIONARY		(4+5+6)		(7)		(10/4)	
		COST		(6)		(7)		(11)	
ACCOUNT	DESCRIPTION	1989	1989						
(1)	(2)	ACTUAL	ESTIMATE						
(3)	(4)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

51000	SALARIES & WAGES	297,805	289,050	4,550-	14,450	308,050	308,050	19,000	6.6
51003	SALARIES-OUTSIDE AGENCIES	9,839	26,530	740-	2,480	28,270	28,270	1,940	6.8
51200	EMPLOYEE BENEFITS	51,824	52,170	8,440		60,610	60,610	8,440	16.2
224	MEMBERSHIPS								
54111	REPAIR & REPLACE CALC	560	560	560-		6,400	6,400	560-100.0	
56001	OFFICE SUPPLIES	4,938	5,330	220		7,270	7,270	570	9.8
56329	TRANSPORTATION OF MONEY	6,930	6,780	60		940	940	490	7.2
56333	SECURITY	886	930			10	10	10	1.1
57101	EQUIPMENT REPAIR	2,310	870	2,120	10	3,000	3,000	2,130	244.8
57116	LOCAL IMPROVEMENTS								
CENTRE 25320	TOTALS	374,892	382,720	14,090	17,730	414,540	414,540	31,820	8.3

** CENTER 25325	PARKING METER COLLECTION																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		</
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** CENTER 25326	SICK LEAVE BENEFITS - R. SCHOFIELD									
59042 RECOVERY-SICK BENEFITS										
CENTRE 25326	TOTALS									
** CENTER 25330	PARKING VIOLATIONS									
51000 SALARIES & WAGES	65,522	81,240	1,880	4,060	87,180	87,180	5,940	7.3		

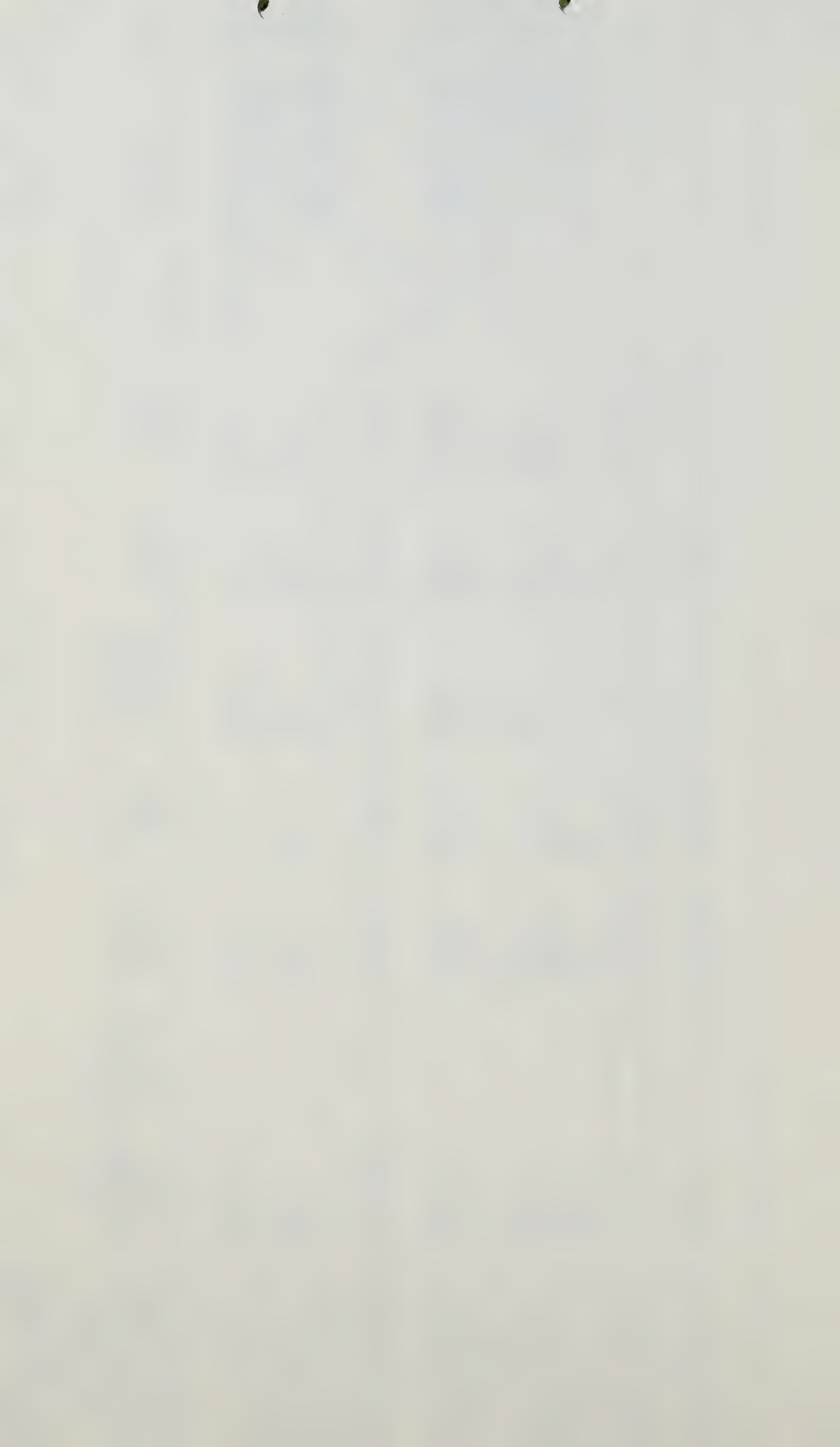


ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA -TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		PERCENT (10/4) (11)

51003	SALARIES-OUTSIDE AGENCIES	5,010	16,680	8,400	80-	10	8,400		8,400	8,400	1,390	8.3
51200	EMPLOYEE BENEFITS	9,390		1,390			18,070		18,070			
51224	MEMBERSHIPS											
5111	REPAIR & REPLACE CALC	80	80	80-		10	170		170	100-0-		
56001	OFFICE SUPPLIES	365	160	60		40	1,460		1,460	100		6.3
56004	POSTAGE	605	1,360	60						100		7.4
56312	SUMMUNS TYPING	57,632	62,100	62,100-			270		270	62,100-100.0-		
57101	EQUIPMENT REPAIR		270									
58001	EQUIPMENT											
CENTRE 25330 TOTALS		138,604	161,890	50,450-		4,110	115,550		115,550	46,340-		28.6-

** CENTER 25335 TAXATION												
51000	SALARIES & WAGES	412,177	456,870	2,690		22,840	482,400		482,400	25,530		5.6
51003	SALARIES-OUTSIDE AGENCIES	20,517	9,070	3,260		450	12,780		12,780	40.9		
51200	EMPLOYEE BENEFITS	70,894	78,380	2,620		11,490	92,490		92,490	14,110		18.0
54111	REPAIR & REPLACE CALC	640	640	640-						640-100.0-		
55206	MEETINGS											
55210	TAX REGISTRATION EXPENSES	2,631	250	1,860			1,860		1,860	1,860		
55410	FEES-LUMS	150	36,510	6,470-		1,770	31,810		31,810	4,700-		12.9-
56001	OFFICE SUPPLIES	47,671	105,440	3,560		3,820	112,820		112,820	7,380		7.0
56004	POSTAGE	109,067	1,040			70	1,110		1,110	70		6.7
56006	SUBSCRIPTIONS & PROMOTION	935	1,440			80	1,520		1,520	80		5.6
56302	EQUIPMENT REPAIR	295	530			10	540		540	10		1.9
59117	TAX SALE	2,631-										
CENTRE 25335 TOTALS		662,346	690,170	6,880		40,530	737,580		737,580	47,410		6.9

DEPARTMENT TOTALS		2,923,825	3,007,600	19,700-		165,230	3,153,130		3,153,130	145,530		4.8
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ANALYSIS OF THE NET INCREASES IN THE 1990 ESTIMATES OF THE

Purchasing Division

<u>ACCT/CENTRE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>% CHANGE OVER 1989</u>
1) MAINTAIN EXISTING SERVICES.....		<u>\$22,270</u>	<u>6.4%</u>
A) COMPENSATION AND INFLATIONARY COSTS:			
51000/51200	a) salaries/wages/benefits inflation & adjustments, incl. Fed. UIC and Prov. EHT legislated increases	33,460	9.6%
various	b) inflationary costs of other expenditures	<u>1,380</u>	<u>0.4%</u>
	SUB-TOTAL - COMPENSATION AND INFLATION	<u>34,840</u>	<u>10.0%</u>
B) OTHER +/- ADJUSTMENTS:			
various	c) other misc. adjustments (net)	<u>(12,570)</u>	<u>-3.6%</u>
	SUB-TOTAL - OTHER +/- ADJUSTMENTS	<u>(12,570)</u>	<u>-3.6%</u>
	TOTAL - MAINTAIN EXISTING SERVICES	<u>22,270</u>	<u>6.4%</u>
2) COUNCIL MANDATED.....		-	-
3) LEGISLATED BY SENIOR GOVERNMENT LEVEL.....		(incl.in 1(a) above)	
	TOTAL 1990 REQUIREMENT - 1),2),AND 3).....	<u>22,270</u>	<u>6.4%</u>
4) SERVICE REDUCTION PROPOSALS:			
55201-28001	- reduce Travel a/c to 1989 level	<u>(950)</u>	<u>-0.3%</u>
5) STAFF INITIATIVES (new/enhanced programs/services-Form 6's).....			
Above contains:		<u>7,860</u>	<u>2.2%</u>
58001-28001	- shelving & lift truck - Stores	2,500	0.7%
56639-28001	- lease 2 Fax machines: Legislative offices & Stores	<u>5,360</u>	<u>1.5%</u>
		<u>7,860</u>	<u>2.2%</u>

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STATEMENT OF PURPOSE AND STAFFING

for Treasury - Purchasing (Dept./Local Board)

144

1. PURPOSE/OBJECTIVES

- To effectively provide a centralized purchasing function to acquire goods and services for all City and Regional Departments, Boards and Commissions
- To provide consulting services for the Library and members of the Co-operative Purchasing Group on major purchases
- To improve effectiveness of Co-operative Purchasing Group by transferring some of the administrative work to other user groups. This group includes 32 agencies
- To provide current information to above groups of changes in the market place in prices, products and services
- To maximize the service of the Stores Inventory. This includes a constant turn-over of inventory and elimination of obsolete inventory. There will be a major review of the inventory as it is expected that a computerized inventory system may be installed during the next two years.
- To dispose of equipment and inventory at the greatest return to the City
- To continue to maintain, train employees and develop new programs for the automated purchasing system which was implemented January 1, 1989 in all City Departments and in January 1, 1990 in all Regional Departments.

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1990 - 1992

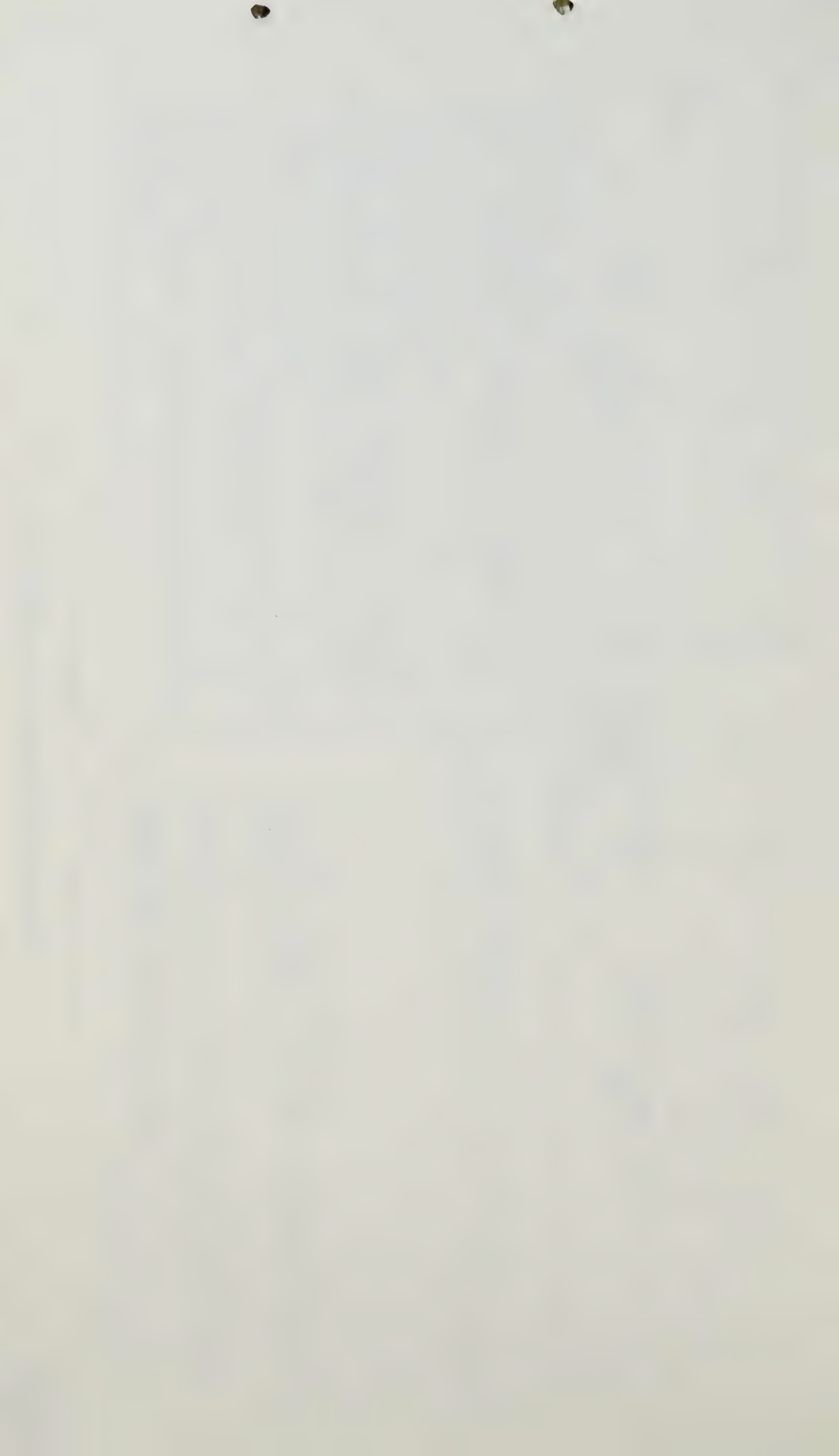
- To continue to review new purchasing policy with Civic Departments and Boards, Region and various Area Municipalities
- To transfer all our specifications from a manual file to word processor
- Begin to automate the inventory
- Continue to progress with automation of purchasing system and to continue to maintain, train employees and develop new programs for Vendor file and Commodity file

- To advance the professional development of the staff
- To update the Purchasing Policy for the City and Region

3. STAFFING (FTE'S): Number of vacancies included in "permanent" positions below is _____)

	PERMANENT			TEMPORARY			TOTAL		
	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -
Salary	12	12		,15	,20	,95	12,15	12.20	.05
Wage	2	2		.20	.27	.07	2.20	2.27	.07
	<u>14</u>	<u>14</u>		<u>.35</u>	<u>.47</u>	<u>.12</u>	<u>14.35</u>	<u>14.47</u>	<u>.12</u>

Note: Please see reverse for suggestions on completing this form.



145

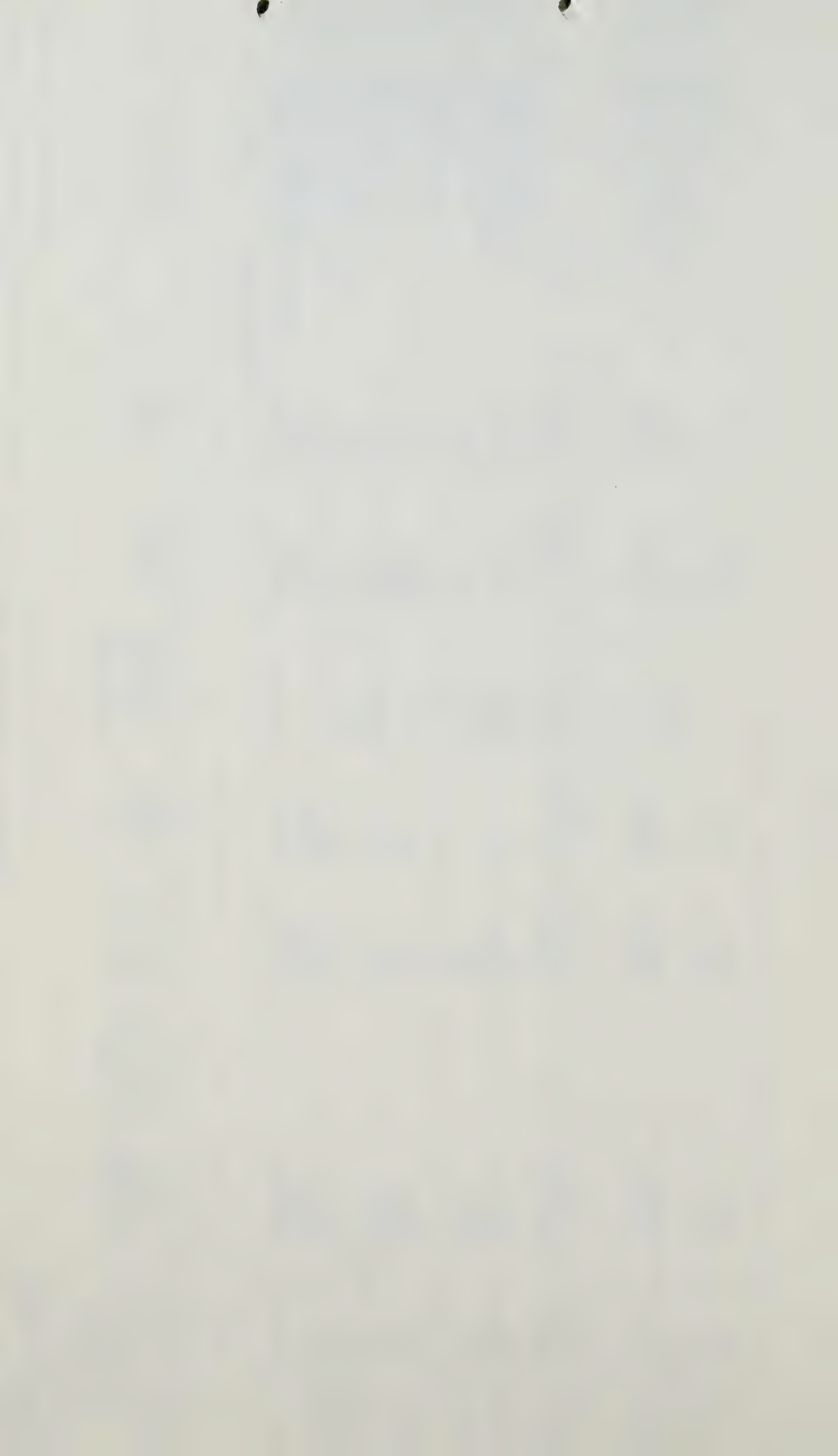
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE DECREASE OVER 1989 ESTIMATE (9-4) (10)		PERCENT (10/4) (11)	

** CENTER 28001 ADMINISTRATION

300	SALARIES & WAGES	355,495	360,080		1,220	18,080	379,380		379,380	19,300	5.4		
51003	SALARIES-OUTSIDE AGENCIES	2,409	4,400				4,400		4,400				
51200	EMPLOYEE BENEFITS	60,250	61,320			5,890	67,210		67,210	5,890	9.6		
51224	MEMBERSHIPS	2,130	1,380			200	1,580		1,580	200	14.5		
53404	INVENTORY WRITE OFFS	272	100			10	110		110	10	10.0		
54111	REPAIR & REPLACE CALC	240	240		240-					240-	100.0-		
55201	TRAVELLING	2,600	2,900		700	250	3,850		3,850	1,260	950	32.8	
55204	TRAINING COURSES	1,255	1,000		200	60	1,260		1,260	260	26.0		
55206	MEETINGS	86	200				200		200				
56001	OFFICE SUPPLIES	8,740	5,800			350	6,150		6,150	350	6.0		
56004	POSTAGE	5,774	4,600		300	140	5,040		5,040	440	9.6		
56006	SUBSCRIPTIONS	280	280				280		280				
56009	STATIONERY STOCK												
56301	TELEPHONE	2,314	1,560		1,200-		2,760		2,760	1,200	76.9		
56610	RENT-CAR POOL	301	500		100-		400		400	100-	20.0-		
56620	RENT-PHOTOCOPIERS				500		500		500	500			
56639	RENTAL-FAX MACHINE	22,402	27,910		5,360-		22,550		22,550	5,360-	19.2-		
57101	EQUIPMENT REPAIR	349	970		500-	30	500		500	470-	48.5-		
59030	STATIONERY STOCK												
59111	RECOVERY FROM REGION	265,652-	291,190-		7,180-		298,370-		298,370-	7,180-	2.5		
CENTRE 28001 TOTALS		199,245	182,050		9,260-	25,010	197,800		197,800	15,750	8.7		

** CENTER 23010 STORES

51000	SALARIES & WAGES	136,073	131,070				137,630		137,630	6,560	5.0		
51200	EMPLOYEE BENEFITS	23,231	23,130				24,840		24,840	1,710	7.4		
53404	INVENTORY WRITE OFFS	9,010	1,500				1,500		1,500				
54111	REPAIR & REPLACE CALC	140	140		140-					140-	100.0-		
56001	OFFICE SUPPLIES	109	110		50		170		170	60	54.5		
56104	UNIFORMS, CLOTHING & ACC.	120	120			10	130		130	10	8.3		
56301	TELEPHONE	102	1,200				1,200		1,200				
56610	RENT-CAR POOL	5,330	5,930			300	6,230		6,230	300	5.1		



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1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date February 20, 1990

Department/Local Board Treasury

Centre Purchasing

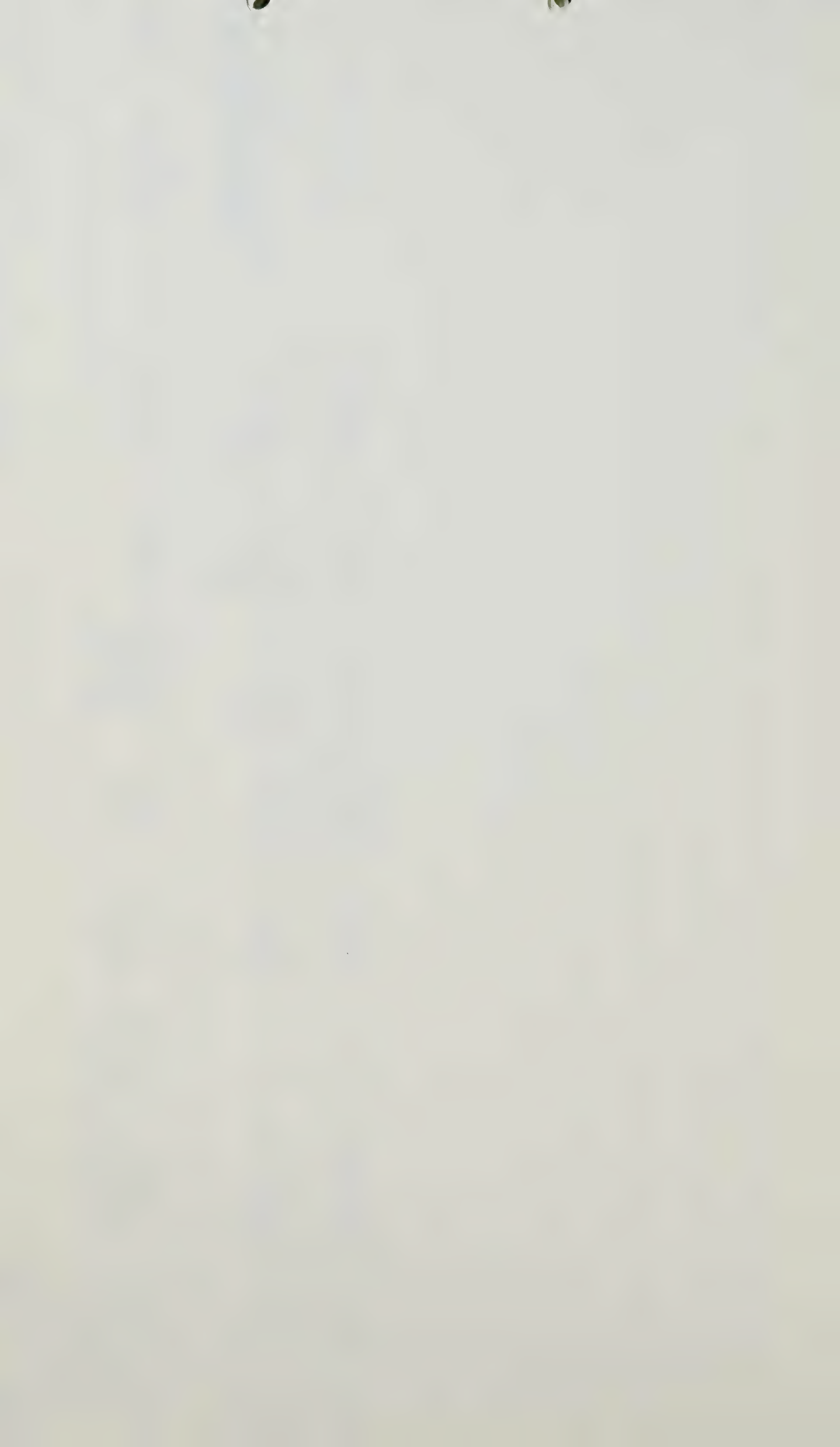
Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Purchasing Management Association of Canada	Hamilton	June 6 - 9	Tom Bradley John Avery Don Elder John Krochak Iris Tesch Chris Rendell Nadine Kelly Bonnie Turnbull	\$800.00 335.00 335.00 195.00 195.00 195.00 195.00 195.00
Ontario Public Buyers' Association	Kingston	Mid-September	Don Elder John Avery	\$700.00 700.00
TOTAL - "Travelling" Account 55201				----- \$3,845.00 P145



ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	AMOUNT (9-4) (10)	PERCENT (10/4) (11)
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57101 EQUIPMENT REPAIR		225	290		20	310		310	20	6.9
58001 OFFICE EQUIPMENT		1,980	2,000			2,160		2,160		
58005 OPERATING EQUIPMENT		2,160	2,160	2,000-						
CENTRE 28010	TOTALS	178,430	167,650	2,090-	8,610	174,170		174,170	6,520	3.9

DEPARTMENT TOTALS		377,725	349,700	11,350-	33,620	371,970		371,970	22,270	6.4
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STATEMENT OF PURPOSE AND STAFFING

for CITY GARAGE (Dept./Local Board)

1. PURPOSE/OBJECTIVES

TO PROVIDE A FLEET OF VEHICLES TO CITY AND REGIONAL DEPARTMENTS AS REQUIRED.

TO PROVIDE DRIVER SERVICE FOR MAYOR, REGIONAL CHAIRMAN AND VISITING DIGNITARIES WHEN REQUIRED.

DELIVER COUNCIL AGENDAS AND COMMITTEE AGENDAS TO THE ALDERMEN AND PRIVATE CITIZENS.

THE CITY GARAGE FLEET HAS 123 VEHICLES WHICH TRAVEL ALMOST 2 MILLION KMS. PER YEAR.

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1990 - 1992

WE ARE PRESENTLY INSTALLING ANELO COMPUTERIZED FLEET MANAGEMENT SYSTEM TO MAINTAIN MORE ACCURATE AND CURRENT INFORMATION ON OUR VEHICLES.

3. STAFFING (FTE'S): Number of vacancies included in "permanent" positions below is)

	PERMANENT			TEMPORARY			TOTAL		
	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -
Salary	4	4					4	4	
Wage	2	2					2	2	
	6	6					6	6	

Note: Please see reverse for suggestions on completing this form.

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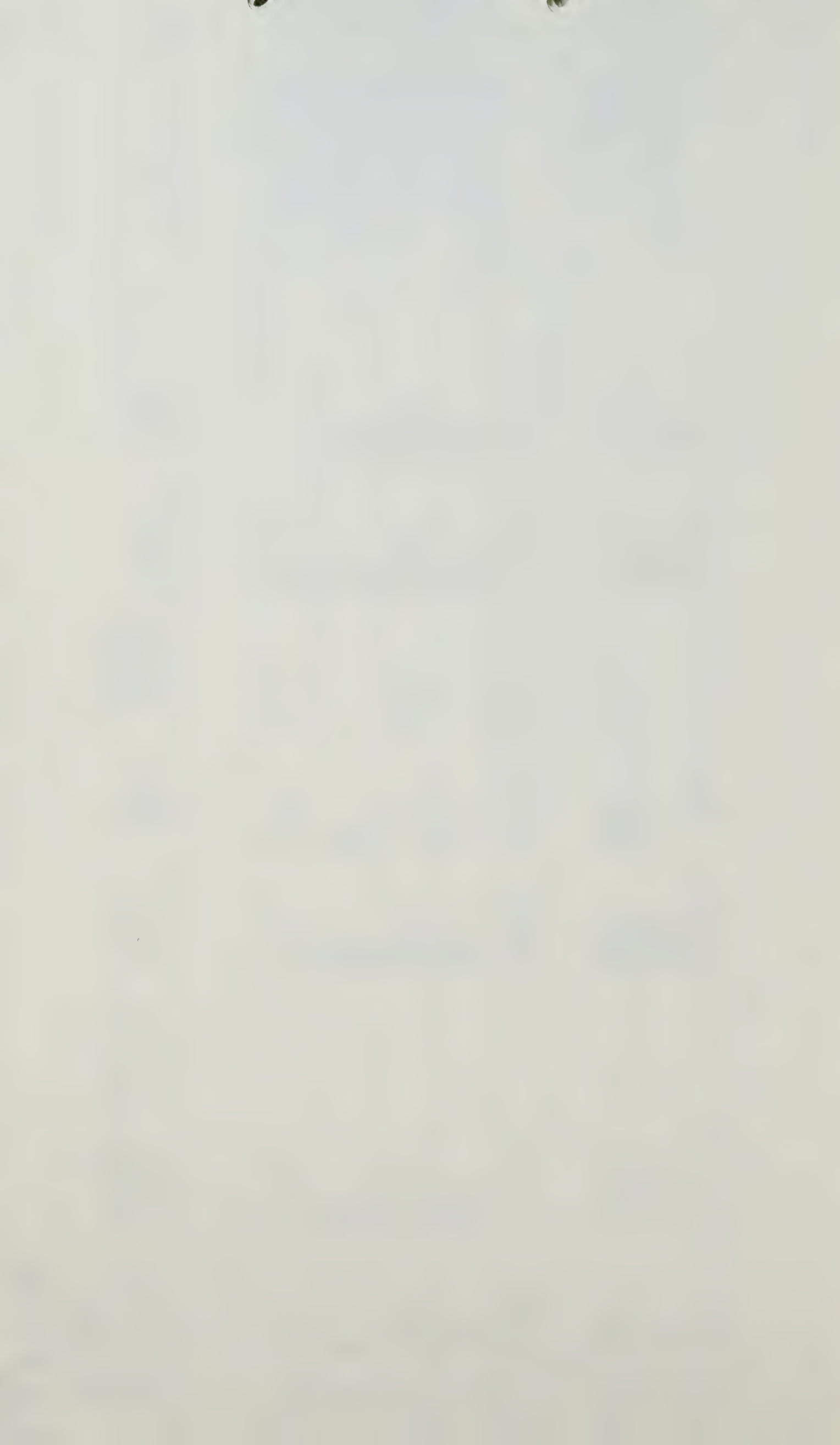
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT DECREASE+ (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (10)		AMOUNT PERCENT (9-4) (10/4) (11)	

* CENTER 27001 ADMINISTRATION

51000	SALARIES & WAGES		255,790		8,740	13,230	277,760		277,760	21,970	8.6		
51200	EMPLOYEE BENEFITS		33,980			4,350	38,330		38,330	4,350	12.8		
54111	REPAIR & REPLACE CALC	60	60		60-					60-100.0-			
55204	TRAINING COURSES	30	500				500		500	80	6.7		
56001	OFFICE SUPPLIES	1,390	1,200			80	1,280		1,280	750	7.1		
56101	CLEANING SUPPLIES	800	700			50	750		750	50	5.3		
56104	UNIFORMS, CLOTHING & ACC.	400	380			20	400		400	20	5.8		
56105	SMALL TOOLS	300	520			30	550		550	30	5.8		
56301	TELEPHONE	600	850				850		850	250	5.0		
56303	WATER RATES & SEWER	4,640	4,970			250	5,220		5,220	10,000-	45.2-		
56305	HEATING FUELS	12,000	22,130		10,000-		12,130		12,130	2,030	4.1		
56314	TIRE SERVICES	49,810	49,810			2,030	51,840		51,840	40	6.3		
56328	INSURANCE	640	630			40	670		670	740	6.1		
56331	WINDOW CLEANING	660	740			120	2,080		2,080	500			
56615	RENT-SMOCKS, RAGS, ETC.	1,800	1,960										
57101	EQUIPMENT REPAIR	400	500										
58002	AUTOMOTIVE EQUIPMENT		4,000		4,000-					4,000-100.0-			
CENTRE 27001 TOTALS		73,530	378,730		5,320-	20,200	393,610		393,610	14,880	3.9		

CENTER 27005 STOKES EXPENDITURES

53404	INVENTORY WRITE OFFS	8,100	8,180			570	8,750		8,750	570	7.0		
55208	LICENCE PLATES	140,000	154,500		14,500-	8,400	148,400		148,400	6,100-	3.9-		
56201	GASOLINE	25,400	24,360			1,460	25,820		25,820	1,460	6.0		
56204	LUBRICANTS	140,000	142,520			8,550	151,070		151,070	8,550	6.0		
56701	TIRES AND TUBES	7,500	11,020			700	11,020		11,020	700	6.0		
56702	AUTOMOTIVE PARTS	11,000	11,700				12,400		12,400				
57401	TIRE & TUBE REPAIR	7,500	14,150				14,150		14,150				
57402	OUTSIDE CONTRACTORS												
CENTRE 27005 TOTALS		339,500	366,430		14,500-	19,680	371,610		371,610	5,180	1.4		



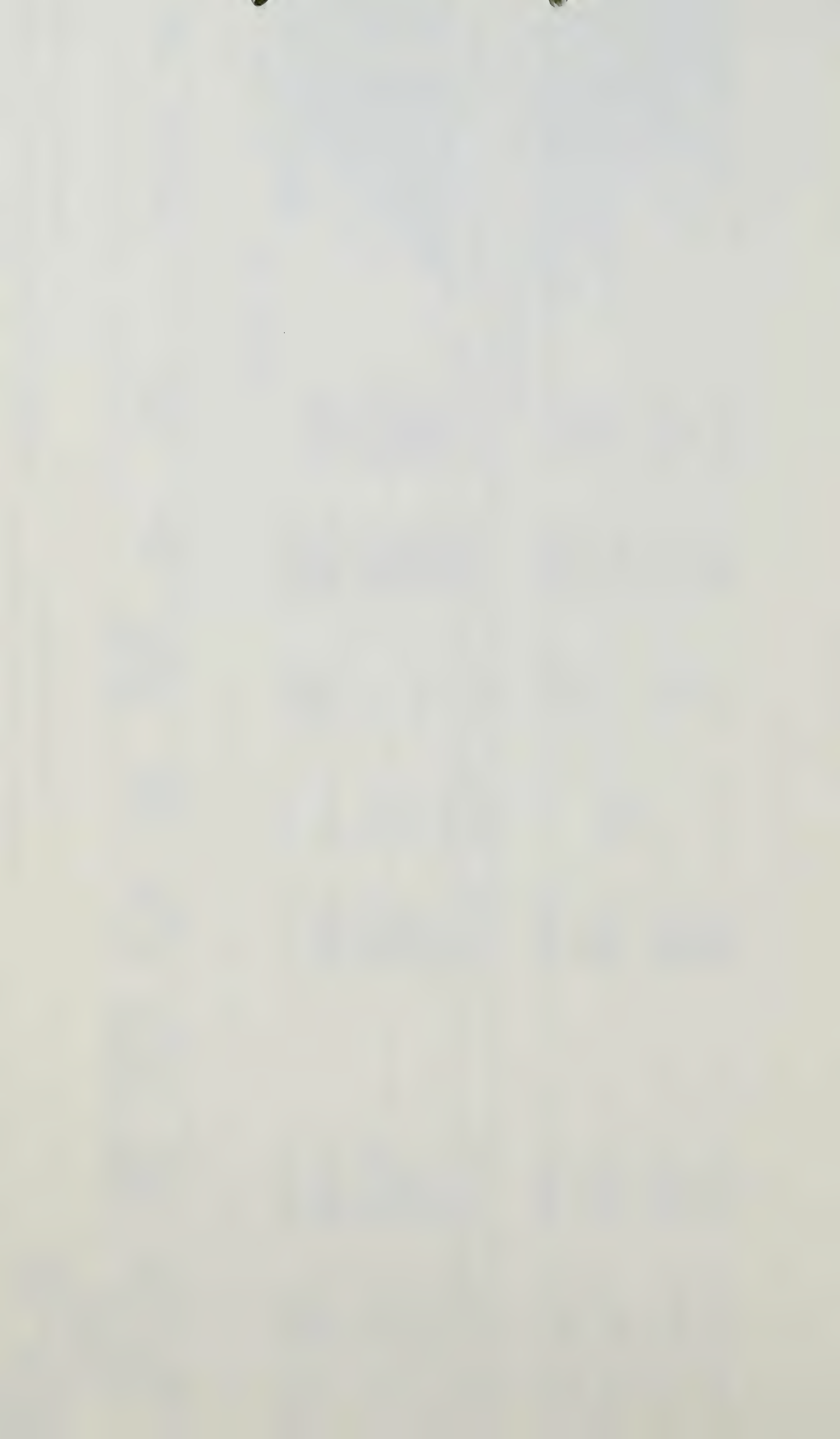
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE-		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
				ESTIMATE INCREASE+ DECREASE-	INFLA- TIONARY COST (5)		INFLA- TIONARY COST (6)	AMOUNT (9-4) (10)		PERCENT (10/4) (11)	

CENTER 27110 STORE REVENUES

51000	SALARIES & WAGES		141,250-			148,760-			148,760-	7,510-	5.3
55208	LICENCE PLATES		2,000-		2,000					2,000	100.0-
55214	CAR WASHING	10,390-	10,000-		1,810-				11,810-	1,810-	18.1
56201	GASOLINE	163,410-	134,600-		9,170-		8,630-		152,400-	17,800-	13.2
56204	LUBRICANTS	20,000-	29,230-						29,230-		
56206	ANTI-FREEZE										
56616	RENT-STORAGE	10,600-	10,300-		600-				10,900-	600-	5.8
56701	TIRES AND TUBES	120,000-	156,770-				9,410-		166,180-	9,410-	6.0
56702	AUTOMOTIVE PARTS	13,600-	18,480-						18,480-		
57401	TIRE & TUBE REPAIRS	47,610-	44,100-				2,650-		46,750-	2,650-	6.0
57402	OUTSIDE CONTRACTORS	7,500-	13,540-		610-				14,150-	610-	4.5
59111	RECOVERY FROM REGION	60,000-	56,010-						56,010-		
59126	RECOVERY CHAUFFER-REGION	55,100-	55,030-				2,570-		57,600-	2,570-	4.7
CENTRE 27110 TOTALS		508,210-	671,310-		10,190-		30,770-		712,270-	40,960-	6.1
		=====	=====		=====		=====		=====	=====	=====

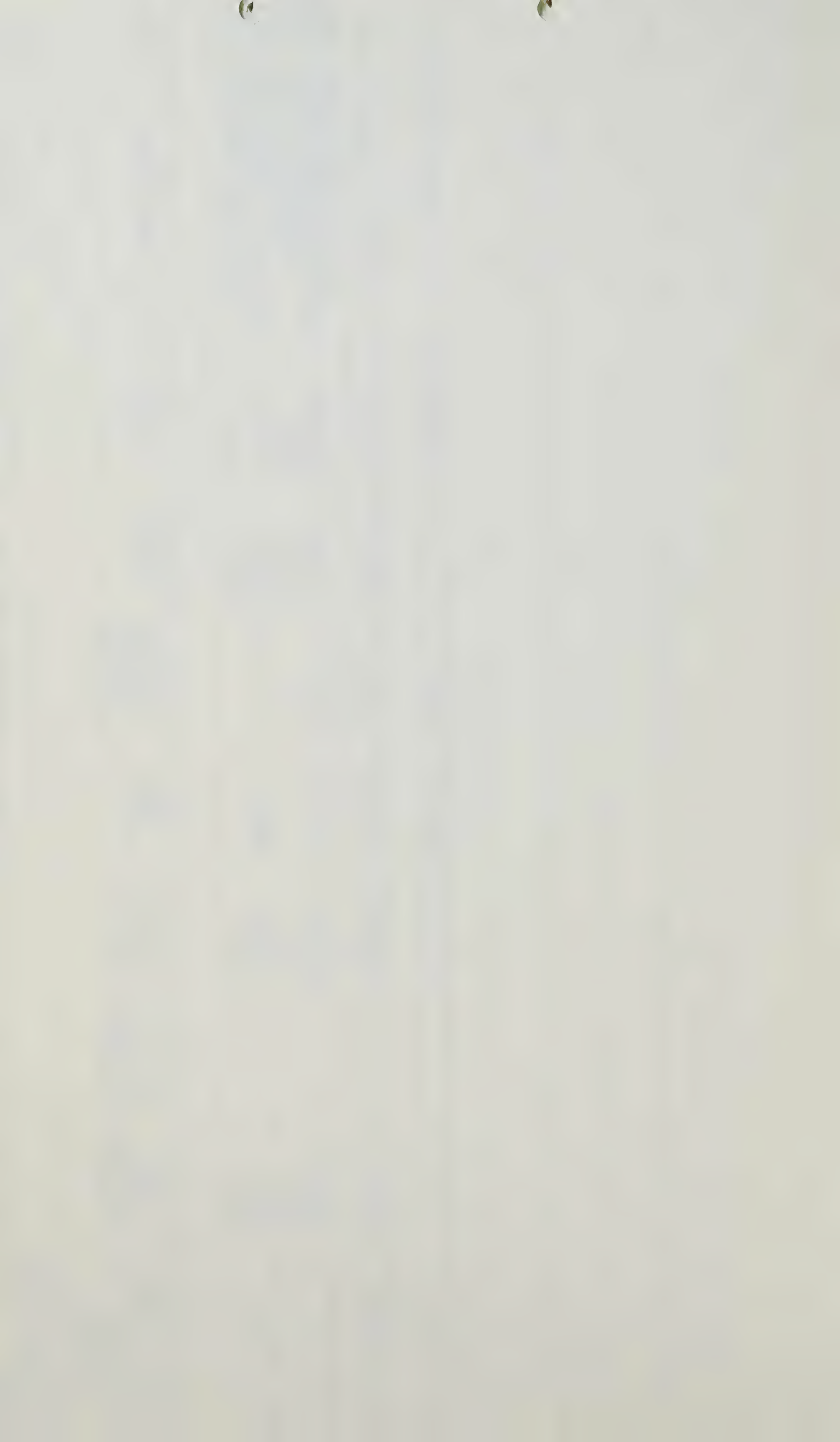
CENTER 27204 VEHICLES-CAR POOL

53510	AUTO INSURANCE DEDUCTIBLE		1,000			1,000			1,000		
5109	REPLACE OF AUTO EQUIP	279,810	206,710		69,660				296,370	89,660	43.4
5110	MAJOR REPAIRS-AUTO EQUIP	36,920	31,500		31,500-					31,500-	100.0-
55214	CAR WASHING	10,390	11,710		100				11,810	100	.9
56103	OPERATING SUPPLIES	900	930						930		
56104	UNIFORMS, CLOTHING & ACC.	1,070	1,070				60		1,130	60	5.6
56201	GASOLINE	107,690	98,900				5,940		104,840	5,940	6.0
56202	DIESEL FUEL										
56203	PROPANE										
56204	LUBRICANTS	4,000	9,160						9,160		
56328	INSURANCE	126,400	99,410		34,480				133,890	34,480	34.7
56604	RENT-RADIO EQUIPMENT	2,500	2,520						2,520		
56610	RENT-CAR POOL		200						200		
56616	RENT-STORAGE	10,560	10,600		320				10,920	320	3.0
56618	RENT-REMOTE PHONES	3,530	5,360						5,360		



		ADJUSTMENT		COUNCIL/		1990		INCREASE +	
		TO 1989		COMMITTEE		RESULTANT		DECREASE -	
ACCOUNT	DESCRIPTION	1989 ACTUAL	1989 ESTIMATE	ESTIMATE INCREASE+	INFLATIONARY COST	ORIGINAL ESTIMATE	ADJUSTMENT INCREASE+	AMOUNT	PERCENT
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

56701	TIRES AND TUBES	3,000	7,800-			7,800			
57006	MAJOR REPAIR RECOVERY		2,500-			2,500-			
57105	AUTOMOTIVE EQUIPMENT REP	39,776	35,900		1,800	37,700		1,800	5.0
57112	RADIO REPAIR	1,170	1,170		60	1,230		60	5.1
57401	TIRE & TUBE REPAIR	2,500	2,920			2,920			
57402	OUTSIDE CONTINACTORS	4,000	12,120			12,120			
58011	VEHICLE RENTAL RECOV. OUTS	70,000	71,760-			71,760-			
58002	VEHICLE RENTALS			44,230-	35,790-	618,590-		80,020-	14.9
59109	VEHICLE RENTAL-REGION	570,000-	538,570-			618,590-			
CENTRE 27204 TOTALS		134,216	73,850-	48,830	27,930-	52,950-		20,900	28.3-
DEPARTMENT TOTALS		39,036		18,820	18,820-				





Hamilton Public Library

55 York Boulevard
Box 2700, Station A
Hamilton, Ontario
L8N 4E4



HONORARY PATRON: The Honourable Lincoln M. Alexander, Lieutenant Governor of Ontario.

February 19, 1990

Alderman Brian Hinkley, Chairman
Finance and Administration Committee
City of Hamilton
City Hall
Delivered by Hand

Attention: Mr. John Thompson, Secretary

RE: HAMILTON PUBLIC LIBRARY BOARD 1990 OPERATING BUDGET ESTIMATES

Dear Alderman Hinkley:

On behalf of the Hamilton Public Library Board, I am forwarding to the Finance and Administration Committee of the City of Hamilton the Board's 1990 Operating Budget estimates.

The Library Board is aware of City Council's desire to maintain the increased cost of current levels of service at no more than 5.6% and expended considerable effort and careful review during the preparation of the 1990 Operating Budget estimates.

The expansion of the Red Hill and Terryberry libraries, which was approved in 1989, impacts significantly on the 1990 estimates because the related incremental increase in operating costs will be coming on stream during the year.

The Library's expenditure budget necessary to maintain the current level of service, including senior government legislation exclusive of the Red Hill and Terryberry initiatives, is a 6.4% increase over 1989. The additional cost to implement the Red Hill and Terryberry projects results in a total increase in expenditures of 10.3% and a Municipal contribution increase of 10.8%.

As well, the Hamilton Public Library Board has included in its budget plan, the expenditures necessary to expand the Sherwood Library, to increase the Library's Reserve for Repairs to Buildings, for staff support to the continued implementation of microcomputers throughout the library system and an expansion of cleaning at Central. These expansion projects are described in the attachments.

The Hamilton Public Library Board has identified three service reductions which, if implemented by City Council, will reduce the Municipal contribution increase to 7.6%. The service reductions are being presented to the Finance and Administration Committee as requested. The library materials reduction and the Terryberry Library re-opening reduction will impact on the 1991 budget as the expenditures will be delayed but will continue to be necessary. The Terryberry Library moving costs may be initiated without impact in 1991. The Library Board hopes to be able to achieve offsetting savings in salaries during the reduced service at Terryberry Library. The moving expenditures will occur in 1990.

CHIEF EXECUTIVE OFFICER: Judith McAnanama, B.A., B.L.S., M.B.A.

LIBRARY BOARD: Alderman David Christopherson, Linda Church, Perc Diebel, Angelo Dilanni, Jackie Isbester, Doreen Johnson, Margaret MacGillivray, Tom Radigan, Peter Rogers, Alderman John Smith, John Syko

Telephone: (416) 529-8111

Fax: (416) 529-5326

Envy Address: HAM.PUB.L

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The service reductions which have been identified are as follows:

1. Library Materials

The Hamilton Public Library continues to be challenged to meet the complex information needs of Hamilton residents. The high level of use of the collections (Total Circulation 1989: 2,851,346) results in a wearing out of collections. The Library experienced the highest circulation per item added to its collection of public libraries in Ontario serving a population of 250,000+. The nature of the information needs of today's users results in an increasing demand for new and varied titles. Hamilton Public Library continues to initiate every effort possible to expand the funds available for purchasing of library materials. The reduction of this package will impact on future library budgets as the demand for the growth in the collection will continue.

2. Terryberry Library Re-Opening

The Terryberry Library construction will be initiated in the Spring of 1990 and it is expected that Terryberry Library will be ready to re-open late Fall. The additional operating cost of re-opening the building and providing enhanced service by opening on Fridays is \$247,330 annualized. If the re-opening of Terryberry Library were to be delayed until January 1991 this cost could be eliminated from the 1990 Operating Budget. If the funds are not available in 1991 to re-open the branch there will be a serious impact upon the residents of that community.

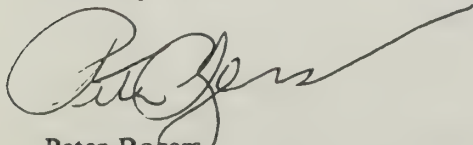
3. Terryberry Library Moving Costs

During the renovation of Terryberry Library it will be necessary to relocate the branch to a temporary facility at the Hamilton and District Christian High School on Athens Street. The Library Board has entered into a lease to operate service from this facility. During the period of closing from early Spring to late Fall a small portion of the collection will be relocated to the temporary facility. The remainder will be packed and stored by a moving company. The one-time expenditure of \$46,000 for the moving and storage costs will be expended in 1990. The Library Board proposes to achieve off-setting savings against this expenditure through any temporary vacancies that may occur and through the reallocation of staff resources during the reduction in Terryberry Library service.

If the Hamilton Public Library Board's Maintenance Budget is approved by City Council at the 7.6% Municipal contribution increase level, the necessary delay of the opening of Terryberry Library will become a critical issue early in January 1991. The Library Board anticipates that City Council will give some indication of support for the hiring in January 1991, the staff necessary to re-open the branch, as construction will be complete.

The total Hamilton Public Library maintenance expenditure budget of \$13,402,870 and expansion budget of \$223,550 realistically describe the funding necessary to support the current level of service and to respond to service expansions which were initiated, in some cases, as early as 1988. If sufficient funding for the service level described in the budget is not received in 1990, it is anticipated that these service levels will remain a priority for the Library Board in the development of the 1991 Operating Budget.

Sincerely Yours,



Peter Rogers
Chairman,
Hamilton Public Library Board

PR/bd

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February 19, 1990

ANALYSIS OF THE NET INCREASES IN THE 1990 ESTIMATES OF THE
Hamilton Public Library Board

1)	MAINTAIN EXISTING SERVICES	668,940	5.5%
		=====	=====
	A) COMPENSATION AND INFLATIONARY INCREASES:		
	51000/51200 a) salaries/wages/benefits inflation and adjustments	313,020	
	various b) inflationary costs of other expenditures	212,440	
		-----	-----
	SUB-TOTAL - COMPENSATION AND INFLATION	525,460	4.3%
		-----	-----
	B) OTHER +/- ADJUSTMENTS:		
	54200 a) Library materials and binding	110,650	
	57300 b) Painting of branches	12,500	
	54100 c) Provision for bookmobile	35,000	
	various d) other various adjustments (net)	(14,670)	
		-----	-----
	SUB-TOTAL - OTHER +/- ADJUSTMENTS	143,480	1.2%
		-----	-----
	TOTAL - MAINTAIN EXISTING SERVICES	668,940	5.5%
		=====	=====
2)	COUNCIL APPROVED CAPITAL EXPANSION PROJECTS . . .	473,960	3.9%
		=====	=====
	A) RED HILL BRANCH CAPITAL EXPANSION APPROVED IN 1989		
	51000/52000 a) salaries and benefits	20,800	
	53200 b) property taxes	18,860	
	53500 c) insurance	920	
	56100 d) operating supplies	590	
	56300 e) hydro, heat, janitorial	23,240	
	56600 f) lease	80,580	
	57300 g) common area maintenance	6,790	
		-----	-----
	SUB-TOTAL - RED HILL	151,780	1.2%
		-----	-----
	B) TERRYBERRY BRANCH CAPITAL EXPANSION APPROVED IN 1988 & 1989		
	51000/52000 a) salaries and benefits	208,260	
	53500 b) insurance	1,100	
	55299 c) relocation costs	46,000	
	56100 d) operating supplies	1,200	
	56300 e) telephone, hydro, and heating	9,700	
	56600 f) rental for temporary location	54,600	
	57300 g) elevator maintenance	1,320	
		-----	-----
	SUB-TOTAL - TERRYBERRY	322,180	2.7%
		-----	-----
	TOTAL - APPROVED CAPITAL EXPANSIONS	473,960	3.9%
		=====	=====

Continued

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February 19, 1990

ANALYSIS OF THE NET INCREASES IN THE 1990 ESTIMATES OF THE
Hamilton Public Library Board

3) LEGISLATED BY SENIOR GOVERNMENT LEVEL		104,180	0.9%
		=====	=====
51000/51200	a) Minimum Wage	32,380	0.3%
	b) UIC Premium Rate Change	27,220	0.2%
	c) Employee Health Tax	44,580	0.4%
		-----	-----
TOTAL - LEGISLATED BY SENIOR GOVERNMENT		104,180	0.9%
		=====	=====

TOTAL 1990 EXPENDITURE INCREASE 1), 2, AND 3)	1,247,080	10.3%
	=====	=====

TOTAL 1990 REQUESTED MUNICIPAL CONTRIBUTION INCREASE	1,172,460	10.8%
	=====	=====

4) SERVICE REDUCTION PROPOSAL:		-349,200	-2.9%
		=====	=====
A) Terryberry Relocation Costs			
52999	a) moving costs	-34,000	
52999	b) storage costs	-12,000	
		-----	-----
SUB-TOTAL - TERRYBERRY RELOCATION COSTS		-46,000	-0.4%
		-----	-----
B) LIBRARY MATERIALS			
54200	a) books, educational material, periodicals, records, cassettes, etc.	-75,220	
56100	b) processing material for above material	-6,400	
		-----	-----
SUB-TOTAL - LIBRARY MATERIALS		-81,620	-0.7%
		-----	-----
C) DELAY OPENING OF TERRYBERRY			
51000/52000	a) salaries and benefits	-208,260	
53500	b) insurance	-1,100	
56100	d) operating supplies	-1,200	
56300	e) telephone, hydro, and heating	-9,700	
57300	g) elevator maintenance	-1,320	
		-----	-----
SUB-TOTAL - DELAY OPENING TERRYBERRY		-221,580	-1.8%
		-----	-----
TOTAL - SERVICE REDUCTION PROPOSAL		-349,200	-2.9%
		=====	=====
EFFECT ON REQUESTED MUNICIPAL CONTRIBUTION		-349,200	-3.2%
		=====	=====

Continued

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February 19, 1990

ANALYSIS OF THE NET INCREASES IN THE 1990 ESTIMATES OF THE
Hamilton Public Library Board

5) EXPANSIONS/IMPROVEMENTS (Form 6)	223,550	1.8%
	=====	=====
A) SHERWOOD BRANCH RELOCATION		
51000/52000 a) salaries and benefits	56,590	
53200 b) property taxes	12,600	
53500 c) insurance	530	
52999 d) relocation costs	17,000	
56000 e) office materials	1,000	
56100 f) operating supplies	750	
56300 g) telephone, hydro, heating and security	8,210	
56600 h) lease	39,000	
57300 i) elevator maintenance	700	
	-----	-----
SUB-TOTAL SHERWOOD RELOCATION	136,380	1.1%
	-----	-----
C) OTHER		
51000/52000 a) Library Technician II	32,370	
56300 b) increase frequency of specific cleaning tasks	4,800	
	-----	-----
SUB-TOTAL - OTHER	37,170	0.3%
	-----	-----
B) RESERVE PROVISIONS		
54100 a) provision for repairs & maintenance - buildings	50,000	
	-----	-----
SUB-TOTAL - RESERVE PROVISIONS	50,000	0.4%
	-----	-----
TOTAL - EXPANSIONS/IMPROVEMENTS	223,550	1.8%
	=====	=====
EFFECT ON REQUESTED MUNICIPAL CONTRIBUTION	223,550	2.1%
	=====	=====

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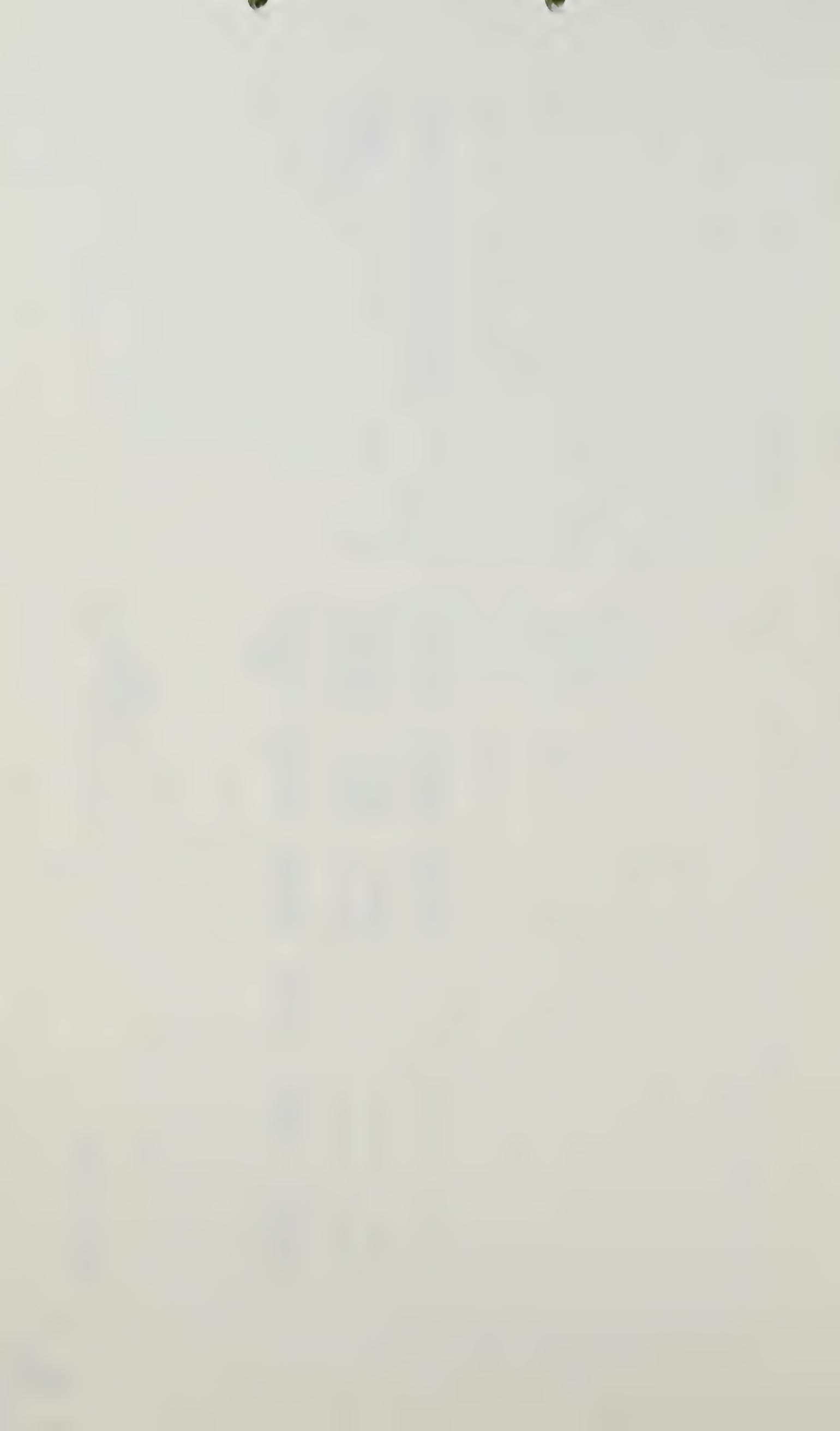


Hamilton Public Library
Draft Budget
1990

February 19, 1990

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	1989 Estimate	Adjustment	Inflation	Expansion	1990 Estimate	Percent Increase
Expenditures	12,155,790	637,830	609,250		13,402,870	10.26%
Revenues	1,281,920	39,290	35,330		1,356,540	5.82%
Requested Municipal Contribution	10,873,870	598,540	573,920		12,046,330	10.78%



February 19, 1990

Hamilton Public Library
Draft Budget
Revenues
1990

	1989 Actuals	1989 Estimate	Adjustment	Inflation	Expansion	1990 Estimate	Percent Increase
41900 Municipal Contribution	10,873,870	10,873,870	598,540	573,920		12,046,330	10.78%
43024 Provincial Subsidies	883,255	873,350	9,900	35,330		918,580	5.18%
43029 Regional Library System Contract	12,635	19,290	(8,900)	0		10,390	-46.14%
44000 Photocopier Revenue	96,403	81,700	400	0		82,100	0.49%
44040 Coin Operated Devices	10,651	0	10,130	0		10,130	***.***%
44055 MicroComputer Project	11,849	7,230	4,970	0		12,200	68.74%
44100 Rentals, Recoveries	118,286	97,550	190	0		97,740	0.19%
45212 Cards and Fines	211,645	192,400	33,000	0		225,400	17.15%
45213 Lost and Damaged Books	15,057	10,400	(10,400)	0		0	-100.00%
	12,233,650	12,155,790	637,830	609,250		13,402,870	10.26%



Hamilton Public Library
Draft Budget
Expenditures
1990

February 19, 1990

	1989 Actuals	1989 Estimate	Adjustment	Inflation	Expansion	1990 Estimate	Percent Increase
51000 Salaries and Wages	7,068,032	7,093,190	237,510	342,010		7,672,710	8.17%
51200 Employee Benefits	954,379	1,115,810	14,680	52,060		1,182,550	5.98%
53200 Property and Sales Taxes	32,581	30,670	19,310	2,500		52,480	71.11%
53500 Insurance	50,925	45,250	6,130	5,140		56,520	24.91%
54100 Reserve Provisions	66,260	66,260	35,000	2,740		104,000	156.96%
54200 Library Materials and Binding	1,499,379	1,506,190	110,650	81,090		1,697,930	12.73%
55200 Travel, Training & Conferences	81,206	73,340	170	2,950		76,460	4.25%
55299 Branch Relocation Cost	70,000	0	46,000	0		46,000	0.00%
55300 Programs	25,709	18,680	0	960		19,640	5.14%
55400 Consulting Services	66,157	58,790	(5,190)	530		54,130	-7.93%
56000 Office Materials and Supplies	123,902	102,140	9,150	6,880		118,170	15.69%
56100 Operating Supplies	247,130	247,960	29,200	20,740		297,900	20.14%
56300 Contractual Services	1,164,185	1,154,580	19,310	66,550		1,240,440	7.44%
56600 Rentals and Leases	237,948	265,750	95,150	5,230		366,130	37.77%

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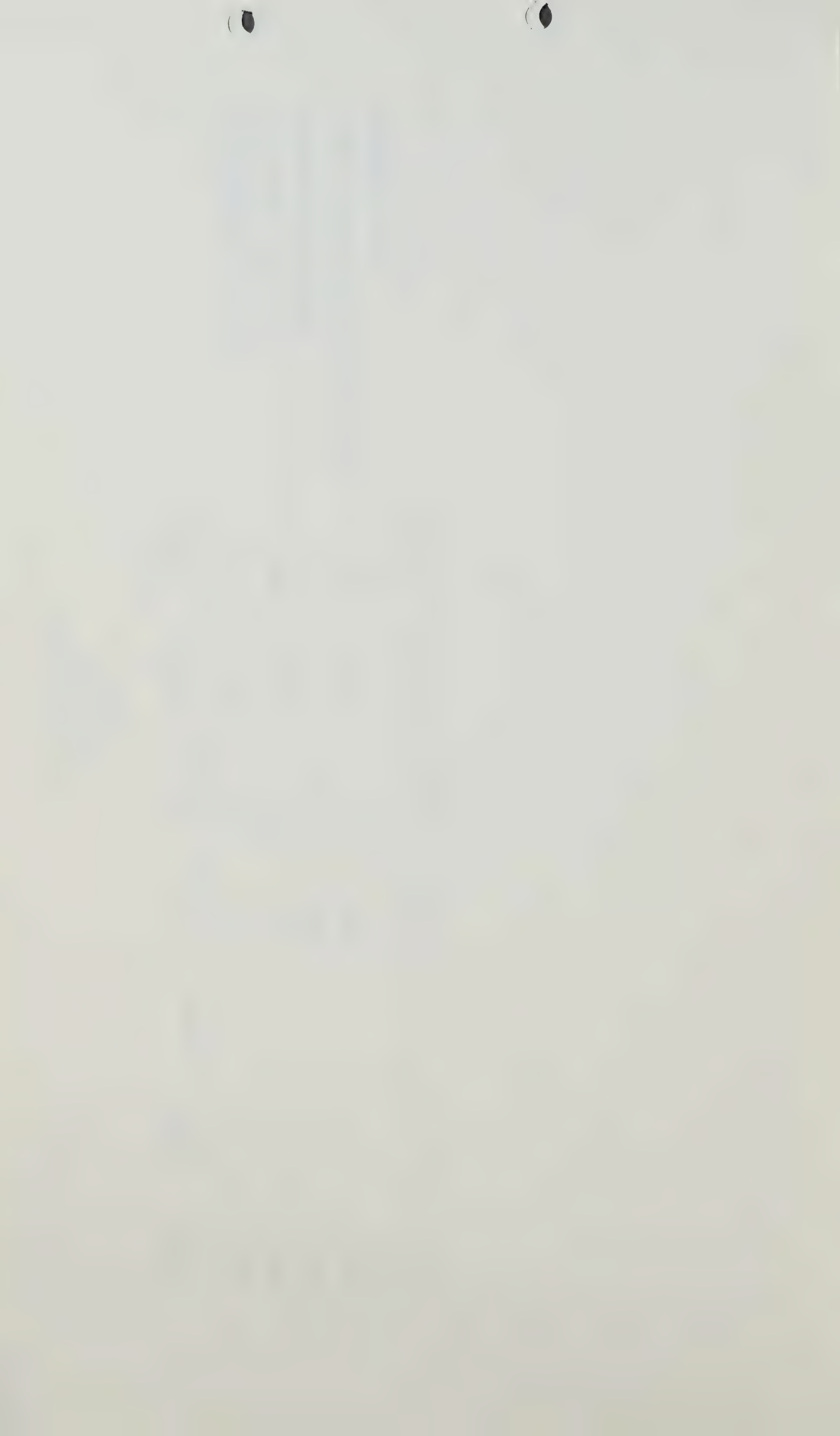


Hamilton Public Library
Draft Budget
Expenditures
1990

February 19, 1990

	1989 Actuals	1989 Estimate	Adjustment	Inflation	Expansion	1990 Estimate	Percent Increase
57100 Equipment Maintenance	106,280	83,340	2,360	4,250		89,950	7.93%
57200 Grounds Maintenance	14,936	11,360	(20)	570		11,910	4.84%
57300 Building Maintenance	240,321	227,300	18,420	12,290		258,010	13.51%
58000 Purchase of Furniture and Equipment	65,022	55,180	0	2,760		57,940	5.00%
59000 Recoveries	659	0	0	0		0	0.00%
	12,115,011	12,155,790	637,830	609,250		13,402,870	10.26%

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CHAIRMAN:
THOMAS D. ADAMSON

MEMBERS:
ALDERMAN VINCE AGRO
ALDERMAN JOHN GALLAGHER



**THE PARKING AUTHORITY
OF THE CITY OF HAMILTON**

PETER G. BAKER
GENERAL MANAGER

TELEPHONE: (416) 523-PARK
FAX: (416) 523-0878

80 MAIN STREET WEST, HAMILTON, ONTARIO L8P 1H6

14 February 1990

Mr. J. Thompson, Secretary
Finance and Administration Committee
Corporation of the City of Hamilton
71 Main Street West
Hamilton, Ontario
L8P 1H4

Dear Mr. Thompson:

RE: PROPOSED 1990 OPERATING BUDGET--HAMILTON PARKING AUTHORITY

The Parking Authority of the City of Hamilton is pleased to present its proposed 1990 Operation Budget to the Finance and Administration Committee for its consideration.

The Parking Authority operates all Municipal parking facilities in one of three ways: as the operator of parking facilities held in its "permanent" inventory (there are 52 carparks of this type); as the managers of some parking properties owned by the City (a total of 8 exist in this category); and as managers of one section of old Urban Renewal land being used for parking purposes (corner of James and Wilson Streets).

During 1989 the Parking Authority was able to acquire five new parking facilities to the downtown (which added 121 parking spaces). Further, by re-designing the Underground Garage parking layout a further 15 spaces were compacted into this facility. (With the average price of underground parking at \$16,000 per stall this amounted to adding another \$240,000 parking structure to the downtown.)

There is a continuing demand for more downtown parking which is being accentuated by the number of privately held carparks being placed into development. The Parking Authority would encourage the City to give high priority to this issue. In particular, it would like to see everything possible done to increase the Reserve for Offstreet Parking account; having a healthy balance in this reserve is the key to expansion of municipal parking programmes. Factors involved and scheduled for future discussion are cash-in-lieu variances, on-street meter revenue, and parking requirements for developers in the CBD.

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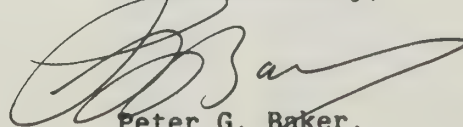
The Parking Authority monitors the revenue and expense all of municipal parking facilities on a regular basis. As well, during the course of the budget year a number of changes to the methods of operation have been made to produce more efficient procedures in a number of carparks. These changes have been translated into the current 1990 budget figures. One significant example is the implementation of a rooftop parking special rate at the York Boulevard Parkade which will realize an extra gross income of \$60,000 per annum for this facility. Many other adjustments are made on a continuing basis as the year progresses.

Although the Parking Authority has exceeded its revenue expectations on most parking facility locations and in spite of efficiency measures taken with all expenditures, it has been necessary to address the drain on its Reserve for Offstreet Parking account which is primarily attributable to the debenture charges on the York Boulevard Parkade (these amount to \$1,284,000). This factor when accompanied by a review of the present parking rates in the downtown core have prompted the Authority to include a rise in parking rates for all municipal facilities and to increase its administrative/management fee. These changes would be in place until the end of 1991. The cost to park in a downtown Municipal facility would rise by approximately 10 cents per half hour for short term parking and by approximately \$1.00 for all day parking. The management fee would rise by \$146,000. The net effect of these changes would be to bring the overall municipal parking picture into a true user pay position of \$57,000 in the "black" and to decrease the drain on the Reserve for Offstreet Parking account to (\$513,890). If this budget is approved the changes would go into place on April 1, 1990.

The Parking Authority is proud to mention that it has been successful in definitely winning the 1991 Canadian Parking Association Convention for Hamilton. It will extend its efforts both this year and next to bring the maximum number of delegates possible to the City. It is expected that approximately 400 persons will attend the October/91 Conference.

The Parking Authority would like to re-affirm its commitment to work with City Council to provide the best possible parking arrangements for the citizens of Hamilton, and to continue to make every effort to look into the future for newer and better ways of providing this crucial service. It asks that the attached estimates, which contain no expansion level items, be approved by the Committee and recommended to Council for adoption.

Yours sincerely,



Peter G. Baker,
General Manager

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STATEMENT OF PURPOSE AND STAFFING

for Parking Authority

(Dept./Local Board)

1. PURPOSE/OBJECTIVES

The Parking Authority is responsible to the City for the development and operation of all Municipal Parking facilities. In harmony with approved City development plans, the Authority recommends the acquisition of land for parking and how it may serve not only parking needs of a particular area but other forms of Commercial or Residential requirements.

Its financial operations are totally independent of the City tax base; and it is responsible for maintaining such levels of revenue and expense as required in order to assure this position.

The Parking Authority has as its major objectives the continuing expansion of municipal parking throughout the city wherever Commercial needs dictate and the investment can be justified; and, to provide where possible for the necessary parking in Hamilton's downtown business district in areas where both current and long-term parking can help business flourish.

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1990 - 1992

It is expected that the Parking Authority general operations will remain stable over the next two to three years; however, it plans to bring forward at the appropriate time a description of how on-street parking could be integrated with the existing off-street parking program in order to create more efficiencies and flexibility for municipal parking. This should result in savings and increased revenues for the City.

With the development of parking facilities in the downtown there will be increased employment and maintenance activity. However, all of these costs will be fully recoverable.

3. STAFFING (FTE'S): Number of vacancies included in "permanent" positions below is _____)

	PERMANENT			TEMPORARY			TOTAL		
	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -
Salary	17	17	0	0	1/2	1/2*	17	17½	1/2+
Wage	<u>17</u>	<u>17</u>	<u>0</u>	42	42	0	42	42	0
	<u>17</u>	<u>17</u>	<u>0</u>	<u>42</u>	<u>42½</u>	<u>1/2</u>	<u>59</u>	<u>59½</u>	<u>1/2+</u>

Note: Please see reverse for suggestions on completing this form.

* Maternity Leave

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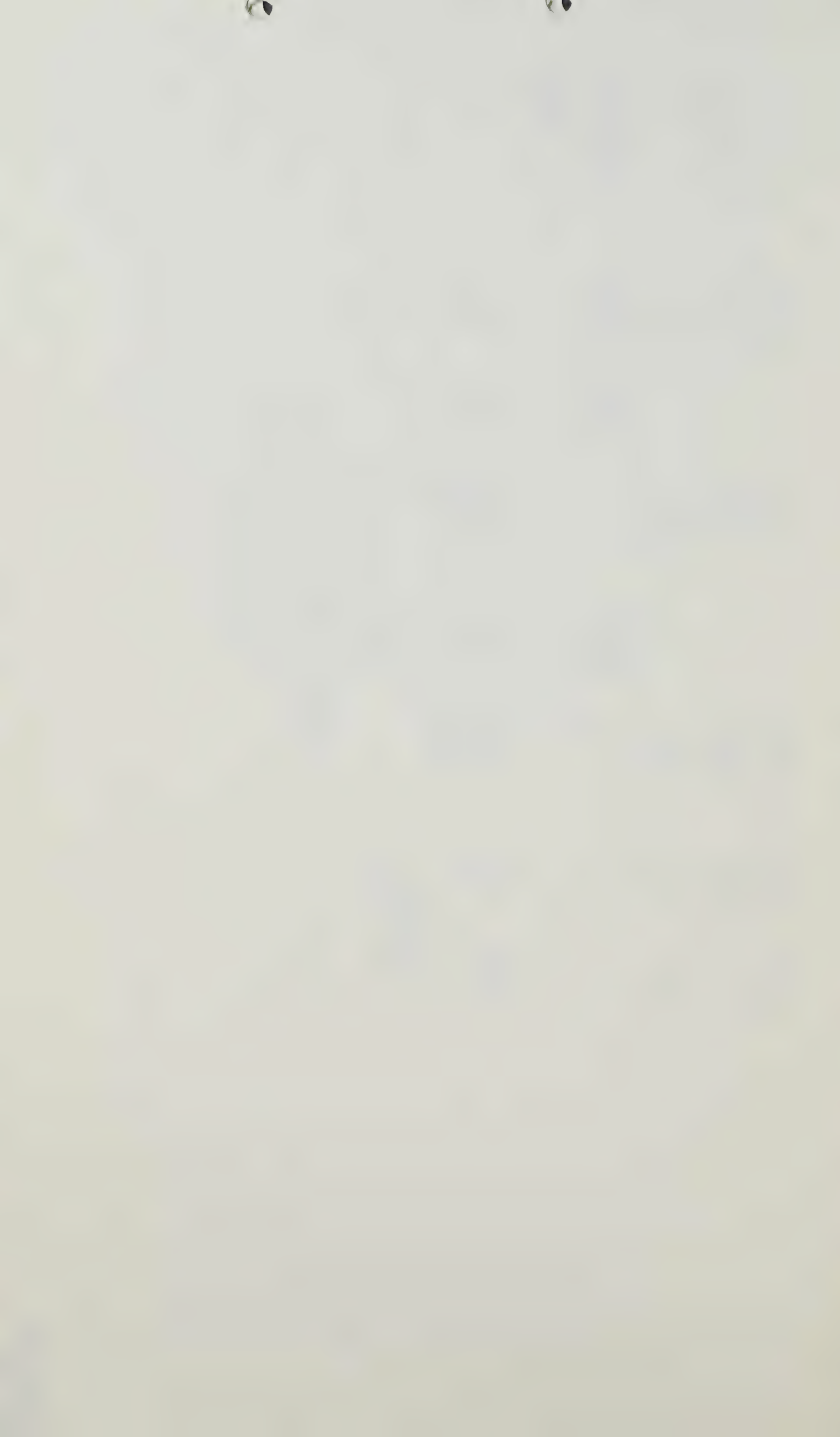


City of Hamilton-Treasury

THE PARKING AUTHORITY OF THE CITY OF HAMILTON

Summary Of Estimated Surplus or (deficit) on Operations

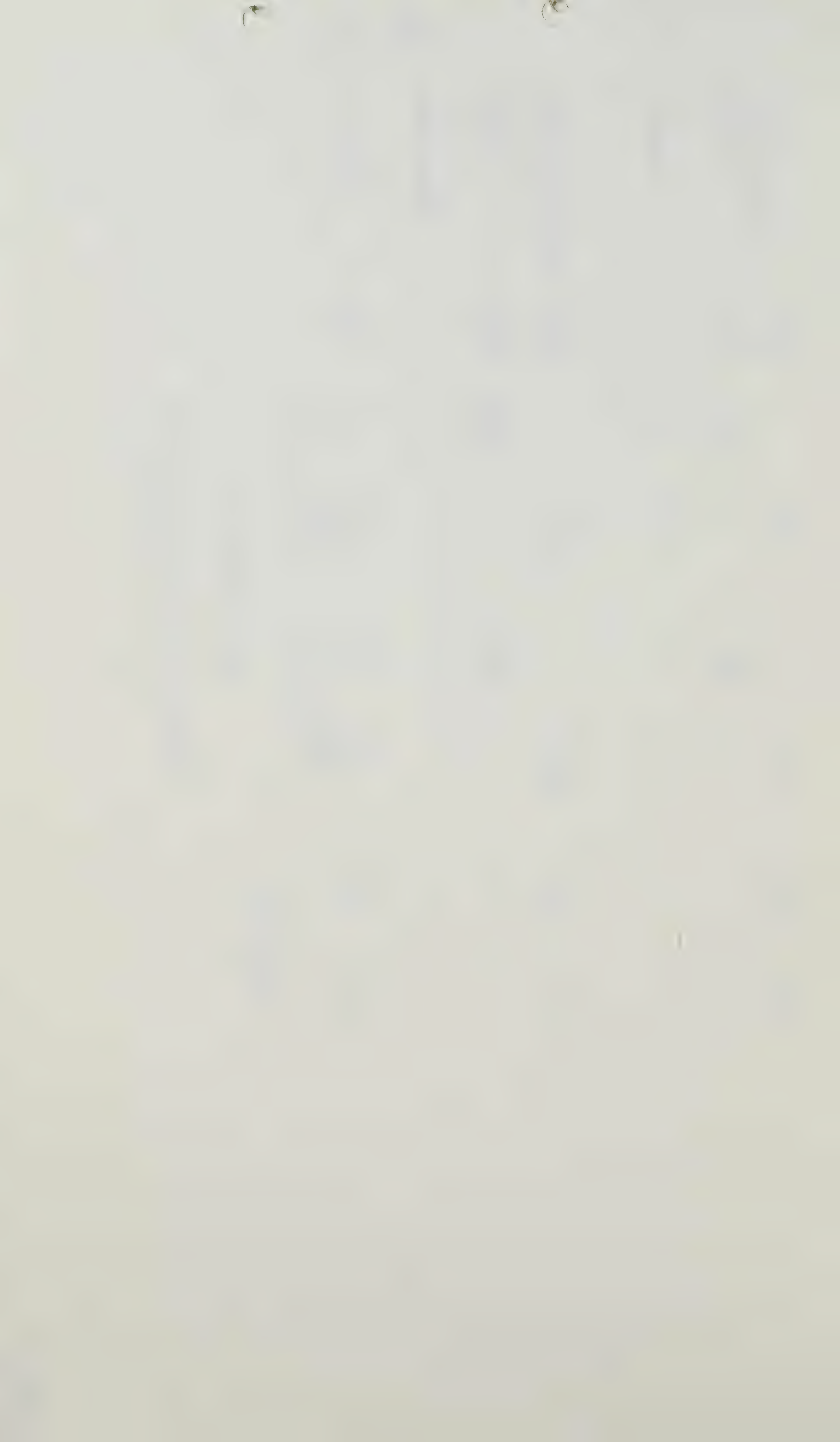
	for 1990 Compared with 1989				Surplus (Deficit) Increase (Decrease) over 1989	
	1989	1990				
	Actual	Estimate	Surplus (Deficit)	Estimate	Surplus (Deficit)	Amount Percentage
	(3)	(3)	(4)	(5)	(6)	(7) (8)
SUMMARY						
Total Revenue	4,159,468	4,331,890		4,740,360		
Total Expenditure	4,314,701	4,395,370		4,683,080		
	(155,233)		(63,480)		57,280	120,760 0.0%
Transfer to City	(401,901)		(239,000)		(129,191)	109,809
Transfer to Province	246,668		175,520		186,471	10,951
	(155,233)		(63,480)		57,280	120,760 0.0%



THE PARKING AUTHORITY OF THE CITY OF HAMILTON

Summary Of Estimated Surplus or (deficit) on Operations

		for 1990 Compared with 1989				Surplus (Deficit) Increase (Decrease) over 1989		
Centre	Description	1989		1990		Amount	Percentage	
		Actual	Estimate	Surplus (Deficit)	Estimate			Surplus (Deficit)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1. PERMANENT FACILITIES								
90001-91374								
	Revenue	2,230,408	2,529,240		2,626,710			
	Expenditure	3,086,784	3,020,410		3,140,600			
	(Deficit) transfer to- RESERVE FOR OFF-STREET PARKING	(856,376)		(491,170)		(513,890)	(22,720)	4.6%
2. URBAN RENEWAL LOT								
92310								
	Revenue	21,823	21,000		24,000			
	Expenditure	12,624	19,990		23,250			
	Surplus transfer to- URBAN RENEWAL PARTNERSHIP	9,199		1,010		750	(260)	-25.7%



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City of Hamilton-Treasury

THE PARKING AUTHORITY OF THE CITY OF HAMILTON

Summary of Estimated Surplus or (deficit) on Operations

for 1990 Compared with 1989

		1989		1990		Surplus (Deficit) Increase (Decrease) over 1989		
Centre	Description	Actual	Estimate	Surplus (Deficit)	Estimate	Surplus (Deficit)	Amount	Percentage
(1)	(2)	(3)	(3)	(4)	(5)	(6)	(7)	(8)
3. UNDERGROUND PARKING GARAGE								

93410	(a) LLOYD D. JACKSON SQUARE							

	Revenue	1,679,253	1,567,940		1,768,940			
	Expenditure	934,045	1,037,680	530,260	1,205,580	563,360		
		-----	-----	-----	-----	-----		
		745,208						
	Surplus(Deficit)transfer to-							
	CITY (66.9%)	498,540		354,740		376,889	22,149	6.2%
	PROVINCE (33.1%)	246,668		175,520		186,471	10,951	6.2%
		-----	-----	-----	-----	-----	-----	-----
		745,208		530,260		563,360	33,100	6.2%
		=====	=====	=====	=====	=====	=====	=====
93420	(b) CITY HALL LOT							

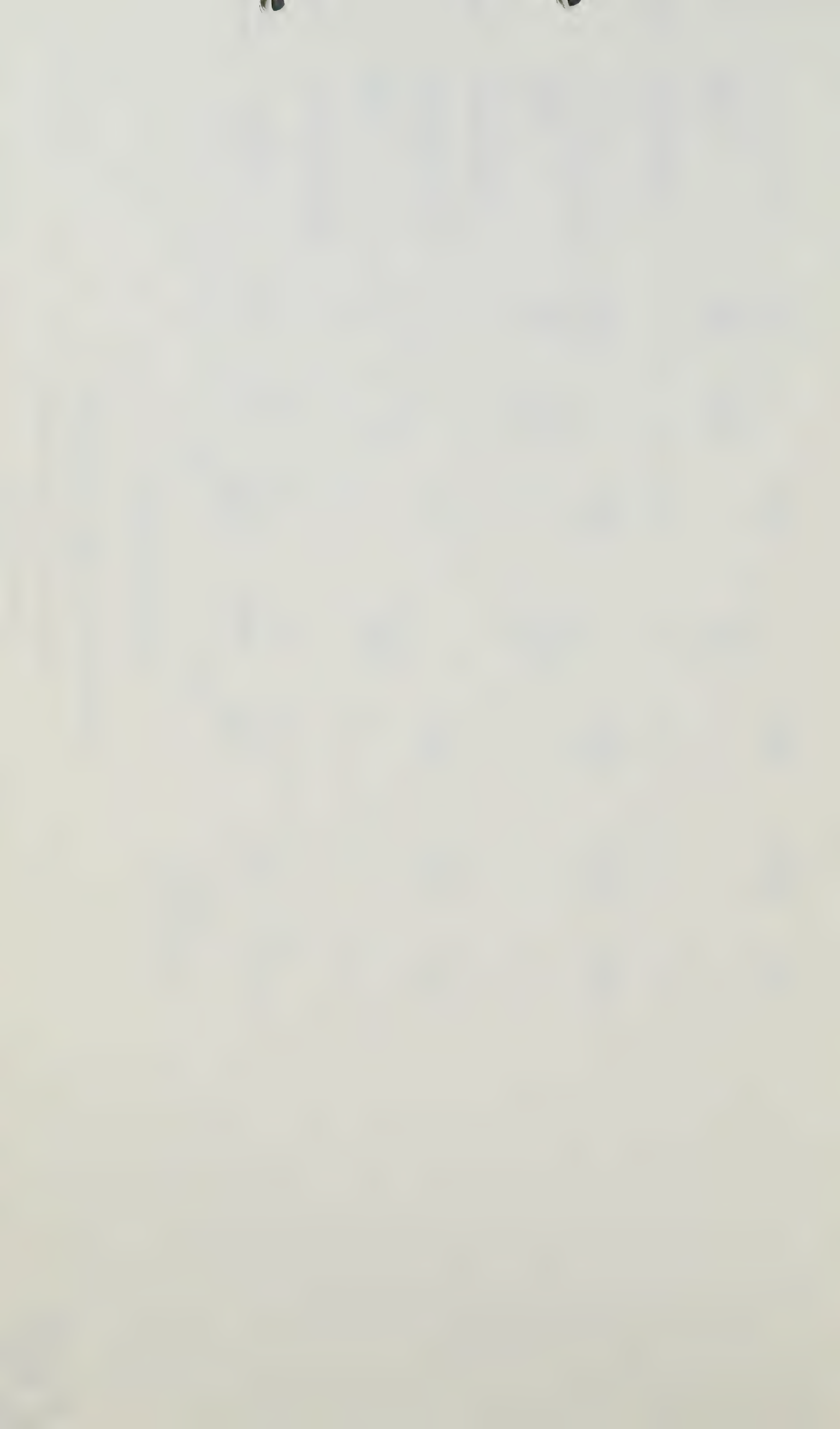
	Revenue	121,495	117,000		185,000			
	Expenditure	138,133	183,610		144,140			
		-----	-----	-----	-----	-----		
	(Deficit)transfer to- CITY	(16,638)		(66,610)		40,860	107,470	0.0%
		=====	=====	=====	=====	=====	=====	=====

City of Hamilton-Treasury

THE PARKING AUTHORITY OF THE CITY OF HAMILTON

Summary Of Estimated Surplus or (deficit) on Operations

Centre	Description	for 1990 Compared with 1989		Surplus (Deficit)		Increase (Decrease)	
		1989		1990		over 1989	
		Actual	Estimate	Surplus (Deficit)	Estimate	Surplus (Deficit)	Amount Percentage
(1)	(2)	(3)	(3)	(4)	(5)	(6)	(7) (8)
93471	(c) YORK BOULEVARD PARKETTE						
	Revenue		0		30,000		
	Expenditure		0		19,470		
	(Deficit)transfer to- CITY	0		0		10,530	10,530 0.0%
93440	(d) CENTURY STREET LOT						
	Revenue	2,657	3,090		2,790		
	Expenditure	4,571	4,220		4,810		
	(Deficit)transfer to- CITY	(1,914)		(1,130)		(2,020)	(890) -78.8%
93450	(e) 16 MAGILL STREET						
	Revenue	9,869	3,850		4,050		
	Expenditure	6,269	6,620		7,620		
	(Deficit)transfer to- CITY	3,600		(2,770)		(3,570)	(800) -28.9%



City of Hamilton-Treasury

THE PARKING AUTHORITY OF THE CITY OF HAMILTON

Summary of Estimated Surplus or (deficit) on Operations

for 1990 Compared with 1989							
Line	Description	1989		1990		Surplus (Deficit) Increase (Decrease) over 1989	
		Actual	Estimate	Estimate	Surplus (Deficit)	Amount	Percentage
(1)	(2)	(3)	(3)	(5)	(6)	(7)	(8)
93460	(f) BAY AND CANNON						
	Revenue	21,095	28,860	20,860			
	Expenditure	31,355	34,380	36,630			
	(Deficit)transfer to- CITY	(10,260)			(15,770)	(10,250)	-185.7%
		=====			=====	=====	=====
93470	(g) QUEEN AND HESS						
	Revenue	72,868	60,910	78,010			
	Expenditure	100,920	88,460	100,980			
	(Deficit)transfer to- CITY	(28,052)			(22,970)	4,580	16.6%
		=====			=====	=====	=====
	Group 3 Revenues less	1,907,237	1,781,650	2,089,650			
	Group 3 Expenditures	1,215,293	1,354,970	1,519,230			
	(Deficit)transfer to- CITY	691,944			570,420	143,740	33.7%
		=====			=====	=====	=====



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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT (9-4) (10)	PERCENT (10/4) (11)
				ESTIMATE INCREASE+ DECREASE- (5)	ESTIMATE INCREASE+ DECREASE- (5)								

** CENTER 90001 ADMINISTRATION

5000	SALARIES & WAGES	134,443	151,160	26,950-	13,890	138,100	138,100		138,100	13,060-	8.6-		
5003	SALARIES-TEMP.-OUTSIDE	6,924	2,000	7,000-		9,000	9,000		9,000	7,000	350.0		
51200	EMPLOYEE BENEFITS	20,523		31,470		31,470	31,470		31,470	31,470			
51201	ACC. SICK LEAVE		48,960	48,960-						48,960-100.0-			
51208	WORKERS COMPENSATION												
51224	MEMBERSHIPS												
53799	MISC. BANKING CHARGES	573	500		30	530	530		530	30	6.0		
55201	TRAVELLING	11,109	12,300	650	600	12,900	12,900		12,900	600	4.9		
55202	CAR ALLOWANCE												
55204	TRAINING COURSES	862	1,000	500	80	1,580	1,580		1,580	580	58.0		
55206	MEETINGS	2,189	2,000	300	200	2,500	2,500		2,500	500	25.0		
55299	OTHER EXPENSES	179	850			850	850		850				
55406	CONSULTANT FEES		1,000	9,000		10,000	10,000		10,000	9,000	90.0		
56001	OFFICE SUPPLIES	6,038	6,000	500	300	6,800	6,800		6,800	800	13.3		
56004	POSTAGE	1,338	1,420	20-	100	1,500	1,500		1,500	80	5.6		
56006	SUBSCRIPTIONS	2,711	1,500	700		2,200	2,200		2,200	700	46.7		
56103	OPERATING SUPPLIES	862	2,000		120	2,120	2,120		2,120	120	6.0		
56301	TELEPHONE	3,848	4,000	1,000		5,000	5,000		5,000	1,000	25.0		
56302	ADVERTISING AND PROMOTION	2,529	3,800	5,000		8,800	8,800		8,800	5,000	131.6		
56317	AUDIT FEES	1,910	1,900			1,900	1,900		1,900				
56328	INSURANCE	6,679	3,440	3,500	600	7,540	7,540		7,540	4,100	119.2		
56329	ARMORED CAR CHARGES			5,300		5,300	5,300		5,300	5,300			
56603	RENTAL-OFFICE EQUIPMENT	1,892	1,800		100	1,900	1,900		1,900	100	5.6		
56605	RENTAL-COMPUTER EQUIP.	9,217	10,500			10,500	10,500		10,500				
56608	RENTAL-OFFICES	22,132	22,150			22,150	22,150		22,150				
56610	RENTAL-CAR POOL												
57101	RENTAL-EQUIPMENT	431	1,300			1,300	1,300		1,300				
58001	OFFICE EQUIPMENT	6,321	6,050	270		6,320	6,320		6,320	270	4.5		
CEINTRE 90001	TOTALS	242,710	286,280	11,390-	16,020	290,910	290,910		290,910	4,630	1.6		

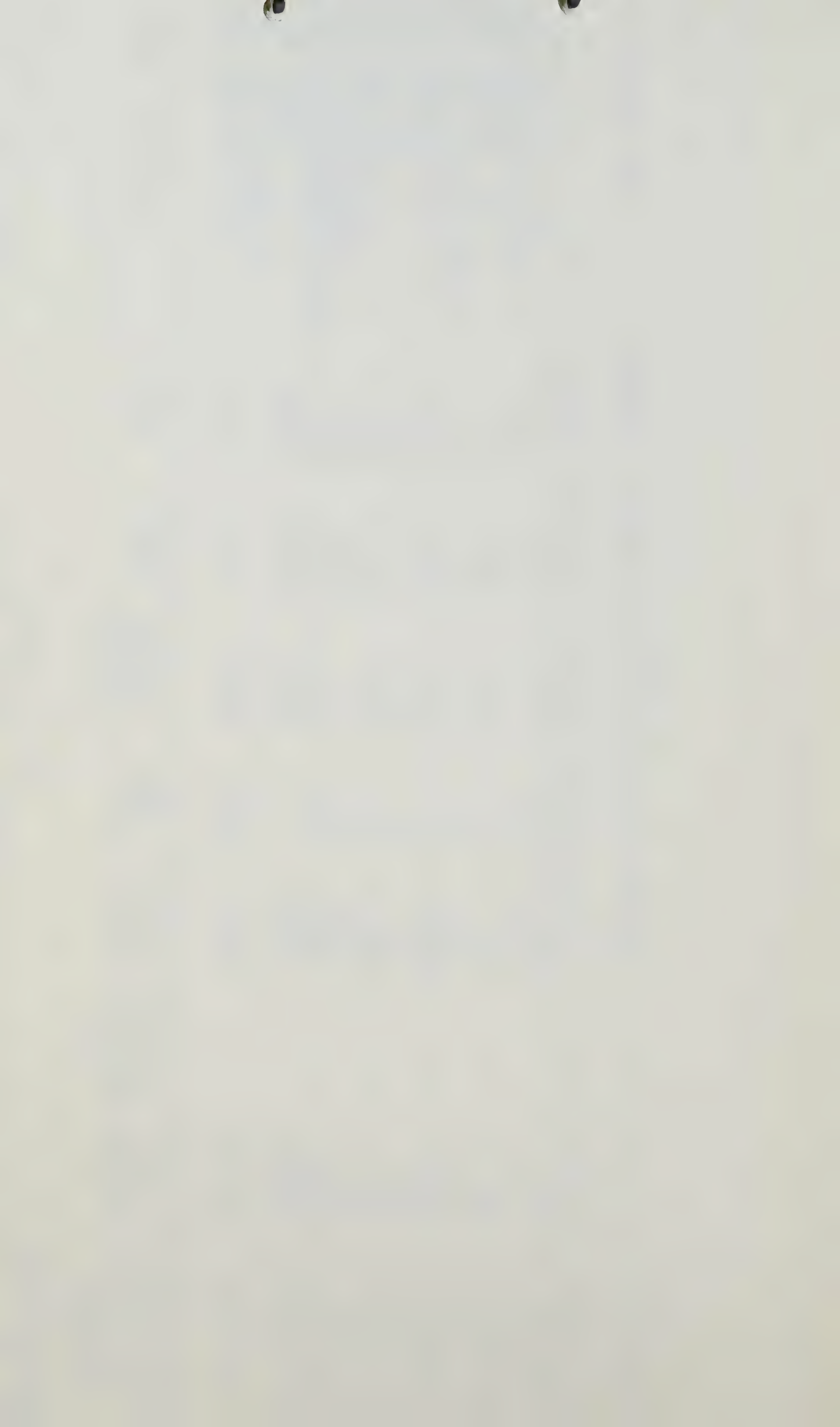
** CENTER 90005 GENERAL OPERATING EXPENSES



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ACCOUNT (1)	DESCRIPTION (2)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		AMOUNT PERCENT (9-4) (10/4) (11)	
		1989 ACTUAL (3)	1989 ESTIMATE (4)								

51000	SALARIES & BENEFITS	175,540	150,380	25,160	12,000	187,540	187,540	37,160	24.7		
51200	EMPLOYEE BENEFITS			41,380	4,280	45,660	45,660	45,660			
51201	ACC. SICK LEAVE										
52001	WORKERS COMPENSATION										
52002	PRINCIPAL INTEREST	557,020	557,020	9,000-		548,020	548,020	9,000-	1.6-		
54109	REPLACE OF AUTO EQUIPMENT	727,210	727,210	5,520-		721,690	721,690	5,520-	.8-		
54110	MAJOR REPAIRS-AUTO EQUIP.	13,000	13,530	9,020	1,130	23,680	23,680	10,150	75.0		
56101	CLEANING SUPPLIES	4,710	2,710	2,000		4,950	4,950	2,240	82.7		
56103	OPERATING SUPPLIES	2,650	2,500	650	140	3,290	3,290	790	31.6		
56104	UNIFORMS, CLOTHING & ACC.	11,000	11,000		550	11,550	11,550	550	5.0		
56105	SMALL TOOLS	700	600	100	40	740	740	140	23.3		
56201	GASOLINE	700	700		40	740	740	40	5.7		
56204	LUBRICANTS	4,900	3,800	1,100	250	5,150	5,150	1,350	35.5		
56301	TELEPHONE	70		70	10	80	80	80			
56328	INSURANCE	5,020	5,020	570		5,690	5,690	670	13.3		
56605	COMPUTER EQUIPMENT	4,730	4,000	730	240	4,970	4,970	970	24.3		
57105	REM-AUTOMOTIVE EQUIPMENT	4,250	4,250	4,980	210	4,460	4,460	4,980	4.9		
57110	REM-ELECTRICAL										
57401	REM-TIRES & TUBES	100	100	200		300	300	200	200.0		
57499	REM-OTHER	500	500		30	530	530	30	6.0		
58002	AUTOMOTIVE EQUIPMENT										
58005	OPERATING EQUIPMENT	4,460	4,460		230	4,690	4,690	230	5.2		
58006	SAFETY EQUIPMENT				30	730	730	730	46.0		
CENTRE 90005 TOTALS		1,516,560	1,488,280	71,740	19,420	1,579,440	1,579,440	91,160	6.1		
DEPARTMENT TOTALS		1,759,270	1,774,560	60,350	35,440	1,870,350	1,870,350	95,790	5.4		



1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date JANUARY 16, 1990Department/Local Board PARKING AUTHORITYCentre ADMINISTRATION

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Institutional and Municipal Parking Congress*	Toronto, Ontario	June 3 - 6	3 Attendees	\$3,300.00
National Parking Association*	Chicago	June 17 - 20	3 Attendees	4,500.00
Ontario Traffic Conference	Cornwall	May 6 - 9	1 Attendees	600.00
OTC - Parking Workshop	Thunder Bay	Oct 14 - 16	1 Attendees	800.00
Canadian Parking Association*	Halifax	Sept 23 - 26	3 Attendees	3,700.00
TOTAL - "Travelling" Account 55201				----- \$ 12,900.00

* NOTE: During 1990 and 1991, extra effort is to be made to attract delegates to the 1991 CPA Conference being held in Hamilton. This well require delegates to carry out promotional work at several conferences.

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Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

FEB 16 1990

MEMO TO: Mr. J. Thompson
Secretary
FINANCE & ADMINISTRATION COMMITTEE

FROM: Patricia Bennett, Secretary
HECFI Board of Directors

DATE: February 16, 1990

SUBJECT: 1990 OPERATING BUDGET FOR H.E.C.F.I.

RECOMMENDATION:

THAT THE CITY'S FINANCE AND ADMINISTRATION COMMITTEE APPROVE THE
1990 OPERATING BUDGET FOR H.E.C.F.I.

BACKGROUND:

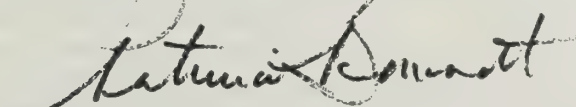
- The 1990 Operating Budget for H.E.C.F.I. was approved at the Regular Meeting of the Board of Directors February 16, 1990.
- A summary of H.E.C.F.I.'s municipal contribution is as follows:

	<u>1989</u>	<u>1990</u>	Increase (Decrease) <u>Amount</u>	<u>%</u>
Municipal Contribution				
- Regular	\$2,465,320	\$2,205,320	(\$260,000)	(10.5%)
Municipal Contribution				
- Compensation/Pay Equity	<u> </u>	<u>396,860</u>	<u>396,860</u>	<u> </u>
	<u>\$2,465,320</u>	<u>\$2,602,180</u>	<u>\$136,860</u>	<u>5.6%</u>



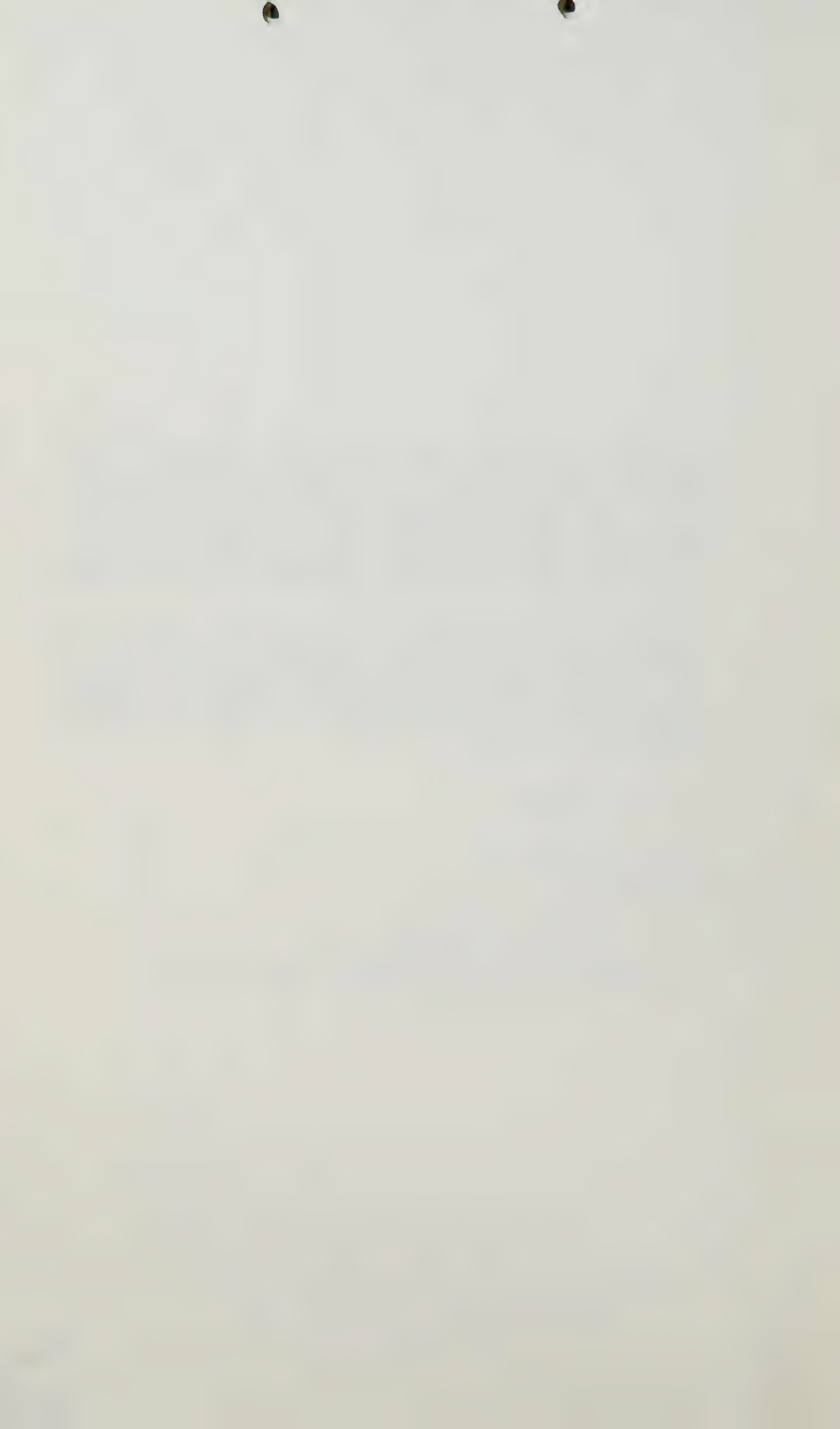
- A separate municipal contribution in respect of the Compensation/Pay Equity project is being requested since we understand that H.E.C.F.I. is the only Board that has been asked to include a provision for this legislative requirement in its 1990 operating budget. We understand from the City Treasurer that once this legislative requirement is finalized for the other Boards and City Departments, their additional compensation costs for 1990 will be funded from a City reserve account.
- For the committee's information, the new health payroll tax imposed by the province will increase H.E.C.F.I.'s costs in 1990 by approximately \$52,970. Furthermore, the significant rate increases imposed by the federal government in respect of Unemployment Insurance premiums and Canada Pension Plan contributions will increase H.E.C.F.I.'s costs in 1990 by approximately \$31,600.

Respectfully submitted,



Patricia Bennett
Secretary to the Board of Directors

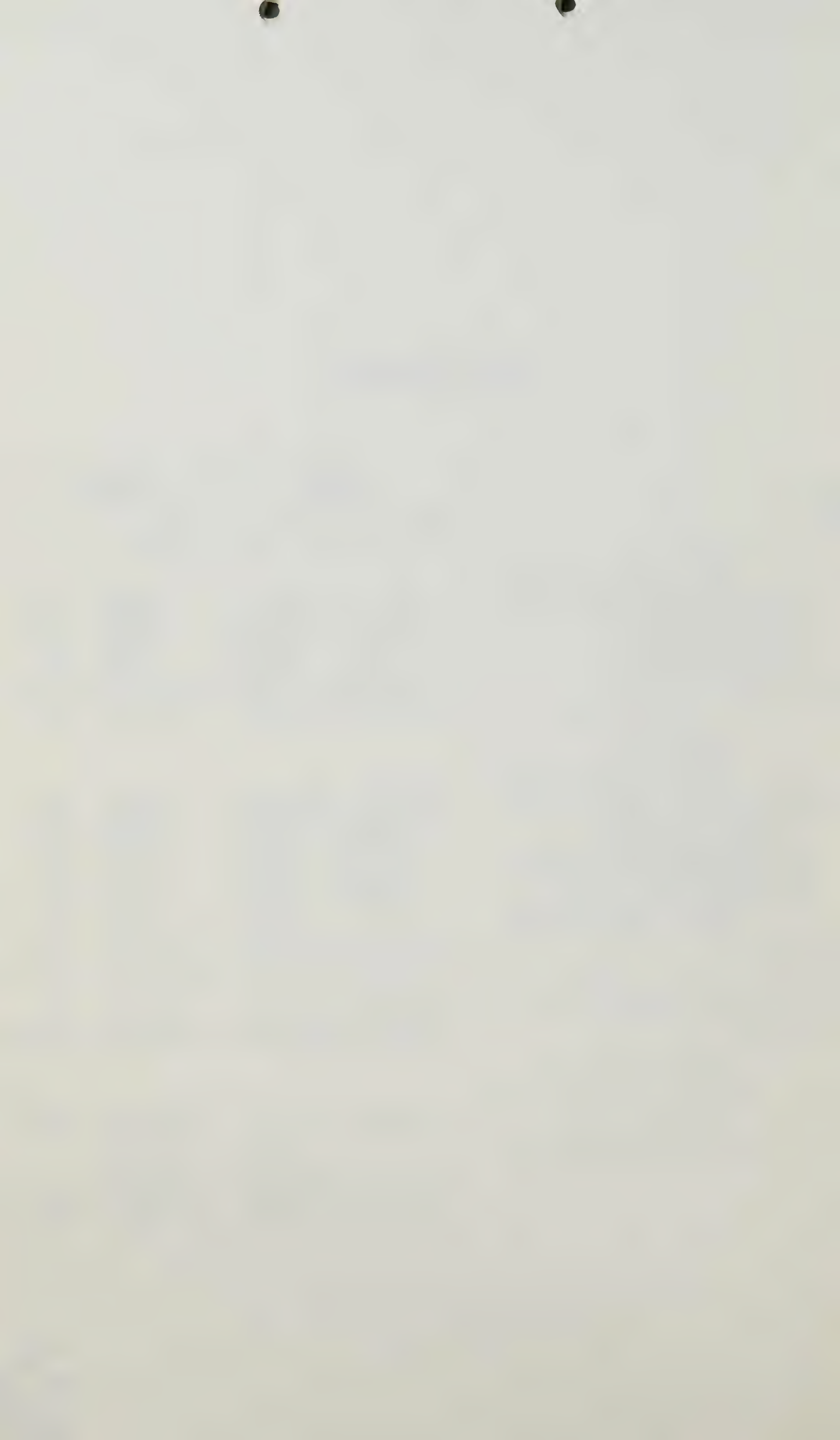
cc: Mr. E. Matthews, City Treasurer
Mr. G. Macaluso, Managing Director/CEO
Mr. J. Leuser, Director of Finance & Administration
Mr. K. Beattie, Budget Analyst



**H.E.C.F.I. Consolidated
Operating Budget Summary**

Projected 1989 Actuals		Budget Estimates		Increase <Decrease>	
		1989	1990	Amount	%
Revenue:					
\$3,760,200	Hamilton Convention Centre	\$2,912,000	\$3,850,000	\$938,000	32.2%
1,329,360	Hamilton Place	1,382,380	1,618,910	236,530	17.1%
1,437,154	Copps Coliseum	2,082,010	1,942,380	(139,630)	(6.7%)
426,600	Box Office	449,800	456,100	6,300	1.4%
136,400	Other Revenue	73,000	91,960	18,960	26.0%
\$7,089,714	Total Revenue	\$6,899,190	\$7,959,350	\$1,060,160	15.4%
Expenditures:					
\$3,248,064	Hamilton Convention Centre	\$2,991,410	\$3,610,900	\$619,490	20.7%
2,309,173	Hamilton Place	2,038,490	2,293,220	254,730	12.5%
1,708,963	Copps Coliseum	1,927,140	1,906,450	(20,690)	(1.1%)
999,420	Marketing/Sales	1,081,390	1,234,020	152,630	14.1%
592,230	Finance & Administration	609,980	629,170	19,190	3.1%
462,090	Box Office	481,090	522,120	41,030	8.5%
235,094	Managing Director/CEO	235,010	191,510	(43,500)	(18.5%)
-	Admin. - Board/Committees	-	174,140	174,140	-
\$9,555,034		\$9,364,510	\$10,561,530	\$1,197,020	12.8%
Excess of Expenditures					
\$2,465,320	Over Revenue	\$2,465,320	\$2,602,180	\$136,860	5.6%
Municipal Contribution:					
Municipal Contribution					
-Regular		\$2,465,320	\$2,205,320	(\$260,000)	(10.5%)
Municipal Contribution					
-Compensation/Pay Equity		-	396,860	396,860	
		\$2,465,320	\$2,602,180	\$136,860	5.6%

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THE HAMILTON ENTERTAINMENT
AND CONVENTION FACILITIES INC.

HAMILTON CONVENTION CENTRE
1990 OPERATING BUDGET OVERVIEW

	<u>BUDGET ESTIMATES</u>		<u>Increase (Decrease) Over 1989 Estimates</u>	
	<u>1989</u>	<u>1990</u>	<u>Amount</u>	<u>Percentage</u>
Revenues	\$2,912,000	\$3,850,000	\$ 938,000	32.2%
Expenditures	<u>2,991,410</u>	<u>3,610,900</u>	<u>619,490</u>	<u>20.7%</u>
Funding Requirement from the City of Hamilton, <u>exclusive</u> of the cost of services provided by the Corporate Division	<u>\$ 79,410</u>	<u>\$ (239,100)</u>	<u>\$(318,510)</u>	

Note: The Corporate Division is primarily a cost centre that provides the facility with financial, administrative and marketing/sales support and services. The expenditures total above of \$3,610,900 for 1990 does not reflect a chargeback from the Corporate Department for these services, since it has not been our practice to allocate these charges back to each of the facilities.

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**The Hamilton Entertainment and Convention Facilities Inc.
Hamilton Convention Centre
1990 Operating Budget**

Increase In 1990 Operating Expenditures **\$619,490**

Increase Accounted For As Follows:

**Variable Costs Which Have Been Increased
As A Result Of Increasing Budgeted Food
And Beverage Revenue:**

- Food Costs	\$126,000	
- Beverage Costs	39,440	
- Kitchen Operating Supplies	3,000	
- Linen Cleaning	6,500	
- Cleaning/Washroom Supplies	4,000	
- Garbage Disposal Costs	4,500	
- Janitorial Cleaning	2,000	
- Silver Purchases	3,000	
- Linen Purchases	<u>1,000</u>	
		189,440
 - Cost of Living Adjustment on Full-Time Non-Union Salaries		 42,030
- Anniversary Merit Increases on Full-Time Non-Union Salaries		26,740
- Compensation/Pay Equity Study Adjustment on Wages, Including The Cost of Benefits		306,000
- Cost of Converting a Net Of 10 Part-Time Positions to Full-Time Effective March 5, 1990		21,860
- New Payroll Tax to Replace OHIP Premiums		25,550
- Blue Cross Rate Increase of 10%		3,456
- C.P.P. Rate Increase of 10%		3,200
- U.I.C. Rate Increase of 23%		8,800
- Contractual Security - an increase of 25.0% in order to reflect higher levels of activity as realized in 1989 plus an hourly rate increase of approximately 20% resulting from the recent new tender. Note: management increased the fair wage paid to guards by \$1.00 an hour.		28,000

**Audio Visual And I.A.T.S.E. Services Which
Are Billed To Clients And Hence Recovered** 38,680

Other Costs - Net Reduction <74,266>

Total Increase In 1990 Operating Expenditures **\$619,490**

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STATEMENT OF PURPOSE AND STAFFING

for Hamilton Entertainment and Convention Facilities (Dept./Local Board)
Inc.

1. PURPOSE/OBJECTIVES

Purposes - The principle purposes of the Corporation are to maintain, operate, manage, market and promote; the Theatre-Auditorium, the Convention Centre and the Trade Centre Arena for the benefit of the City and the people of the City of Hamilton and in the public interest for the objects of the Corporation.

Objects - The objects of the Corporation are:

- (a) to provide facilities and services for performing arts, including the carrying on of all or any of the operations of a theatre, music hall, concert hall, ballroom or cinema;
- (b) to provide and present educational, social and cultural activities related to the arts or otherwise;
- (c) to establish educational facilities and provide instruction in all areas of the arts;
- (d) to present, produce, manage and conduct performances in the performing arts, including plays, dramas, comedies, operas, revues, promenades and other concerts, musicals and other pieces, ballet shoes, exhibitions, variety and other entertainment;
- (e) to provide facilities and services for amusement and entertainment activities; and
- (f) to provide facilities and services for the holding of conventions, meetings, receptions, conferences, exhibitions, displays, sporting events, trade shows and events of every kind.

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1990 - 1992

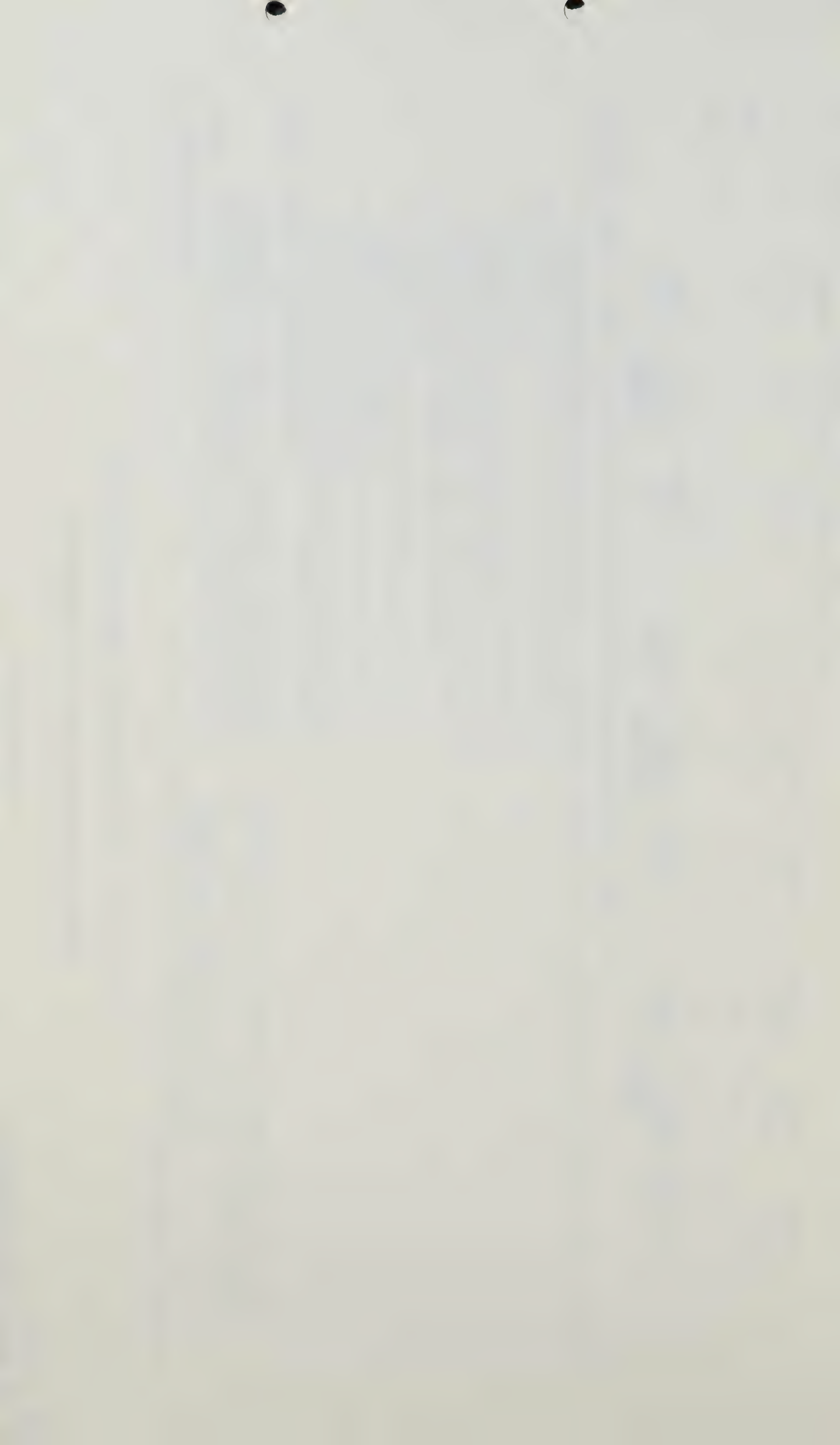
- We are awaiting the completion and results of the Comprehensive Audit. When that occurs, there may or may not be further adjustments to HECFI's organizational structure and possibly some expansion/reduction in staff.

3. STAFFING (FTE'S): Number of vacancies included in "permanent" positions below is 14)

	PERMANENT			TEMPORARY			TOTAL		
	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -	Present 1989	Projected 1990	Incr. + Decr. -
Salary	74	85	11+	-	-	-	74	85	11+
Wage	9	9	-	127	116	11-	136	125	11-
	83	94	11+	127	116	11-	210	210	-

Note: Please see reverse for suggestions on completing this form.

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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		AMOUNT PERCENT (9-4) (10/4) (11)	

** CENTER 81012 RENTALS & LICENCE FEES

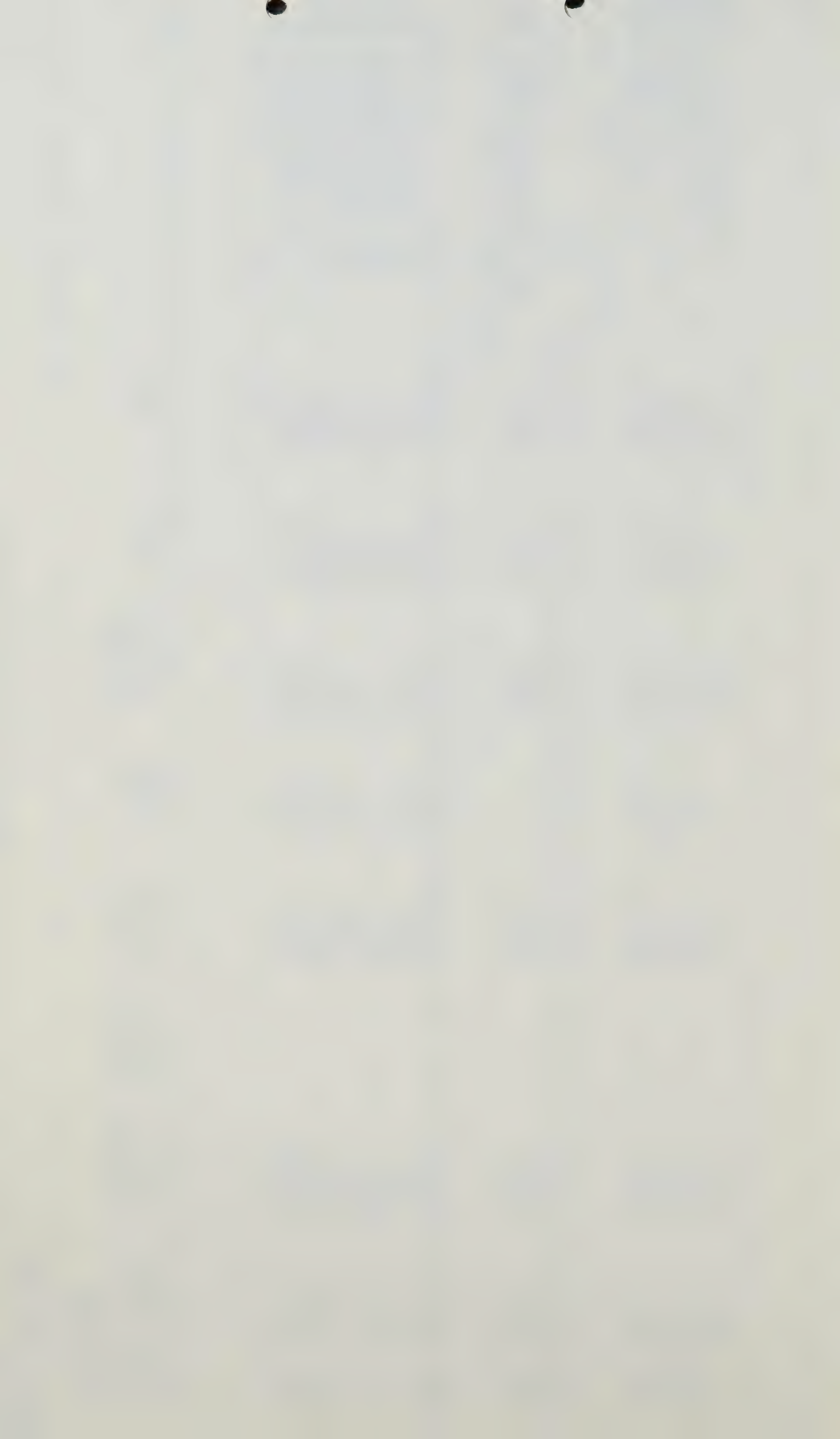
44100 ALBION ROOM	72,000	62,000	1,300	12,700	76,000	76,000	14,000	22.6
44101 CHEDUKE BANQUET HALL	194,000	189,000	4,000-	9,000	194,000	194,000	5,000	2.6
44102 WENTWORTH HALL EXHIBITION	195,300	146,000	36,000	16,000	198,000	198,000	52,000	35.6
44103 WEBSTER ROOM	76,000	57,000	5,200	16,800	79,000	79,000	22,000	38.6
44104 MEETING ROOM NO. 201	4,600	3,000	400	600	4,000	4,000	1,000	33.3
44105 MEETING ROOM NO. 202	13,000	18,000	3,000-	3,000	18,000	18,000	1,000	11.1
44106 MEETING ROOM NO. 203	10,600	9,000	200-	1,200	10,000	10,000	1,000	25.0
44107 MEETING ROOM NO. 204	500	1,000	250	750	5,000	5,000	1,000	6.3
44108 MEETING ROOM NO. 205	6,000	4,000	1,100-	1,100	8,000	8,000	1,000	18.9
44109 MEETING ROOM NO. 206	8,000	16,000	2,400-	3,400	17,000	17,000	97,000	6.3
44110 MEETING ROOM NO. 314	20,000	16,000						
CENTRE 81012 TOTALS	600,000	513,000	32,450	64,550	610,000	610,000	97,000	18.9

** CENTER 81015 OTHER RENTALS

44210 RENTAL-EQUIPMENT/STAGE	12,000	6,000	4,000	10,000	10,000	10,000	4,000	66.7
44211 RENTAL-WINDOWS-KING/SUMM	16,000	14,000	2,000	16,000	16,000	16,000	2,000	14.3
44255 PLANO	3,000	2,000	1,000	3,000	3,000	3,000	1,000	50.0
CENTRE 81015 TOTALS	31,000	22,000	7,000	29,000	29,000	29,000	7,000	31.8

** CENTER 81017 RECOVERIES

48001 AUDIO VISUAL-CUSTS	115,000	65,000	34,320	5,000	104,320	104,320	39,320	60.5
48002 COOKS	320		500		500	500	200	11.1
48003 CASHIERS	1,800	1,800	200	300	2,000	2,000	200	21.4.3
48004 BANQUET SERVICE STAFF	4,100	1,400	2,700		4,400	4,400	3,000	155.6
48005 PORTERS	3,200	1,800	1,200	1,600	4,600	4,600	2,800	20.0
48006 JANITORIAL SERVICES	3,000	2,500	500		3,000	3,000	500	77.8
48007 SECURITY SERVICES	14,000	9,000	5,000	2,000	16,000	16,000	7,000	
48008 STAGE HANDS SERVICES	3,000		5,680		5,680	5,680	5,680	



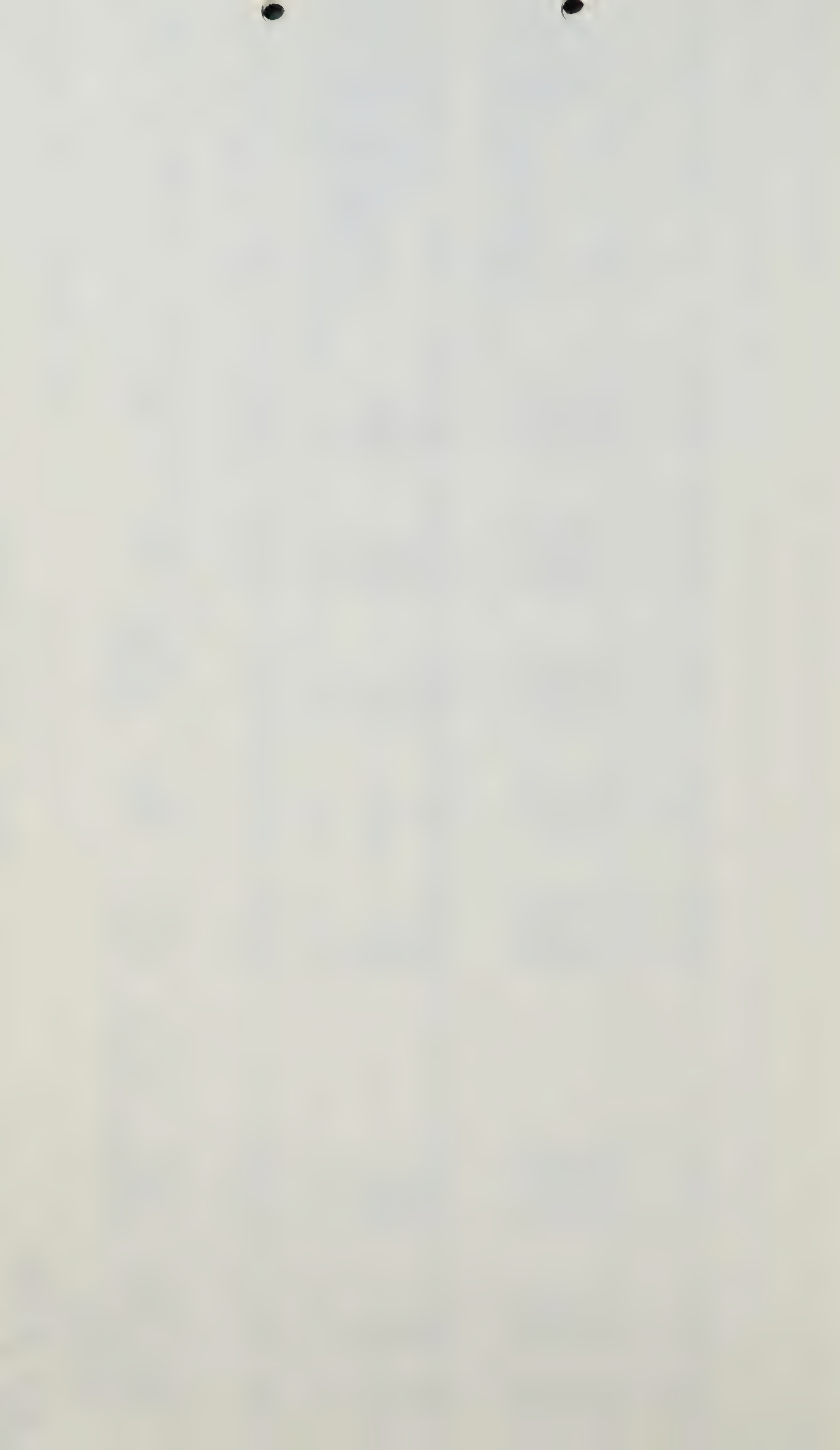
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT PERCENT (9-4) (10/4) (10) (11)
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48016	OTHER SERVICES & COSTS	12,000	12,000			12,000		12,000	
	TOTALS	156,420	93,500	49,900	9,100	152,500		152,500	59,000 63.1

** CENTER 81019	OTHER REVENUE								
48101	COMMISSIONS-SUPPLIERS	90,000	58,000	37,000		95,000		95,000	37,000 63.8
48102	COMMISSION-SOUVENIR, ETC.	1,400	1,200	200		1,400		1,400	200 16.7
48103	BELL CANADA COMMISSION	1,300	400	800	100	1,300		1,300	900 225.0
48104	ADMINISTRATION FEES	12,000	7,000	5,000	4,000	16,000		16,000	9,000 128.6
48105	COAT CHECK	4,000	1,900	1,100		3,000		3,000	1,100 57.9
48108	TUBACCO SALES	2,600	2,000	1,000		3,000		3,000	1,000 50.0
48110	MISCELLANEOUS								
	TOTALS	111,300	70,500	45,100	4,100	119,700		119,700	49,200 69.8

** CENTER 81050	FOOD & BEVERAGE								
44210	RENTAL-EQUIPMENT/STAGE	2,026,200	1,559,000	302,860	242,040	2,103,900		2,103,900	544,900 35.0
44301	FOOD/CATERING SALES	130,000	90,000	40,000		130,000		130,000	40,000 44.4
44302	COFFEE, TEA, JUICE ETC.	267,280	225,000	37,900	16,000	278,900		278,900	53,900 24.0
44303	LIQUOR	135,000	112,000	15,620	6,380	134,000		134,000	22,000 19.6
44304	BEER	265,000	202,000	41,810	12,190	256,000		256,000	54,000 26.7
44305	WINE	38,000	25,000	2,000	9,000	36,000		36,000	11,000 44.0
44306	SOFT DRINKS-BAR & PUNCH								
	TOTALS	2,861,480	2,213,000	440,190	285,610	2,938,800		2,938,800	725,800 32.8

DEPARTMENT TOTALS		3,760,200	2,912,000	574,640	363,360	3,850,000		3,850,000	938,000 32.2
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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		AMOUNT PERCENT (9-4) (10/4) (11)	

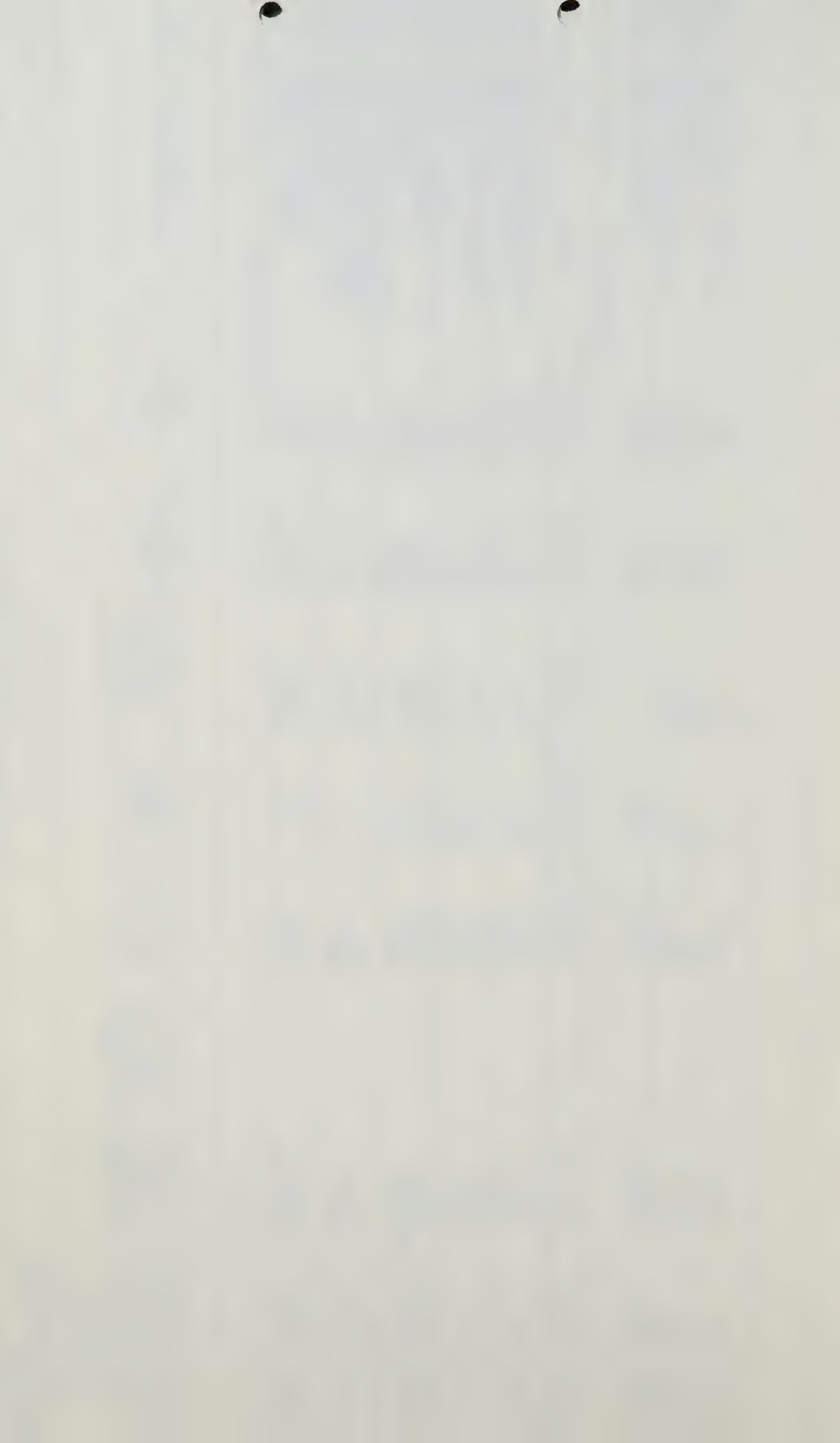
** CENTER 81011 ADMINISTRATION

51000	SALARIES & WAGES	116,900	189,370		16,930-	8,930	181,370		181,370	8,000-	4.2-
51003	SALARIES-AGENCIES	6,300	2,000		3,000		5,000		5,000	3,000	150.0
51200	EMPLOYEE BENEFITS	18,000	29,370		380-	2,030	31,020		31,020	1,650	5.6
51224	MEMBERSHIPS										
53405	COLLECTION AGENCY FEES	500	500				500		500		
53508	FIRE ON CIVIC BUILDINGS						34,500		34,500		
53513	ACCIDENT. DEATH & DISMEM	34,000	46,000		11,500-		80		80	11,500-	25.0-
53806	MEETINGS-H.C.C. COMMITTEE	500	800		800-					800-100.0-	
54112	PROV. FOR DOUBTFUL ACCTS	2,600	2,600				2,600		2,600		
55201	TRAVELLING	4,000	7,650		5,190-	340	2,800		2,800	4,850-	63.4-
55204	TRAINING COURSES	2,000	4,300		1,780-	180	2,700		2,700	1,600-	37.2-
55206	ENTER. MEETINGS & RECEP.	350	3,000		1,100-	100	2,000		2,000	1,000-	33.3-
56001	OFFICE SUPPLIES	6,400	6,000		290-	290	6,000		6,000		
56004	POSTAGE	1,800	1,900		90-	90	1,900		1,900		
56006	SUBSCRIPTIONS/MEMBERSHIP	2,000	2,900		1,100-	130	1,930		1,930		
56149	OPER. PURCHASES/SERVICES	4,700	5,360		250-	250	5,360		5,360		
56301	TELEPHONE	18,000	19,000				19,000		19,000		
56603	RENT-OFFICE EQUIPMENT	15,500	14,300		460	740	15,500		15,500	1,200	8.4
57101	EQUIPMENT REPAIRS & MAIN	1,115	800		150	50	1,000		1,000	200	25.0
58001	OFFICE EQUIPMENT	670	800				800		800		

ENTRE 81011	TOTALS	235,415	336,650		35,720-	13,130	314,060		314,060	22,590-	6.7-

** CENTER 81021 MAINTENANCE

51000	SALARIES & WAGES	41,800	45,820			7,720	53,540		53,540	7,720	16.8
51200	EMPLOYEE BENEFITS	7,000	8,900			1,630	10,530		10,530	1,630	18.3
56101	CLEANING/WASHROOM SUP.	13,500	8,000		3,430		12,000		12,000	4,000	50.0
56103	OPERATING SUPPLIES	2,600	1,800		480	120	2,400		2,400	600	33.3
56105	SMALL TOOLS	250	200		40	10	250		250	50	25.0
56148	DECORATIONS	1,005	1,000		50-	50	1,000		1,000		
56149	OPER. PURCHASES/SERVICES	1,200	1,200		270-	70	1,000		1,000	200-	16.7-
56303	WATER RATES & SEWER	7,700	7,300			370	7,740		7,740	440	6.0



1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date January, 1990

Department/Local Board H.E.C.F.I.

Centre Hamilton Convention Centre

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
International Convention Centre Managers Conference	Not Known	November, 1990	Director	1,800.00
Institute of Association Executives	Toronto	Monthly	Director	250.00
Canadian Restaurant and Food Assn. Food & Beverage Show	Toronto	February, 1990	S. H. Dockman, Operations Manager and Banquet and Kitchen Personnel	150.00
Hostex and C.R.F.A. Convention	Toronto	April, 1990	S. H. Dockman, Operations Manager (Operations Personnel to attend Trade Show)	400.00
London Restaurant and Hospitality Show	London, Ontario	November, 1990	S. H. Dockman, Operations Manager	200.00

TOTAL - "Travelling"
Account 55201

\$ 2,800.00
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DEPARTMENT HAMILTON CONVENTION CENTRE

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL / COMMITTEE		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
				ESTIMATE INCREASE+ DECREASE- (5)				INCREASE+ DECREASE- (8)	AMOUNT (9-4) (10)		PERCENT (10/4) (11)	

56319	GARBAGE DISPOSAL-TRICIL	10,000	5,500	4,020	480	10,000		10,000	4,500	81.8		
56320	GARBAGE DISPOSAL-LAIDLAW	6,000	6,000		300	6,300		6,300	300	5.0		
57331	COURIER CLEANING	106,000	103,000	3,000-	5,000	105,000		105,000	2,000	1.9		
56362	GENERAL CLEANING	8,000	10,000	2,480-	480	8,000		8,000	2,000-	20.0-		
56398	CONTRACTUAL-OTHER	1,100	1,100	50-	50	1,100		1,100				
57116	CLOCK REPAIRS & MAIN.	59,250	59,250		2,980	62,230		62,230	2,980	5.0		
57117	CUP EQUIPMENT-REM											
57129	ZAMBONI/FORK-ICE MAKER		3,000	3,000-	5,700	65,000		65,000	3,000-100.0-			
57200	GROUNDS REPAIRS	105,000	65,000	5,200-	2,700	52,000		52,000	2,700	5.5		
57301	BUILDING REPAIR & MAIN.	49,300	49,300		1,000	23,000		23,000	1,000	4.5		
57302	ELEVATOR/ESCALATOR-REM	22,000	22,000									
57314	LIGHTING REPAIRS											
CENIRE 81021	TOTALS	441,705	398,370	6,510-	29,230	421,090		421,090	22,720	5.7		

** CENTER 81036	LAISE PAYROLL											
51000	SALARIES & WAGES	3,000	5,000			5,000		5,000				
51200	EMPLOYEE BENEFITS	360	680			680		680				
CENIRE 81036	TOTALS	3,360	5,680			5,680		5,680				

* CENTER 81037	SECURITY											
56333	SECURITY	123,000	112,000	1,000	27,000	140,000		140,000	28,000	25.0		
CENTRE 81037	TOTALS	123,000	112,000	1,000	27,000	140,000		140,000	28,000	25.0		

** CENTER 81039	OPERATIONS											
51000	SALARIES & WAGES	67,000	71,210	820	6,370	77,580		77,580	6,370	8.9		
51123	WAGES-STURMAN	3,000	2,450		330	3,600		3,600	1,150	46.9		
51124	WAGES-INFORMATION DESK	32,000	22,000	910-	9,720	30,810		30,810	8,810	40.0		



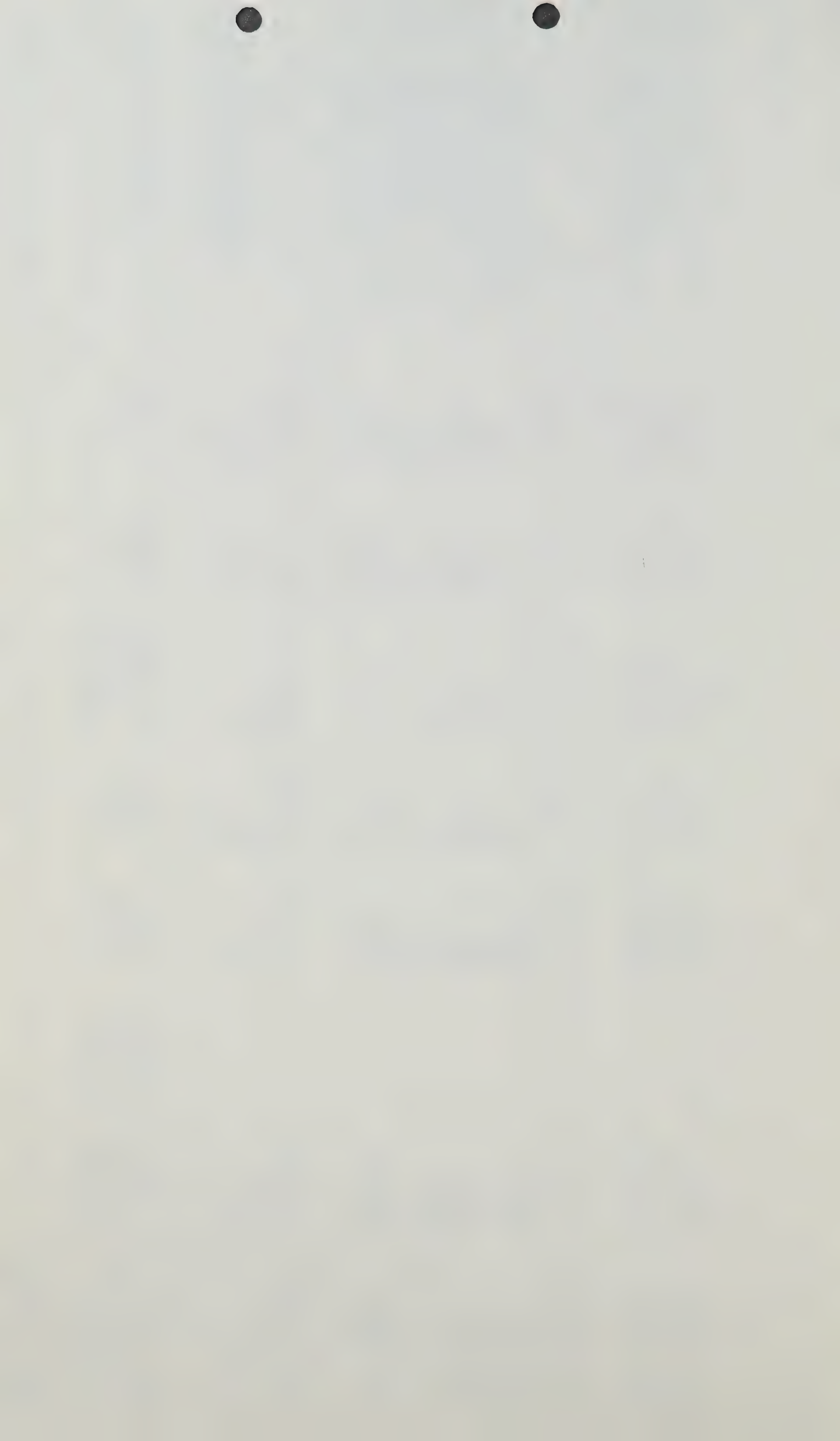
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ACCOUNT (1)	DESCRIPTION (2)	ADJUSTMENT				COUNCIL/ COMMITTEE	1990 RESULTANT APPROPRIA -TION	INCREASE + DECREASE - OVER 1989 ESTIMATE
		1989 ACTUAL (3)	1989 ESTIMATE (4)	TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLA- TIONARY COST (6)			
						1990 ORIGINAL ESTIMATE (4+5+6) (7)		AMOUNT PERCENT (9-4) (10/4) (10) (11)

51200 EMPLOYEE BENEFITS	14,000	16,190			490	16,680	16,680	490 3.0
56102 FIRST AID SUPPLIES	400	350	30		20	400	400	50 14.3
56103 OPERATING SUPPLIES	400	400	20-		20	400	400	
56147 TOBACCO SUPPLIES	2,000	1,400	880		120	2,400	2,400	1,000 71.4
TOTALS	118,800	114,000	800		17,070	131,870	131,870	17,870 15.7

** CENTER 81051 FOOD AND BEVERAGE - CLIENT SERVICES								
51000 SALARIES & WAGES	117,000	123,170			5,030	128,200	128,200	5,030 4.1
51098 GRATUITY RECOVERY-SALARY	32,500-	23,200-	9,600-		2,420	32,990	32,990	9,600- 41.4
51200 EMPLOYEE BENEFITS	19,200	21,570				210	210	2,420 11.2
53715 CR CARD SERVICE CHARGES	210	210				150	150	
55101 CASH OVER/SHORT	150	150				150	150	
55201 TRAVELLING	2,350	2,350				2,550	2,550	200 8.5
55204 TRAINING COURSES	500	1,100	50-		50	1,100	1,100	100 14.3
55206 ENTER. MEETINGS & RECEP.	700	1,700	60		40	800	800	100 25.0
55250 TRANSPORTATION ASSIST.	9,500	6,000	1,140		360	7,500	7,500	1,500 15.8
56001 OFFICE SUPPLIES	3,300	3,000	110		190	3,300	3,300	300 9.1
56006 SUBSCRIPTIONS/MEMBERSHIP	500	500	130-		20	390	390	110- 22.0
56107 PRINTING OF MENUS, ETC.	8,800	7,000			500	7,500	7,500	500 5.7
56329 TRANSPORTATION OF MONEY	1,400	980	160		60	1,200	1,200	220 15.7
56603 RENT-OFFICE EQUIPMENT			2,100			2,100	2,100	
TOTALS	131,110	143,530	6,210-		8,870	146,190	146,190	2,660 1.9

** CENTER 81052 FOOD AND BEVERAGE - KITCHEN								
51000 SALARIES & WAGES	193,000	191,340	38,720		44,300	274,360	274,360	83,020 43.4
51098 GRATUITY RECOVERY-SALARY	65,000-	46,400-	19,200-			65,600-	65,600-	19,200- 41.4
51114 WAGES-COOKS & KITCHEN	52,000	38,000	20,520-		6,560	24,040	24,040	13,960- 36.7
51115 WAGES-STEWARDESS	122,000	102,000	4,990-		73,170	170,180	170,180	68,180 66.8
51200 EMPLOYEE BENEFITS	39,300	41,990	11,640		7,970	61,600	61,600	19,610 46.7
56103 OPERATING SUPPLIES	25,000	21,000	1,530		1,470	24,000	24,000	3,000 14.3
56149 OPER. PURCHASES/SERVICES	5,000	4,000	280-		280	4,000	4,000	



COMPANY H. E. C. F. I.
DEPARTMENT HAMILTON CONVENTION CENTRE

1990 BUDGET WORKSHEET - FORM NO.1
EXPENDITURE ESTIMATES

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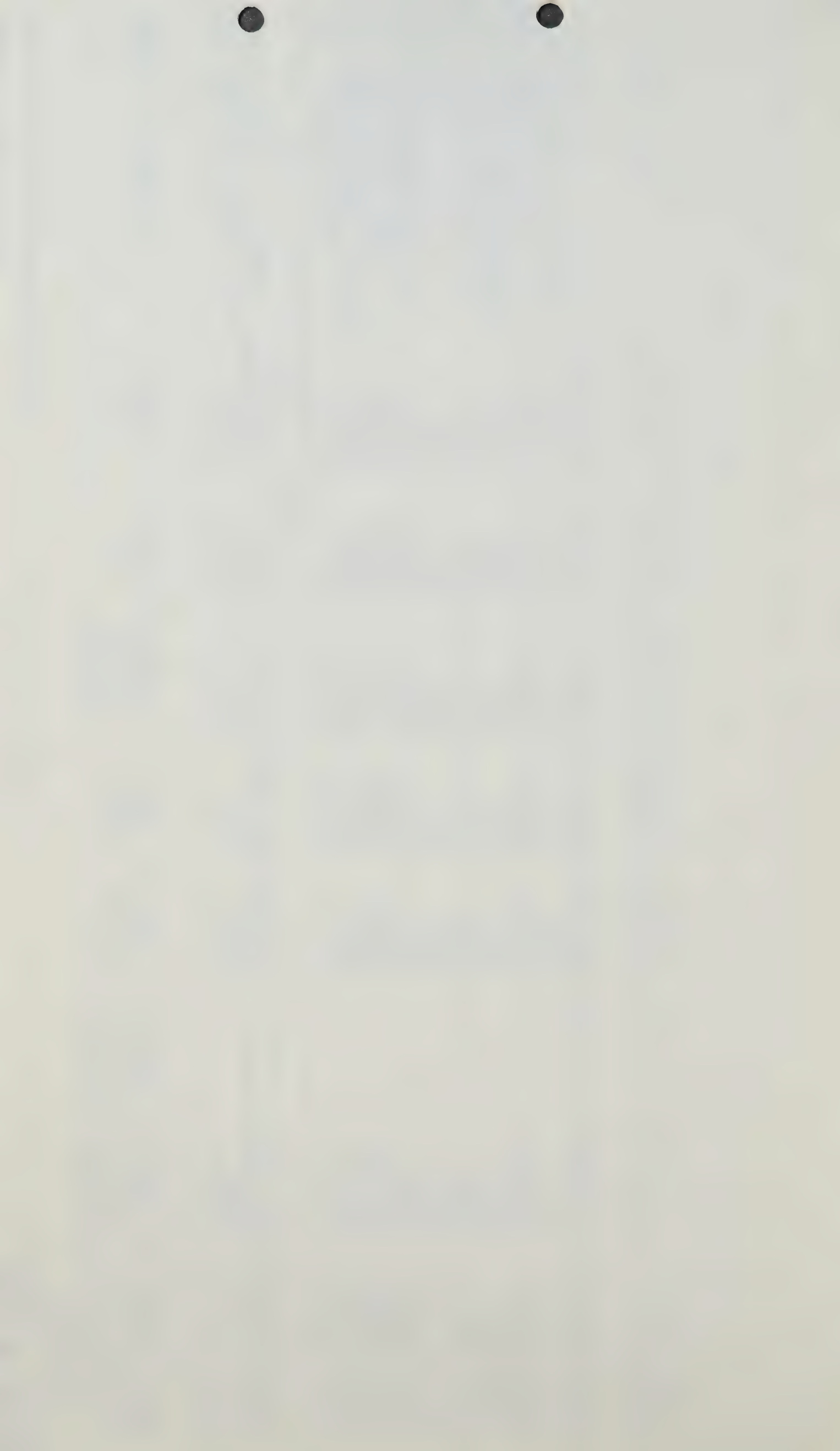
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (10)		AMOUNT PERCENT (9-4) (10/4) (11)	

56401	FOOD	668,422	544,170	86,800	510-	39,200	670,170			670,170	126,000	23.2		
57101	EQUIPMENT REPAIRS & MAIN	12,800	9,000	510-		510	9,000			9,000				
CENTRE 81052 TOTALS		1,052,522	905,100	93,190		173,460	1,171,750			1,171,750	266,650	29.5		

** CENTER 81053 FOOD AND BEVERAGE - BANQUETS

51000	SALARIES & WAGES	212,670	212,670	53,230	70,480	336,380	336,380			336,380	123,710	58.2		
51098	GRATUITY RECOVERY-SALARY	65,000-	46,400-	265,200-		311,600-	26,940			311,600-	265,200-	571.6		
51116	WAGES-CASHIERS	37,000	31,620	7,670-	2,990	26,940	26,940			26,940	4,680-	14.8		
51117	WAGES-F & B SERVICE STAFF	212,000	172,500	248,820		457,320	457,320			457,320	284,820	165.1		
51118	WAGES-PORTER STAFF	190,000	160,000	37,660-		80,200	202,540			202,540	42,540	26.6		
51200	EMPLOYEE BENEFITS	53,400	60,210	17,360		22,050	99,620			99,620	39,410	65.5		
56103	OPERATING SUPPLIES	32,000	32,000	4,000-	1,000	29,000	29,000			29,000	3,000-	9.4		
56108	MEETING ROOM SUPPLIES	4,540	4,540	1,820-	280	3,000	3,000			3,000	1,540-	33.9		
56138	CHINA	5,000	5,000	400-	400	5,000	5,000			5,000				
56139	GLASSWARE	8,000	8,000	570-	570	8,000	8,000			8,000				
56140	SILVER	5,000	5,000	2,550	450	6,000	6,000			6,000	3,000	60.0		
56141	LINEN (FELT & SKIRTING)	5,000	5,000	550	450	3,000	3,000			3,000	1,000	20.0		
56149	OPER.PURCHASES/SERVICES	4,000	4,000	1,340-	340	3,000	3,000			3,000	1,000-	25.0		
56359	UNIFORMS RENTAL/CLEANING	23,500	22,500	860-	1,360	23,000	23,000			23,000	500	2.2		
56360	LINEN CLEANING	48,000	38,500	3,900	2,600	45,000	45,000			45,000	6,500	16.9		
56403	BEVERAGE	232,742	186,120	26,290	13,150	225,560	225,560			225,560	39,440	21.2		
56505	AUDIO VISUAL SERVICES	127,000	77,000	27,760	5,240	110,000	110,000			110,000	33,000	42.9		
57101	EQUIPMENT REPAIRS & MAIN	7,300	3,500	280-	280	3,500	3,500			3,500				
CENTRE 81053 TOTALS		1,142,152	981,760	60,660	237,840	1,280,260	1,280,260			1,280,260	298,500	30.4		

DEPARTMENT TOTALS		3,248,064	2,991,410	112,890	506,600	3,610,900	3,610,900			3,610,900	619,490	20.7		
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1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

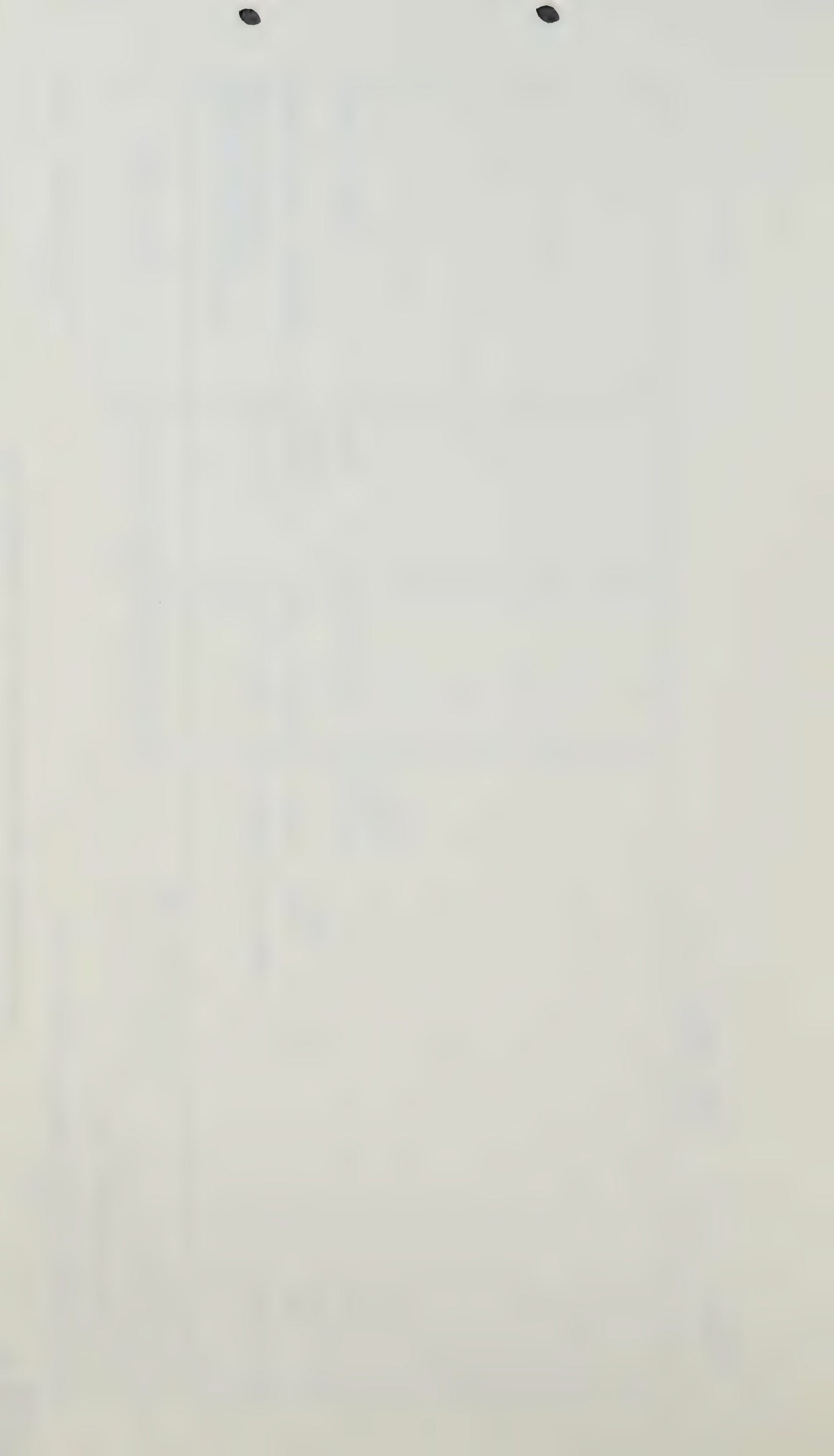
Rev. 89

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Date October 20, 1989Department/Local Board HECFI
HAMILTON CONVENTION CENTRECentre EVENTS DEPARTMENT

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Association for Convention Operations Management - Annual Convention	New Orleans	Jan. 4-6, 1990	R. Laking, Events Manager	1,800
Meeting Planners International	Toronto (monthly)	Sept. - June '90	I. Kovacs Tickets - 10 @ \$30 Mileage - 10 x \$30	300 300
Hostex - C.R.F.A.	Toronto	Spring, 1990	R. Laking M. Lees I. Kovacs	50 50 50
TOTAL - "Travelling" Account 55201				\$ 2,550

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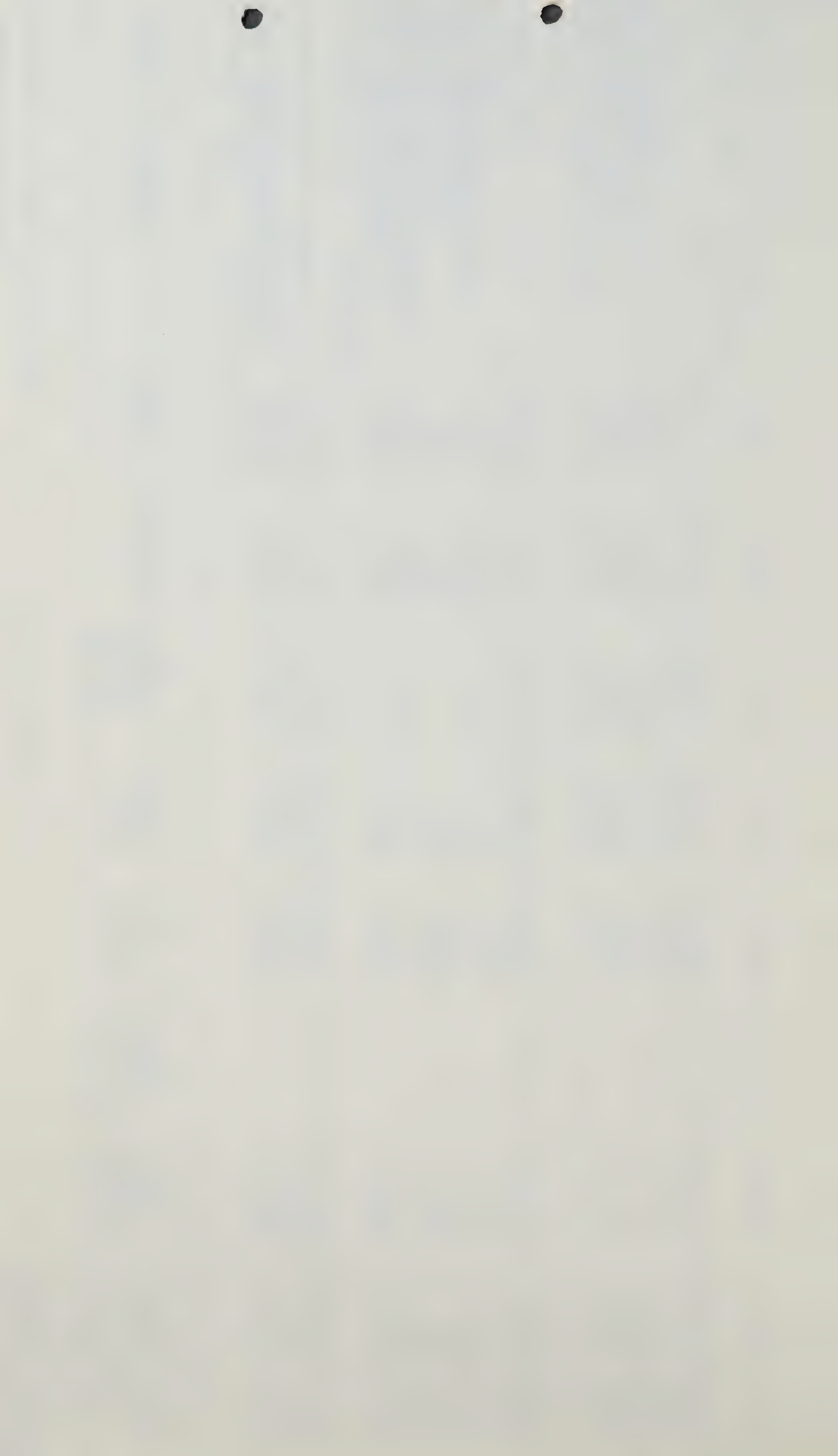
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE		1990 RESULTANT APPROPRIA TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT (9-4) (10)	PERCENT (10/4) (11)
				ESTIMATE INCREASE+	ESTIMATE DECREASE-			ADJUSTMENT INCREASE+	ADJUSTMENT DECREASE-					

** CENTER	82012	RENTALS & LICENCE FEES												
44101	GREAT HALL-HAMILTON PLACE	95,500-	295,000		13,100	15,400	323,500			323,500		28,500	9.7	
44101	STUDIO THEATRE-HAM. PLACE	60,000	64,000			3,200	67,200			67,200		3,200	5.0	
TOTALS		35,500-	359,000		13,100	18,600	390,700			390,700		31,700	8.8	

** CENTER	82015	OTHER RENTALS												
44201	MEETING ROOMS-HAM. PLACE	5,600	4,900			250	5,150			5,150		250	5.1	
44202	HAMILTON PHILHARMONIC	20,790	20,790			1,040	21,830			21,830		1,040	5.0	
44203	HECFI MARKETING & SALES	11,660	11,660									11,660-100.0-		
44204	HAM. & REG. ARTS COUNCIL	7,900	7,900		11,660-	400	8,300			8,300		400	5.1	
44205	OPERA HAMILTON	9,560	9,560			480	10,040			10,040		480	5.0	
44206	BACH ELGAR CHOIR	4,930	4,930			250	5,180			5,180		250	5.1	
44207	GERITOL FULLIES	3,100	3,100			150	3,250			3,250		150	4.8	
44210	RENTAL-EQUIPMENT/STAGE		1,570-									1,570-100.0-		
44219	COMPUTER SIGN	6,900	6,900			340	7,240			7,240		340	4.9	
44255	PIANO	1,050	1,050			50	1,100			1,100		50	4.8	
CENTRE 82015		71,490	72,360		13,230-	2,960	62,090			62,090		10,270-	14.2-	
TOTALS														

CENTER 82017		RECOVERIES											
48008	STAGE HANDS SERVICES	600,000	444,820	100,000	27,240	572,060	572,060	127,240	28.6				
48009	ADVERTISING	300,000	180,580	60,000	12,030	252,610	252,610	72,030	39.9				
48010	MONTHLY CALENDAR	12,000	10,450	1,550	600	12,600	12,600	2,150	20.6				
48011	HOUSE PROGRAM ADVERTISING	22,600	31,350	31,350-				31,350-100.0-					
48015	MUSICIANS	68,000	42,010	12,990	2,750	57,750	57,750	15,740	37.5				
48016	OTHER SERVICES & COSTS	45,000	31,350	8,650-	1,130	23,830	23,830	7,520-	24.0-				
TOTALS		1,047,600	740,560	134,540	43,750	918,850	918,850	178,290	24.1				

** CENTER	82019	OTHER REVENUE												
48102	COMMISSION-SOUVENIR, ETC.	8,000	5,960	2,040	400	8,400		8,400	2,440	40.9				



COMPANY H. E. C. F. I.
DEPARTMENT HAMILTON PLACE THEATRE

1990 BUDGET WORKSHEET - FORM NO.1
REVENUE ESTIMATES

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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT PERCENT (9-4) (10/4) (10) (11)	

48103	BELL CANADA COMMISSION	280	840	560-	110-	10	290			290	550-	65.5-
48104	ADMINISTRATION FEES		110								110-	100.0-
48105	COAT CHECK	13,500	8,670	3,910	110-	1,320	13,900			13,900	5,230	60.3
48106	ADVERTISING-RATE DISC.	18,390	18,390	110		930	19,430			19,430	1,040	5.7
48107	MAILING LIST	29,000	31,490	2,490-		1,450	30,450			30,450	1,040-	3.3-
48110	MISCELLANEOUS	2,100										
CENTRE 82019 TOTALS		71,270	65,460	2,900		4,110	72,470			72,470	7,010	10.7

** CENTER 82050 FOOD & BEVERAGE												
44301	FOOD/CATERING SALES	19,500	12,540	3,500		800	16,840			16,840	4,300	34.3
44303	LIQUOR	56,000	46,000	5,000		4,100	55,100			55,100	9,100	19.8
44304	BEER	38,000	33,000	2,500		3,150	38,650			38,650	5,650	17.1
44305	WINE	22,000	18,000	2,250		4,000	24,250			24,250	6,250	34.7
44306	SOFT DRINKS-BAR & PUNCH	39,000	35,460	2,600		1,900	39,960			39,960	4,500	12.7
CENTRE 82050 TOTALS		174,500	145,000	15,850		13,950	174,800			174,800	29,800	20.6

DEPARTMENT TOTALS		1,329,360	1,382,380	153,160		83,370	1,618,910			1,618,910	236,530	17.1
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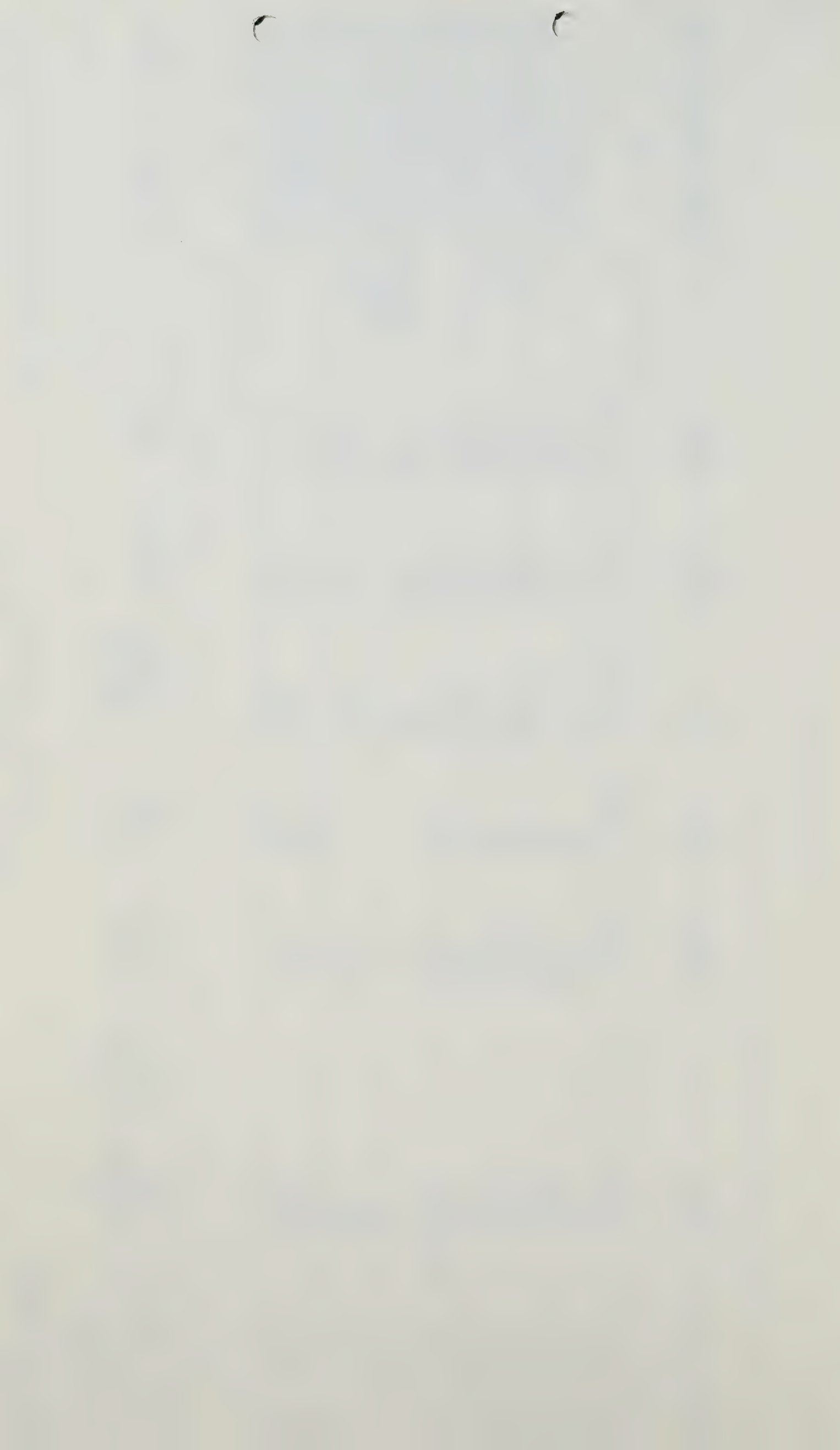
		ADJUSTMENT		COUNCIL /		INCREASE +	
		TO 1989		COMMITTEE		DECREASE -	
		ESTIMATE		ADJUSTMENT		ESTIMATE	
		INCREASE +		DECREASE -		ESTIMATE	
		TITONARY		RESULTANT		AMOUNT PERCENT	
		COST		-TITION		(9-4) (10/4)	
		(6)		(7+8)		(10/4)	
		(7)		(9)		(11)	
ACCOUNT	DESCRIPTION	1989 ACTUAL	1989 ESTIMATE	1990 ORIGINAL ESTIMATE	ADJUSTMENT INCREASE + DECREASE -	1990 RESULTANT APPROPRIATE	INCREASE + DECREASE - OVER 1989 ESTIMATE
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

** CENTER 82011 ADMINISTRATION

51000	SALARIES & WAGES	240,120	238,920	20,130-	10,860	229,650	229,650	9,270-	3.9-
51003	SALARIES-AGENCIES		1,200		50	1,250	1,250	50	4.2
51200	EMPLOYEE BENEFITS	34,000	38,940	3,870-	4,560	39,630	39,630	690	1.8
51224	MEMBERSHIPS				600				
53202	PROPERTY TAX	7,100	7,100			7,700	7,700	600	8.5
53405	COLLECTION AGENCY FEES	300	300			300	300		
53504	FIDELITY (D, D & D)	1,200		1,200		1,200	1,200		
53508	FIRE ON CIVIC BUILDINGS	38,000	44,000	7,500-		36,500	36,500	7,500-	17.0-
53512	DIR. & OFFICERS LIABILITY	250		250		250		250	
53513	ACCIDENT-DEATH & DISMEM	500	500	500-					
53807	MEETINGS-H.P.T. COMMITTEE	2,400	2,400			2,400	2,400		
54112	PROV. FOR DOUBTFUL ACCTS	6,000	6,000	1,300-	300	5,000	5,000	1,000-	16.7-
55201	TRAVELLING		6,000		260	900	900	300	50.0
55204	TRAINING COURSES	4,000	6,000	2,000-	40	4,250	4,250	1,750-	29.2-
55206	ENTER. MEETINGS & RECEP.	6,000	6,000	500	390	6,890	6,890	890	14.8
56001	OFFICE SUPPLIES	11,500	11,500	1,830-	330	10,000	10,000	1,500-	13.0-
56004	POSTAGE	3,800	3,800	870-	170	3,100	3,100	700-	18.4-
56006	SUBSCRIPTIONS/MEMBERSHIP	3,660	4,460	800-	190	3,850	3,850	610-	13.7-
56149	OPER. PURCHASES/SERVICES	16,500	18,500	3,200-	700	16,000	16,000	2,500-	13.5-
56301	TELEPHONE	5,400	3,240	4,440	390	8,070	8,070	4,830	149.1
56603	RENT-OFFICE EQUIPMENT	5,650	5,650		280	5,930	5,930	280	5.0
56610	RENT-CAR POOL	550	550		30	580	580	30	5.5
56601	EQUIPMENT REPAIRS & MAIN	1,500	3,010	300-	140	2,850	2,850	160-	5.3-
56601	OFFICE EQUIPMENT								
CENTRE 82011 TOTALS		388,430	402,670	35,650-	19,280	386,300	386,300	16,370-	4.1-
*****		*****	*****	*****	*****	*****	*****	*****	*****

** CENTER 82021 MAINTENANCE

51000	SALARIES & WAGES	73,045	72,070	7,480	5,690	85,240	85,240	13,170	18.3
51200	EMPLOYEE BENEFITS	8,360	10,270	520	1,480	11,750	11,750	1,480	14.4
56101	CLEANING/WASHROOM SUP.	8,000	7,480	30-	400	8,400	8,400	920	12.3
56103	OPERATING SUPPLIES	600	630		30	630	630		



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1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date January, 1990

Department/Local Board H.E.C.F.I.

Centre Hamilton Place Administration

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Travel to New York based contacts	New York City	T.B.A.	Tom Burrows, Director of Hamilton Place	
Annual Meeting of I.S.P.A.A.	New York City	December 10-15	Tom Burrows, Director of Hamilton Place	
One I.A.A.M. Conference, District National	T.B.A.	T.B.A.	Tom Burrows, Director of Hamilton Place or Robert Ellison, Assistant Director of Hamilton Place	
Other Trips as required to secure bookings, e.g., London or other European Cities	T.B.A.	T.B.A.	Tom Burrows, Director of Hamilton Place or Robert Ellison, Assistant Director of Hamilton Place	
Association Meetings in Ontario and throughout Canada	T.B.A.	T.B.A.	Tom Burrows, Director of Hamilton Place or Robert Ellison, Assistant Director of Hamilton Place	
TOTAL - "Travelling" Account 55201				\$ 5,000.00



COMPANY H. E. C. F. I.
DEPARTMENT HAMILTON PLACE THEATRE

1990 BUDGET WORKSHEET - FORM NO.1
EXPENDITURE ESTIMATES

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BUDGET 90
02/09/90

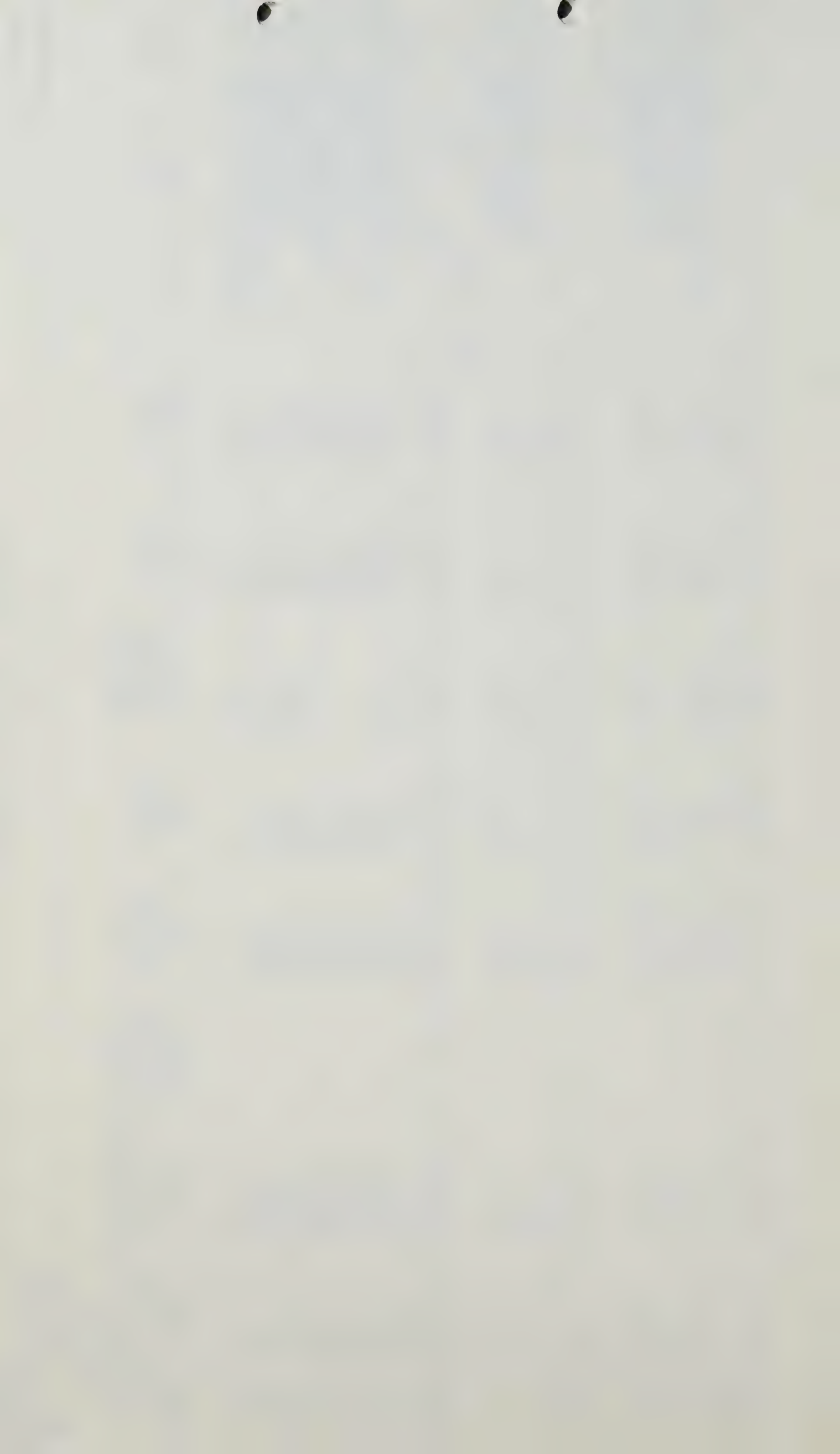
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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE-		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE-	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT PERCENT (9-4) (10/4) (10) (11)	

56149	OPER. PURCHASES/SERVICES	1,770	820	950		90	1,860		1,860	1,040	126.8
56303	WATER RATES & SEWER	5,430	5,130	300		270	5,700		5,700	570	11.1
56119	GARBAGE DISPOSAL-TRICIL	2,550	1,700	850		120	2,670		2,670	970	37.7
56331	WINDOW CLEANING	6,500	7,520	1,020-		330	6,830		6,830	690-	9.2-
56362	GENERAL CLEANING	65,000	57,500	7,500		850	68,250		68,250	10,750	18.7
56398	CONTRACTUAL-OTHER	17,000	15,000	2,000		40	17,850		17,850	2,850	19.0
52116	CLOCK REPAIRS & MAIN.	960	960			40	1,000		1,000	40	4.2
57117	CUP EQUIPMENT-REM	35,220	34,570			2,400	36,970		36,970	2,400	6.9
57200	GROUND REPAIRS	4,000	4,000			200	4,200		4,200	200	5.0
57301	BUILDING REPAIR & MAIN.	22,500	37,600			1,880	39,480		39,480	1,880	5.0
57302	ELEVATOR/ESCALATOR-REM	17,330	17,660	330-		870	18,200		18,200	540	3.1
57314	LIGHTING REPAIRS	12,800	12,800			640	13,440		13,440	640	5.0
58004	OFFICE FURNISHINGS		3,180	1,180-		100	2,100		2,100	1,080-	34.0-
CENTRE 82021	TOTALS	281,065	288,890	17,040		18,640	324,570		324,570	35,680	12.4

** CENTER 82031	MEETING ROOMS										
51000	SALARIES & WAGES	1,820	2,000	180-		180	2,000		2,000		
51200	EMPLOYEE BENEFITS	120		120		10	130		130		130
56103	OPERATING SUPPLIES	100	280	20-		20	280		280		
56361	LAUNDRY SERVICES	300	320	20-		20	320		320		
CENTRE 82031	TOTALS	2,340	2,600	100-		230	2,730		2,730	130	5.0

** CENTER 82032	FRONT OF HOUSE										
51000	SALARIES & WAGES	10,639	15,880	9,760		1,690	27,330		27,330	11,450	72.1
51119	WAGES-USHERS/TICKET	110,000	90,000			10,000	100,000		100,000	10,000	11.1
51200	EMPLOYEE BENEFITS	3,900	7,020	20-		990	8,010		8,010	990	14.1
56102	FIRST AID SUPPLIES	300	320			20	320		320		
56104	UNIFORMS, CLOTHING & ACC.	1,800	1,800	8,690		510	11,000		11,000	9,200	51.1
56149	OPER. PURCHASES/SERVICES	1,600	1,160	1,420		120	2,700		2,700	1,540	13.2
56361	LAUNDRY SERVICES	1,100	1,250	150-		50	1,150		1,150	100-	8.0-
CENTRE 82032	TOTALS	129,339	117,430	19,700		13,380	150,510		150,510	33,080	28.2



COMPANY H. E. C. F. I.
DEPARTMENT HAMILTON PLACE THEATRE

1990 BUDGET WORKSHEET - FORM NO.1
EXPENDITURE ESTIMATES

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BUDGET 1990
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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE-		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT (9-4) (10)	PERCENT (10/4) (11)

** CENTER 82033 OPERATION - SPECIFIC SHOW EXPENSES

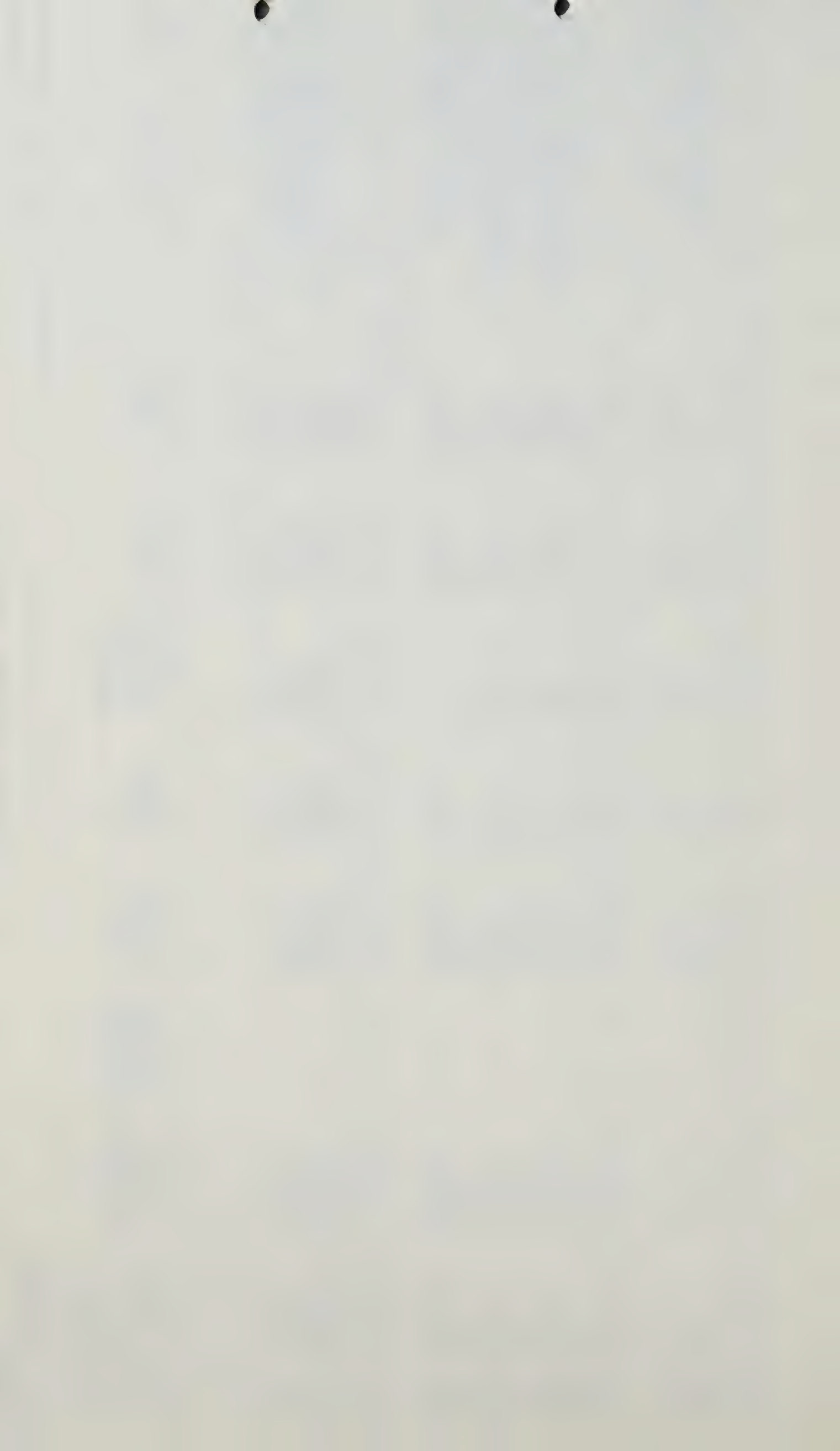
51000 SALARIES & WAGES	411,000	312,330	74,370	19,340	406,040	406,040	93,710	30.0
51200 EMPLOYEE BENEFITS	54,000	47,000	7,380	4,860	59,240	59,240	12,240	26.0
56149 OPER. PURCHASES/SERVICES	40,000	27,260	3,760-	1,000	24,500	24,500	2,760-	10.1-
56501 ADVERTISING & PROMOTION	300,000	180,580	60,000	12,030	252,610	252,610	72,030	39.9
56504 MUSICIANS	68,000	42,010	12,990	2,750	57,750	57,750	15,740	37.5
CENTRE 82033 TOTALS	873,000	609,180	150,980	39,980	800,140	800,140	190,960	31.3

** CENTER 82034 STAGE PROPERTY

51000 SALARIES & WAGES	236,000	228,800	12,560	2,800	241,360	241,360	12,560	5.5
51200 EMPLOYEE BENEFITS	32,000	36,690	2,800	80	39,490	39,490	2,800	7.6
56103 OPERATING SUPPLIES	1,500	1,500	110	40	1,580	1,580	80	5.3
56105 SMALL TOOLS	1,100	690	1,900	650	840	13,600	1,500	21.7
56142 OPER. SUPPLIES-SOUND	11,050	11,050	1,900	130	2,850	13,850	2,850	23.1
56143 OPER. SUPPLIES-CARPENTRY	2,000	2,720	1,050	330	7,020	7,020	1,380	4.8
56144 OPER. SUPPLIES-STUDIO	6,690	5,640	1,050	760	19,760	19,760	760	4.0
56145 OPER. SUPPLIES-ELECTRIC	19,000	19,000	370-	280	5,780	5,780	90-	1.5-
57321 STAGE REPAIRS	5,500	5,870	420	760	15,970	15,970	1,180	8.0
58008 OPER. EQUIPMENT-ELECTRIC	15,210	14,790	420	750	15,650	15,650	2,650	20.4
58009 OPER. EQUIPMENT-SOUND	9,000	13,000	1,900	180	3,680	3,680	460	14.3
58010 OPER. EQUIPMENT-PROPS	3,220	3,220	280	180				
CENTRE 82034 TOTALS	342,270	342,970	5,290	19,320	367,580	367,580	24,610	7.2

** CENTER 82037 SECURITY

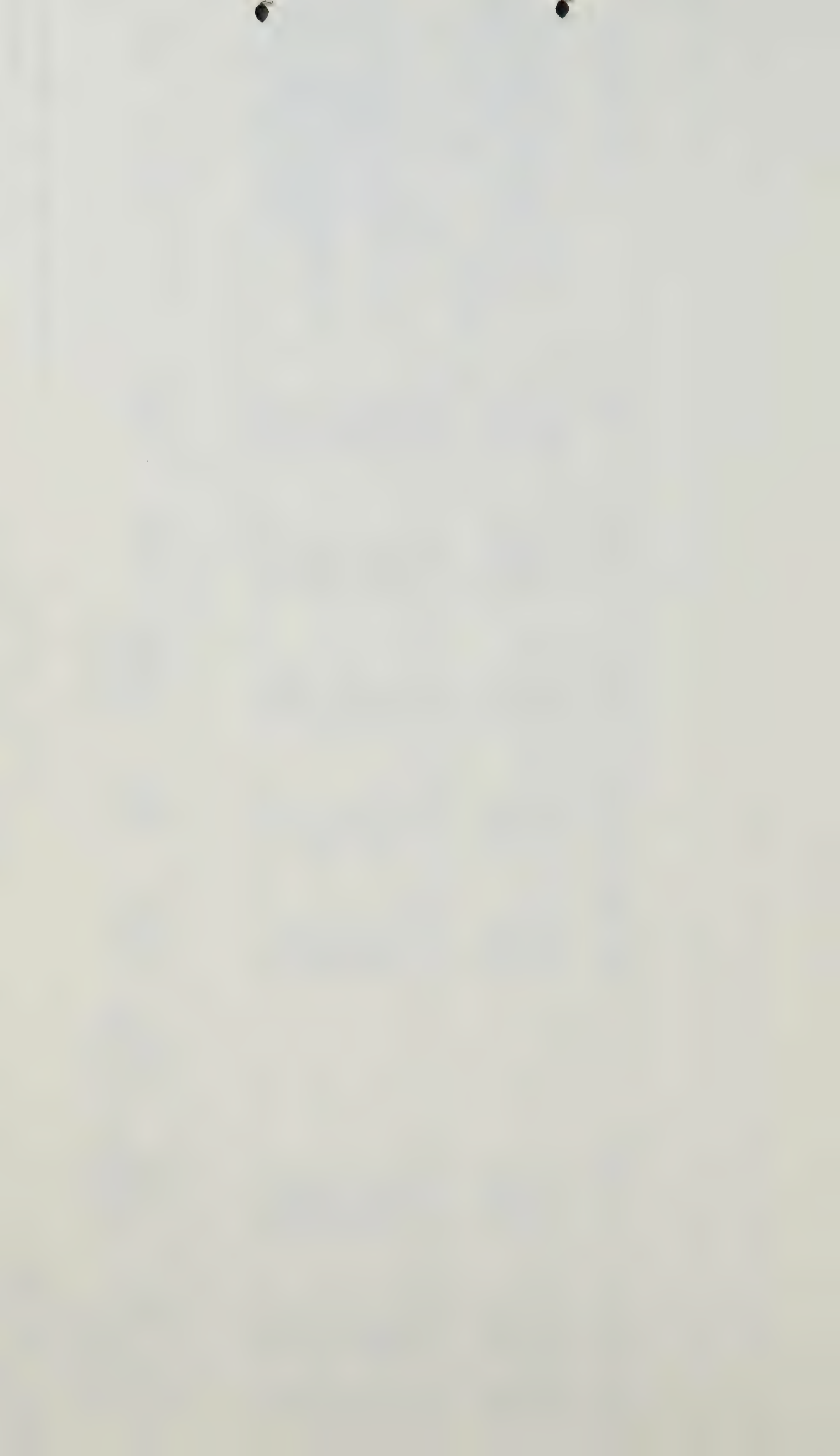
51000 SALARIES & WAGES	55,880	54,500	1,330	5,800	61,630	61,630	7,130	13.1
51200 EMPLOYEE BENEFITS	3,000	6,300	300	690	7,290	7,290	990	15.7
56103 OPERATING SUPPLIES	140	140	10	10	150	150	10	7.1
56361 LAUNDRY SERVICES	130	130		10	140	140	10	7.7
CENTRE 82037 TOTALS	59,150	61,070	1,630	6,510	69,210	69,210	8,140	13.3



ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		PERCENT (10/4) (11)	

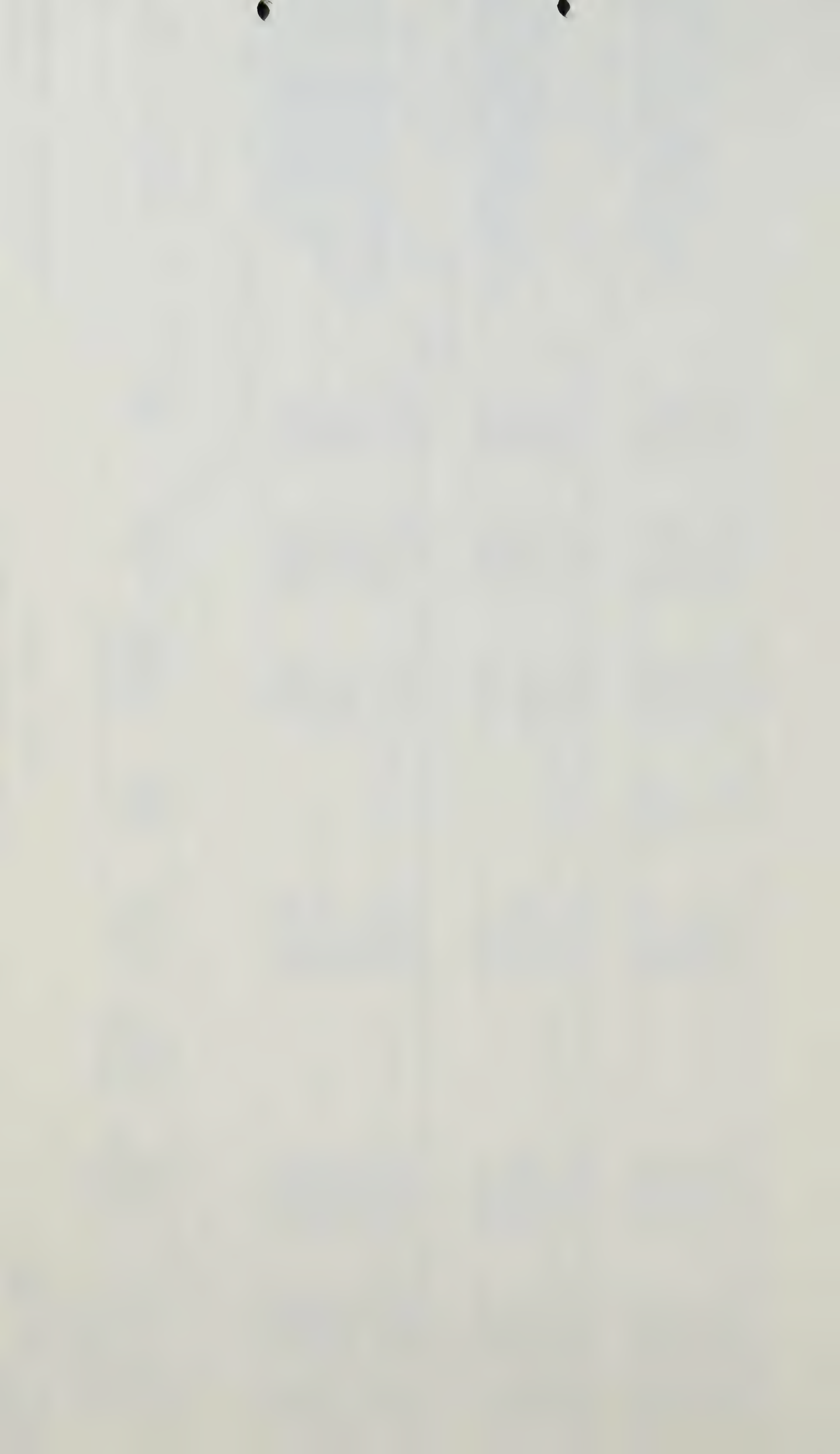
** CENTER 82054 BEVERAGE AND CATERING SERVICE													
56000	SALARIES & WAGES	20,000	20,000		900-	2,000	21,100		21,100	1,100	5.5		
51200	EMPLOYEE BENEFITS	1,000	900		1,320		2,220		2,220	1,320	146.7		
56103	OPERATING SUPPLIES	9,500	7,320		2,180	480	9,980		9,980	2,660	36.3		
56104	UNIFORMS, CLOTHING & ACC.		1,050			50	1,100		1,100	50	4.8		
56149	OPER. PURCHASES/SERVICES	1,270	1,270		110-	60	1,330		1,330	60	4.7		
56361	LAUNDRY SERVICES	250	360			10	260		260	100-	27.8-		
56402	CATERING	17,700	11,400		2,710	710	14,820		14,820	3,420	30.0		
56403	BEVERAGE	46,500	46,360			90	48,700		48,700	2,340	5.0		
57101	EQUIPMENT REPAIRS & MAINT	1,800	1,440		360	80	1,890		1,890	450	31.3		
58005	OPERATING EQUIPMENT	2,059	1,380		220		1,680		1,680	300	21.7		
CENTRE 82054 TOTALS		100,079	91,480		5,280	5,820	103,080		103,080	11,600	12.7		

** CENTER 82063 SHOW PROMOTIONS													
56004	POSTAGE	23,500	21,500		2,000	700	24,200		24,200	2,700	12.6		
56502	ADVERTISING HOUSE-GENERAL	38,000	38,000			1,900	39,900		39,900	1,900	5.0		
56503	HOUSE PROGRAMMES	72,000	62,700		38,890-	1,190	25,000		25,000	37,700-	60.1-		
CENTRE 82063 TOTALS		133,500	122,200		36,890-	3,790	89,100		89,100	33,100-	27.1-		
DEPARTMENT TOTALS		2,309,173	2,038,490		127,780	126,950	2,293,220		2,293,220	254,730	12.5		



ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL / COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		PERCENT (10/4) (11)	

** CENTER 83012		RENTALS & LICENCE FEES	
4410A	AMATEUR HOCKEY	80,548	70,500
4410B	CONCENTIONS-COPPS	70,000	273,250
4410C	CONCENTIONS-COPPS	70,000	60,000
4410D	FAMILY SHOWS-COPPS	140,000	190,000
4410E	OTHER AMATEUR SPORTS	23,000	16,250
4410F	OTHERS-CUPPS	48,750	20,000
4410G	OTHER PROFESSIONAL SPORTS	117,000	140,000
4410H	PROFESSIONAL HOCKEY	150,206	20,000
4410I	TRADE/CONS. SHOWS-COPPS	110,000	48,560
4410J	TOTALS	629,504	900,000
4410K			50,000-
4410L			158,560
4410M			850,000
4410N			102,100
4410O			231,340
4410P			91,000
4410Q			128,000
4410R			26,000
4410S			13,000
4410T			80,000
4410U			20,000
4410V			158,560
4410W			850,000
4410X			102,100
4410Y			231,340
4410Z			91,000
4411A			128,000
4411B			26,000
4411C			13,000
4411D			80,000
4411E			20,000
4411F			158,560
4411G			850,000
4411H			102,100
4411I			231,340
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4415V			158,560
4415W			850,000
4415X			102,100
4415Y			231,340
4415Z			91,000
4416A			128,000
4416B			26,000
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4417W			231,340
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4417Y			128,000
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4418W			20,000
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4418Z			102,100
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4419B			91,000
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4423F			102,100
4423G			231,340
4423H			91,000
4423I			128,000
4423J			26,000
4423K			13,000
4423L			80,000
4423M			



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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		AMOUNT PERCENT (9-4) (10/4) (11)	

** CENTER 83019 OTHER REVENUE

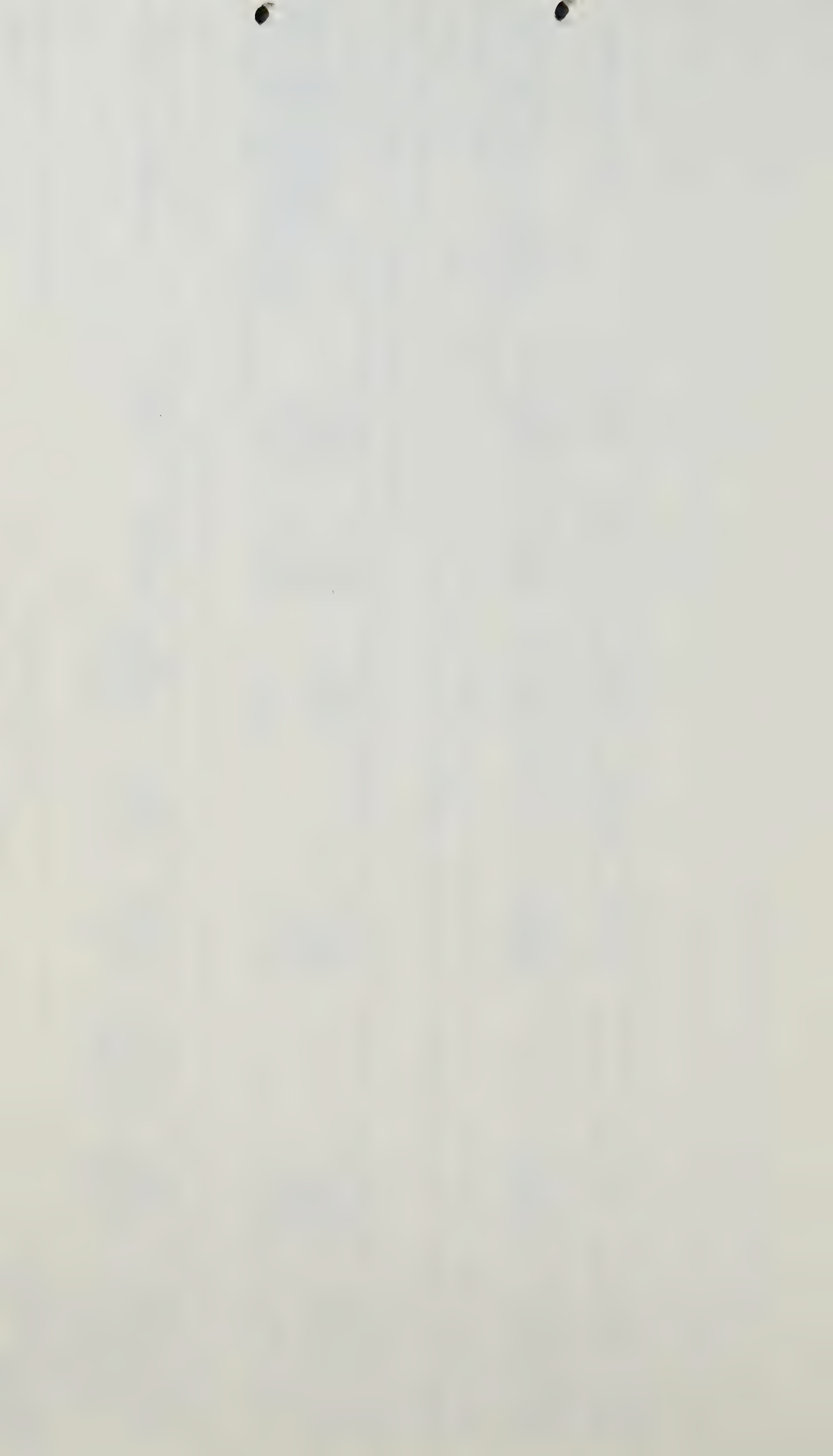
48101 COMMISSIONS-SUPPLIERS	15,000	15,000	5,000			20,000	20,000			20,000	5,000	33.3		
48102 COMMISSION-SOUVENIR, ETC.	60,000	100,000				100,000	100,000			100,000				
48103 BELL CANADA COMMISSION	1,000	1,000				1,000	1,000			1,000				
48104 ADMINISTRATION FEES	15,000	18,800	1,800-			17,000	17,000			17,000				
48110 MISCELLANEOUS	5,000	100	3,400			3,500	3,500			3,500				
CENTRE 83019 TOTALS	96,000	134,900	6,600			141,500	141,500			141,500				

** CENTER 83035 EVENTS PLANNING/OPERATIONS

49018 SALARY RECOVERY														
CENTRE 83035 TOTALS														

** CENTER 83050 FOOD & BEVERAGE

44307 COMMISSIONS-CONCESSIONS	186,200	328,600	48,600-			280,000	280,000			280,000	48,600-	14.8-		
CENTRE 83050 TOTALS	186,200	328,600	48,600-			280,000	280,000			280,000	48,600-	14.8-		
DEPARTMENT TOTALS	1,437,154	2,082,010	190,840-			51,210	1,942,380			1,942,380	139,630-	6.7-		



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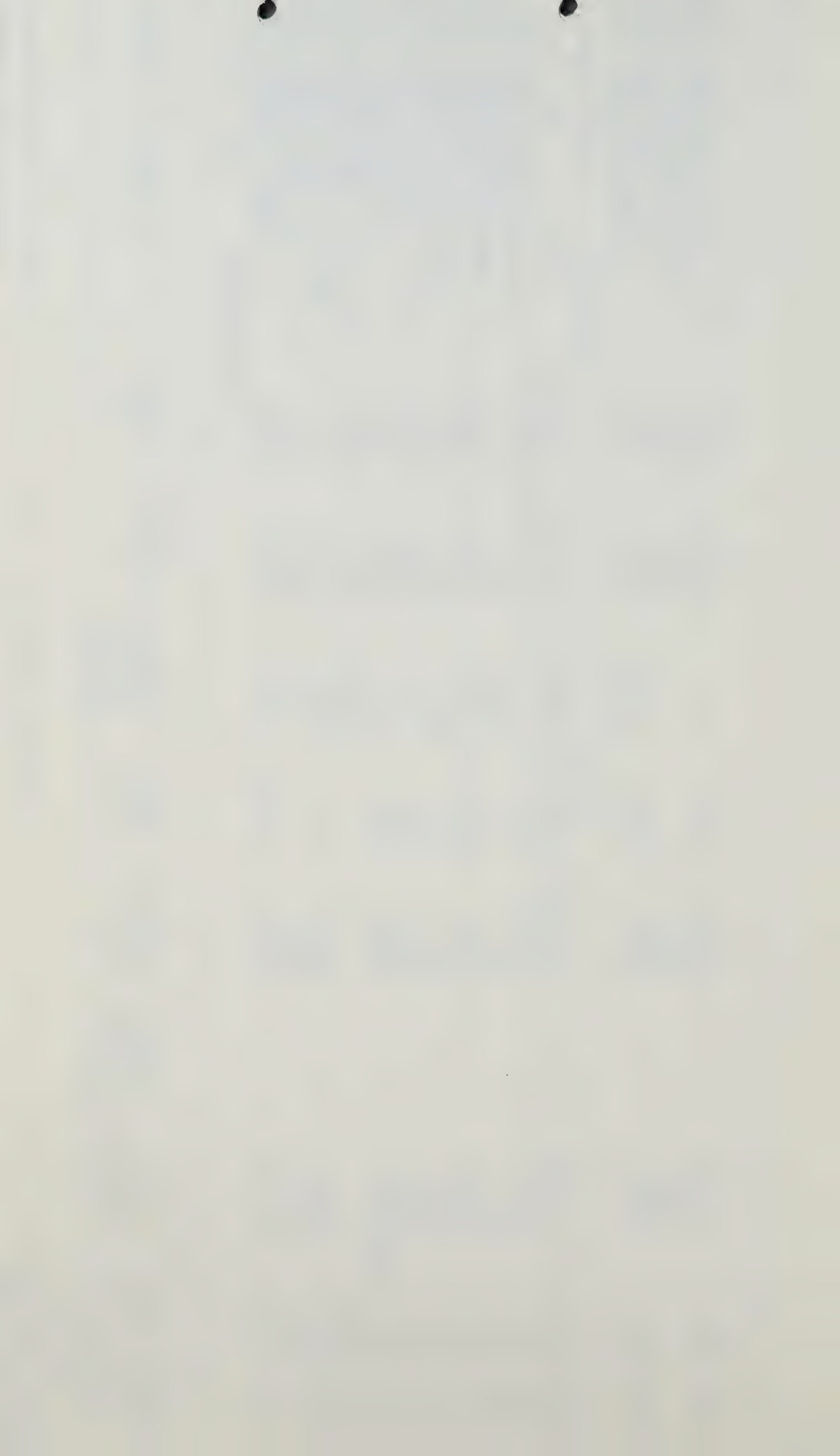
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		AMOUNT PERCENT (10/4) (11)	

** CENTER 83011 ADMINISTRATION

53200	SALARIES & WAGES	207,750	209,670	2,100		13,930	225,700			225,700	16,030	7.6		
53203	SALARIES-AGENCIES	3,000	3,120				3,120			3,120				
53202	EMPLOYEE BENEFITS	32,220	32,890	4,610			37,500			37,500	4,610	14.0		
53202	PROPERTY TAX	340	340	400		100	840			840	500	147.1		
53508	FIRE ON CIVIC BUILDINGS	51,000	60,000	5,000			55,000			55,000	5,000	8.3		
53513	ACCIDENT. DEATH & DISMEM			80			80			80				
53804	HAMILTON ROOM	1,000	2,000	2,000										
53808	MEETINGS-COPPS/C.O.U.P. COM	2,000	2,500	2,500										
55201	TRAVELLING	7,600	7,600				10,200			10,200	2,600	34.2		
55204	TRAINING COURSES	2,200	2,500				2,600			2,600	100	4.0		
55206	ENTER., MEETINGS & RECEP.	4,100	4,500				4,200			4,200	200	5.0		
56001	OFFICE SUPPLIES	9,000	6,740	1,260		500	9,000			9,000	2,260	33.5		
56004	POSTAGE	1,000	1,850	850		30	1,030			1,030	820	44.3		
56006	SUBSCRIPTIONS/MEMBERSHIP	1,300	710	10		60	760			760	50	7.0		
56149	OPER. PURCHASES/SERVICES	2,500	2,500			100	2,600			2,600	100	4.0		
56301	TELEPHONE	13,000	10,750	1,150		400	10,000			10,000	750	7.0		
56603	RENT-OFFICE EQUIPMENT	11,000	6,000	4,600		400	11,000			11,000	5,000	83.3		
56610	RENT-CAR POOL	600	600	200		30	400			400	200	33.3		
57101	EQUIPMENT REPAIRS & MAIN	600	600			30	630			630	30	5.0		
58001	OFFICE EQUIPMENT	1,100	1,000			40	1,040			1,040	40	4.0		
CENTRE 83011 TOTALS		350,710	355,370	4,040		16,290	375,700			375,700	20,330	5.7		

** CENTER 83021 MAINTENANCE

56101	CLEANING/WASHROOM SUP.	39,200	41,400	2,200		1,960	41,160			41,160	240	.6		
56103	OPERATING SUPPLIES	11,000	5,200			600	13,000			13,000	7,800	150.0		
56105	SMALL TOOLS	1,500	1,550			50	1,600			1,600	50	3.2		
56146	SUP.-ZAMBONI/FORKLIFT	1,500	3,200				3,200			3,200				
56149	OPER. PURCHASES/SERVICES	500	2,000				2,000			2,000				
56201	GASOLINE	800	1,250				1,250			1,250				
56303	WATER RATES & SEMER	12,800	15,380			770	16,150			16,150	770	5.0		
56320	GARBAGE DISPOSAL-LAIDLAW	7,350	7,350			290	7,640			7,640	290	3.9		



1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date January, 1990

Department/Local Board

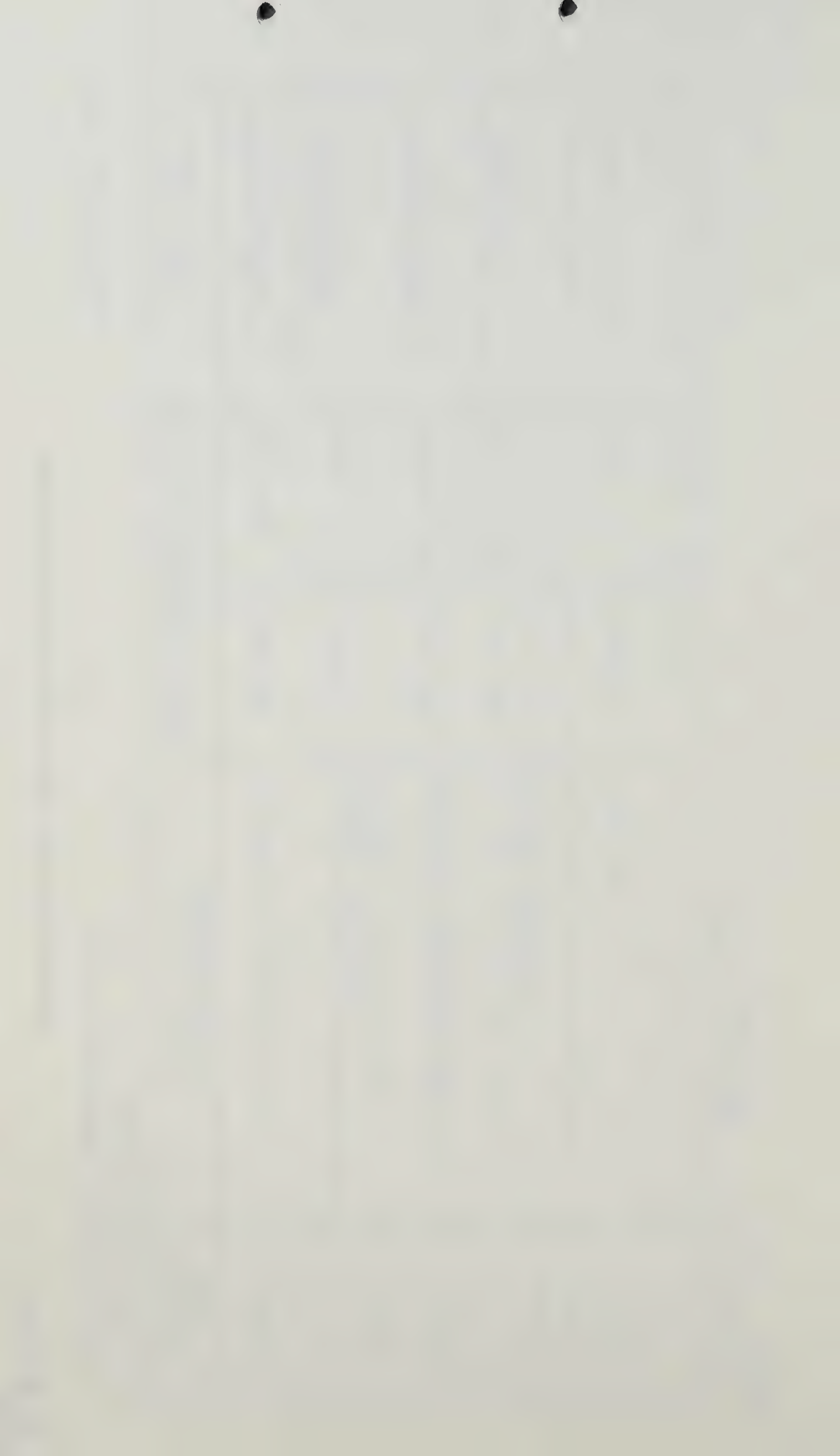
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Centre

Copps Coliseum

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
International Association of Auditorium Managers	Boston, Mass.	July, 1990	John Crane, Director of Copps Coliseum	\$ 1,500.00
International Association of Auditorium Managers - District Meetings	T.B.A.	Various	Brad Calder, Manager, Plant & Building Operations John Elder, Events Manager Dave Kelly, Assistant Events Manager	1,600.00
Arena Managers Association of Ontario Convention	Collingwood, ON	June, 1990	Dave Kelly, Assistant Events Manager and Bill Fletcher, Security/Cleaning Supervisor	1,000.00
1990 Canadian Mens' Curling Championship	Sault Ste. Marie	March, 1990	John Crane, Director of Copps Coliseum John Elder, Events Manager and Betty Drury, Head Usher	2,400.00
Crowd Control Seminar	T.B.A.	November, 1990	Bill Fletcher, Security/Cleaning Supervisor	1,500.00
Pre-Event Observations	T.B.A.	Various	Various Staff	2,200.00
TOTAL - "Travelling" Account 55201				----- \$ 10,200.00 -----

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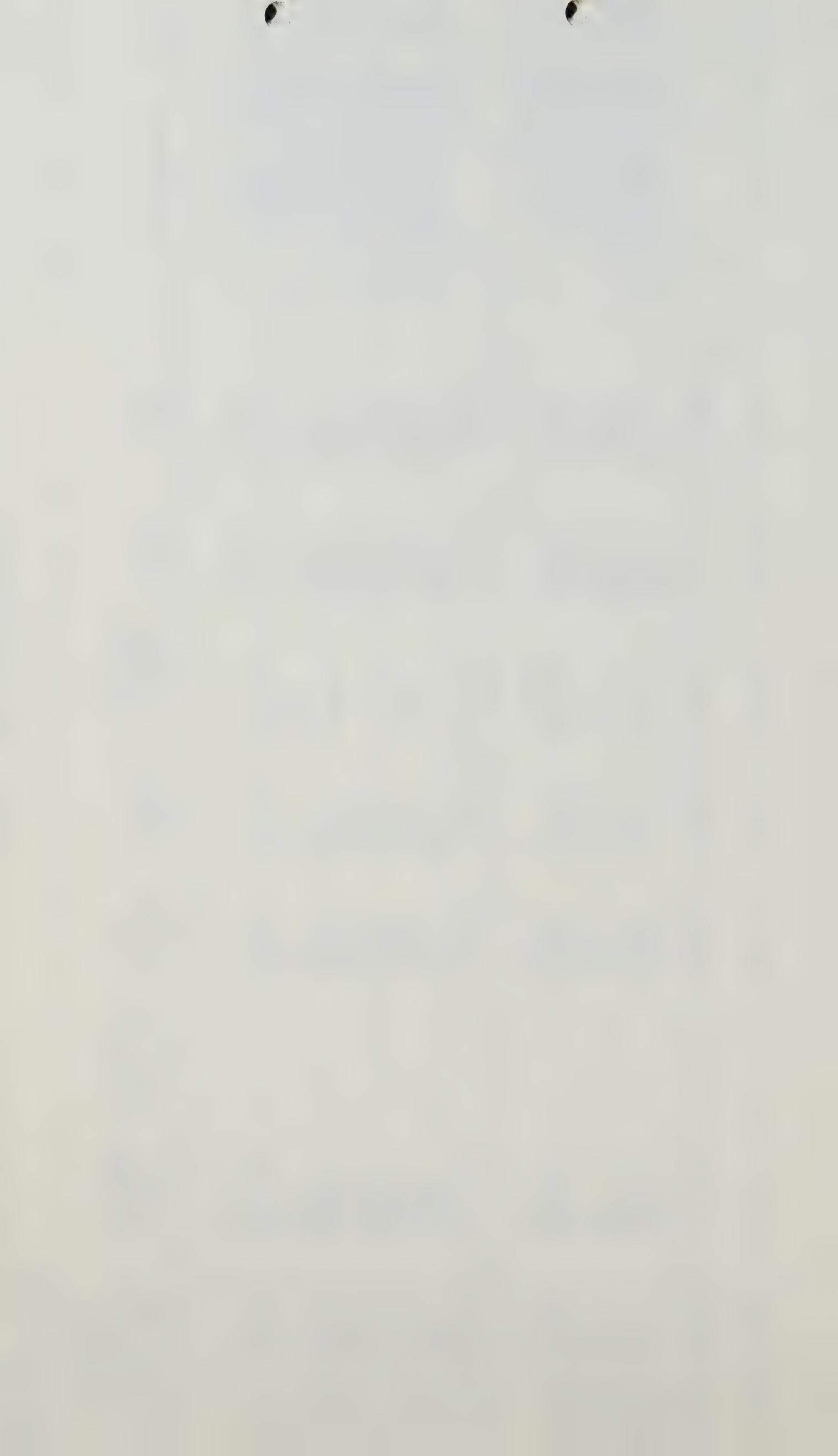
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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
				TO 1989 ESTIMATE INCREASE+ DECREASE- (5)						AMOUNT (9-4) (10)	PERCENT (10/4) (11)

56331	WINDOW CLEANING	10,000	10,000				10,000		10,000	15,500-	7.1-
56362	GENERAL CLEANING	170,000	216,900				201,400		201,400	1,450	34.9
57098	CONTRACTUAL-OTHER	5,600	4,150	26,900-		11,400	5,600		5,600		
57110	RENT-CAR POOL										
57101	EQUIPMENT REPAIRS & MAIN	4,300	4,000	100		200	4,300		4,300	300	7.5
57102	FIRE EQUIPMENT-REM	5,000	4,000	750		250	5,000		5,000	1,000	25.0
57110	ELECTRICAL-REM	17,000	20,800			800	21,600		21,600	800	3.8
57112	RADIO REPAIRS & MAIN	2,500	2,000	1,000		150	3,150		3,150	1,150	57.5
57117	CUP EQUIPMENT-REM	155,000	173,000			8,650	181,650		181,650	8,650	5.0
57129	ZAMBONI/FORK./ICE MAKER	5,000	4,000			200	4,200		4,200	200	5.0
57200	GROUNDS REPAIRS	16,000	15,600			780	16,380		16,380	780	5.0
57301	BUILDING REPAIRS & MAIN	36,000	42,000	2,000-		2,000	42,000		42,000	3,050-	10.2-
57302	ELEVATOR/ESCALATOR-REM	22,500	29,950	4,550-		1,500	26,900		26,900	500	5.0
57314	LIGHTING REPAIRS	10,000	10,000			300	10,500		10,500	300	5.0
57322	ELECTRONIC SIGNS-REM	6,000	6,000			200	6,300		6,300	200	5.0
57323	INTERCOM/PAGING/PA-REM	4,000	4,000				4,200		4,200		
CENTRE 83021	TOTALS	543,550	623,730	25,400-		30,850	629,180		629,180	5,450	.9

EVENTS PLANNING/OPERATIONS											
** CENTER 83035											
59018	SALARY RECOVERY										
51000	SALARIES & WAGES	238,743	238,250	12,040-		14,890	12,040-		12,040-	26,010	10.9
51119	WAGES-USHERS/TICKET	60,000	113,370	56,420-		680	57,630		57,630	5,740-	49.2-
51120	WAGES-ATTENDANTS	50,000	50,750	9,270-		550	60,030		60,030	9,280	18.3
51000	EMPLOYEE BENEFITS	39,380	48,890			4,440	53,330		53,330	4,440	9.1
50102	FIRST AID SUPPLIES	250	210	90		20	320		320	110	52.4
56103	OPERATING SUPPLIES	2,000	5,230			260	5,490		5,490	260	5.0
56104	UNIFORMS, CLOTHING & ACC.	10,000	10,000			500	10,500		10,500	500	5.0
56149	OPER. PURCHASES/SERVICES	83,000	71,500	5,000-		3,330	69,830		69,830	1,670-	2.3-
56361	LAUNDRY SERVICES	1,500	5,300	1,300-		200	4,200		4,200	1,100-	20.8-
56602	RENT-EQUIPMENT EXTERNAL	500	1,000				1,000		1,000		
CENTRE 83035	TOTALS	485,373	544,500	72,820-		42,870	514,550		514,550	29,950-	5.5-

** CENTER 83036	LAISE PAYROLL										
51000	SALARIES & WAGES	100,500	137,010	32,510-		7,040	111,540		111,540	25,470-	18.6-



COMPANY H. E. C. F. I.
DEPARTMENT CUPPS COLISEUM

1990 BUDGET WORKSHEET - FORM NO.1
EXPENDITURE ESTIMATES

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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
				TO 1989 ESTIMATE INCREASE+ DECREASE- (5)						AMOUNT (9-4) (10)	PERCENT (10/4) (11)

51200	EMPLOYEE BENEFITS	10,200	16,800	2,100-			14,700		14,700	2,100-	12.5-
	TOTALS	110,700	153,810	34,610-		7,040	126,240		126,240	27,570-	17.9-
** CENTER	83037										
	SECURITY										

51000	SALARIES & WAGES	102,000	120,020	23,800-		16,850	113,070		113,070	6,950-	5.8-
51200	EMPLOYEE BENEFITS	7,610	10,690	1,190		50	11,880		11,880	1,190	11.1
56103	OPERATING SUPPLIES	500	500	500		50	1,050		1,050	550	110.0
56333	SECURITY	80,680	82,720	2,600		6,620	91,940		91,940	9,220	11.1
	TOTALS	190,790	213,930	19,510-		23,520	217,940		217,940	4,010	1.9
CENTRE	83037										

** CENTER	83038										
	OPERATIONS - SOUVENIRS										
51000	SALARIES & WAGES	2,400	3,740	1,240-		160	2,660		2,660	1,080-	28.9-
51200	EMPLOYEE BENEFITS	40	60	120			180		180	120	200.0
	TOTALS	2,440	3,800	1,120-		160	2,840		2,840	960-	25.3-
CENTRE	83038										

** CENTER	83040										
	DISPLAY ADVERTISING										
50565	BRUCHURES	100	9,800	9,800-			40,000		40,000	9,800-	100.0-
50566	GRAPHICS ON DISPLAY ADV.	25,300	22,200	17,800						12,800	80.2
	TOTALS	25,400	32,000	8,000			40,000		40,000	8,000	25.0
CENTRE	83040										

DEPARTMENT TOTALS		1,708,963	1,927,140	141,420-		120,730	1,906,450		1,906,450	20,690-	1.1-
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COMPANY H. E. C. F. I.
DEPARTMENT CORPORATE

1990 BUDGET WORKSHEET - FORM NO.1
REVENUE ESTIMATES

200

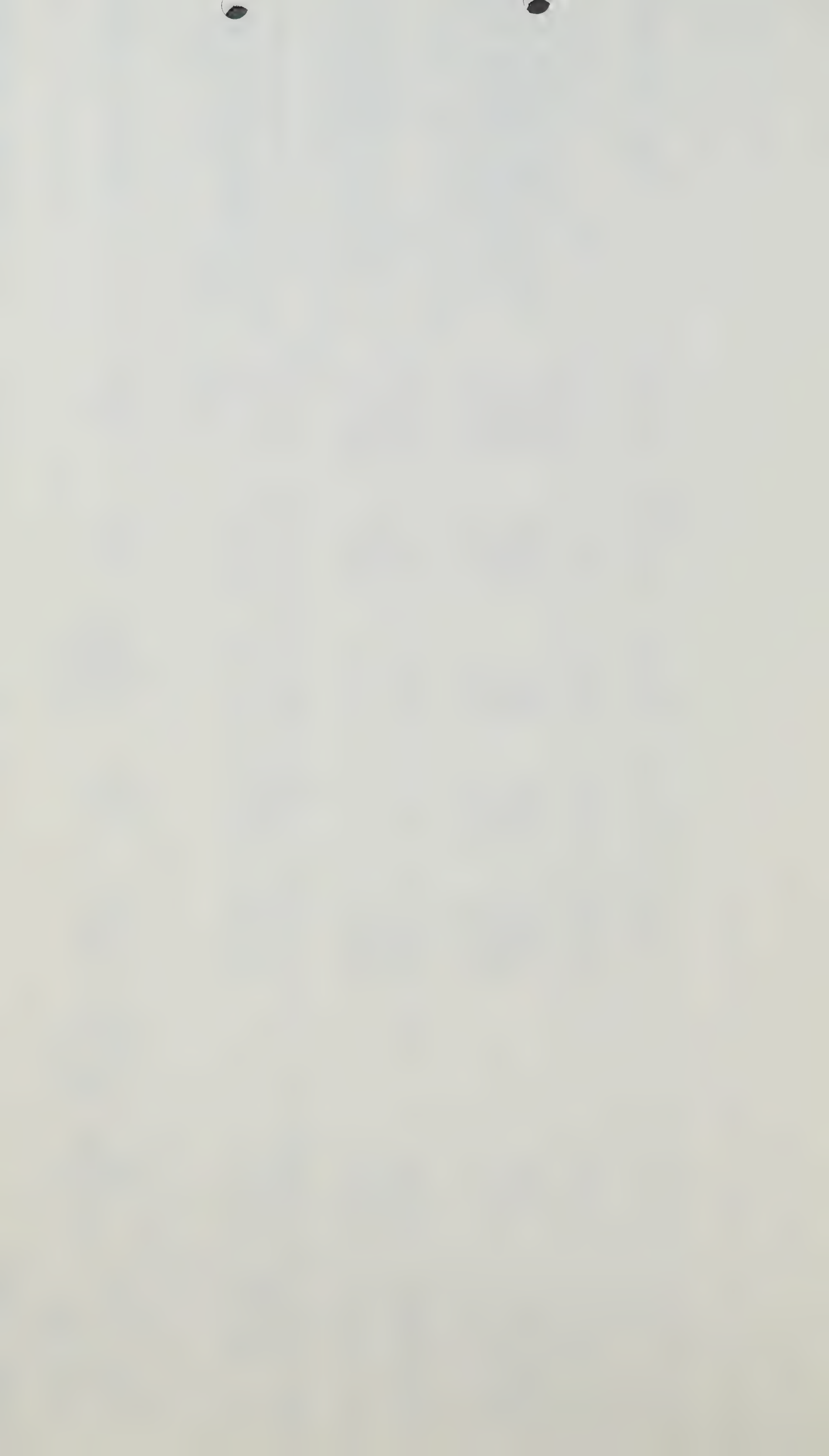
ACCOUNT (1)		DESCRIPTION (2)		1989 ACTUAL (3)		1989 ESTIMATE (4)		ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)		INFLATIONARY COST (6)		1990 ORIGINAL ESTIMATE (4+5+6) (7)		COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)		1990 RESULTANT APPROPRIATION (7+8) (9)		INCREASE + DECREASE OVER 1989 ESTIMATE (9-4) (10)		PERCENT (10/4) (11)	
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** CENTER 80001 CORPORATE REVENUES																					
4600 MUNICIPAL CONTRIBUTION				2,465,320		2,465,320		287,110-		27,110		2,205,320				2,205,320		260,000-		10.5-	
4601 MUN. CONTRIBUTION-PAY EQUIT										396,860		396,860				396,860		396,860			
CENTRE 80001		TOTALS		2,465,320		2,465,320		287,110-		423,970		2,602,180				2,602,180		136,860		5.6	

** CENTER 80015 OTHER REVENUE																					
46001 INTEREST EARNED				123,900		60,000		18,960				78,960				78,960		18,960		31.6	
48109 RETAIL TAX COMMISSION				1,000		1,000						1,000				1,000					
48111 UNREDEEMED CERTIFICATES				11,500		12,000						12,000				12,000					
CENTRE 80015		TOTALS		136,400		73,000		18,960				91,960				91,960		18,960		26.0	

** CENTER 80021 BOX OFFICE																					
44001 BOX OFF. FEES-HAM. PLACE				126,800		113,300		35,000		5,000		153,300				153,300		40,000		35.3	
44002 BOX OFF. FEES-COPPS				113,300		200,000		70,000-		6,000		136,000				136,000		64,000-		32.0-	
44003 BOX OFF. FEES-OTHER				1,500		1,800		300-		100		1,600				1,600		200-		11.1-	
44004 HANDLING CHARGE-MAILROOM				10,000		6,000		4,000		3,000		13,000				13,000		7,000		116.7	
44005 HANDLING CHARGE-TELEPHONE				150,000		140,000		10,000		20,500		170,500				170,500		30,500		21.8	
706 MISCELLANEOUS				25,000		32,000		7,000-				25,000				25,000		7,000-		21.9-	
44007 RETURNED ORDERS																					
CENTRE 80021		TOTALS		426,600		493,100		28,300-		34,600		499,400				499,400		6,300		1.3	

DEPARTMENT TOTALS																					
				3,028,320		3,031,420		296,450-		458,570		3,193,540				3,193,540		162,120		5.3	



COMPANY H. E. C. F. I.
DEPARTMENT CORPORATE

1990 BUDGET WORKSHEET - FORM NO.1
EXPENDITURE ESTIMATES

PAGE 2
BUDGET 1990
02/09/90

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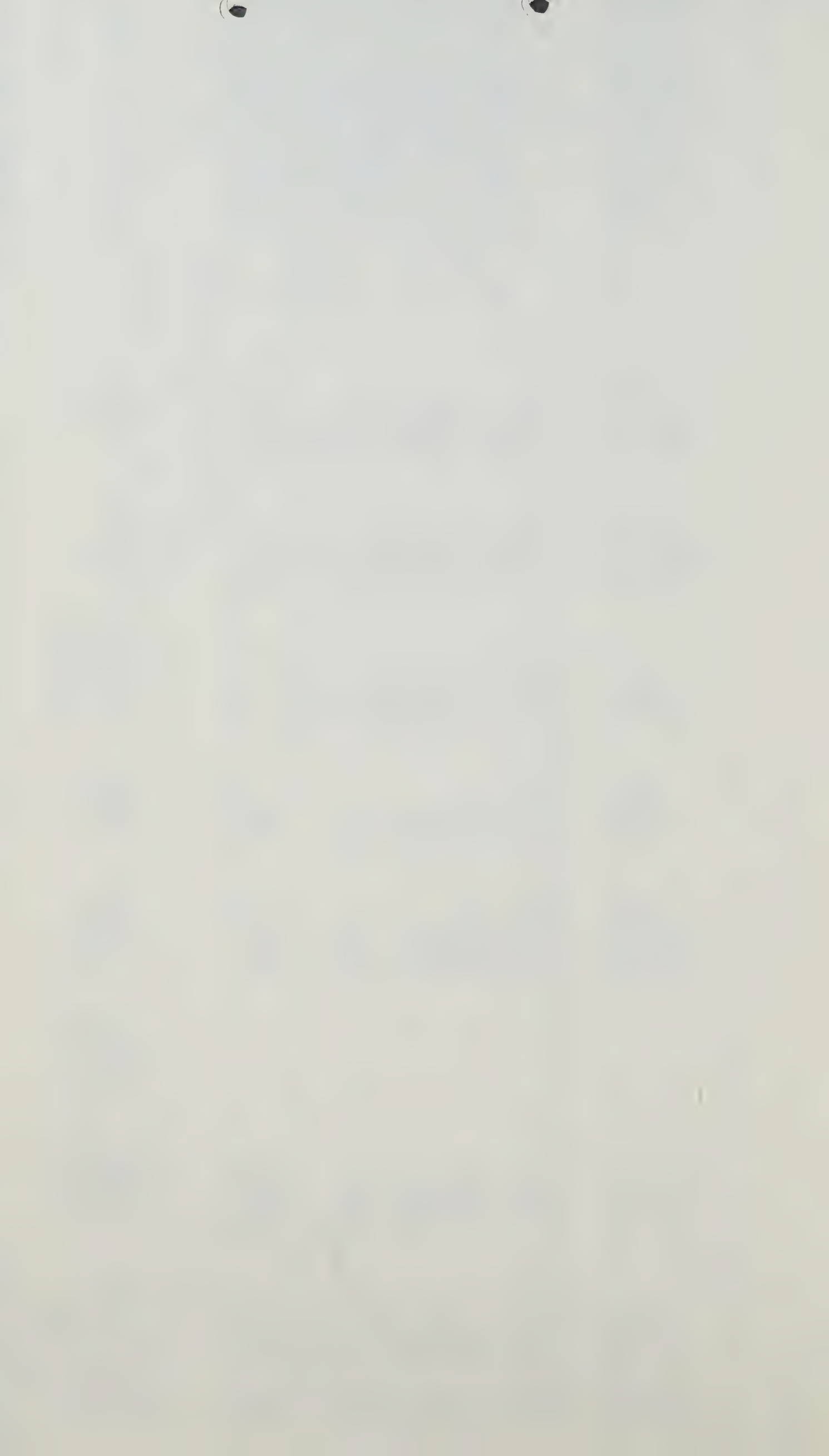
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER ESTIMATE AMOUNT PERCENT (9-4) (10/4) (10) (11)	

** CENTER 80011 FINANCE AND ADMINISTRATION

51000	SALARIES & WAGES	433,130	435,130	18,670-		38,590	455,050		455,050	19,920	4.6
51003	SALARIES-AGENCIES	2,300	2,300			100	2,400		2,400	100	4.3
51200	EMPLOYEE BENEFITS	71,000	72,900			7,850	80,750		80,750	7,850	10.8
51224	MEMBERSHIPS										
53512	DIR. & OFFICERS LIABILITY	4,800	4,600	4,600-			80		80	4,600-100.0-	
53513	ACCIDENT. DEATH & DISMEM	2,800	2,550	2,550-						2,550-100.0-	
53802	MEETINGS-EXECUTIVE COM	1,500	2,500	550		200	3,250		3,250	1,750	30.0
55201	TRAINING COURSES	4,500	5,500	800		400	6,700		6,700	2,200	21.8
55204	ENTER. MEETINGS & RECEP.	500	500			20	520		520	20	4.0
55206	PROFESSIONAL FEES	5,000	2,000	2,000-		20				2,000-100.0-	
55423	OFFICE SUPPLIES	1,800	1,600	3,400-		400	7,000		7,000	3,000-	30.0-
56004	POSTAGE	4,000	4,000	200		50	1,850		1,850	250	15.6
56006	SUBSCRIPTIONS/MEMBERSHIP	6,000	4,000	300		300	4,600		4,600	600	15.0
56149	OPER. PURCHASES/SERVICES	8,000	4,600	1,400		300	6,300		6,300	1,700	37.0
56301	TELEPHONE	15,920	10,980	2,980-		320	8,320		8,320	2,660-	24.2-
56317	AUDIT FEES	27,900	15,920	1,400-		580	16,500		16,500	580	3.6
56603	RENT-OFFICE EQUIPMENT		31,900			1,000	31,500		31,500	400-	1.3-
56610	RENT-CAR POOL	1,000	1,000			50	1,050		1,050	50	5.0
57101	EQUIPMENT REPAIRS & MAIN	2,000	2,000	1,150		150	3,300		3,300	1,300	65.0
58001	OFFICE EQUIPMENT	592,230	609,980	31,120-		50,310	629,170		629,170	19,190	3.1
ENTRE 80011 TOTALS											

** CENTER 80021 BOX OFFICE

51000	SALARIES & WAGES	152,000	150,830	1,560		20,660	171,490		171,490	20,660	13.7
51121	WAGES-TELEPHONE/MAILROOM	82,000	74,260	7,300-		7,580	83,400		83,400	9,140	12.3
51122	WAGES-BOX OFFICE	110,000	120,940	1,430		14,850	125,000		125,000	4,060	3.4
51200	EMPLOYEE BENEFITS	30,500	30,050	300-			46,330		46,330	16,280	54.2
55101	CASH OVERTIME/SHORT	1,200	1,500				1,200		1,200	300-	20.0-
55201	TRAVELLING	3,000	3,700				3,700		3,700		
55204	TRAINING COURSES		1,000				1,000		1,000		



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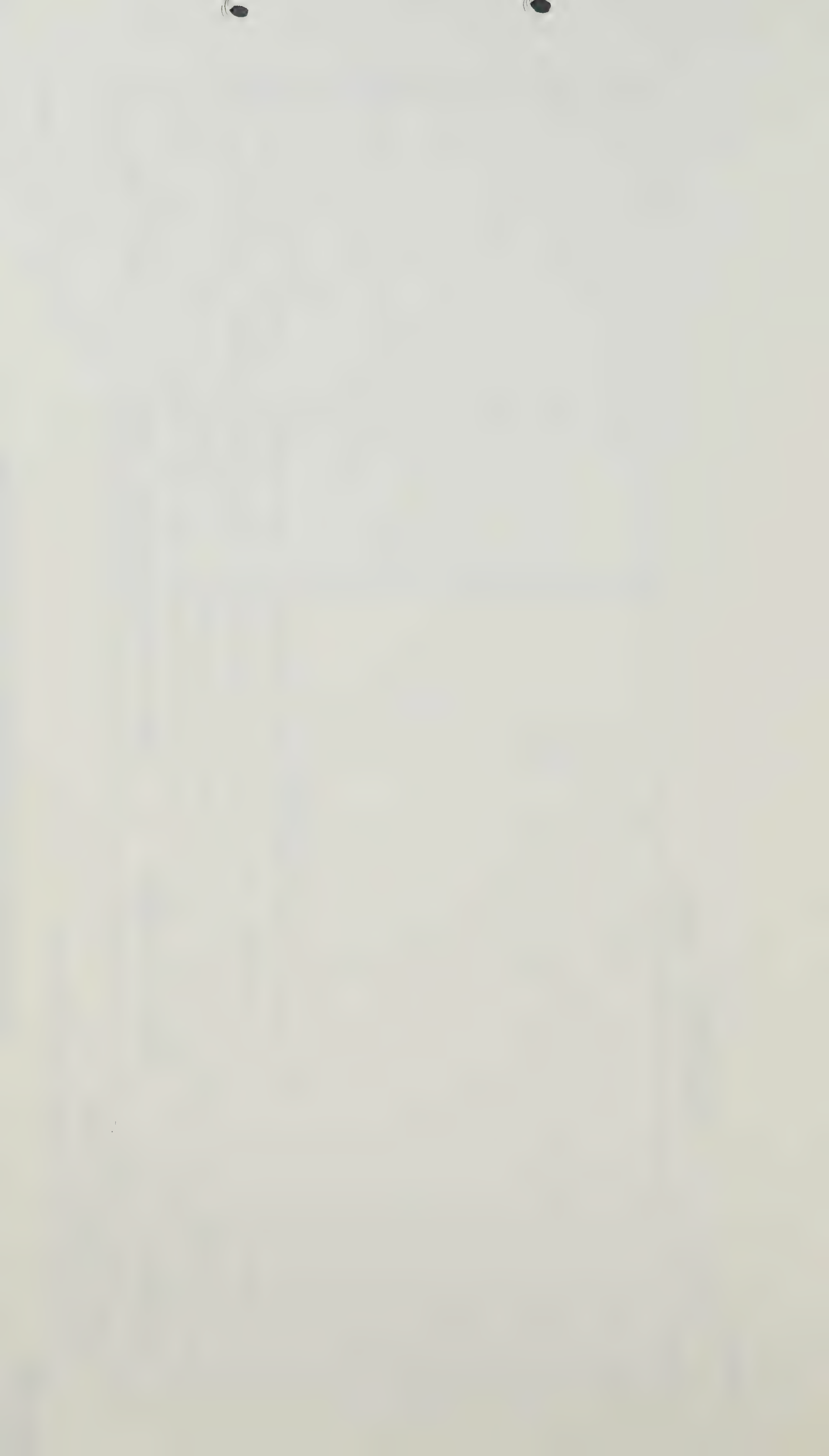
1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date January, 1990

Department/Local Board H.E.C.F.I.
Centre Corporate- Finance
and Administration

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
A.M.C.T.O. Annual Conference	Toronto	June 24-27	Joan Mills, Administrative Co-ordinator	\$ 750.00
C.I.C.A. Provincial Conference	London, Ontario	June 10-12	Rick DiFilippo, Comptroller	1,000.00
C.I.C.A. National Conference	Saskatoon, SK	September, 1990	John Leuser, Director of Finance and Administration	1,500.00
TOTAL - "Travelling" Account 55201				----- \$ 3,250.00

P201



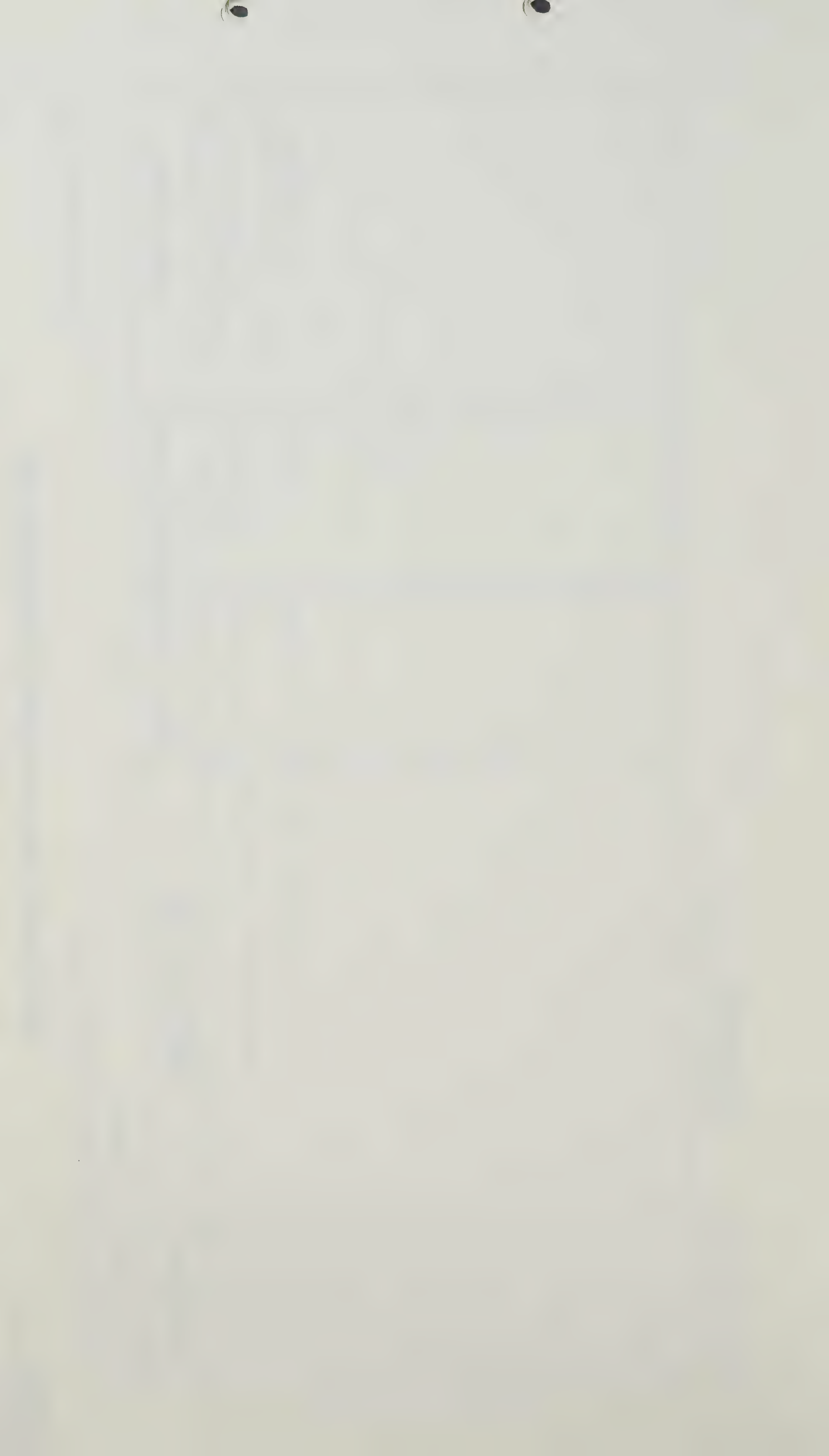
1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date January, 1990

Department/Local Board H.E.C.F.I.

Centre Box Office

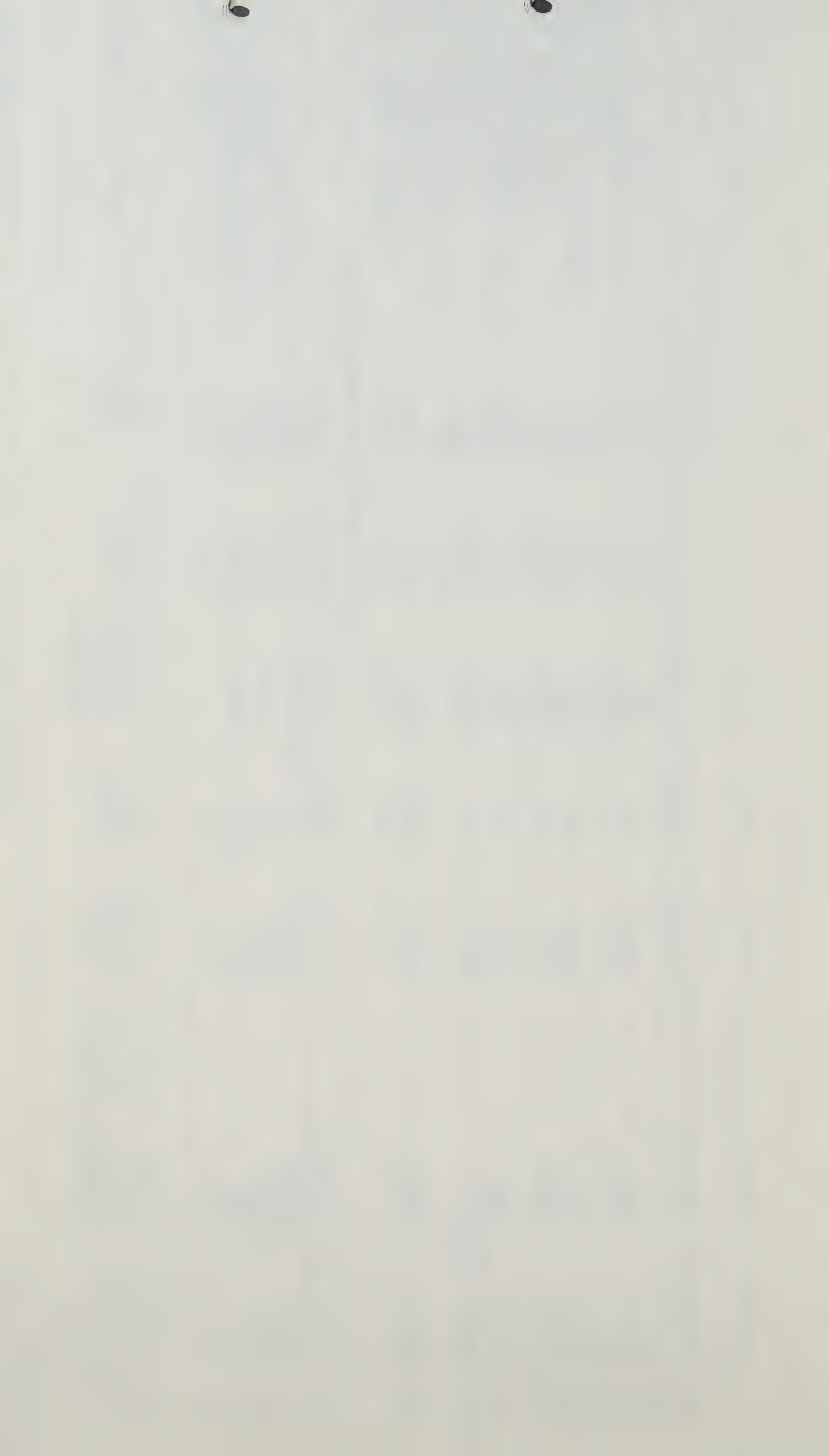
Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Box Office Management Inter- national Conference	San Francisco	Jan. 30 - Feb. 2	Marilyn Bowlby, Box Office Manager	\$2,200.00
Box Office Management District Conference	T.B.A.	Summer	Box Office Supervisor	1,500.00
TOTAL - "Travelling" Account 55201				----- \$3,700.00 P201



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	INCREASE +	DECREASE -	OVER 1989	ESTIMATE
1. Total	100	100	100	100
2. Federal	100	100	100	100
3. State	100	100	100	100
4. Local	100	100	100	100
5. Total	100	100	100	100
6. Federal	100	100	100	100
7. State	100	100	100	100
8. Local	100	100	100	100
9. Total	100	100	100	100
10. Federal	100	100	100	100
11. State	100	100	100	100
12. Local	100	100	100	100
13. Total	100	100	100	100
14. Federal	100	100	100	100
15. State	100	100	100	100
16. Local	100	100	100	100
17. Total	100	100	100	100
18. Federal	100	100	100	100
19. State	100	100	100	100
20. Local	100	100	100	100
21. Total	100	100	100	100
22. Federal	100	100	100	100
23. State	100	100	100	100
24. Local	100	100	100	100
25. Total	100	100	100	100
26. Federal	100	100	100	100
27. State	100	100	100	100
28. Local	100	100	100	100
29. Total	100	100	100	100
30. Federal	100	100	100	100
31. State	100	100	100	100
32. Local	100	100	100	100
33. Total	100	100	100	100
34. Federal	100	100	100	100
35. State	100	100	100	100
36. Local	100	100	100	100
37. Total	100	100	100	100
38. Federal	100	100	100	100
39. State	100	100	100	100
40. Local	100	100	100	100
41. Total	100	100	100	100
42. Federal	100	100	100	100
43. State	100	100	100	100
44. Local	100	100	100	100
45. Total	100	100	100	100
46. Federal	100	100	100	100
47. State	100	100	100	100
48. Local	100	100	100	100
49. Total	100	100	100	100
50. Federal	100	100	100	100
51. State	100	100	100	100
52. Local	100	100	100	100
53. Total	100	100	100	100
54. Federal	100	100	100	100
55. State	100	100	100	100
56. Local	100	100	100	100
57. Total	100	100	100	100
58. Federal	100	100	100	100
59. State	100	100	100	100
60. Local	100	100	100	100
61. Total	100	100	100	100
62. Federal	100	100	100	100
63. State	100	100	100	100
64. Local	100	100	100	100
65. Total	100	100	100	100
66. Federal	100	100	100	100
67. State	100	100	100	100
68. Local	100	100	100	100
69. Total	100	100	100	100
70. Federal	100	100	100	100
71. State	100	100	100	100
72. Local	100	100	100	100
73. Total	100	100	100	100
74. Federal	100	100	100	100
75. State	100	100	100	100
76. Local	100	100	100	100
77. Total				

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1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

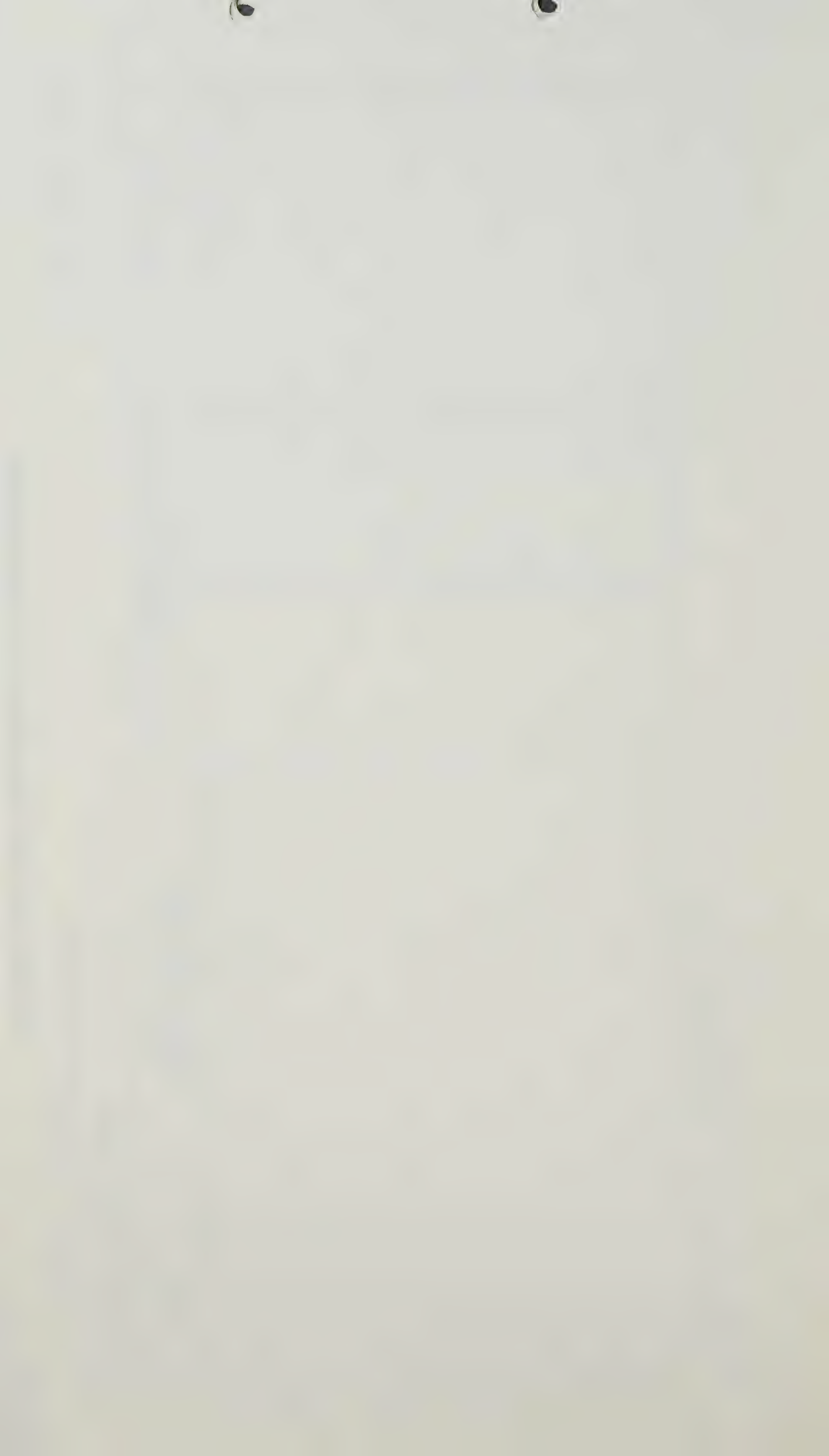
Date January, 1990

Department/Local Board H.E.C.F.I.

Centre Managing Director/C.E.O.

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
I.A.A.M. Conference			Gabe Macaluso, Managing Director/C.E.O.	\$1,000.00
Various			Gabe Macaluso, Managing Director/C.E.O.	4,000.00
TOTAL - "Travelling" Account 55201				----- \$ 5,000.00 -----

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COMPANY H. E. C. F. I.
DEPARTMENT CORPORATE

1990 BUDGET WORKSHEET - FORM NO.1
EXPENDITURE ESTIMATES

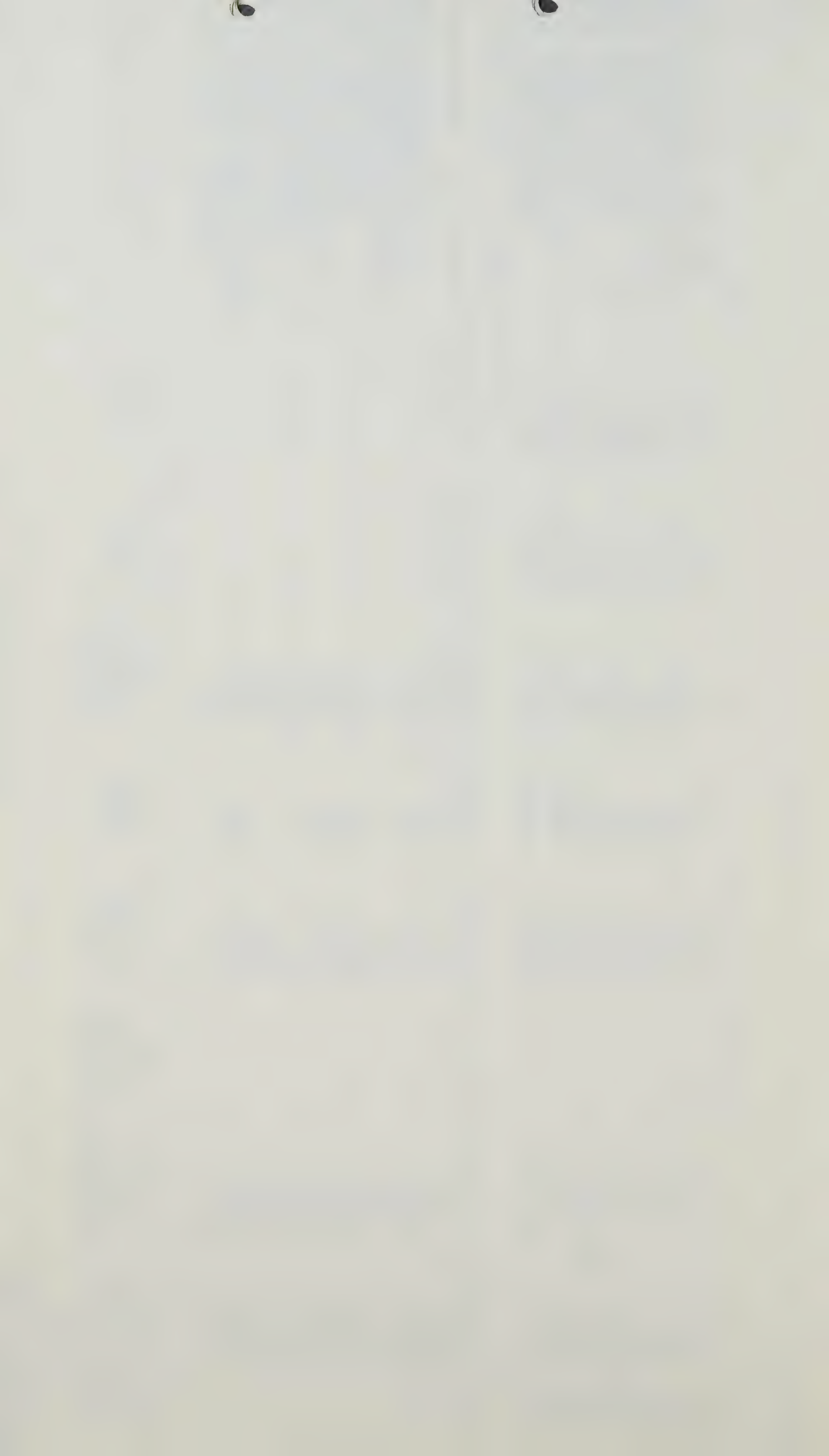
PAGE 4
BUDGET 1990
02/09/90

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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE-		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE-		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT PERCENT (9-4) (10/4) (10) (11)	

51003	SALARIES - AGENCIES											
51200	EMPLOYEE BENEFITS											
5512	DIR. & OFFICERS LIABILITY											
55804	MEETINGS-BOARD/COMMITTEES											
55201	HAMILTON ROOM/CORP. BOX											
55204	TRAINING-COURSES											
55206	BU ATT'D&COMMUNITY DINNER											
55251	STAFF RELATIONS/PRDM.											
55423	PROFESSIONAL FEES											
56001	OFFICE SUPPLIES											
56004	POSTAGE/COURIER											
56006	SUBSCRIPTIONS/MEMBERSHIP											
56149	OPER.PURCHASES/SERVICES											
56301	TELEPHONE											
56603	RENT-OFFICE EQUIPMENT											
58001	OFFICE EQUIPMENT											
TOTALS												

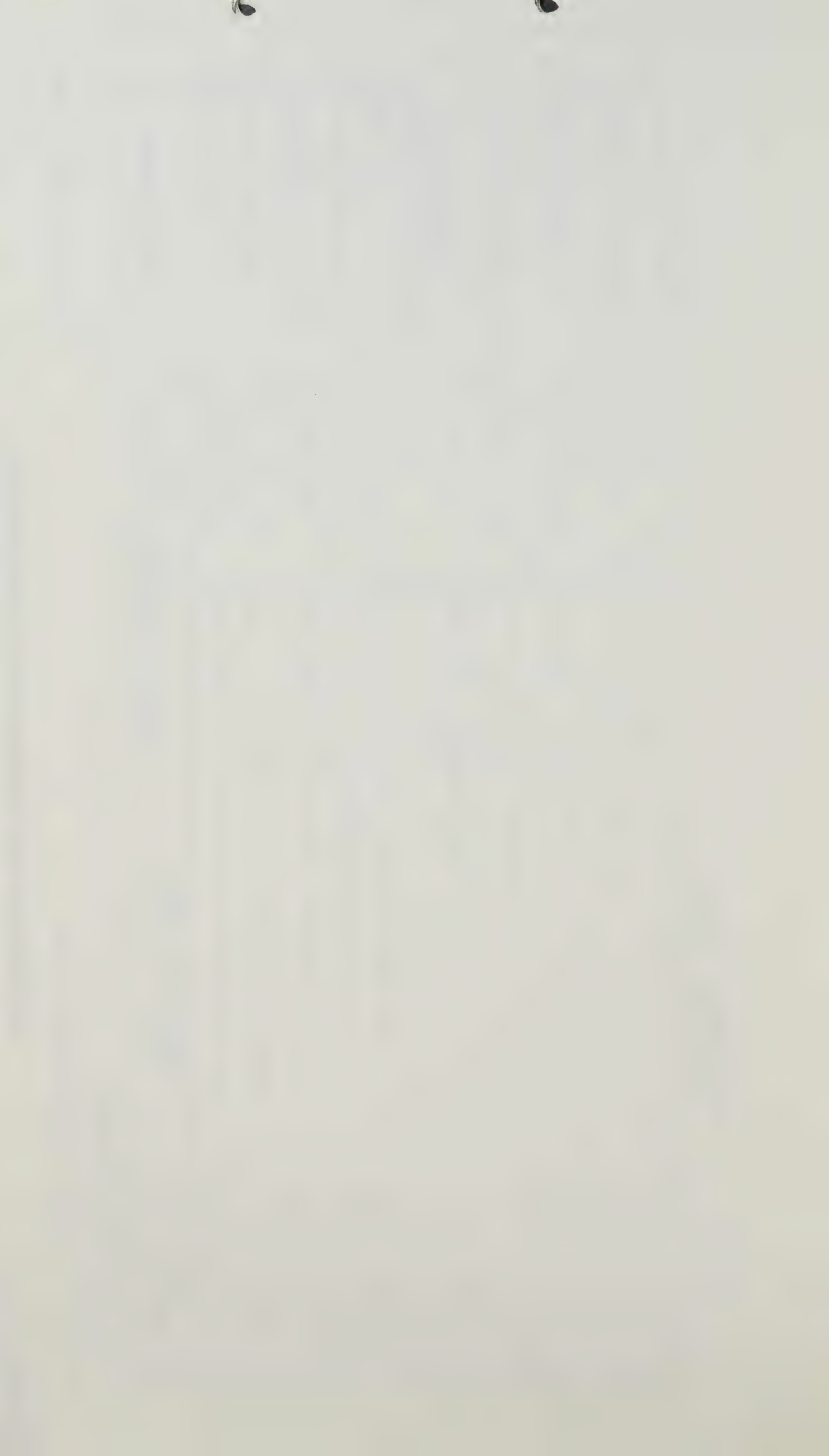
** CENTER 80061 MARKETING/SALES												
51000	SALARIES & WAGES	383,440	393,010	62,200	34,960	490,170	490,170	3,380	97,160	24.7		
55003	SALARIES-AGENCIES	8,380	3,400	20-		3,380	3,380		20-			
55003	EMPLOYEE BENEFITS	68,090	71,520	9,840	6,700	88,060	88,060		16,540	23.1		
55001	ADVERTISING & PROMOTION	420,000	466,600	19,400	23,800	509,800	509,800		43,200	9.3		
55201	TRAINING	28,200	39,000	1,000	2,000	42,000	42,000		3,000	7.7		
55204	ENTERING COURSES	4,900	7,500	980	420	8,900	8,900		1,400	18.3		
55206	ENTERING MEETINGS & RECEP.	4,500	9,300	1,150	550	11,000	11,000		1,700	18.3		
56001	OFFICE SUPPLIES	5,400	8,540	1,690	360	7,210	7,210		1,330	15.6		
56004	POSTAGE	9,000	9,930	720	270	9,480	9,480		450	4.5		
56006	SUBSCRIPTIONS/MEMBERSHIP	7,600	7,630	450	320	7,500	7,500		130	1.7		
56149	OPER.PURCHASES/SERVICES	6,650	9,980	1,380	470	9,070	9,070		910	9.1		
56301	TELEPHONE	13,490	15,480	1,080	600	15,000	15,000		480	3.1		
56311	ANNUAL FINANCIAL REPORT											
56603	RENT-OFFICE EQUIPMENT	26,500	23,500	2,870	1,080	27,450	27,450		3,950	16.8		



1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date January, 1990Department/Local Board H.E.C.F.I.Centre Marketing/Sales

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Travel Expo 90	New York State	March, 1990	Alison Nicholson, Marketing Coordinator	\$ 1,000.00
Marketing Convention	New York City	T.B.A.	Mary Webb, Marketing Services Manager	1,500.00
I.A.A.M. District II Annual Conference	Toledo, Ohio	April, 1990	Leslee Stewart, Sales Executive	1,200.00
C.A.E.M. Annual Conference	Vancouver, BC	July 8 - 11	Leslee Stewart, Sales Executive	2,000.00
Summit 1990	Ft. Lauderdale, FL	February 1-4	Leslee Stewart, Sales Executive	2,000.00
Canadian Society of Association Executive National Affiliates Meeting	Calgary, AL	March 21-22	Sal Farrauto	500.00
Meeting Planners International Regional Conference	Haliburton, ON	March or April	Vince Guglielmo	550.00
Canadian Association of Exposition Managers	Vancouver, BC	July, 1990	Sal Farrauto	1,200.00
American Society of Association Executives Annual Conference	Chicago, IL	July 28 - Aug 1	Sales Executive	2,000.00
TOTAL - "Travelling" Account 55201				\$ -----



1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date January, 1990

Department/Local Board

H.E.C.F.I.

Centre

Marketing/Sales

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Canadian Society of Association Executives Annual Conference	Hamilton	August 12-15	Sal Farrauto and Karen Dowhan	\$ 1,500.00
Ontario Convention and Visitors Association Marketplace	Ottawa & Toronto	Spring and Fall	Karen Dowhan or Vince Guglielmo	500.00
Sales Calls	Ottawa	Monthly	Karen Dowhan and Vince Guglielmo	6,000.00
Sales Calls	Toronto	Weekly (9 Mths)	Karen Dowhan, Vince Guglielmo, Carolyn Melia	10,000.00
Travel to Luncheons	Toronto	Monthly	Sal Farrauto, Karen Dowhan, Vince Guglielmo	1,500.00
Contingency - bid presentations, attendance building and Director of Marketing/Sales				10,550.00
TOTAL - "Travelling" Account 55201				\$ 42,000.00 1206



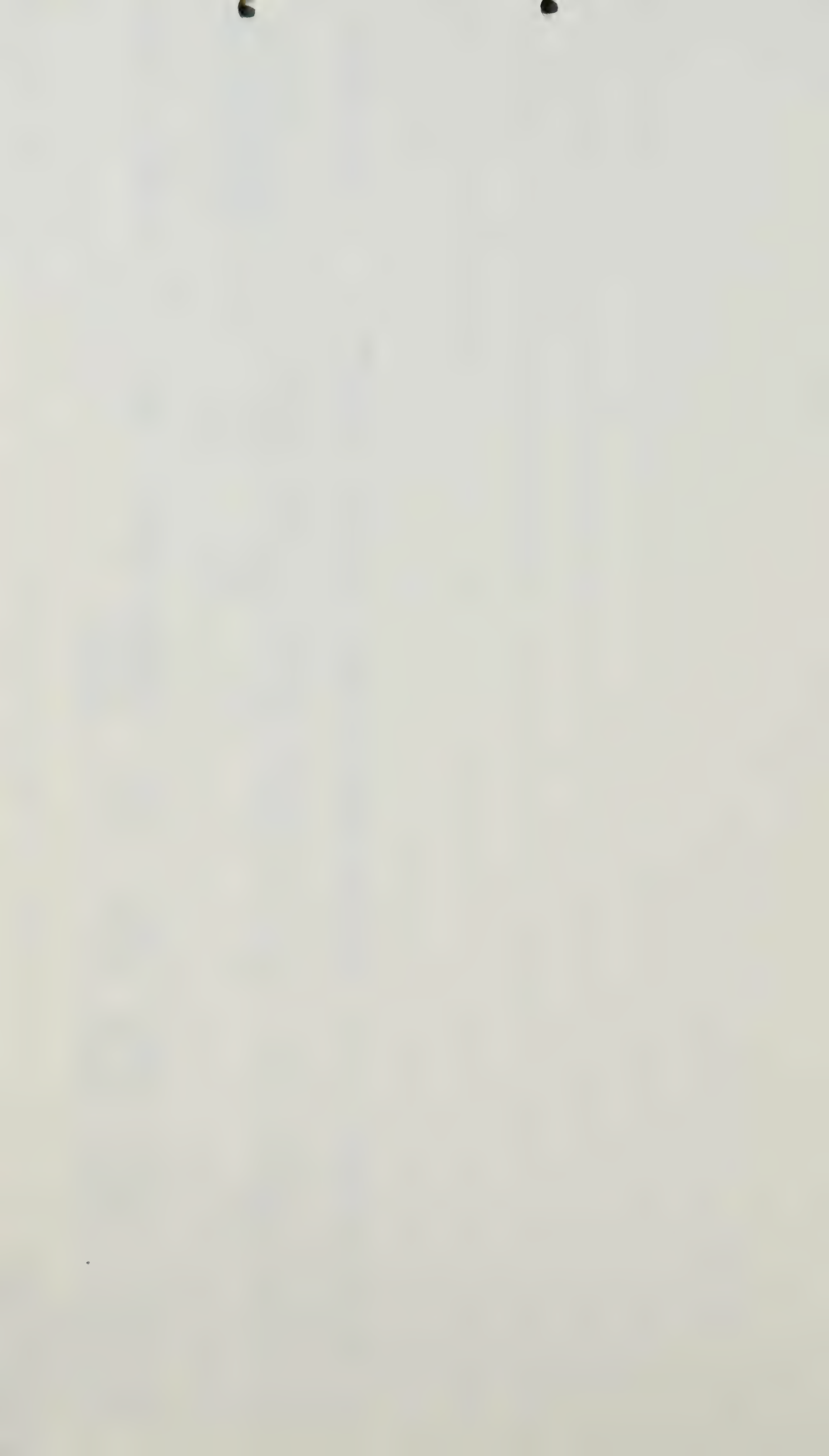
DEPARTMENT CORPORATE

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT (9-4) (10)	PERCENT (10/4) (11)
				TO 1989 ESTIMATE INCREASE+ DECREASE- (5)				COMMITTEE INCREASE+ DECREASE- (8)						

56608 RENT - OFFICES		11,660	11,100				200			200			11,100-100.0-		
57001 EQUIPMENT REPAIRS & MAIN		1,700	4,700			190	4,800			4,800			100	2.1	
57001 OFFICE EQUIPMENT		999,420	1,081,390			71,720	1,234,020			1,234,020			152,630	14.1	
CENTRE 80061	TOTALS														

DEPARTMENT TOTALS		2,288,834	2,407,470			141,260	2,750,960			2,750,960			343,490	14.3	
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Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

FEB 16 1990

MEMO TO: Mr. J. Thompson
Secretary
FINANCE AND ADMINISTRATION COMMITTEE

FROM: Pat Bennett, Secretary
HECFI BOARD OF DIRECTORS

DATE: February 16, 1990

SUBJECT: 1990 OPERATING BUDGET FOR THE
CENTRAL UTILITIES PLANT

RECOMMENDATION:

**THAT THE CITY'S FINANCE AND ADMINISTRATION COMMITTEE APPROVE THE
1990 OPERATING BUDGET FOR THE CENTRAL UTILITIES PLANT.**

BACKGROUND:

- The foregoing recommendation was approved at the Regular Meeting of the Board of Directors February 16, 1990.
- The municipal contribution for the Central Utilities Plant is budgeted to increase in 1990 by 5.0% over 1989.

Respectfully submitted,

Patricia Bennett
Secretary to the Board of Directors

cc: Mr. E. Matthews, City Treasurer
Mr. G. Macaluso, Managing Director/CEO
Mr. J. Leuser, Director of Finance & Administration
Mr. K. Beattie, Budget Analyst



STATEMENT OF PURPOSE AND STAFFING

for Central Utilities Plant/HECFI

(Dept./Local Board)

1. PURPOSE/OBJECTIVES

- a) to provide operational and maintenance resources relating to the supply and distribution of utility services for a number of buildings located in the downtown core of the City of Hamilton i.e. Hamilton Place, Hamilton Convention Centre, Copps Coliseum, City Hall, Hamilton Public Library, Farmers' Market, Art Gallery, Ellen Fairclough Building and Parking Authority underground garages.
- b) to provide leadership, work control and scheduling in an effort to maximize productivity of the work force and to prioritize work in accordance with the needs established and funds approved.
- c) to provide a maintenance resource capable of maintaining system components and equipment to accepted standards while maintaining a low unit and life cycle cost.
- d) to ensure high technical and aesthetic standards for the facilities and to provide a satisfactory and safe environment for all users with minimal depreciation of capital.

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1990 - 1992

It is anticipated that operations will remain relatively stable with respect to services and budgetary requirements for the upcoming three (3) year period.

Objectives

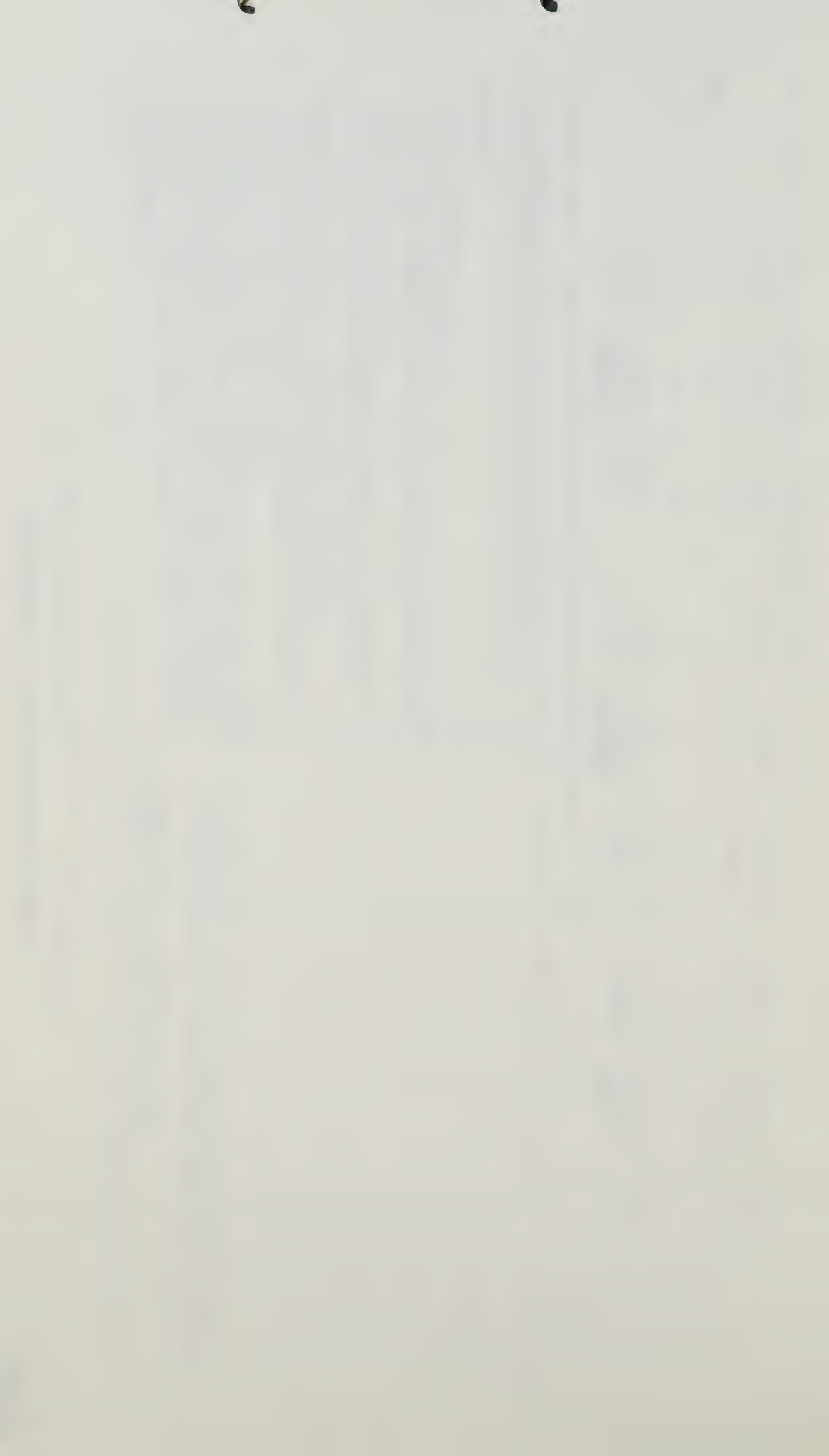
- a) to optimize operating expenditures so as to provide the level of service necessary for the efficient and effective operation and maintenance of facility systems, equipment and components.

3. STAFFING (FTE'S): Number of vacancies included in "permanent" positions below is 0)

	PERMANENT		Incr. + Decr. -	TEMPORARY		Incr. + Decr. -	TOTAL		Incr. + Decr. -
	Present 1989	Projected 1990		Present 1989	Projected 1990		Present 1989	Projected 1990	
Salary	6	6	0	0	0	0	6	6	0
Wage	19	19	0	0	0	0	19	19	0
	25	25	0	0	0	0	25	25	0

Note: Please see reverse for suggestions on completing this form.

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- b) to achieve an overall reduction in energy consumption through effective management programmes and improvement projects.
- c) to continue with the development of a preventative maintenance programme services the facility systems and equipment and through planned inspection and maintenance, minimize the effects of wear and tear thus limiting the need and expense for non-scheduled repairs.
- d) to encourage and assist in the development and training of the staff resource so as to maximize the capabilities and experience of this resource.

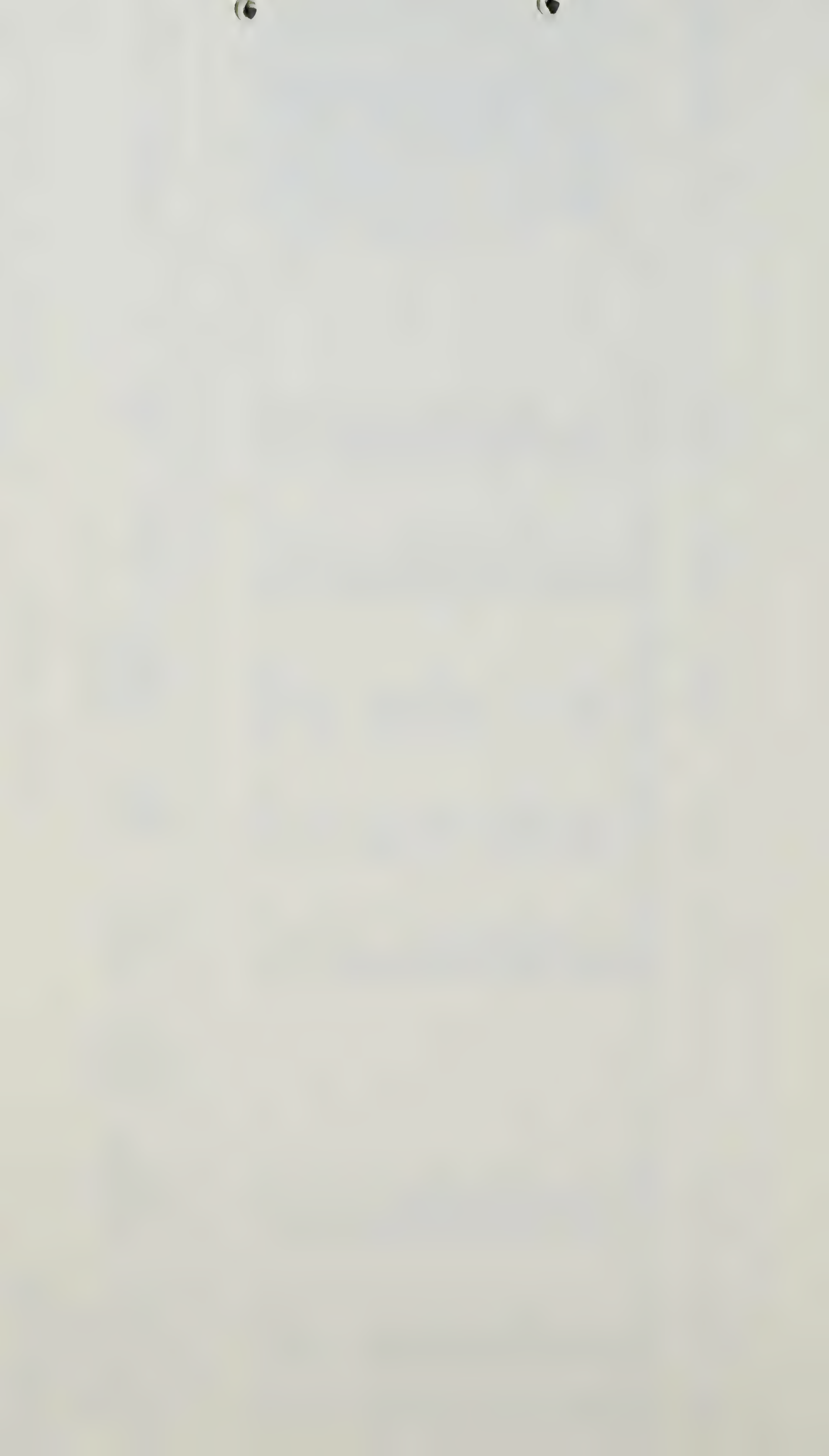


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ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - ESTIMATE (9-4) (10)		PERCENT (10/4) (11)	

** CENTER 46001 OPERATIONS														
51000	SALARIES & WAGES	553,950	569,240	247,200-		22,540	344,580			344,580	224,660-	39.5-		
51200	EMPLOYEE BENEFITS	90,350	99,490	40,600-		10	58,900			58,900	40,590-	40.8-		
51208	WORKERS' COMPENSATION	13,000	4,000			200	4,200			4,200	200	5.0		
51224	MEMBERSHIPS													
55204	TRAINING COURSES	7,000	7,300	300-		400	7,400			7,400	100	1.4		
55235	ENERGY MANAGEMENT	30,000	30,000			40	30,000			30,000	40	5.7		
56001	OFFICE SUPPLIES	700	700			80	740			740	40	2.4		
56006	SUBSCRIPTIONS	1,380	1,690	40-		40	1,730			1,730	260	54.2		
56101	CLEANING SUPPLIES	730	480	220		40	740			740	260	54.2		
56103	OPERATING SUPPLIES	10,920	10,550	450		550	11,550			11,550	1,000	9.5		
56104	UNIFORMS, CLOTHING & ACC.	2,250	2,000	200		90	2,290			2,290	290	14.5		
56105	SMALL TOOLS	2,000	2,000			100	2,100			2,100	100	5.0		
56130	OPERATING PURCHASES	10,000	10,000	2,500		500	13,000			13,000	3,000	30.0		
56201	GASOLINE	2,700	2,700			100	2,800			2,800	100	3.7		
56301	TELEPHONE	3,450	3,750	200-		500	3,550			3,550	200-	5.3-		
56303	WATER RATES & SEWER	7,500	10,760	760-		500	10,500			10,500	370	5.3		
56328	INSURANCE	6,930	6,930			370	7,300			7,300	370	5.3		
57101	EQUIPMENT REPAIR	47,000	42,000			2,100	44,100			44,100	2,100	5.0		
57110	ELECTRICAL REPAIR	19,000	20,500			1,000	21,500			21,500	1,000	4.9		
57113	HONEYWELL REPAIR	50,470	50,470			2,520	52,990			52,990	2,520	5.0		
57116	CLOCK REPAIR	860	860	2,000		150	3,010			3,010	2,150	250.0		
57301	BUILDING REPAIR	5,100	5,100			250	5,350			5,350	250	4.9		
57314	LIGHTING REPAIR	500	500			20	520			520	20	4.0		
58001	OFFICE EQUIPMENT	3,050	1,710	1,000		140	2,850			2,850	1,140	66.7		
58003	RADIO EQUIPMENT	2,130	2,000	500		120	2,620			2,620	620	31.0		
58004	OFFICE FURNISHINGS	560	500			30	530			530	30	6.0		
CENTRE 46001 TOTALS		871,530	885,230	282,230-		31,850	634,850			634,850	250,380-	28.3-		

** CENTER 46010 MAINTENANCE														
51000	SALARIES & WAGES	368,470	395,600	239,230		44,440	679,270			679,270	283,670	71.7		
51200	EMPLOYEE BENEFITS	59,000	68,290	51,990			120,280			120,280	51,990	76.1		



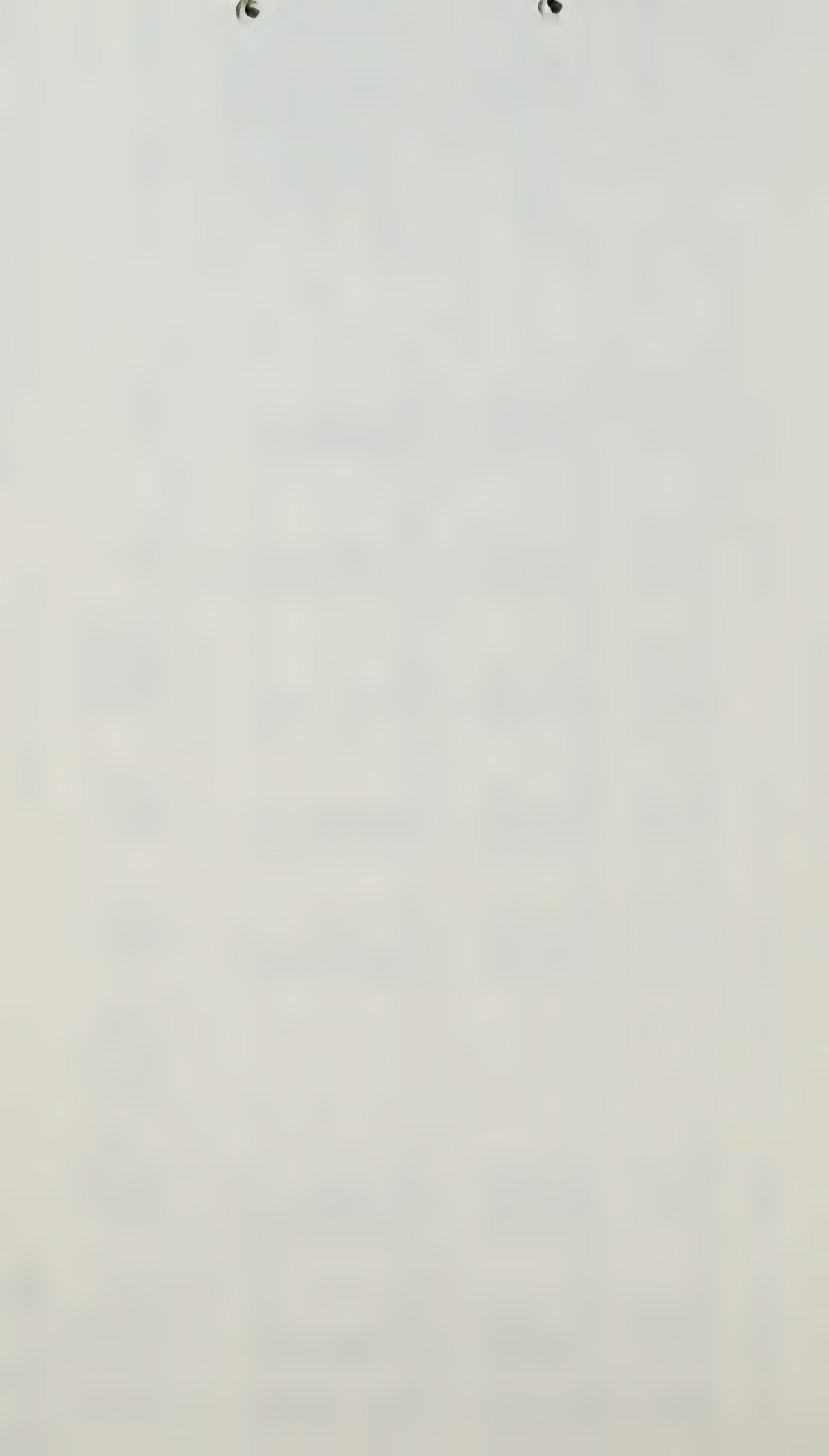
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE + DECREASE - (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		AMOUNT PERCENT (9-4) (10/4) (11)	

51208 WORKERS' COMPENSATION			2,770				2,770		2,770				
51224 MEMBERSHIPS		2,000	2,000	1,600	200	3,800	3,800		3,800	1,800	90.0		
55201 TRAVELLING		3,740	3,700	400-	30	3,300	3,300		3,300	400-	10.8		
55204 TRAINING COURSES		500	530	250	50	560	560		560	30	5.7		
56001 OFFICE SUPPLIES		400	500		40	800	800		800	300	60.0		
56006 SUBSCRIPTIONS		150	200		40	240	240		240	40	20.0		
56101 CLEANING SUPPLIES		2,000	2,000		100	2,100	2,100		2,100	100	5.0		
56104 UNIFORMS, CLOTHING & ACC.		3,500	3,500	1,000-	180	3,680	3,680		3,680	180	5.1		
56105 SMALL TOOLS		6,000	9,000		400	8,400	8,400		8,400	600-	6.7		
56610 RENT-CAR POOL		3,000	3,000		150	3,150	3,150		3,150	150	5.0		
58003 RADIO EQUIPMENT		400	400		20	420	420		420	20	5.0		
58004 OFFICE FURNISHINGS		22,900-	28,000-	4,000	1,680-	25,680-	25,680-		25,680-	2,320	8.3		
59018 RECOVERY - SALARIES													
TOTALS		420,260	463,490	295,670	43,930	803,090	803,090		803,090	339,600	73.3		

** CENTER 46015 CITY HALL													
56117 CHEMICALS		18,500	14,700	4,800	1,000	20,500	20,500		20,500	5,800	39.5		
56304 HYDRO		225,000	235,000	10,000-	16,290	241,290	241,290		241,290	6,290	2.7		
57101 EQUIPMENT REPAIR		30,000	28,000	2,000	1,500	31,500	31,500		31,500	3,500	12.5		
57110 ELECTRICAL REPAIR		14,000	13,520	480	700	14,700	14,700		14,700	1,180	8.7		
57113 HOMEWELL REPAIR		17,190	17,190		860	18,050	18,050		18,050	860	5.0		
5734 RECOVERY-PROPERTY		79,690-	73,410-	7,280-	4,060-	84,750-	84,750-		84,750-	11,340-	15.4		
TOTALS		225,000	235,000	10,000-	16,290	241,290	241,290		241,290	6,290	2.7		

** CENTER 46020 ONTARIO GOVERNMENT BUILDING													
56304 HYDRO		199,500	186,350	13,150	14,440	213,940	213,940		213,940	27,590	14.8		
56305 HEATING FUELS		17,000	34,000	15,000-	860	19,860	19,860		19,860	14,140-	41.6		
TOTALS		216,500	220,350	1,850-	15,300	233,800	233,800		233,800	13,450	6.1		

** CENTER 46025 PEDESTRIAN ARCADE/OVERPASS													
56304 HYDRO		15,300	15,300		1,110	16,410	16,410		16,410	1,110	7.3		



1990 SCHEDULE OF CONVENTIONS AND CONFERENCES

Date January, 1990

Department/Local Board

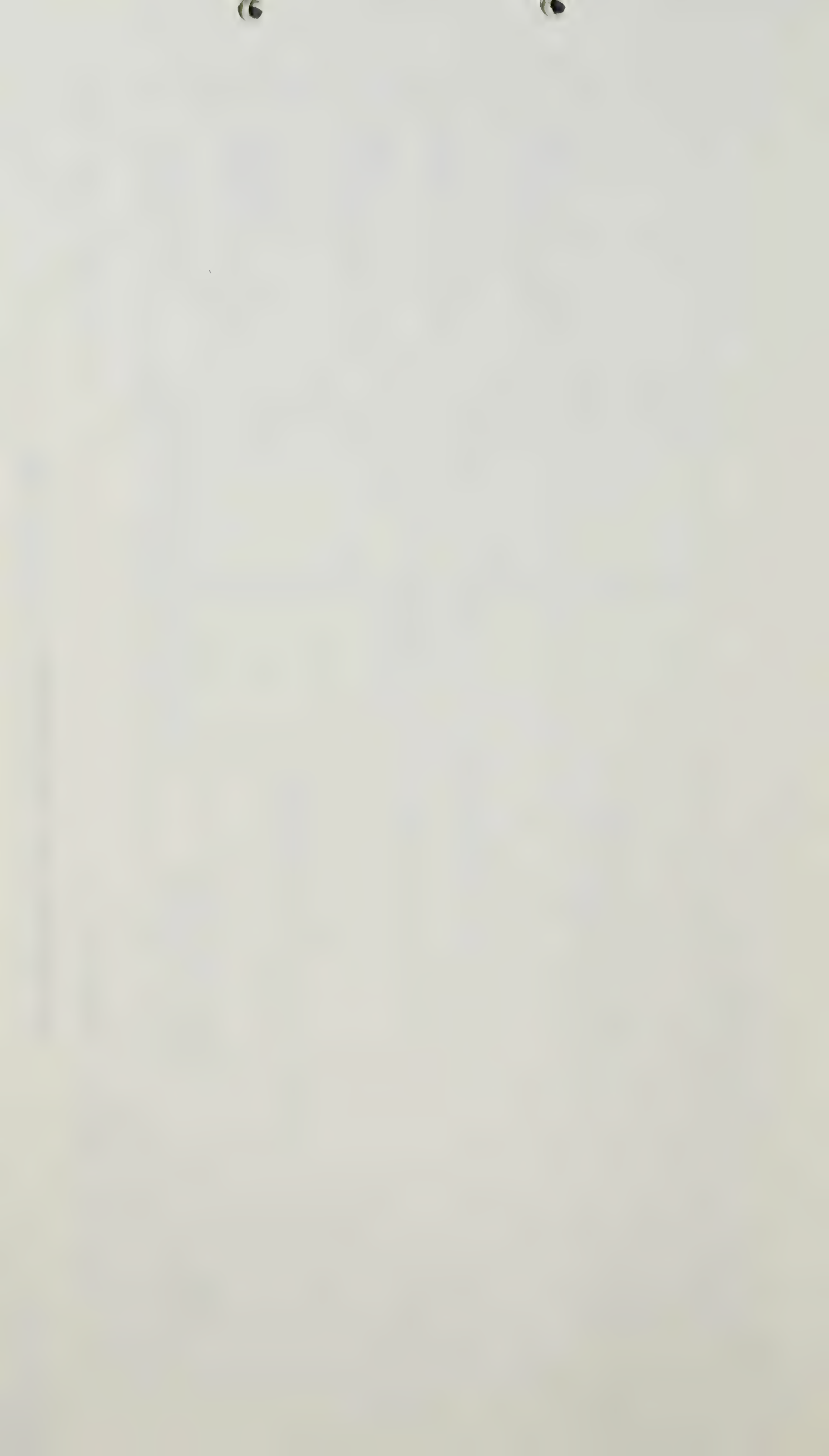
H.E.C.F.I.

Centre

C.U.P.

Name of Event	Place to be Held	Dates of Event	Proposed to Attend (Name and Position)	Estimated Cost
Building Owners and Managers Association Annual Conference	T.B.A.	July 18-21	John Crane, Director of Cops Coliseum or Brad Calder, Manager of Plant and Building Operations	\$1,500.00
International Conference on Indoor Air Quality and Climate	Toronto	July 29 to August 3	R. Desnoyers, Chief Engineer	600.00
Institute of Power Engineers Annual Convention	Sudbury	September, 1990	R. Desnoyers, Chief Engineer B. Douglas, Assistant Chief Engineer	1,400.00
C.E.X. 1990 National Exposition for Plumbing, Heating, Refrigeration, Air Conditioning and Ventilation	Toronto	March 11	J. van den Heuvel, Chief Electrician T. Fehr, Maintenance Supervisor G. Lepitre, Maintenance Supervisor B. Hamilton, Maintenance Supervisor	300.00
TOTAL - "Travelling" Account 55201				----- \$ 3,800.00

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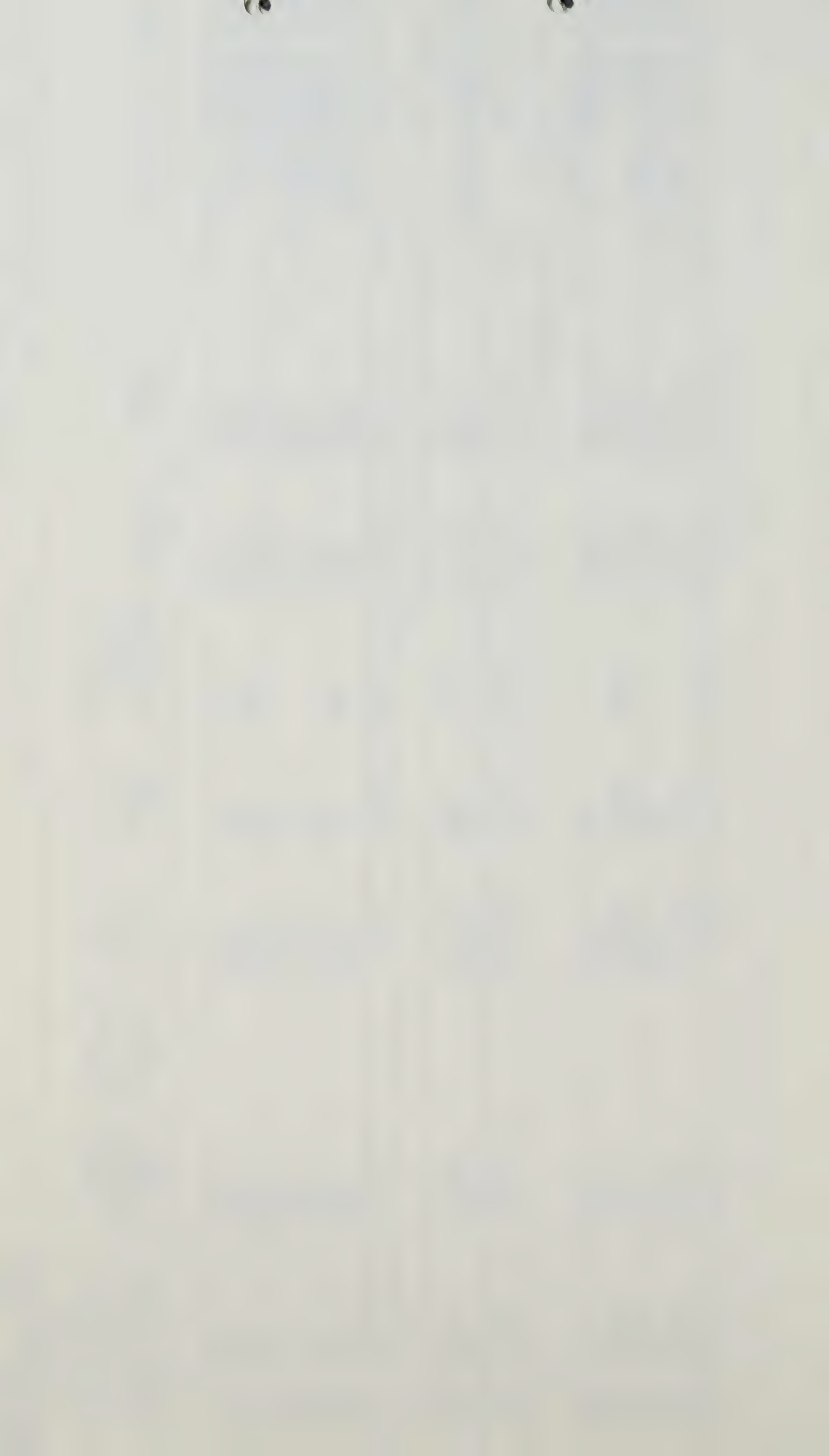


ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)		COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)		INCREASE + DECREASE - OVER 1989 ESTIMATE AMOUNT PERCENT (9-4) (10) (11)	

59038	RECOVERY - SHERATON	1,100-	3,300	2,200-		200	2,200-	2,200-		2,200-	2,200-	200	6.1
56328	INSURANCE	3,300	3,300			100	3,500	3,500		3,500	3,500	200	5.0
54331	WINDOW CLEANING	1,000	2,500	1,500-		500	1,100	1,100		1,100	1,100	800-	7.0
54332	CARETAKING	9,100	10,400	1,300-		500	9,600	9,600		9,600	9,600	650	5.0
54333	SECURITY	9,220	9,220			50	9,870	9,870		9,870	9,870	50	5.0
57101	EQUIPMENT REPAIR	1,000	1,000			50	1,050	1,050		1,050	1,050	50	5.0
57102	FIRE EQUIPMENT REPAIR	1,000	1,000			30	1,050	1,050		1,050	1,050	30	6.0
57110	ELECTRICAL REPAIR	500	500			50	530	530		530	530	50	5.0
57200	FOUNDATIONS REPAIR	1,000	1,000			50	1,050	1,050		1,050	1,050	100-	4.5
57301	BUILDING REPAIR	2,000	2,200	200-		100	2,100	2,100		2,100	2,100	50	5.0
57314	LIGHTING REPAIR	1,000	1,000			50	1,050	1,050		1,050	1,050	50	5.0
CENTRE 46025 TOTALS		44,420	47,420	5,200-		2,890	45,100	45,100		45,100	45,100	2,320-	4.9

PARKING AUTHORITY UNDERGROUND GARAGE													
56304	HYDRU	91,000	97,190	1,190-		6,950	102,950	102,950		102,950	102,950	5,760	5.9
57113	HONEYWELL REPAIR	19,400	19,400			970	20,370	20,370		20,370	20,370	970	5.0
59033	PARKING AUTHORITY	19,400-	19,400-			970-	20,370-	20,370-		20,370-	20,370-	970-	5.0
CENTRE 46030 TOTALS		91,000	97,190	1,190-		6,950	102,950	102,950		102,950	102,950	5,760	5.9

COPPS COLISEUM													
5204	TRAINING COURSES	15,000	15,000			750	15,750	15,750		15,750	15,750	750	5.0
56117	CHEMICALS	1,000	1,000			50	1,050	1,050		1,050	1,050	50	5.0
56201	GASOLINE	220,000	251,150	31,150-		16,700	236,700	236,700		236,700	236,700	14,450-	5.8
56304	HYDRO	65,000	85,100	20,100-		2,930	67,930	67,930		67,930	67,930	17,170-	20.2
56305	HEATING FUELS	42,000	42,000			2,100	44,100	44,100		44,100	44,100	2,100	5.0
57101	EQUIPMENT REPAIR	5,000	5,000			250	5,250	5,250		5,250	5,250	250	5.0
57108	TEMP. CONTROL REPAIR	110,000	110,000			5,500	115,500	115,500		115,500	115,500	5,500	5.0
57113	HONEYWELL REPAIR	173,000-	173,000-			8,650-	181,650-	181,650-		181,650-	181,650-	8,650-	5.0
59036	RECOVERY-COPPS COLISEUM												
CENTRE 46035 TOTALS		285,000	336,250	51,250-		19,630	304,630	304,630		304,630	304,630	31,620-	9.4



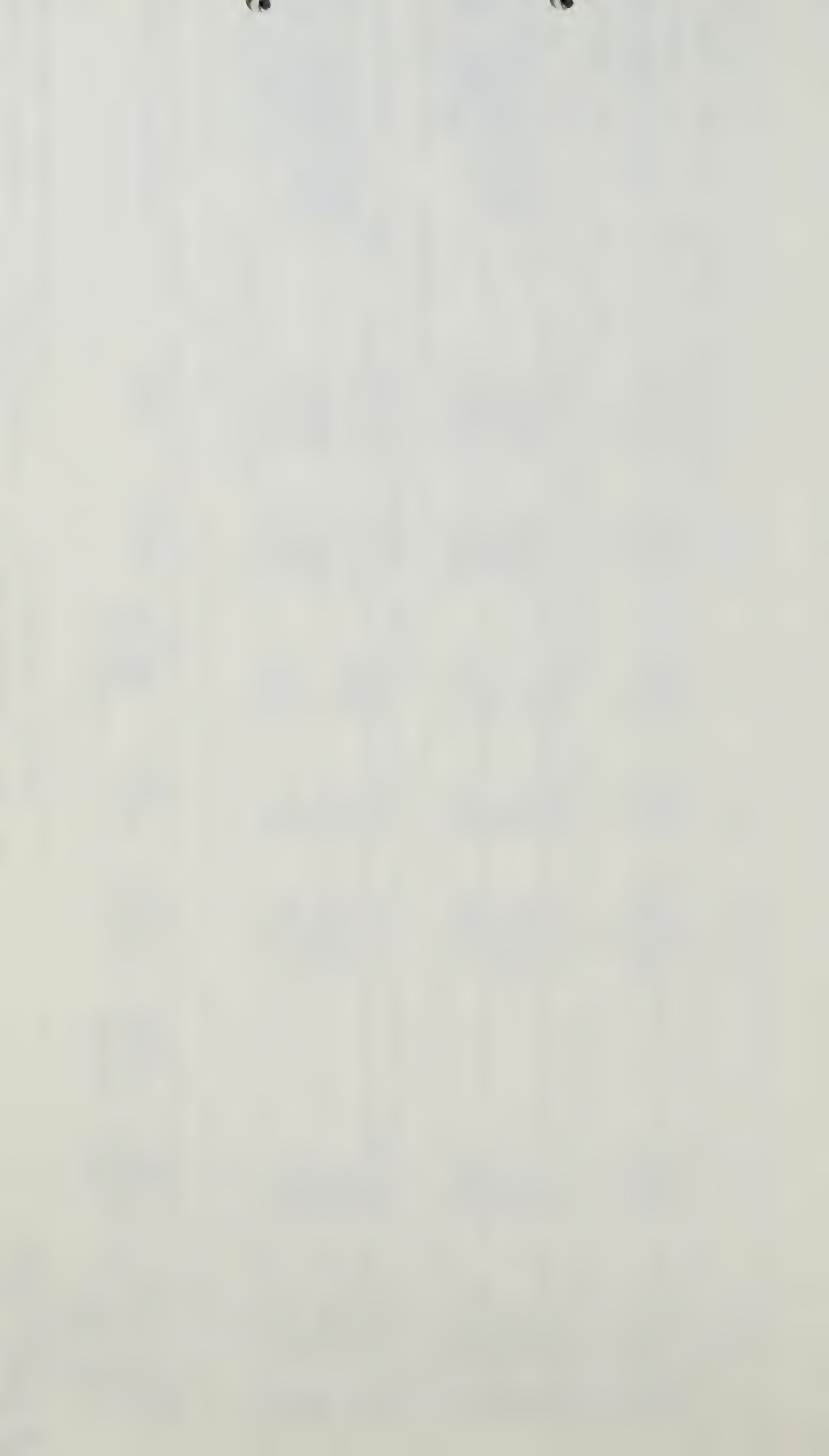
ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		AMOUNT PERCENT (9-4) (10/4) (11)	

** CENTER 46040 HAMILTON CENTRAL LIBRARY													
56117	CHEMICALS	12,000	10,160		1,840	600	12,600		12,600	2,440	24.0		
56304	HYDRO	245,000	269,610		24,610	17,740	262,740		262,740	6,870	2.5		
57101	EQUIPMENT REPAIR	11,600	11,600			580	12,180		12,180	580	5.0		
57110	ELECTRICAL REPAIR	7,660	7,660			380	8,040		8,040	380	5.0		
57113	HONEYWELL REPAIR	24,400	24,400			1,220	25,620		25,620	1,220	5.0		
58040	RECOV-MOHAMK-MCMMASTER			11,000	-	550	11,550		11,550	1,550			
59035	RECOVERY-ARCHITECTS	55,660	53,820		1,840	2,780	58,440		58,440	4,620	8.6		
TOTALS		245,000	269,610		35,610	17,190	251,190		251,190	18,420	6.8		

** CENTER 46045 HAMILTON PLACE													
56117	CHEMICALS	4,880	4,880			240	5,120		5,120	240	4.9		
56304	HYDRO	176,000	189,820		13,820	12,740	188,740		188,740	1,080	0.6		
56305	HEATING FUELS	45,000	68,480		23,480	2,030	47,030		47,030	1,450	3.1		
57101	EQUIPMENT REPAIR	10,100	9,450		650	500	10,600		10,600	500	5.0		
57110	ELECTRICAL REPAIR	9,400	9,400			470	9,870		9,870	470	5.0		
57113	HONEYWELL REPAIR	10,840	10,840			540	11,380		11,380	540	5.0		
59037	RECOVERY-HAMILTON PLACE	35,220	34,570		650	1,750	36,970		36,970	2,400	6.9		
TOTALS		221,000	258,300		37,300	14,770	235,770		235,770	22,530	8.7		

** CENTER 46050 ART GALLERY													
56304	HYDRO	102,000	98,110		3,890	7,390	109,390		109,390	11,280	11.5		
56305	HEATING FUELS	14,000	22,690		8,690	630	14,630		14,630	8,060	35.5		
TOTALS		116,000	120,800		4,800	8,020	124,020		124,020	3,220	2.7		

** CENTER 46055 HAMILTON FARMERS MARKET													
56304	HYDRO	62,000	38,670		23,330	4,490	66,490		66,490	27,820	71.9		



ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL /		1990 COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE		AMOUNT (9-4) (10)	PERCENT (10/4) (11)
				TO 1989 ESTIMATE INCREASE+ DECREASE- (5)											

57101 EQUIPMENT REPAIR		4,200	4,200			210	4,410				4,410	210	5.0
57110 ELECTRICAL REPAIR		2,000	2,000			100	2,100				2,100	100	5.0
57113 HONEYWELL REPAIR		4,290	4,290			210	4,500				4,500	210	4.9
57035 RECOVERY-ARCHITECTS		10,490-	10,490-			520-	11,010-				11,010-	520-	5.0
59036 RECOVERY-CORPS COLISEUM													
CENIRE 46055	TOTALS	62,000	38,670	23,330	4,490	66,490		66,490			27,820	71.9	

** CENTER 46060	HAMILTON CONVENTION CENTRE																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
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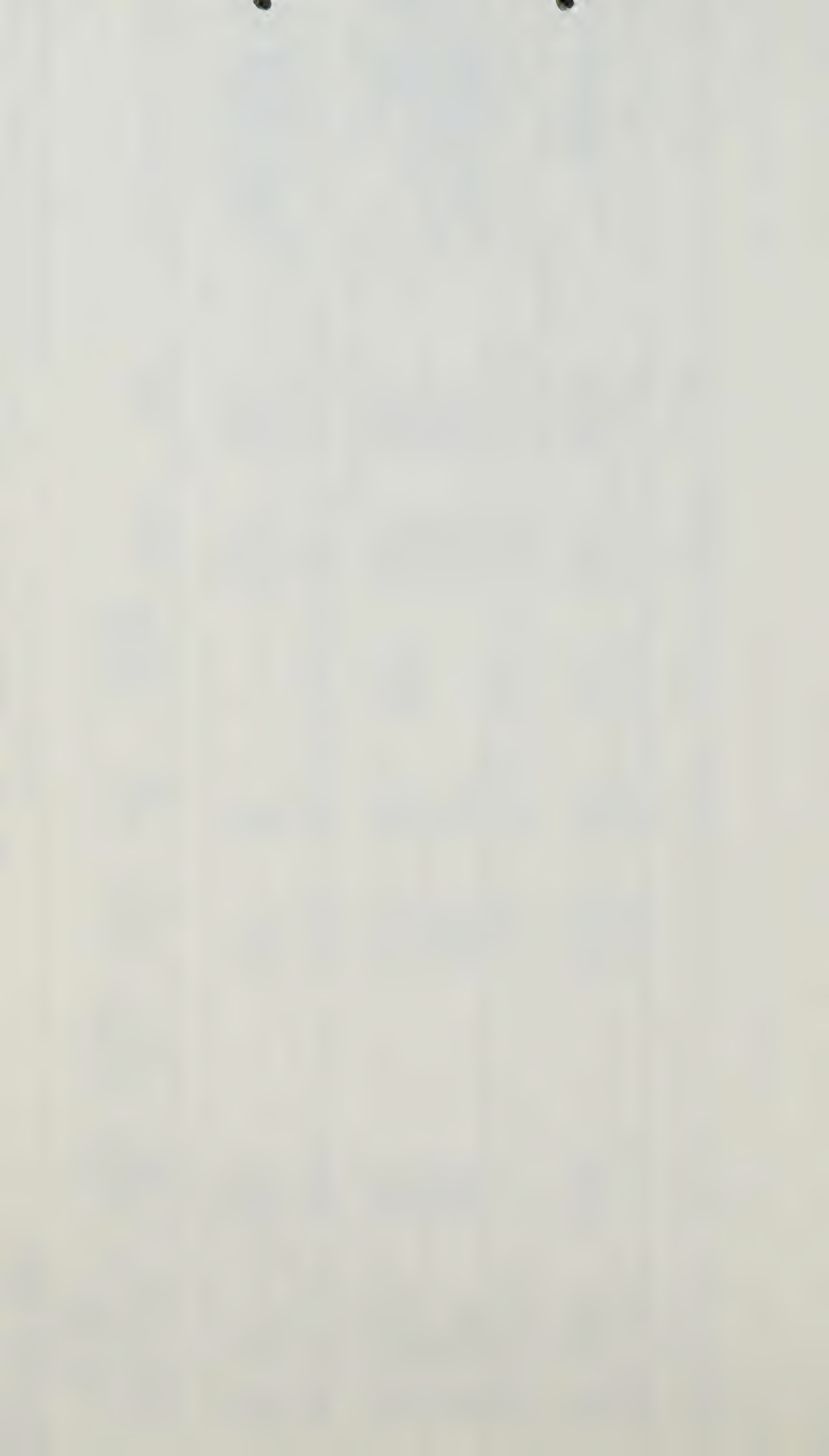


EXHIBIT I

SPCA

Summary

1990 Municipal Fees

	"User Pay" Service Fee	Capital Financing Share	Total 1990 Charges
HAMILTON	\$798,911	\$281,900	\$1,080,811
ANCASTER	\$50,653	\$17,800	\$68,453
DUNDAS	\$47,576	\$16,800	\$64,376
FLAMBOROUGH	\$66,490	\$23,300	\$89,790
GLANBROOK	\$36,211	\$12,700	\$48,911
STONEY CREEK	\$120,316	\$42,500	\$162,816
Totals	\$1,120,157	\$395,000	\$1,515,157

EXHIBIT II-1

SERVICE FEE RATIONALIZATION - 1989 - 1990

	TOTAL	
1989 Service Fee	\$948,709	
1989 User Pay	\$2	..
1990 Budget Increments		ITEM INCREASE 1989/90
Wages/Benefits	\$92,675	9.13%
Vehicles	\$12,026	33.85%
Animal Care	\$18,812	84.13%
Shelter Operation	\$19,803	12.34%
Administration	(\$1,693)	-3.64%
Pound Fees	(\$1,760)	-6.92%
Licence Revenue	\$31,599	
1990 SERVICE FEE	\$1,120,173	

NET INCREASE ABOVE
1989 FEE 11.15%



II-3

SERVICE FEE RATIONALIZATION - 1989 - 1990

SERVICE LEVEL CHANGES

	CALLS 1988	CALLS 1989	CHANGE	ANIMALS 1988	ANIMALS 1989	CHANGE
HAMILTON	20,949	24,054	14.82%	9462	11517	21.72%
ANCASTER	639	812	27.07%	200	336	68.00%
DUNDAS	648	838	29.32%	229	319	39.30%
FLAMBOROUGH	644	977	51.71%	238	331	39.08%
GLANBROOK	511	567	10.96%	281	318	13.17%
STONEY CREEK	1,812	2,647	46.08%	884	1117	25.35%
TOTALS	25,203	29,895	18.62%	11294	13938	23.41%

221

II-4

SERVICE FEE RATIONALIZATION - 1989 - 1990

	User Rate 74.40%	
	HAMILTON	IMPACT
1989 Service Fee	\$732,120	
1989 User Pay	(\$68,866)	-9.41%
1990 Budget Increments		
Wages/Benefits	\$68,950	9.42%
Vehicles	\$8,947	1.22%
Animal Care	\$13,996	1.91%
Shelter Operation	\$14,733	2.01%
Administration	(\$1,260)	-0.17%
Pound Fees	(\$1,309)	-0.18%
Licence Revenue	\$31,599	4.32%
1990 SERVICE FEE	\$798,911	9.12%
NET INCREASE ABOVE 1989 FEE		

EXHIBIT III - 1

USER PAY CALCULATION - 1990 BUDGET

	Weighted Call Volume	Straight Call Volume	Straight Animal Volume	Average Sharing Admin.	RAW COST TOTAL	USER SHARE	NET FEE
	\$348,963	\$289,852	\$474,667	\$138,348	\$1,251,830	100.00%	
Hamilton	55.33%	80.46%	82.63%	81.55%	\$931,329	74.40%	\$798,911
Ancaster	7.91%	2.71%	2.41%	2.56%	\$50,439	4.03%	\$50,439
Dundas	7.14%	2.80%	2.29%	2.55%	\$47,423	3.79%	\$47,423
Flamborough	11.90%	3.27%	2.37%	2.82%	\$66,156	5.28%	\$66,156
Glanbrook	4.83%	1.89%	2.28%	2.09%	\$36,040	2.88%	\$36,040
Stoney Creek	12.89%	8.85%	8.01%	8.43%	\$120,317	9.61%	\$120,317
					\$1,251,704		\$1,119,286

City of Hamilton Fee

As Above	\$931,329
Plus: Lic. Cost	\$142,582
Less: Lic. Rev	\$275,000

Net Fee \$798,911



HAMILTON MUNDIALIZATION COMMITTEE

OPERATING BUDGET

JANUARY 1 TO DECEMBER 31 1990

TOTAL OPERATIONS BUDGET REQUESTED FROM CITY \$7788

INCOME FROM MEMBERSHIP FEES \$212

EXPENSES \$ 8000

EXPENSE SUMMARY

I	EVENTS	\$1200
II	MEMBERSHIP FEES	270
III	CONFERENCE ATTENDANCE	480
IV	OFFICE EXPENSE	800
V	DELEGATIONS	1950
VI	WORLD CITIZENSHIP DINNER	3300



EXPENSES

I EVENTS

A. January 28 Interfaith/Intercultural Discussions and Potluck Dinner(note 1)	\$150
B. May 8 Annual Meeting	100
C. October 24-U.N. Day & 15th Anniversary of Twining with Fukuyama(note 2)	150
D. Monthly meeting expenses(note 3)	800
Subtotal	\$1200

II Membership Fees

A. Ontario Mundialization Council	\$245
B. Disarmament Coalition	25
Subtotal	\$ 270

III CONFERENCE ATTENDANCE (note 4)

A. Registration Fees(projected) \$30 x 6 delegates	\$180
B. Travel expense(room, gas & meals)\$50 each	300
Subtotal	\$480

IV OFFICE EXPENSE (note 5)

A. Miscellaneous Supplies	\$200
B. Photocopying(meeting notices, agendas, minutes)	250
C. Postage	250
D. Archives reorganization	100
Subtotal	\$800

V VISITS TO TWIN CITIES AND ENTERTAINMENT OF VISITING DELEGATIONS

A. April 1-Fukuyama Chapter Ikenobo-Ikebana Society(25)	
Civic Dinner	\$1500
Gifts	250
B. Other Delegations & visits(note6)	200
Subtotal	\$1950

VI WORLD CITIZENSHIP AWARD DINNER

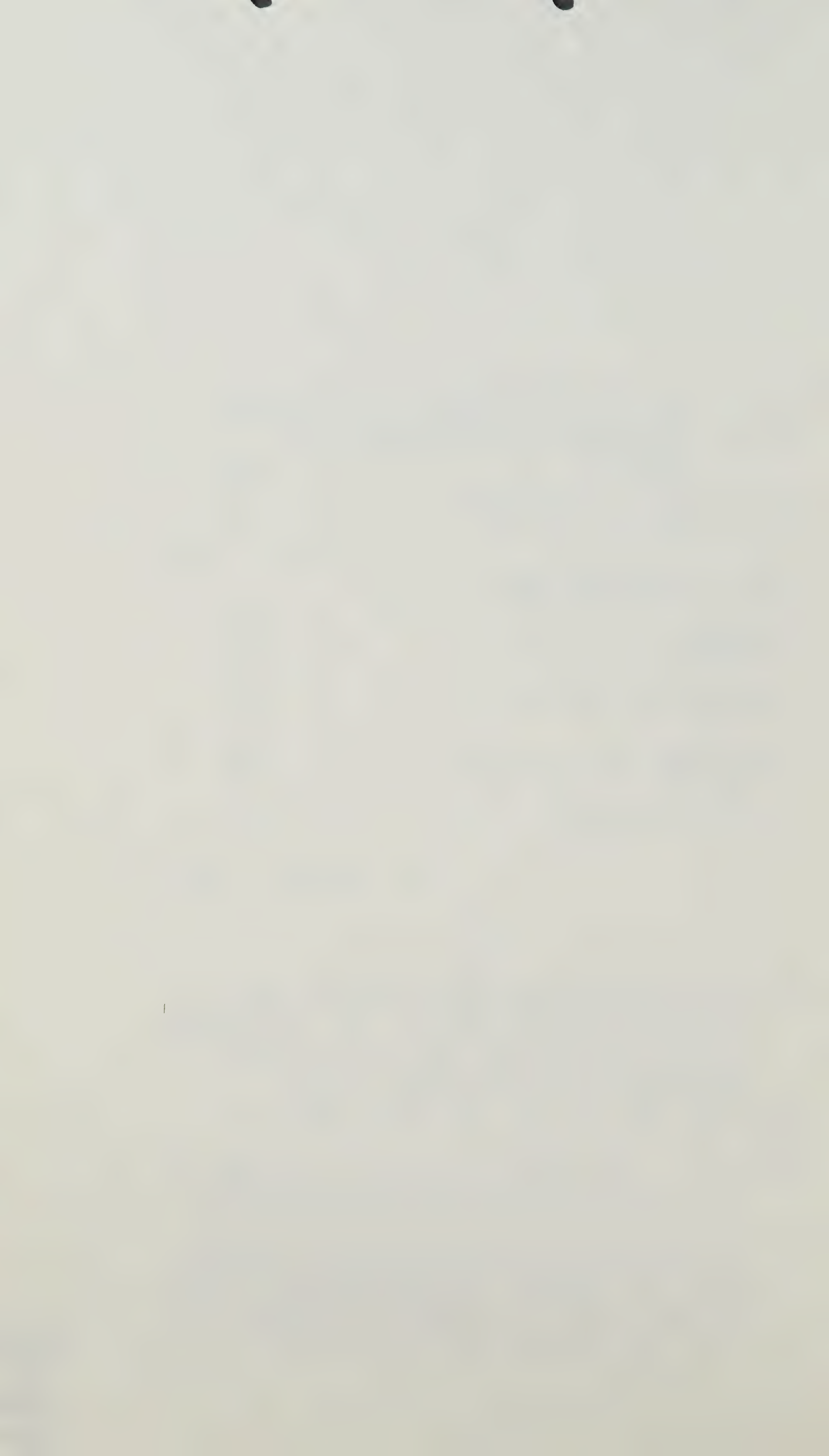
A. Printing	\$250
B. Postage	300
C. Photocopying	200
D. Dinners(guests & nominees)	500
E. Flowers	200
F. Advertising	650
G. Award-plaque inscription + medal	200
(note 7)	
H. Musical entertainment	1000
Subtotal	\$3300

NOTES

Note 1-After 21 years of interfaith meetings the board decided to try a different approach to providing interracial/intercultural understanding within our community. This year the meeting format will be a discussion focused on the traditions which are based on religion. The discussions will be led by representatives of different religions. A cultural demonstration followed by a potluck will be part of the program. This event will take place at the Spectator Auditorium and is open to anyone who may wish to come.

Note 2-October 24 1990 marks the 15th anniversary of the signing, in Hamilton of the mundialization and twinning agreement with Fukuyama Japan. A reaffirmation will take place on this date.

A proposal has been made to the regional economic development department for a joint event-art exhibit, minitrade show, musical show, seminars, and demonstrations-for the 15th anniversary celebrations. Fundraising to send a delegation to Fukuyama in 1991(to celebrate the 15th anniversary of the signing there) would be an integral part of this event.



Note 3-The meetings of the committee were changed in January 1989 to 6 p.m. This change has resulted in a greater attendance by board members, and consequently more has been accomplished this year, than it has been possible to do in the past. Since the meeting is during the dinner hour, refreshments are provided to those in attendance at the meeting. This item was not in our last budget. There were 11 monthly meetings and 5 special subcommittee meetings held in 1989 at a cost of \$755.

Note 4-The annual meeting of the Ontario Mundialization Council will take place next September in Georgina which is about 2 hours drive north of Toronto. The board has agreed to cut the number attending the meeting from 10 to 6 members so as not to cause an excessive budget increase.

Note 5-This year the committee designed its first brochure. The brochure was distributed to all Council members, and was included in various mailings. It is also available in the information rack in the front lobby at City Hall.

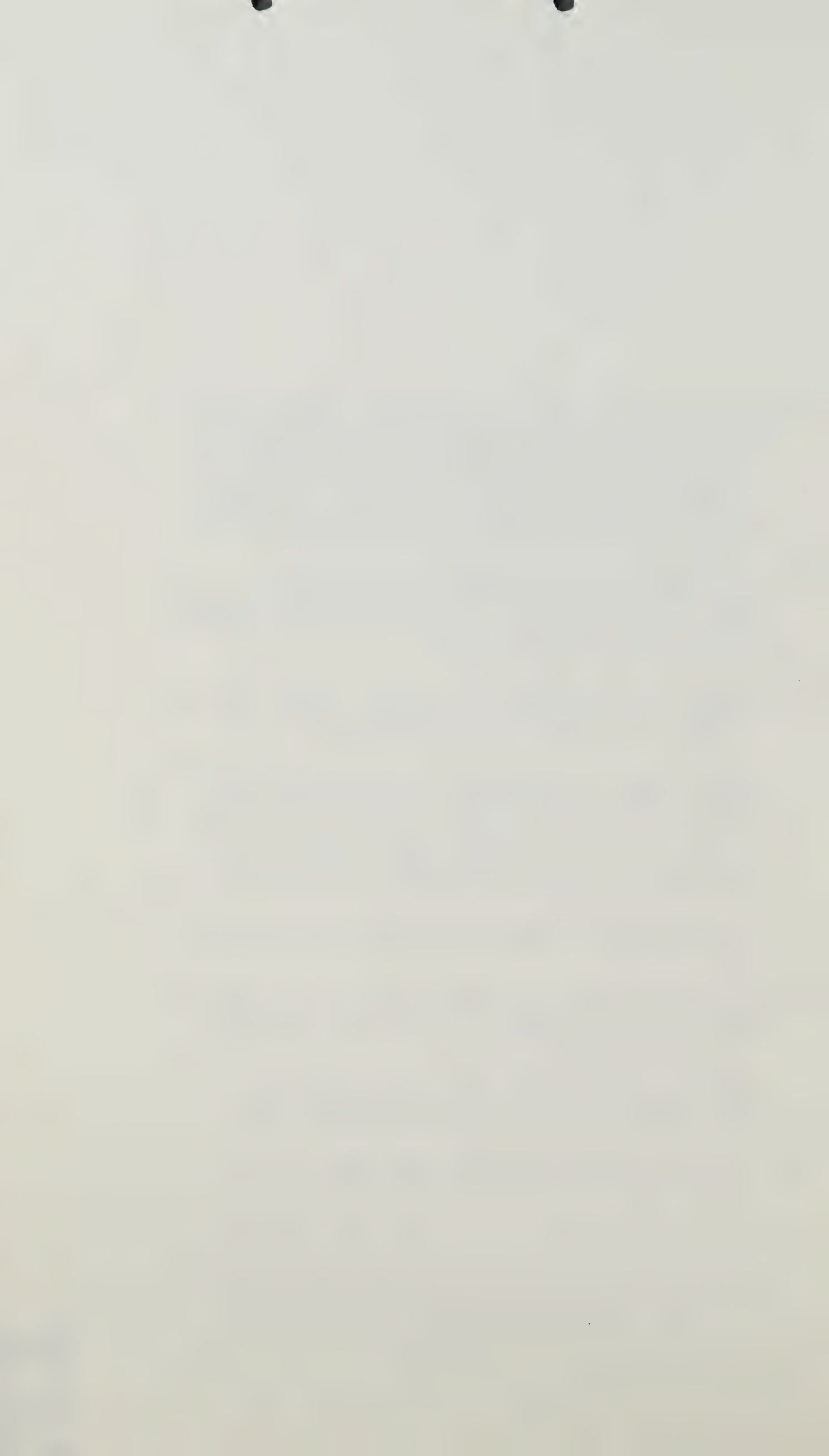
The archives for the last 21 years have been housed in various people's homes, in boxes and bags. This year the board has made two efforts at the gross sorting of the archives so that reorganization may start in 1990. We hope that by the summer of 1991, we will be in a position to hire a student to begin the writing of a history of Mundialization in Hamilton with the view of a publication for the 25th anniversary in 1993.

Any council member having photos, articles, or anything else that they may wish to contribute to the archives, we would be happy to have it.

note 6-There may be a visit to Mangalor, India in 1990. Should this visit take place and a number of the board go, we may have to ask for additional funds for entertainment of our hosts. i.e. a return dinner or lunch

Should the large anniversary event, a joint effort of the city and the region, occur other guests may arrive from Japan. Should this happen we may require additional funds.

note 7-The board is strongly considering giving more than one award in 1990, thus the increase in this item.



RECOMMENDATIONS

When Hamilton declared itself a WORLD CITY in 1968, the agreement was to fly the United Nations Flag at City Hall.

I The Mundialization Committee recommends that at the various city sites where the Canadian Flag and the City Flag is flown, that the United Nations flag be flown as per flag protocol.

Hamilton is a World City and should proclaim itself so on its signage.

II The Hamilton Mundialization Committee recommends that on the signs at the entrances to the city the wording HAMILTON "WORLD CITY" be used, with the twin cities listed below.

III In some prominent place at City Hall there should be a plaque, similar to that below erected.

City Crest

HAMILTON

Mundialization Crest

WORLD CITY

The Hamilton Council and the Mayor call upon the citizens of this community to recognize that, without affecting their natural loyalties, their responsibilities extend beyond our city, province, and nation, and

Further we call upon our citizens to pledge their efforts to the establishment of peace and to the use of all possible resources for the betterment of humankind.

The City of Hamilton, to promote its dedication to international cooperation and world law, has twinned with the following cities

Mangalor, India May 8, 1968

Fukuyama, Japan, October 24, 1975

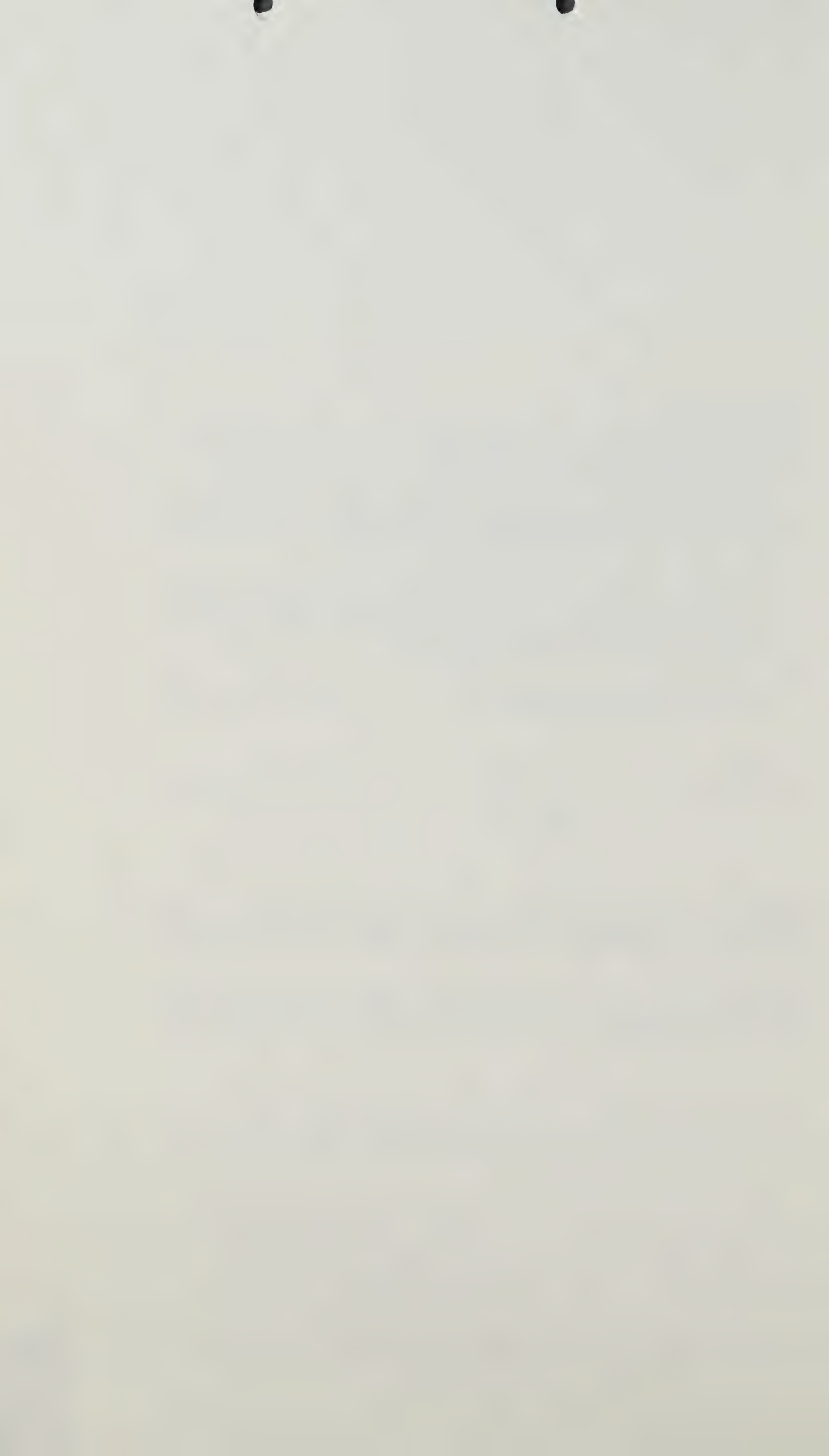
Shawinigan, Quebec

Flint, Michigan U.S.A.

Racalmutto Italy

Ma'Anshan, China

The dates are when the twinning agreements were signed in Hamilton.



HAMILTON STATUS OF WOMEN SUB-COMMITTEE

1990 BUDGET

Women's World and Programme	\$1,890.00
Political Education Seminar	1,050.00
Two Seminars on Relevant Current Issues @ \$1,050.00 each	2,100.00
Summer Project - Non-Traditional Jobs in City and Region (would include printing of final report, press conference, advertisement, etc.)	2,205.00
Women of the Year Banquet	2,557.80
Printing - for Committee Stationery, etc.	661.50
Seminars, Conferences, etc.	882.00
Dinner Meetings, City Hall	<u>992.25</u>
TOTAL	\$12,338.55

TOTAL BUDGET REQUEST - \$12,340.00

SG/jc

229



ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)		1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		PERCENT (10/4) (11)

** CENTER 80020 H.S.P.C.A.

219 SPCA LICENCE PAYMENTS		48,940	49,000		46,330		49,000		49,000		46,330		6.2
2492 NUISANCE WILDLIFE		752,580	752,580				798,910			798,910			
56327 ANIMAL CONTRL													
CENTRE 80020 TOTALS		801,520	801,580		46,330		847,910			847,910		46,330	5.8

** CENTER 80030 GREY CUP

55309 GREY CUP PARTICIPATION		445	2,000		33,000		35,000		35,000		33,000		
55352 PARKING SUBSIDY PROGRAM		33,843	75,000		15,000-		60,000			60,000		15,000-	20.0-
CENTRE 80030 TOTALS		34,288	77,000		18,000		95,000			95,000		18,000	23.4

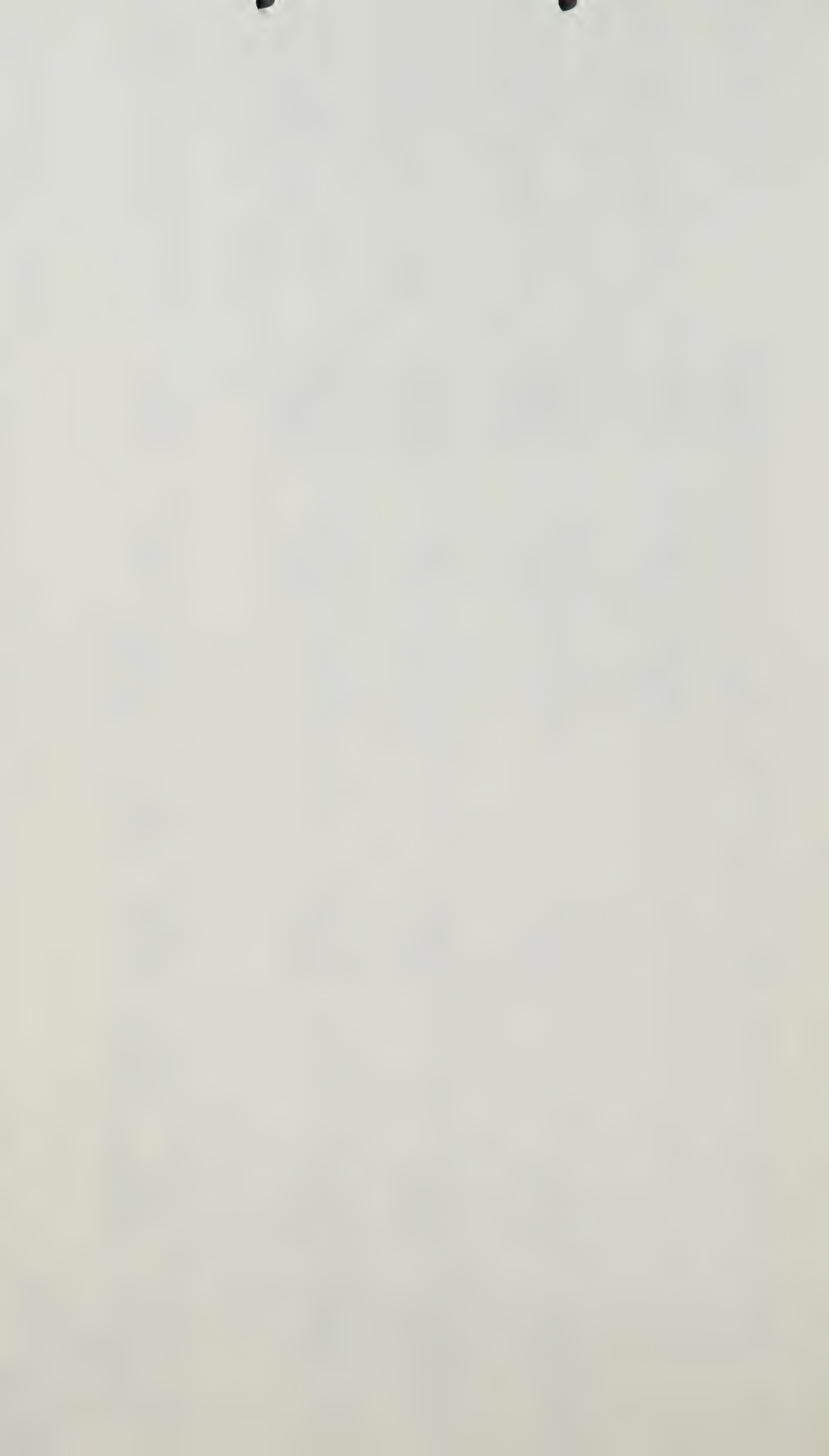
** CENTER 80040 PUBLIC RELATIONS

55220 PUBLIC RELATIONS		15,000	15,000				15,000			15,000			
55307 HOSTING OF CONFERENCES		37,087	45,000				45,000			45,000			
55349 OCTOBERFEST CELEBRATION		4,652	4,100		5,900		10,000			10,000		5,900	143.9
CENTRE 80040 TOTALS		56,739	64,100		5,900		70,000			70,000		5,900	9.2

** CENTER 80070 MUNICIPAL ARCHIVES

50010 AUTHORIZED COST													
55264 MUNICIPAL ARCHIVES		13,058	12,500		12,500-		12,500			12,500			
CENTRE 80070 TOTALS		13,058	12,500		12,500-		12,500			12,500			

DEPARTMENT TOTALS		905,605	955,180		57,730		1,012,910			1,012,910		57,730	6.0
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COMPANY CORPORATION OF THE CITY OF HAMILTON
DEPARTMENT OTHER COMMITTEES

1990 BUDGET WORKSHEET - FORM NO.1
EXPENDITURE ESTIMATES

PAGE
BUDGET 1990
02/20/90

INCREASE +
DECREASE -
OVER 1989
ESTIMATE

ADJUSTMENT

COUNCIL/

1990
RESULTANT
APPROPRIA

AMOUNT PERCENT
(9-4) (10/4)
(11)

ACCOUNT DESCRIPTION
(1) (2)

1989
ACTUAL
(3)

1989
ESTIMATE
(4)

ESTIMATE
INCREASE+
DECREASE-
(5)

INFLA-
TIONARY
COST
(6)

1990
ORIGINAL
ESTIMATE
(4+5+6)
(7)

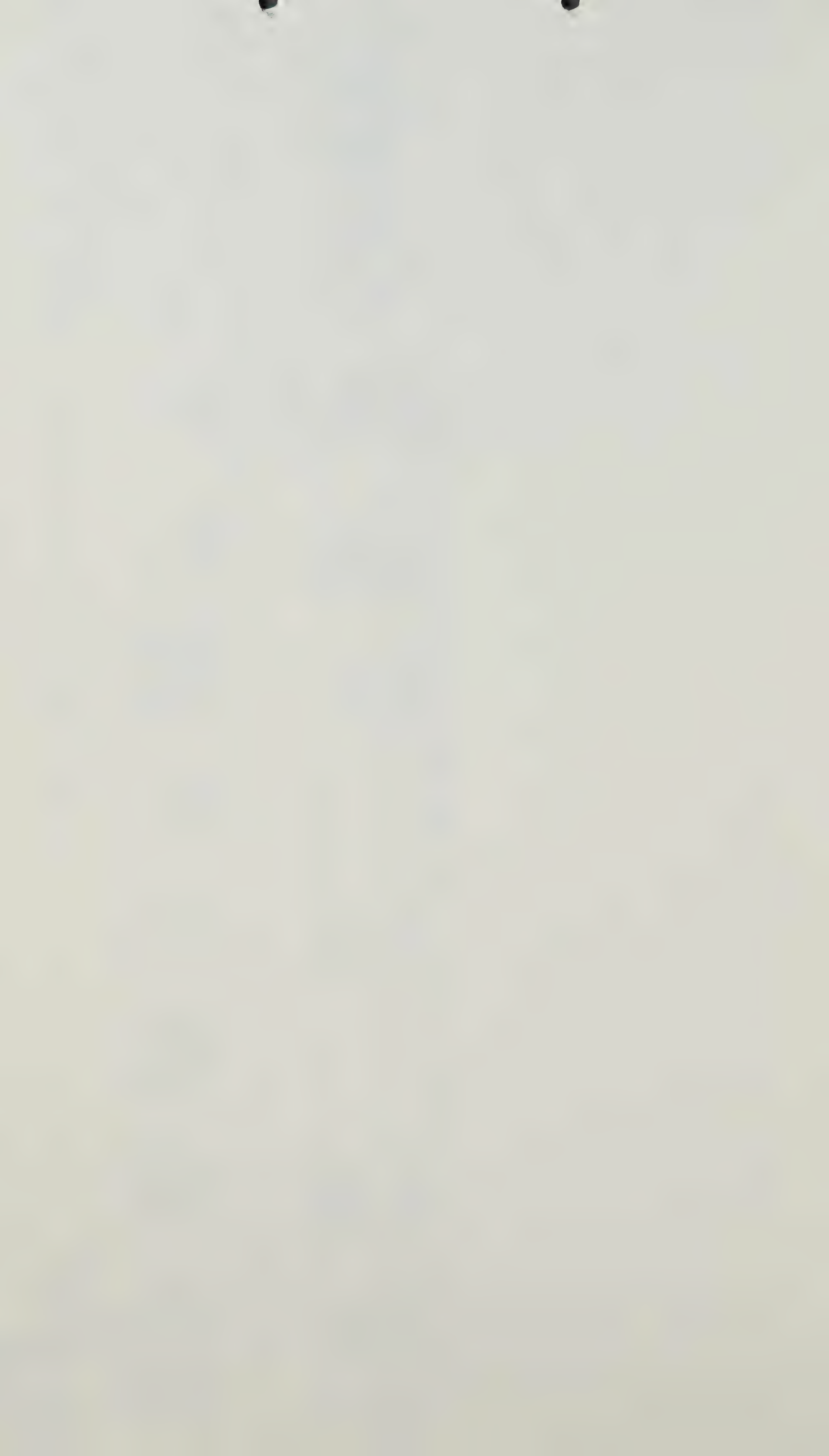
COUNCIL/
COMMITTEE
ADJUSTMENT
INCREASE+
DECREASE-
(8)

1990
RESULTANT
APPROPRIA
TION
(7+8)
(9)

AMOUNT PERCENT
(9-4) (10/4)
(11)

** CENTER 84010 LEGISLATION COMMITTEE

53110	GILDA CIND ARTS AWARD	7,854	1,000	2,750	1,000	1,000	2,750	52.4
55313	RECEPTIONS-CITY HALL	27,554	5,250	28,000	6,000	8,000	28,000	140.0
55314	RECEPTIONS-DELEGATE HOSTI	5,189	20,000		48,000	48,000		
50126	CIVIC PINS, MEDALS & RING		11,000		11,000	11,000		
50127	CERTIFICATES-RECOGNITION		1,000	1,000-				
CENTRE 84010	TOTALS	40,897	38,250	29,750	68,000	68,000	29,750	77.8



ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE (5)		INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)		PERCENT (10/4) (11)

** CENTER 23001 TRANSFER TO RESERVES

101	REPAIRS-CITY PROPERTIES	195,420										
54102	C.U.P. SURPLUS	18,100	18,100				18,100		18,100			
54114	DEFERRED INCOME COUNCIL	1,049,839	700,000	150,000			850,000		850,000			
54115	ACCUMULATED SICK LEAVE						150,000		150,000	150,000		21.4
54116	ELECTION EXPENSE	150,000	150,000				150,000		150,000			
54117	MURKERS' COMP.-PAY EQUITY	500,000	500,000	396,860			896,860		896,860	396,860		79.4
54118	MURKERS' COMPENSATION	1,001,889	665,740	200,000			865,740		865,740	200,000		30.0
54119	OFF STREET PARKING	386,340	386,340				386,340		386,340			
54120	IVOR WYNN-MAINTENANCE											
54121	BLEACH STRIP PROPERTIES	60,000	60,000				60,000		60,000			
54125	DEFASCU TAX APPEAL	780,000	780,000				780,000		780,000			
54130	HOSTING OF CONFERENCES											
54131	CAPITAL PROJ.-LIBRARY											
54132	CAPITAL-TRADE/ARENA											
54133	SPECIAL EVENTS - 1989											
54134	CAPITAL PROJECTS -CITY											
54135	RES.-UNINSURED LOSSES											
CENTRE 23001 TOTALS		4,141,588	3,260,180	746,860			4,007,040		4,007,040		746,860	22.9
DEPARTMENT TOTALS		4,141,588	3,260,180	746,860			4,007,040		4,007,040		746,860	22.9

ADJUSTMENT
TO 1989

COUNCIL/ 1990
COMMITTEE RESULTANT

INCREASE +
DECREASE -
OVER 1989
ESTIMATE

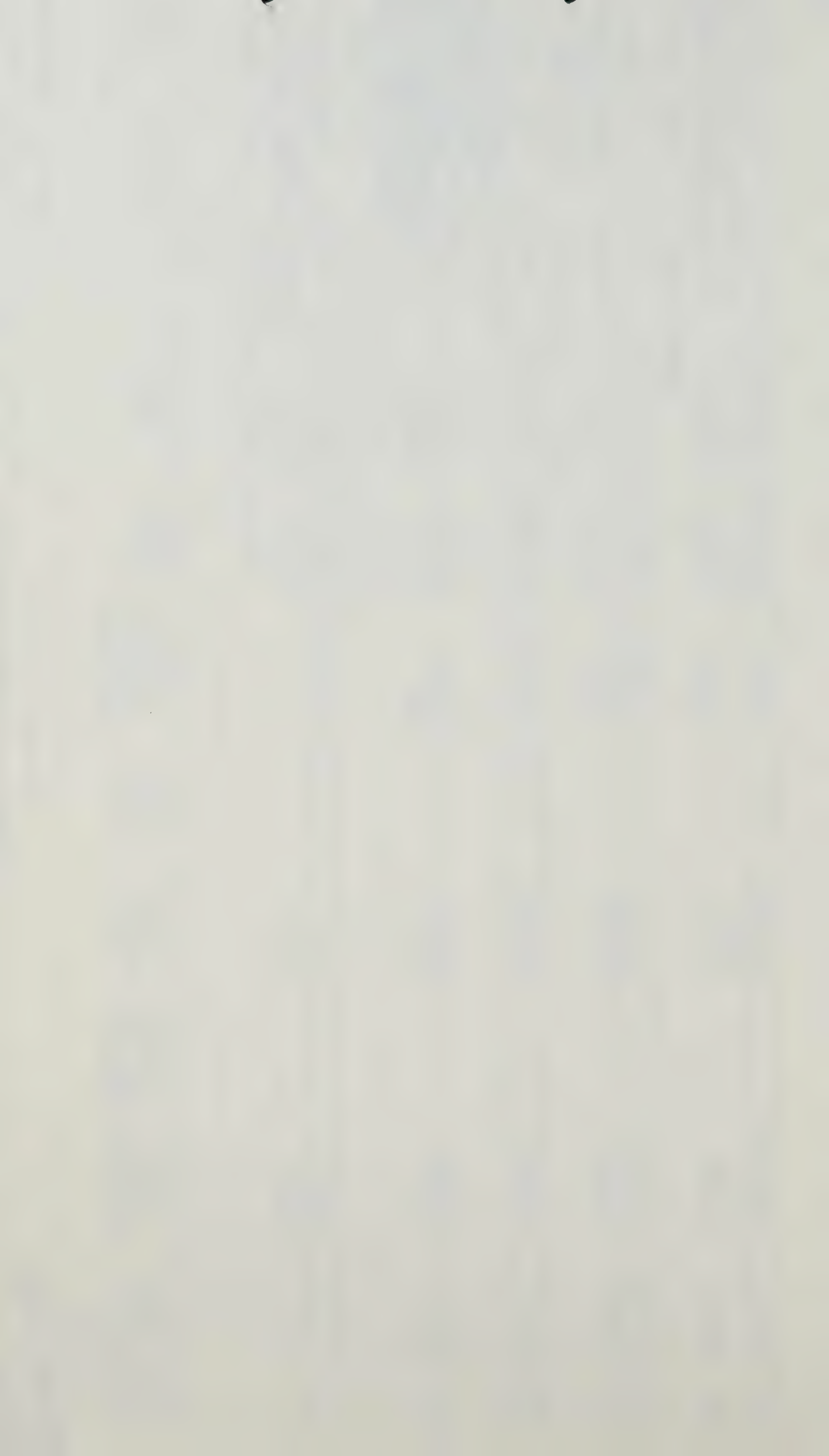
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** CENTER	24001	EMPLOYEE BENEFITS-OTHER-PRESENT
219 ACCIDENTAL DEATH & DISMEM	1,897	2,000
21220 CUPE EDUCATION TRAINING	5,028	5,450
CENTRE 24001 TOTALS	6,925	7,450

[illegible]

** CENTER 24101	AUDITORS	
20317 AUDIT FEES	55,697	57,050
20395 COMPREHENSIVE	2,850	150,000
AUDIT-1990	59,900	150,000
TOTALS	59,900	150,000
CENTRE 24101	209,900	209,900
	59,900	150,000
	209,900	152,850
	267.9	

** CENTER	24102	TAX ADJUSTMENTS
53301 ELDERLY CITIZENS TAX CR.	741,750	750,000
53302 TAX DISCOUNT	351,505	364,000
53303 VETERANS ASS.-MUNICIPAL	3,576	5,000
CENTRE 24102 TOTALS	1,096,831	1,119,000
		45,000
		21,000
		795,000
		385,000
		5,000
		795,000
		385,000
		5,000
		795,000
		45,000
		21,000
		6.0
		5.8
		5.9



INCREASE +
DECREASE -
OVER 1989
ESTIMATE

234

ACCOUNT	DESCRIPTION	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	AMOUNT (9-4) (10)	PERCENT (10/4) (11)
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** CENTER 24104 TAX REMISSIONS

53304	COMPASSIONATE APPEALS									
53305	ASSESSMENT REVIEW BOARD									
53307	REMISSIONS & ADJUSTMENTS	1,742,059	1,274,140	105,800		1,380,000		1,380,000	105,860	8.3
59110	RECOVERY-SEP. SCH. BOARD									
59111	RECOVERY-FROM REGION									
59115	RECOVERY-BOARD OF ED.									
CENTRE 24104 TOTALS		1,742,059	1,274,140	105,860		1,380,000		1,380,000	105,860	8.3

** CENTER 24105 HAMILTON TIGER CATS

55131	LICENSE FEES	100,000		100,000		100,000		100,000	100,000	
55152	ADVERTISING RIGHTS	200,000		200,000		200,000		200,000	200,000	
55159	SIGNAGE	125,000								
CENTRE 24105 TOTALS		425,000		300,000		300,000		300,000	300,000	

** CENTER 24106 ALLOWANCE FOR DOUBTFUL ACCOUNTS

59010	AUTHORIZED COST		20,000			20,000		20,000		
CENTRE 24106 TOTALS			20,000			20,000		20,000		

ACCOUNT (1)	DESCRIPTION (2)	ADJUSTMENT TO 1989 ESTIMATE				1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIATION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE	
		1989 ACTUAL (3)	1989 ESTIMATE (4)	ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)				AMOUNT (9-4) (10)	PERCENT (10/4) (11)

** CENTER 24108 INSURANCE PREMIUMS

501 AIRPORT LIABILITY	1,231	1,230				1,230		1,230		
53502 BUILDERS RISK	1,000	1,000				1,000		1,000		
53503 EXCESS AUTO	98,443	95,000				95,000		95,000		
53504 FIDELITY	7,083	7,300				7,300		7,300		
53505 FIRE ON AUTOS	1,650	1,650				1,650		1,650		
53506 UMBRELLA LIABILITY	279,811	325,000				325,000		325,000		
53507 TAX REGISTRATION-INS.	1,000	1,000				1,000		1,000		
53508 FIRE UN CIVIC BUILDINGS	85,980	56,560				56,560		56,560		
53509 COMMUNITY & SPORTS ORGAN.	4,783	10,000				10,000		10,000		
53510 SPORT LIABILITY										
CENTRE 24108 TOTALS	480,961	498,740				498,740		498,740		

** CENTER 24110 LOCAL IMPROVEMENT LEVIES ON EXEMPT PROP.

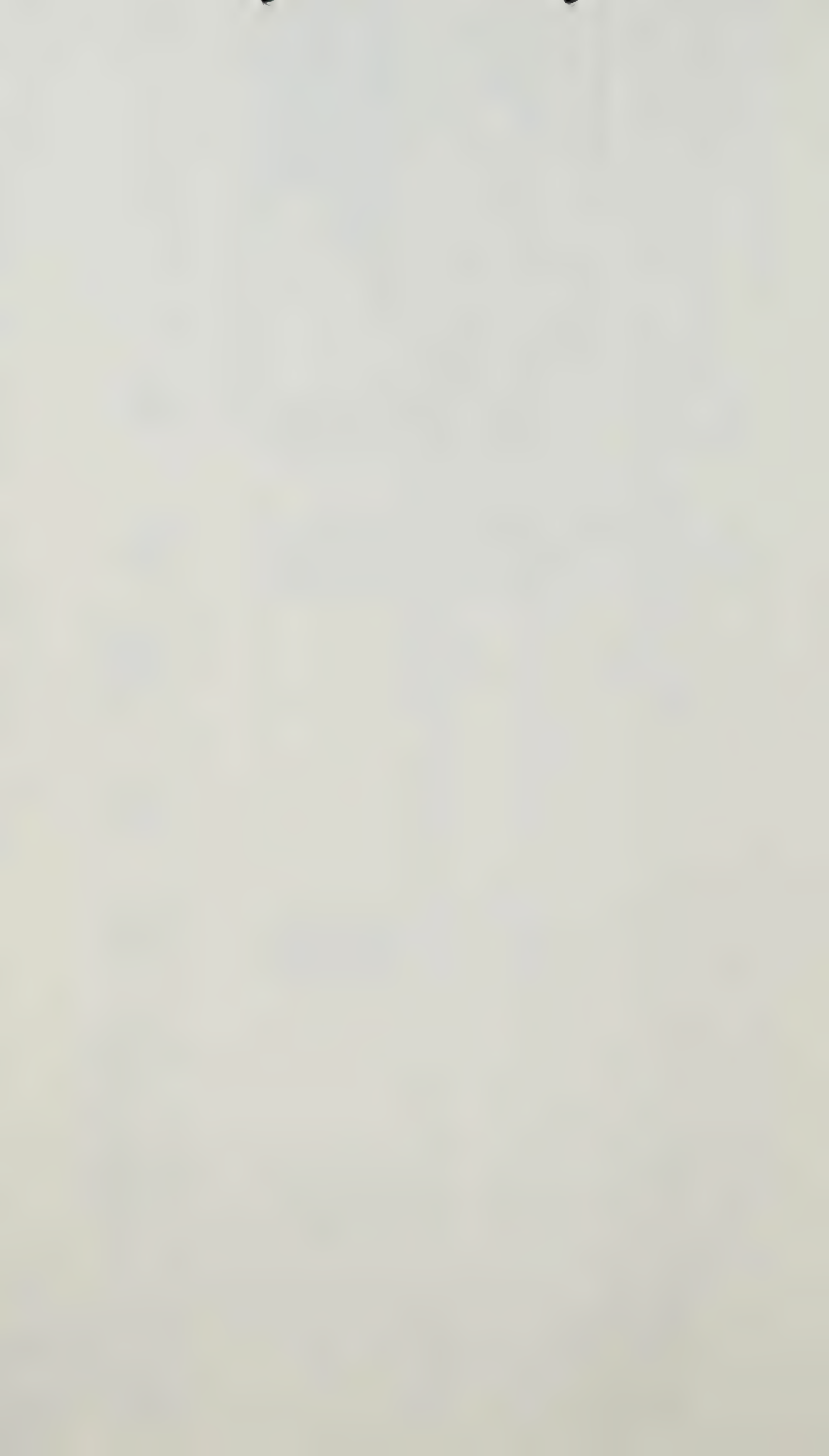
53203 LEVY	34,500	100,000				100,000		100,000		
53308 ADJUST PRELEVY LEVY	24,481									
CENTRE 24110 TOTALS	108,981	100,000				100,000		100,000		

CENTER 24120 CONTINGENCY

50010 AUTHORIZED COST		1,121,020	1,421,020			300,000		300,000	1,421,020	126.8
CENTRE 24120 TOTALS			1,121,020	1,421,020		300,000		300,000	1,421,020	126.8

** CENTER 24130 DAMAGE CLAIMS

55296 DAMAGE CLAIMS	141,574	187,000				187,000		187,000		
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236

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE + INCREASE - (5)	INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE + DECREASE - (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	OVER 1989 ESTIMATE ----- AMOUNT PERCENT (9-4) (10/4) (10) (11)
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55299	OTHER EXPENSES													
56001	OFFICE SUPPLIES	4,424	4,500				4,500			4,500				
56002	PHOTOGRAPHIC SUPPLIES		6,500				6,500			6,500				
56103	OPERATING REPAIRS	7,471												
57101	EQUIPMENT REPAIR		500				500			500				
58033	CAMERA REPAIRS	772	1,500				1,500			1,500				
58021	CAMERA EQUIPMENT													

CENTRE 24130	TOTALS	154,847	200,000				200,000			200,000				

** CENTER 24132	BANK CHARGES													
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50010 AUTHORIZED COST			20,000				20,000			20,000				
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CENTRE 24132	TOTALS		20,000				20,000			20,000				

** CENTER 24134	TRANSITIONAL COST OF EMPLOYEES													
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51000 SALARIES & WAGES		50,454	44,160				44,160			44,160				
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237

ACCOUNT (1)	DESCRIPTION (2)	1989 ACTUAL (3)	1989 ESTIMATE (4)	ADJUSTMENT TO 1989 ESTIMATE INCREASE+ DECREASE- (5)	INFLA- TIONARY COST (6)	1990 ORIGINAL ESTIMATE (4+5+6) (7)	COUNCIL/ COMMITTEE INCREASE+ DECREASE- (8)	1990 RESULTANT APPROPRIA- TION (7+8) (9)	INCREASE + DECREASE - OVER 1989 ESTIMATE (9-4) (10)	PERCENT (10/4) (11)
51200	EMPLOYEE BENEFITS									
	TOTALS	50,454	44,160			44,160		44,160		
** CENTER	24144									
55223	TAX ROLL ITEMS	57,722	41,500			41,500		41,500		
	TOTALS	57,722	41,500			41,500		41,500		
** CENTER	24146									
55223	TAX ROLL ITEMS	44,091	38,600			38,600		38,600		
56601	RENT-EQUIPMENT	67,536								
	TOTALS	111,627	38,600			38,600		38,600		
** CENTER	24201									
50010	AUTHORIZED COST	87,870	75,000			75,000		75,000		
** CENTER	24300									
010	AUTHORIZED COST		125,000			125,000		125,000		
	TOTALS	4,644,236	2,729,470	2,166,320		4,895,790		4,895,790	2,166,320	79.4

SPECIAL EVENTS SUBSIDY FUND

ACCOPRESS® 

19021	BLACK/NOIR	BG1903
19022	BLUE/BLEU	BU1903
19024	GREY/GRIS	BD1903
19025	GREEN/VERT	BP1903
19028	RED/ROUGE	BF1903

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